



**NVLAP DECLARATION**  
**(for NVLAP staff, assessors, and technical experts)**

This is to acknowledge that I understand my responsibilities as a representative of the National Institute of Standards and Technology (NIST) and the National Voluntary Laboratory Accreditation Program (NVLAP) in carrying out my duties.

I hereby commit myself to the following:

- I agree to comply with the policies, procedures, and rules set forth by NVLAP while working for or on behalf of NVLAP.

I agree to maintain my awareness of NIST Handbook 150, ISO/IEC 17025, ISO/IEC 17011, and other appropriate requirements documents.

- I agree to maintain confidentiality of all information relating to applications, assessments, and accreditations of laboratories. I will hold in strict confidence all information, proprietary or otherwise, obtained during on-site assessments of laboratories. I agree to maintain this confidentiality even after I am no longer working for or on behalf of NVLAP.

I understand that I may reveal information about individual laboratories only to NVLAP, the laboratory itself, and members of a NVLAP assessment team or NVLAP review panel.

- I agree not to offer consultancies or services to laboratories that might compromise my impartiality during any phase of the accreditation or decision-making process.
- For each laboratory about which I obtain information, I agree to be free of any commercial or financial interests or other pressures or conflicts of interest that might cause me to act in other than an impartial or nondiscriminatory manner.

For each laboratory about which I obtain information, I agree to keep NVLAP informed, in a timely manner, of any activities, affiliations, or relationships that might compromise my adherence to commitments made in this declaration. This includes informing NVLAP of any prior association with any laboratory to be assessed or evaluated.

For employees of the Executive Branch of the U.S. Federal Government:

- I am aware of the rules for employee responsibilities and conduct as set forth in The U.S. Code of Federal Regulations, 5 CFR Part 2635, *Standards of Ethical Conduct for Employees of the Executive Branch*.

Signature \_\_\_\_\_

Date \_\_\_\_\_

Printed Name \_\_\_\_\_