



DEPARTMENT OF THE ARMY
U.S. ARMY CORPS OF ENGINEERS
441 G STREET NW
WASHINGTON, D.C. 20314-1000

S: 15 September 2004
AUG - 6 2004

CECW-CO

MEMORANDUM FOR COMMANDERS, MAJOR SUBORDINATE COMMANDS AND
DISTRICT COMMANDS

SUBJECT: Environmental Management Systems (EMS) Implementation

1. References.

- a. Memorandum, CECW-CO, 13 April 2004, subject as above.
- b. Presidential Executive Order 13148, entitled 'Greening the Government through Leadership in Environmental Management, 21 April 2000
- c. Commander's Policy Memorandum #11, 19 May 2003, subject: Environmental Management Systems in the U.S. Army Corps of Engineers

2. Environmental Management Systems (EMS) are key to fully integrating the Environmental Operating Principles at our Civil Works operating facilities. We will implement EMS at all appropriate Civil Works facilities. The EMS PDT working with your staff identified 36 facilities using criteria consistent with Army guidance. The April memorandum, referenced above and enclosed for your use, identified 11 appropriate facilities where EMS should be implemented first. In accordance with the directive from the Assistant Secretary of the Army for Civil Works, we now intend to accelerate this initiative and begin EMS implementation at the remaining appropriate facilities as soon as possible. The remaining 19 appropriate facilities are listed in Enclosure 2. The goal is to complete EMS implementation at all appropriate facilities by 31 December 2005.

3. EMS should be implemented using the teamwork approach as dictated by the Program Management Business Process. We strongly recommend a regional teaming approach or group approach to EMS implementation be used where possible. A regional approach to EMS implementation has many benefits and it allows leveraging of knowledge, best practices, and resources across the region. Commanders shall designate an EMS implementation manager for this effort. It is recommended that the District Environmental Compliance Coordinator (ECC) or the Project ECC be designated as the EMS implementation manager. If this is not done, the District ECC and Project ECC shall be members of the EMS Implementation PDT.

4. The facilities identified in Attachment 2 will find specific language in their Fiscal Year 2005 (FY 05) initial Operation and Maintenance (O&M) work allowance directing use of \$50,000 to support this initiative. General guidance will be issued to cover activities in the event of FY 05 Continuing Resolution Authority constraints. Commanders are to develop a schedule to align

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with the implementation metrics provided in Enclosure 3. The schedule shall be submitted to Headquarters no later than 15 September 2004. The HQ POC will coordinate closely with the MSC Environmental Compliance Coordinators to provide quarterly updates to this office and the office of the Assistant Secretary of the Army for Civil Works.

5. Third party registration to the ISO 14001 standard and certification is not required. Understanding that an environmental management system is a framework of continual improvement, budget requests should be made in future years to support and maintain the EMS in accordance with budget development guidance.

6. I commend all of you for your efforts in EMS implementation. This initiative is a key element to integrating the Environmental Operating Principles, and it will put our Civil Works facilities more in step with other Army facilities. The point of contact for this action is Janice Smith, CECW-NWD, at (202) 761-4690.

FOR THE COMMANDER:



3 Encls

for DON T. RILEY
Brigadier General, USA
Director of Civil Works

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SUBJECT: Environmental Management Systems (EMS) Implementation

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ENCLOSURE 1
EMS APPROPRIATE FACILITIES
(MEMO REFERENCE APRIL 2004)



EMS-DCWmemoApr0
4.pdf

MSC/ DIST	FACILITY NAME	START YEAR
LRB	MOUNT MORRIS DAM	FY 2005
LRC	INDIANA HARBOR CDF	FY 2005
MVM	ENSLEY ENGINEER YARD	FY 2004
NWP	PORTLAND MOORINGS SHIPYARD	FY 2004
NWS	LIBBY DAM	FY 2005
SAM	GEORGE W. ANDREWS L&D [APALACHICOLA- CHATTAHOOCHEE-FLINT (ACF) RIVER SYSTEM]	FY 2004
SAM	JIM WOODRUFF L&D (ACF RIVER SYSTEM)	FY 2004
SAM	LAKE SEMINOLE (ACF RIVER SYSTEM)	FY 2004
SAM	WALTER F. GEORGE LAKE (ACF RIVER SYSTEM)	FY 2004
SPK	NEW HOGAN LAKE	FY 2005
SWF	AQUILLA LAKE (MID BRAZOS PROJECT)	FY 2005
SWF	HORDS CREEK LAKE (MID BRAZOS PROJECT)	FY 2005
SWF	O.C. FISHER LAKE (MID BRAZOS PROJECT)	FY 2005
SWF	PROCTOR LAKE (MID BRAZOS PROJECT)	FY 2005
SWF	SOMERVILLE LAKE (MID BRAZOS PROJECT)	FY 2005
SWF	WACO LAKE (MID BRAZOS PROJECT)	FY 2005
SWF	WHITNEY LAKE (MID BRAZOS PROJECT)	FY 2005

**ENCLOSURE 2
EMS APPROPRIATE FACILITIES – FY 2005 START**

**MSC/
DIST**

FACILITY NAME

MVK	GRENADA LAKE (YOUNGS LANDING)
MVM	GRAHAM BURKE PUMPING PLANT
MVM	HUXTABLE PUMPING PLANT
NWO	FORT PECK PROJECT
NWO	FORT RANDALL PROJECT
NWO	GARRISON DAM
NWO	OAHE DAM
NWP	BONNEVILLE DAM
NWP	JOHN DAY DAM
NWP	THE DALLES DAM
NWS	ALBENI FALLS
NWS	CHIEF JOSEPH DAM PROJECT
NWW	ICE HARBOR
NWW	LOWER MONUMENTAL
NWW	McNARY DAM
SAS	HARTWELL DAM & LAKE
SAS	J. STROM THURMOND PROJECT
SWT	FORT GIBSON LAKE
SWT	ROBERT S. KERR LOCK, DAM & RESERVOIR

ENCLOSURE 3
USACE EMS IMPLEMENTATION METRICS

1. **Policy**: Environmental policy statement has been signed and made available to facility personnel and the public.
2. **Self-Assessment**: EMS self-assessment has been conducted, documented, and briefed to top management at the facility.
3. **Implementation Plan**: A Project Management Plan (PMP) has been developed with defined dates, identified resources, timelines, and organizational responsibilities for implementing the EMS.
4. **Prioritized List of Aspects**: A list of environmental aspects consistent with ISO 14001 and EMS policy has been developed, documented, and briefed to the top management at the facility.
5. **Training**: Appropriate facility personnel have received EMS training that is consistent with their roles and responsibilities in the EMS and EMS policy.
6. **Review**: Top management (or designee) has conducted at least one documented management review in accordance with the facility's written procedure for recurring internal EMS management reviews.
7. **EMS In-Place**: Using USACE Team of EMS auditors to review and validate EMS the facility declares that an EMS is in place. **

**** Teams to be formed and trained.**