



United States
Department of
Agriculture

Food and
Nutrition
Service

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Alexandria, VA
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DATE: August 27, 2007

MEMO CODE: CACFP 15-2007

SUBJECT: Documentation of Block Claims Submitted by Sponsored
Child Care Centers and Family Day Care Homes

TO: State Agencies
Child Nutrition Programs
All States

Special Nutrition Programs
All Regions

Effective October 1, 2005, sponsoring organizations were required to conduct unannounced facility reviews in response to a facility's "block" claim. On July 1, 2005, FNS issued CACFP Policy # 03-05, "Documenting Reasons for Block Claims by Child Care Centers and Day Care Homes". That guidance permitted sponsoring organizations to evaluate and document the reason for a block claim detected during an unannounced review **prior** to the facility's first submission of a block claim during the current review year. The guidance, which allows for the efficient use of sponsor resources while maintaining this important integrity requirement, was extended on May 23, 2006 (CACFP Memo 12-2006).

FNS had originally limited the duration of this provision to allow time to identify any unintended consequences associated with its application. To date we have not been made aware of any. Therefore, we are extending this guidance indefinitely, meaning sponsors may continue to document reasons for a block claim observed in the facility's records during an unannounced review, prior to the facility's first submission of a block claim during the current review year. This guidance, including clarifications regarding the definition of "current review year" and what is considered to be "acceptable documentation", will remain in effect unless it becomes necessary to reconsider.

State agencies should direct any questions concerning this guidance to the appropriate FNS Regional Office. Regional offices may contact FNS Headquarters with questions.

Original Signed

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