

# volunteer work plan

REFERENCE #	INDIVIDUAL	<input checked="" type="checkbox"/>
	GROUP	<input checked="" type="checkbox"/>
	ADULT	<input checked="" type="checkbox"/>
	YOUTH	<input checked="" type="checkbox"/>

## WORK ITEM (name/title)

fire ring and grill Cleaning

## WORK DESCRIPTION (detailed description: what, when, where, how, how many, etc)

Cleaning of fire rings & grills at all campsites & picnic areas at Raystown Lake. Grill surfaces are to be scrubbed with metal wire brushes. Ashes and refuse will be removed from grills & fire rings, placed in bags (cold ashes) or cans (hot ashes) before being transported, and dumped at a pre-approved disposal site. If fire rings & grills need repair or replacement their specific location & condition will be reported to the volunteer supervisor.

## SAFETY HAZARDS (detailed description, specify hazard analyses to be read, any additional precautions)

Work will likely include lifting of fire rings, ash, & refuse. Bending, twisting, and crouching to access rings & grills. Working in hot, cold, wet, and/or windy conditions. Broken glass, metal edges, & other sharp objects may be found during cleaning. Dirt, grime, ash, & refuse will contain irritants and germs.

AHA SHEETS	MSDS SHEETS

## TRAINING REQUIREMENTS (specific knowledge, courses)

If operating a gov. vehicle: Defensive Driving (no one under 18 may operate a GOV)

## MATERIALS LIST (logistical and safety)

wire brush	metal trash can	leather gloves
shovel	truck/vehicle	dust mask
rake		goggles
wheelbarrow		
plastic bags		

KEY(S) ISSUED	SIGN-OUT
	YES / NO

estimated service value: \$18.04 / hr  
 material cost: \$50.00

completion time: ongoing  
 volunteer group: \_\_\_\_\_

volunteer/group signature: \_\_\_\_\_

date: \_\_\_\_\_

supervisor signature: \_\_\_\_\_

date: \_\_\_\_\_

sign

date of completion: \_\_\_\_\_

approved by: \_\_\_\_\_

comments: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_