

## *The Richard and Helen DeVos Foundation*

Thank you for your inquiry regarding The Richard and Helen DeVos Foundation. Because we do not engage in the solicitation of requests for funding, we have not invested in the preparation of materials for public distribution. We can, however, advise you that the Foundation provides funding on an ongoing basis.

### *Guidelines for Funding*

In gratitude for the blessings God has given, The Richard and Helen DeVos Foundation focuses its giving in the area of Christian ministry and outreach. The Foundation also seeks to improve the quality of people's lives and build stronger community through grants to a variety of local organizations. Organizations that are considered for a contribution are only those with which Mr. or Mrs. DeVos has a prior affiliation and are located in Western Michigan or Central Florida. The Foundation does not allocate funds to individuals, for-profit organizations, or candidates for political office.

### *Application Process*

If your proposal meets the guidelines above, you may direct a brief written request to the Foundation address noted below. In order for your proposal to be considered by The Richard and Helen DeVos Foundation, it must include the following:

- ◆ Description of your ministry or service, including its mission, history, and the population it serves.
- ◆ Short summary of ongoing programs, a list of Board members, and evidence of your tax-exempt status as an IRS 501 (c)(3) public charity.
- ◆ Description of your expected outcomes and how you propose to measure success if your goals for the grant are achieved.
- ◆ Organization and project line item budgets for the fiscal year in which the proposed work will be undertaken and for the preceding fiscal year. The budget must also detail other funding sources either received or anticipated.
- ◆ Specific amount of your request.
- ◆ Please do not send tapes, DVD's, CD's or bound proposals.

### *Review Process*

Requests for grants may be received any time throughout the year. Proposals are reviewed on a quarterly basis. Due to time constraints, only written grant requests are considered. Should a personal meeting be required, our Foundation Administrator will contact you.

*The Richard and Helen DeVos Foundation*  
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*Sue Volkens, Foundation Administrator*  
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