

**IN THE UNITED STATES BANKRUPTCY COURT  
FOR THE WESTERN DISTRICT OF TEXAS**

**AMENDED STANDING ORDER AUTHORIZING CLERK TO SIGN  
CERTAIN ADMINISTRATIVE ORDERS**

Pursuant to Title 28, United States Code, Section 956, the Clerk of each Court and the Clerk's Deputies and Assistants can exercise the powers and perform the duties assigned to them by the Court. Accordingly, it is ordered that the Clerk or the Clerk's designated representative are authorized and directed to sign on behalf of the Judges of this Court the orders and notices set forth below:

- a. Order Combined with Notice of Commencement of Case under various Chapters of the Bankruptcy Code, Meeting of Creditors and Fixing of Dates.
- b. Order Setting Bar Date for Filing Proofs of Claim or Interest, including authority of the Clerk to set a bar date for filing proofs of claim or interest approximately ninety (90) days after the First Meeting of Creditors.
- c. Pay Order to Employers in Chapter 12 or 13 cases.
- d. Amended Pay Order to Employers in Chapter 12 or 13 cases (so long as such orders are accompanied by the signature of the Standing Chapter 13 Trustee).
- e. Order to Allow Claims in Chapter 12 or 13 cases.
- f. Order to Allow Additional Claims in Chapter 12 or 13 cases.
- g. Order Closing Estates and Discharging Trustees.
- h. Order to Pay Fees in Installments.
- i. Discharge Orders in Chapter 7, 12 or 13 cases.
- j. Scheduling Order.
- k. Order to Obtain Service of Process in Adversary Proceedings.
- l. Order to Seek Default Judgment in Adversary Proceedings.
- m. Order to Pay Small Dividends into Registry of the Court.
- n. Order to Pay Unclaimed Funds into Registry of the Court.

- o. Order Granting Trustee Applications to Defer Filing Fees in Adversary Proceedings until final disposition of the bankruptcy case.

This Amended Order supersedes all previous Orders entered on this subject.

It is so ORDERED.

**SIGNED** this 30th day of September 1994, by LARRY E. KELLY, CHIEF U. S. BANKRUPTCY JUDGE, LEIF M. CLARK, U. S. BANKRUPTCY JUDGE, RONALD B. KING, U. S. BANKRUPTCY JUDGE, and FRANK R. MONROE, U. S. BANKRUPTCY JUDGE.

Filed September 30, 1994.