

AGENDA

Quality Assurance Program Pre-Conference

Monday, December 1, 2008

8:30 a.m. – 4:45 p.m.

Paris Hotel, Las Vegas, Nevada

Concord B

8:30 a.m. – 9:00 a.m.	Message on behalf of the Director Continental Breakfast <i>Anne Tuccillo</i>	✓ Receive an update on QA Program Activities
9:00 a.m. – 9:15 a.m.	Group Ice Breaker <i>Anne Tuccillo</i>	✓ Get to know your fellow QA Program participants
9:15 a.m. – 9:45 a.m.	What's New with the FSA Assessments The FSA Assessments have been transformed. Participants will receive an overview of the new "look and feel" as well as a review of the Program requirements for completing the FSA Assessments. Tips for selecting assessments, completing Management Enhancements and the importance of team building will round out the discussion. <i>Michael Cagle</i> <i>Holly Langer-Evans</i>	✓ Know the requirements for selecting and completing the FSA Assessments. ✓ Understand the calendar/cycle for the FSA Assessment requirement.
9:45 a.m. – 10:45 a.m.	Team Building Exercise Participants will work in small groups to complete a team building activity. Teams will share results with the larger group. <i>Michael Cagle</i> <i>Holly Langer-Evans</i>	✓ Experience how team building can aid in creating new ideas and achieving quality results.
10:45 a.m. – 11:00 a.m.	BREAK	✓ Stretch, grab some coffee, and check your Blackberry.
11:00 a.m. – 11:45 a.m.	Develop a FSA Assessment Action Plan Participants will review a variety of assessment scenarios and use the information to create action plans that address compliance areas that require follow-up and/or corrective action. <i>Michael Cagle</i> <i>Holly Langer-Evans</i>	✓ Learn to use a team approach in completing an assessment and in developing action plans to address areas for improvement.

11:45 a.m. – 1:00 p.m. LUNCH
On your own

1:00 p.m. – 2:30 p.m. The Detail on Data Analysis
Participants will receive a summary level briefing on the program-wide findings from the 2006-07 and 2007-08 Quality Assurance Program data. A discussion of the 2007-08 "Institutional Profile" is planned as well as a review of 2009-10 sampling requirements, standard reports, and the debut of a new shared report to evaluate the effectiveness/efficiency of verification.

David Rhodes
Anne Tuccillo

- ✓ Know the sampling and reporting requirements for the 2009-10 award year.
 - ✓ Learn how to interpret the Institutional Profile.
 - ✓ Learn about new reports.
 - ✓ Learn how to apply the results with your institutional team.
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2:30 p.m. – 4:30 p.m. ISIR Analysis Tool Hands-On Sessions

Getting Started: (New or occasional users).
[Champagne 1](#)

Michael Cagle
Holly Langer-Evans

Going Further: (Users who have mastered running and analyzing the tool's Standard Reports).
[Champagne 2](#)

David Rhodes
Anne Tuccillo

- ✓ **Getting Started:** Participants will learn to: Identify valuable resources, learn to navigate through the ISIR Analysis Tool, analyze results, and access shared reports.
 - ✓ **Going Further:** Participants will: reacquaint themselves with the Adhoc "Report Assistant," run the new shared "School Verification Analysis Report" and learn how to interpret and share results.
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4:30 p.m. – 4:45 p.m. Wrap Up and Pre-Conference Evaluation
