

## **The Revised CMS-10114 National Provider Identifier (NPI) Application/Update Form.**

The National Provider Identifier (NPI) Application/Update Form (CMS-10114) has been revised to further assist in uniquely identifying the health care providers and provide additional guidance on how to accurately complete the form. The revised form was recently approved by the Office of Management and Budget (OMB). The National Plan and Provider Enumeration System will be updated in early July to include these changes, which will also be reflected in the web-based NPI application process and the XML Schema used by the Electronic File Interchange (EFI) Organizations. The revised version of the form will be available on July 1, 2007 by contacting the NPI Enumerator at 1-800-465-3203 for a copy. You may also view and download the revised form from the CMS Forms website at <http://www.cms.hhs.gov/cmsforms/downloads/CMS10114.pdf> on the web. Providers may begin sending the revised form to the NPI Enumerator on July 10, 2007. The old version of the CMS-10114 may continue to be sent to the NPI Enumerator as long as they are postmarked July 13, 2007 or earlier.

Revisions to the form include, but are not limited to, the following:

- Form captures additional information regarding sole proprietors, organization subparts (including information on the 'parent' organization—Legal Business Name (LBN) and Taxpayer Identification Number (TIN)), changes of information (i.e., "add information" or "replace information" check boxes), and reactivations (including the reason for reactivations).
- Form adds 'Business' to the mailing address and practice location fields. This provides assurance that the providers enter their business, not personal, addresses.
- Instructions have also been revised to provide additional guidance on how to accurately complete the form. Please be sure to carefully read over the revised instructions.