



DEPARTMENT OF THE ARMY
U.S. ARMY CORPS OF ENGINEERS
WASHINGTON, D.C. 20314-1000

REPLY TO
ATTENTION OF:

JUL 11 2005

CESO/CECW

TO: Chiefs; Safety and Occupational Health Office, Chiefs of Operations, Operations Project Managers, District NRM POCs and MSC NRM POCs

SUBJECT: Upward Reporting of Recreational Visitor Fatalities

1. The Chief of Engineers has requested the Director of Civil Works, MG Don T. Riley keep him apprised of recreational visitor fatalities. To accomplish this, MG Riley has requested a weekly Commander's Critical Incident Report (CCIR) that provides USACE recreational visitor fatality data. The short-term solution to meet this requirement will be to use the Serious Incident Reports (SIRs) entered into ENGLink for the data. This is consistent with the Chief's directions to submit a SIR for all fatalities to include; employee, contractor, and recreational visitors. This will preclude a weekly data call to the field.

3. While many of you are currently using ENGLink and SIRs to report recreational visitor fatalities, many of you are not.

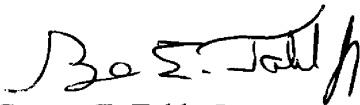
4. Therefore, for each recreational visitor fatality, ensure that your field operating projects submit a SIR, which includes the following data:

- The victim's name (if known)
- The victim's age (if not known indicate whether they were a child, teen, or an adult)
- The project where the death occurred
- The date the death occurred (if known)
- In the narrative, please provide a short description of the circumstances under which the death occurred and the following information if it is known
 - The cause of death
 - Primary language spoken (if known)
 - If the fatality was water related include the following data
 - Whether recreating in designated swimming area
 - Whether a PFD was worn
 - Whether alcohol was involved
 - The activity at the time of the death

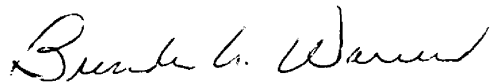
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5. We plan to provide the information to MG Riley for his staff meeting on the week of 18 July 2005.
6. The Operations and Safety Communities of Practice (CoP) are working together with the ENGLink team at CESAM and finalizing a long-term solution that will be issued shortly.
7. Thank you for your help and cooperation.



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