

August 2005 P2 Conference Call
18 August 2005

1. Update on Metals EIS – John Neave (via message)
 - The status of the EIS continues to be under management review

2. Environmental Summit/P2 Workshop – Josh Silverman
 - The Office of the Federal Environmental Executive (OFEE) has not yet responded to the EH suggestion to merge the OFEE Environmental Summit, scheduled for May 2-5, 2006, and the P2 workshop planned for that same month. DOE suggested that the P2 Workshop could run in parallel with or be a sub-set of the Summit.
 - The next OFEE meeting on the Summit will be held in September.
 - Contact Josh with any comments you'd like to have considered for either gathering.

3. P2 Website – Josh Silverman
 - The re-design of the EH P2 website is continuing. Information contained on the site prior to the re-design will remain unless it is no longer valuable.
 - The P2 data call will still be hosted on the website.
 - New features of the P2 website will include
 - BuyBio information,
 - Environmentally Preferable Purchasing information,
 - a “best practices” searchable database, and
 - periodic highlighting of a P2 website of interest.
 - Contact Josh with ideas for or comments on the website.

4. FEC (Federal Electronics Challenge) – Jeff Eagan
 - Eight DOE sites or facilities have signed on as FEC Partners. Only one other Federal agency (GSA) has more Partners than DOE and it has a total of 9 Partners.
 - The next FEC conference call is scheduled for Thursday, 1 September at 1 PM Eastern time. The topic for that call is integrating electronic stewardship into the EMS. The call number is 1-866-299-3188, the conference code is 899999.
 - The FEC website at <http://www.federalelectronicschallenge.net/partcall.htm> has information on additional future calls.
 - EPEAT (Electronic Product Environmental Assessment Tool) standards for procurement are being developed and will probably be rolled out in Spring 2006.

5. P2 Data Call – Don Lentzen
 - The form and content of the 2005 data call will be very similar to what they were last year.
 - The on-line system will be up and running on 1 October.
 - Passwords will again be required for data entry and review. Passwords used last year will still be valid; new passwords can be obtained from IT.
 - Deadlines for data reporting are as follows:
 - **EO 13148 data:** **7 December 2005**
 - **Best-in-Class award nominations:** **7 December 2005**

▪ **EPP data:**

7 December 2005

- Contact Don with any questions or comments.
6. Best Practices Document/Green Bullet Information Brief – Beverly Whitehead
- The Best Practices document (the sequel to last year’s Waste Reduction Revitalization Report) is under final review and will be released shortly.
 - The activities highlighted in the Best Practices document were selected from DOE nominations to the Closing the Circle competition, site accomplishments submitted in the last data call, and the EPA publication, FedFacts.
 - The information brief, “Green Bullet Usage at DOE Sites,” is under final review and should be released in early September.
7. New P2 Goals Update – Jane Powers
- The preponderance of the major comments submitted through the RevCom review of the proposed P2 goals opposed treating the P2 goal strategies as requirements.
 - EH management proposed that the strategies be required in order to establish strong expectations for P2 integration by sites and to provide sites with a rationale for obtaining site management support for P2 activities.
 - Sites will select the strategies that are applicable to their site situations and will report on them and the results achieved. This reporting will be used for the DOE corporate reports.
 - October 11 is the date by which the goals must be finalized. Within the next few weeks, EH will contact all the authors of major comments to reach agreement on the resolution of their comments.
8. Site Participant Comments on the P2 Goals
- There was concern that sites may be required to do PPOAs in areas that were not identified as being significant in the site EMS if the strategies are required.
 - Order 450.1 and the CRD already prescribe operational assessments such as PPOAs. Requiring them to be related to specific P2 goals is redundant and may not be appropriate for every site.
9. Site Participant Comments on the P2 Performance Measures
- The question was also raised as to whether PSOs or NNSA could establish P2 reporting requirements other than those listed as the draft performance measures. No resolution of the issue was reached but one suggestion was that the DOE P2 performance measures be considered the basic reporting requirements and that PSOs or NNSA could develop additional P2 reporting requirements specific to their sites.
 - The P2 reporting is of concern because some sites are asked to report on different timelines (i.e., fiscal year for some reports but calendar years for others) from different sources (e.g., state requirements, contractual obligations, Executive Orders).
 - The flowdown of requirements process was raised as something that should be investigated related to reporting on the new goals. Apparently, under this process a request for change of responsibilities is submitted by DOE to sites and determinations are made there as to (1) whether the existing contract needs to be

modified to respond to them or (2) which of the new responsibilities will be added to the contract if it must be amended.

- A preference was expressed to use the term “reporting requirements” rather than “performance measures.”