



OFFICE OF THE UNDER SECRETARY OF DEFENSE
4000 DEFENSE PENTAGON
WASHINGTON, D.C. 20301-4000

MAR 15 2006

PERSONNEL AND
READINESS

MEMORANDUM FOR Department of Defense (DoD) Science, Technology,
Engineering and Mathematics (STEM) Role Models

SUBJECT: 2006 Women's History Month Program

Congratulations! You have been selected by your organization as a DoD STEM Role Model.

In recognition of Women's History Month, DoD will conduct a forum on Tuesday, March 21, 2006, 9:00 a.m. – 9:50 a.m. and a DoD Women's History Month Observance, 10:00 a.m. to 12:30 p.m., at the Women's Memorial, Arlington Cemetery, Arlington, Va. This year's national theme "Women: Builders of Communities and Dreams," honors the spirit of possibility and hope set in motion by generations of women who have created communities and sustained dreams.

During the observance you will represent your respective organization, along with other female DoD role models. You will be featured in a 2006 Equal Opportunity publication highlighting military and civilian female role models working in Science, Technology, Engineering, and Mathematics (STEM) career fields, to be released at a later date. You will also have an opportunity to network with approximately 300 middle and high school students visiting our Nation's capital as part of their enrichment activities. Therefore, role models are encouraged to participate in the student networking reception immediately following the observance.

Attendance is not mandatory; however, if you plan to participate in the ceremony, please arrive at the Women's Memorial, Arlington National Cemetery on Tuesday, March 21, 2006, no later than 9:00 a.m., in the gallery, to receive a name badge, ceremonial booklet, certificate copy, seating information, etc. Formal certificates will be sent by mail to your organization heads.

As there is limited parking at Arlington National Cemetery, the recommended mode of transportation is the Metro Blue-Line train to Arlington National Cemetery. If you have additional questions, please contact Charmane Collins via electronic mail, Charmane.Collins@osd.mil or by telephone, 703.571.9332.

Handwritten signature of Charmane S. Collins in cursive script.

Charmane S. Collins
DoD Equal Employment Manager
Office of the Deputy Under Secretary of Defense
Equal Opportunity