

Unit XIII

COURSE TITLE	Building Design For Homeland Security	TIME	60 minutes
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UNIT TITLE	Course Wrap-Up
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OBJECTIVES	<ol style="list-style-type: none">1. Reflect upon the reasons for attending the course provided during Unit 1 Introductions (any Case Study version) and the conduct of the course.<ol style="list-style-type: none">a. Expectations met?b. Likes and dislikes?c. Value?2. Provide written feedback to the Course Director and Instructors through course evaluation forms and verbal comments related to the course specifically or building design for Homeland Security in general. This feedback is critical to improving the course.
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SCOPE	<ol style="list-style-type: none">1. Discussion of general issues and concerns2. Course evaluations – forms and verbal comments3. Distribution of course certificates
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REFERENCES	No references are required for this unit.
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REQUIREMENTS	<ul style="list-style-type: none">• Course evaluation form (one per student)• Record any verbal comments from students to distribute to course director and instructors.• Course certificates
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PREPARATION	Before training this unit, review the students' lists of expectations recorded in Unit I.
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Unit XIII Outline

	<u>Time</u>	<u>Page</u>
XIII. Course Wrap-Up	60 minutes	IG XIII-1
1. General Discussion	15 minutes	IG XIII-3
2. Course Evaluations	15 minutes	IG XIII-3
3. Distribution of Course Certificates	30 minutes	IG XIII-3

INSTRUCTOR NOTES	CONTENT/ACTIVITY
<p>Review the students' course expectations, as listed in Unit I during the Introductions.</p> <p>Relate those expectations to key concepts covered in each unit of the course.</p> <p>Determine whether the students feel that each expectation was met, and discuss as needed.</p> <p>Invite questions and comments from the students related to the training or to building design for Homeland Security in general. (e.g., state or local issues, funding sources, use of FEMA 426, use of FEMA 452 databases, etc.).</p> <p>Address the students' concerns, as needed.</p>	<p>General Discussion</p> <p>Sample questions to ask include:</p> <ul style="list-style-type: none">• How does this expectation relate to material covered in the course?• Has this expectation been met?• Have any issues have been left unaddressed?• How does this issue relate to your role in building design for Homeland Security, and how do you expect to apply this material on the job?• Are there any questions or comments about the course content, exercises, written exam or other aspects of the training?• Are there any questions or comments about building design for Homeland Security in general?
<p>Distribute the course evaluation forms.</p> <p>Ask the students to take their time in completing the evaluation.</p>	<p>Course Evaluations</p> <p>FEMA uses the evaluations to improve future course deliveries. The students' feedback is very important for ensuring a quality program.</p>
<p>Distribute the course certificates to the students.</p>	<p>Distribution of Course Certificates</p>

INSTRUCTOR NOTES	CONTENT/ACTIVITY
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