



**OFFICE OF FOREIGN ASSETS CONTROL**  
**SUDANESE SANCTIONS REGULATIONS**  
**31 C.F.R., PART 538, SECTION 521**

**REGISTRATION OF NON-GOVERNMENTAL ORGANIZATIONS (“NGOs”)**

**Purpose of Registration.** Registration numbers may be issued on a case-by-case basis to non-governmental organizations involved in humanitarian or religious activities in Sudan.

**Application Information to be Supplied.** Applications for registration numbers should be submitted to the Licensing Division, Office of Foreign Assets Control, U.S. Department of the Treasury, 1500 Pennsylvania Avenue, NW, Annex, Washington, DC 20220, or by facsimile to (202) 622-2426, and must include:

[Names of individuals and organizations should be provided in English, in the language of origin (or transliterated when not possible), and should include any acronym or other names used to identify the individuals or organizations]

- (a) Organization name;
- (b) Address and phone number of the organization's headquarters location;
- (c) Full name, nationality, citizenship, current country of residence, place and date of birth for key staff at the organization's headquarters, such as the chairman and board members, president, director, etc.;
- (d) Identification of field offices or partner offices elsewhere, including addresses, phone numbers, and organizational names used, as well as the identification of the senior officer(s) at these locations, including their name, nationality, citizenship, position, and date of birth;
- (e) Identification of subcontracting organizations, if any, to the extent known or contemplated at the time of the application;
- (f) Existing sources of income, such as official grants, private endowments, commercial activities, etc.;
- (g) Financial institutions that hold deposits on behalf of or extend lines of credit to the organization;
- (h) Independent accounting firms, if employed in the production of the organization's financial statements;
- (i) Most recent official registry documents, annual reports, and annual filings with the local government, as applicable;
- (j) Names and addresses of organizations to which the applicant currently provides or proposes to provide funding, services or material support, to the extent known at the time of the application, as applicable;
- (k) A detailed description of the organization's humanitarian or religious activities and projects in Sudan.

Providing TWO (2) copies of your completed application will expedite its processing.

**Use of Registration Number.** Registered NGOs conducting transactions authorized pursuant to their registrations to support their humanitarian or religious activities in Sudan should reference the registration number on all payments and funds transfers, and on all related documentation.

**Additional Information on the Registration Number Programs.** For further information on the NGO Registration Number process under the U.S. sanctions program against Sudan, please contact the OFAC Licensing Division by telephone at 202-622-2480 or at the above listed address and/or facsimile number.