

CHARTER
UNITED STATES MILITARY ACADEMY BOARD OF VISITORS

- A. Official Designation: The Committee shall be known as the United States Military Academy Board of Visitors (hereafter referred to as the Board).
- B. Objectives and Scope of Activities: The Board, under the provisions of 10 U.S.C. § 4355, and the Federal Advisory Committee Act of 1972, (5 U.S.C., Appendix, as amended), shall provide the President of the United States independent advice and recommendations on matters relating to the U.S. Military Academy, to include but not limited to morale and discipline, curriculum, instruction, physical equipment, fiscal affairs, and academic methods.
- C. Board Membership: The Board shall be composed of not more than 15 members. Under the provisions of 10 U.S.C. § 4355 (a), the Board members shall include:
- a. The Chairperson of the Committee on Armed Services of the Senate, or designee;
 - b. Three other members of the Senate designated by the Vice President or the President pro tem of the Senate, two of whom are members of the Senate Committee on Appropriations;
 - c. The Chairperson of the Committee on Armed Services of the House of Representatives, or designee;
 - d. Four other members of the House of Representatives designated by the Speaker of the House of Representatives, two of whom are members of the House Committee on Appropriations; and
 - e. Six persons designated by the President.

Board Members designated by the President, who are not Federal officers or employees, shall be appointed as experts and consultants by the Secretary of Defense under the authority of 5 U.S.C. § 3109 and serve as Special Government Employees. Board Members shall, with the exception of travel and per diem for official travel, serve without compensation.

Board Members designated by the President shall serve for three years; however, except that any Member whose term of office has expired shall continue to serve until a successor is appointed. In addition, the President shall designate two persons each year to succeed the Members whose terms expire that year. If a Board Member dies or resigns, the official who designated the original Member shall designate a successor Member who shall serve for the remainder of the term. The Board Members shall select the Board Chairperson from the total membership.

- D. Board Meetings: The Board shall meet at the call of the Designated Federal Officer, in consultation with the Chairperson, and the estimated number of Board Meetings is four per year.

The Designated Federal Officer shall be a full-time or permanent part-time DoD employee, and shall be appointed in accordance with established DoD policies and procedures. The Designated Federal Officer or an Alternate Designated Federal Officer shall attend all Board and subcommittee meetings.

The Board shall be authorized to establish subcommittees, as necessary and consistent with its mission, and these subcommittees or working groups shall operate under the provisions of the Federal Advisory Committee Act of 1972, the Government in the Sunshine Act of 1976 (5 U.S.C. § 552b, as amended), and other appropriate Federal Regulations.

Such subcommittees or workgroups shall not work independently of the chartered Board, and shall report their recommendations and advice to the Board for full deliberation and discussion. Subcommittees or workgroups have no authority to make decisions on behalf of the chartered Board nor can they report directly to the Agency or any Federal officers or employees not Board Members.

In addition, the Board, pursuant to 10 U.S.C. § 4355(d) through (f), shall visit the U.S. Military Academy annually. Board Members, with the approval of the Secretary of the Army, may make other visits to the U.S. Military Academy in connection with their Board Member duties or to consult with the Superintendent of the Academy. The Board, when visiting the U.S. Military Academy, shall inquire into the morale and discipline, the curriculum, instruction, physical equipment, fiscal affairs, academic methods, and other matters relating to the U.S. Military Academy that the Board decides to consider. Within 60 days after its annual visit to the U.S. Military Academy, the Board shall submit a written report of its actions, views, and recommendations to the President of the United States. Any report of a visit, other than the annual visit, shall, if approved by a majority of the Board Members, be submitted to the President of the United States within 60 days after the Board's approval.

- E. Duration of the Board: Pursuant to 10 U.S.C. § 4355 the need for this advisory function is on a continuing basis; however, the Charter for the Board is subject to renewal every two years.
- F. Agency Support: The Department of Defense, through the Secretary of the Army, the Army Deputy Chief of Staff for Personnel, and the United States Military Academy shall provide support as deemed necessary for the performance of the Board's functions, and shall ensure compliance with the requirements of 5 U.S.C., Appendix, as amended.
- G. Termination Date: The Board shall terminate upon completion of its mission or two years from the date of this Charter is filed, whichever is sooner or unless the Secretary of Defense extends it.
- H. Operating Costs: It is estimated that the annual operating costs, to include travel costs and contract support, for this Board is \$70,000.00. The estimated annual personnel costs to the Department of Defense are 1.0 full-time equivalent (FTEs).
- I. Recordkeeping: The records of the Board and its subcommittees shall be handled according to section 2, General Records Schedule 26 and appropriate DoD policies and procedures. Subject to the Freedom of Information Act of 1966 (5 U.S.C. § 552, as amended), these records shall be available for public inspection and copying.
- J. Charter Filed: October 1, 2008