

DEPARTMENT OF DEFENSE EDUCATION ACTIVITY 4040 NORTH FAIRFAX DRIVE ARLINGTON, VIRGINIA 22203-1635

Information Technology

DoDEA Regulation 6800.1 October 28, 2004

DEPARTMENT OF DEFENSE EDUCATION ACTIVITY REGULATION

SUBJECT: Domain Registration

1. PURPOSE

This Regulation establishes policy and assigns responsibilities for the establishment of uniform procedures for Department of Defense Education Activity (DoDEA) Components who wish to register Internet domain names in the Domain Name System (DNS).

2. APPLICABILITY AND SCOPE

This Regulation applies to:

- 2.1. The Office of the Director, Department of Defense Education Activity; the Director, Department of Defense Domestic Dependent Elementary and Secondary Schools, and Department of Defense Dependents Schools, Cuba (DDESS/DoDDS-Cuba); the Director, Department of Defense Dependents Schools, Europe (DoDDS-E); the Director, Department of Defense Dependents Schools, Pacific, and Department of Defense Domestic Dependent Elementary and Secondary Schools, Guam (DoDDS-P/DDESS-Guam); and all DoDEA District Superintendents, School Principals, Teachers, and Support Staff.
 - 2.2. Volunteers working with the Department of Defense Education Activity.
 - 2.3. Contractors working with the Department of Defense Education Activity.

3. DEFINITIONS

3.1. <u>Domain Name</u>. The familiar and easy-to-remembername for an Internet computer (e.g., "www.dodea.edu"). A domain name corresponds to a unique Internet Protocol (IP) number that serves as a routing address on the Internet.

3.2. <u>Domain Name System (DNS)</u>. The domain name system translates Internet domain names into the IP address that actually locates a particular computer on the Internet and is needed for transmitting information across the network.

4. POLICY

It is DoDEA policy that:

- 4.1. All domains associated with DoDEA components will be registered as subdomains under the officially registered DoDEA domains (".edu" ".mil", and ".smil"). No domain associated with a DoDEA component will be registered under any domain other than one of the officially registered DoDEA domains (".edu", ".mil", and ".smil"). This includes, but is not limited to: official websites, intranets, portals, and electronic mail sites.
 - 4.2. Every DoDEA employee, contractor, and volunteer shall adhere to this Regulation.

5. RESPONSIBILITIES

- 5.1. The <u>Chief Information Officer</u>, <u>Department of Defense Education Activity</u>, under the authority, direction, and control of the <u>Director</u>, <u>Department of Defense Education Activity</u>, shall ensure that a copy of this Regulation is made available to each DoDEA Area.
- 5.2. The <u>Director</u>, <u>Department of Defense Domestic Dependent Elementary and Secondary Schools and Department of Defense Dependents Schools</u>, <u>Cuba</u>; the <u>Director</u>, <u>Department of Defense Dependents Schools</u>, <u>Pacific and Department of Defense Domestic Dependent Elementary and Secondary Schools</u>, <u>Guam</u>; and all DoDEA District Superintendents, School Principals, or designees, shall:
- 5.2.1 Ensure that a copy of this Regulation is made available to each DoDEA employee, contractor, and volunteer.
- 5.2.2. Ensure that procedures are developed at the local level to implement this Regulation within ninety (90) days of the effective date.

6. EFFECTIVE DATE

This Regulation is effective immediately.

Director