

**DoDEA COMPUTER AND INTERNET ACCESS AGREEMENT  
FOR EMPLOYEES, CONTRACTORS, AND VOLUNTEERS**

**PRIVACY ACT STATEMENT**

**AUTHORITY:** 10 U.S.C. 2164 and 20 U.S.C. 921-932, authorizing DoD Directive 1342.20, "DoD Education Activity" (1992), authorizing DoD Education Activity Administrative Instruction 6600.1 (2004).

**PRINCIPAL PURPOSE(S):** The information on this form is used to authorize an individual to use government-owned computer resources in accordance with, and subject to enforcement provisions of, DoD and DoDEA policies governing computer and Internet usage.

**ROUTINE USE(S):** Disclosure of germane information contained in this form within the Department of Defense is authorized upon a demonstrated "need to know" to perform an official duty. Routine disclosure of relevant and necessary information is authorized to agencies outside of the DoD by DoD Privacy Act Systems Notices, which may be found at <http://www.defenselink.mil/privacy/notices/osd/>. Records are maintained in the workplace.

**DISCLOSURE:** Voluntary; however, no individual is permitted to use DoDEA-controlled computer resources until they have signed this statement indicating agreement to use such equipment only in accordance with the DoDEA Appropriate Use of DoDEA Information Technology Resources - Terms and Conditions for Employees, Contractors, and Volunteers.

**1. INDIVIDUAL INFORMATION** *(please print or type)*

a. NAME *(Last, first, middle initial)*

b. TELEPHONE NUMBER *(Include area code)*

c. SCHOOL/OFFICE/DIVISION/BRANCH

d. SUPERVISOR

**2. AGREEMENT**

I, *(print name)* \_\_\_\_\_, am aware of the contents of DoDEA Administrative Instruction 6600.1, which can be found in the Regulations section accessible via the DoDEA home page at [www.dodea.edu](http://www.dodea.edu), and includes the Appropriate Use of DoDEA Information Technology Resources - Terms and Conditions for Employees, Contractors, and Volunteers (attachment 1). I have read these documents. In consideration for being given a user account and access to DoDEA Information Technology (IT) resources, I hereby agree to abide by the terms and conditions as stated.

I understand that I have no expectation of privacy when using DoDEA IT resources and that all individuals using DoDEA IT resources are subject to having their activities on the system monitored and recorded. I expressly consent to such monitoring. I am aware that, if such monitoring reveals possible evidence of criminal activity or activity in violation of the Appropriate Use of DoDEA Information Technology Resources - Terms and Conditions for Employees, Contractors, and Volunteers (attachment 1), the evidence of such activity may be provided to law enforcement officials and/or to DoDEA officials for use in possible adverse personnel actions or criminal proceedings. I understand that all files stored on DoDEA IT resources are the property of DoDEA and can be made available to DoDEA employees as necessary.

I understand that if I violate the terms and conditions contained in the Appropriate Use of DoDEA Information Technology Resources - Terms and Conditions for Employees, Contractors, and Volunteers (attachment 1), such violation(s) may result in the suspension of my computer account or restriction of network privileges and, if warranted, disciplinary or legal action may be taken against me.

a. SIGNATURE

b. DATE *(YYYYMMDD)*