



2008 CMS Diversity Summer Internship Program

Join the team that helps ensure health care security for millions of Americans. The Centers for Medicare and Medicaid Services (CMS) works in partnership with the entire health care community to improve quality and efficiency in an evolving health care system and provides leadership in the broader health care marketplace. Our effectiveness depends on the capabilities of a dedicated, professional staff who is committed to supporting these objectives. A career with CMS offers the opportunity to get involved on important national health care issues and be part of a dynamic, fast-paced, and highly visible organization.

CMS announces a 12-week Diversity Summer Internship Program for college and university students. CMS is the Federal agency that administers the Medicare, Medicaid, and State Children's Health Insurance Programs. The purpose of the Diversity Summer Internship Program is to enhance students' knowledge about CMS programs, mission, vision and goals. Additionally, the program seeks to familiarize participants about Federal, State, and local health care programs serving underserved and uninsured populations. This 12-week program is offered to college/university students of Asian American and Pacific Islander (AAPI) descent, and to students attending Hispanic Serving Institutions or of Hispanic descent, Historically Black Colleges and Universities (HBCUs), and Tribal Colleges and Universities (TCUs). The program, developed by CMS, is consistent with the goals and objectives for the Hispanic Agenda for Action, and the AAPI, HBCU, and TCU Initiatives.

Dates of Employment

Students may begin the program as early as May 12, 2008. The date the student begins the program will determine when the 12-week appointment ends. All appointments must be completed by September 12, 2008.

Eligibility and Application Process

In order to qualify, students **MUST** meet one of the following requirements:

- a student of Asian American and Pacific Islander (AAPI) descent
- a student attending a Hispanic Serving Institution or of Hispanic descent
- a student attending a Historically Black College and University (HBCUs), or a Tribal College and University (TCUs)

Only applications from students who are U.S. citizens will be accepted for this program. All applicants must have a GPA of 3.0 and a minimum of 60 undergraduate credits as of May 16, 2008. Students who should apply are majoring in areas related to the:

- Health Care field (e.g. healthcare administration, public health, etc.),
- Administration field (e.g. business administration, accounting, math, etc.),
- Information Technology field,
- Social Science field (e.g. psychology, social work, sociology, etc.),
- Policy field (e.g. public policy, political science, public administration, etc.), or
- Science field (e.g. pre-med, biology, etc.).

Applicants must also be currently enrolled in school for the fall 2008 semester to qualify.

There is no formal application; however, a student's package must contain a detailed resume (including social security number, date of birth and citizenship) and an unofficial transcript. Students are strongly encouraged to complete the Department of Health & Human Services Applicant Background Survey (http://www.cdc.gov/hrmo/OMB_form.htm) and submit it with their application package. Students must also indicate the date they will be available to begin the program and geographical preference, if selected. The requested materials must be emailed as attachments to Marla Lazarus at Marla.Lazarus@cms.hhs.gov with a subject line of "Diversity Summer Internship Program."

Deadline for Submitting Applications

To be considered for the program, applications must be received by Friday, April 4, 2008.

Salary and Place of Employment

The salary is approximately \$13-\$15 per hour for a 40-hour workweek, but will vary with different levels of education. This amount will also vary in some areas according to the locality pay for specific regions. Interns are responsible for their own living arrangements and transportation costs. Employment opportunities are available at CMS sites in Boston, Massachusetts; New York City, New York; Philadelphia, Pennsylvania; Atlanta, Georgia; Chicago, Illinois; Dallas, Texas; Kansas City, Missouri; Denver, Colorado; San Francisco, California; Seattle, Washington; Miami, Florida; and San Juan, Puerto Rico. Employment site preference(s) should be indicated on the student's resume. Selected students will be responsible for costs incurred should they relocate to participate in the program.

CMS Contact

If you have any questions about the summer program, please contact Marla Lazarus at Marla.Lazarus@cms.hhs.gov or at 410-786-7817. Thank you for your interest in the 2008 Diversity Summer Internship Program.