

# FEMA NFIP Metadata Profile<sup>1</sup> for Terrain Datasets

## Version 1.0.1

April 6, 2006

### Legend:

#### Required Elements:

Boxed Text with Regular Font: Boxed elements that appear in regular font were ***required*** in the FGDC standard and ***remain required*** for NFIP purposes.

Boxed Text with Bold Font: Boxed elements that appear in bold font were ***optional*** in the FGDC standard but were ***made required*** for NFIP purposes.

#### Optional Elements:

Unboxed Text with Gray Font: Unboxed elements that appear in gray font were ***optional*** in the FGDC standard and ***remain optional*** for NFIP purposes.

#### FEMA Business Rules and Recommendations:

Text highlighted in gray contains profile-specific comments, recommendations and business rules regarding the noted element.

### Notes:

- (1) An asterisk (\*) after an element means that this element can be repeated an unlimited number of times. Example:  
  
1.1.10 *OnLink\** -- Online Linkage – etc. means onlink can be repeated. (Note that *OnLink* is the “official” abbreviation for Online Linkage and hence should be used as the column name in the database.)
- (2) All required elements are shown in bold and regular text (no gray!). Optional elements (shown in gray text), if supplied are also supported.
- (3) “MIP Submission Date” is the date on which an “intermediate” study artifact or Draft, Preliminary or Effective DFIRM dataset was entered into the MIP (Mapping Information Platform) database.
- (4) Terrain metadata files should be named according to the convention: <CID>\_Terrain\_metadata. The Community Identification (CID) number is a unique 6-digit number assigned to each community that has been identified under

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<sup>1</sup> Federal Geographic Data Committee (FGDC) Content Standard for Digital Geospatial Metadata (CSDGM), FGDC-STD-001-1998. Available at <http://www.fgdc.gov/metadata/metadata.html>.

the National Flood Insurance Program. Countywide CID numbers follow the format of a 2-digit state FIPS followed by the 3-digit county FIPS and the letter 'C' (e.g., 01097C). Community-based CID numbers follow a format of a 2-digit state FIPS followed by the 4-digit FEMA community ID number. For example, 200351 is a CID whose 6-digit number indicates that it is a community-based study, whereas a 5-digit number with 'C' would indicate a countywide study.

*1 idinfo* – Identification Information – Basic information about the data set

**This section is required for all FEMA-DCS-Terrain submissions**

1.1 *Citation* -- Citation -- information to be used to reference the data set

**The Citation section describes the Data Package.**

1.1.1 *Citeinfo* -- Citation Information -- the recommended reference to be used for the data set.

1.1.1.1 *Origin\** -- Originator -- the name of an organization or individual that developed the data set.

Domain: free text

**For existing data, Originator would be the data provider.**

**For data developed for the study, Originator would be the responsible party, for example the IDIQ, CTP, or other federal agency.**

1.1.1.2 *Pubdate* -- Publication Date -- the date when the data set is published or otherwise made available for release.

Domain: free date

**Must be in the form of YYYYMMDD**

**For existing data, Publication Date would be the date the data was published by the originator.**

**For data developed for the study, Publication Date would be the submittal date to the MIP.**

1.1.1.3 *Pubtime* -- Publication Time -- the time of day when the data set is published or otherwise made available for

Domain: "Unknown" free time

1.1.1.4 *Title* -- Title -- the name by which the data set is known.

Domain: **Title should be of format: “name of data-package type for MIP Project Title”, where name of data-package type reflects submission and the “MIP Project Title” follows rules for constructing MIP project title (e.g. “DCS Terrain Submission for Alexandria VA”)**

1.1.1.5 *Edition* -- Edition -- the version of the title.

Domain: free text

**1.1.1.6 *Geoform* -- Geospatial Data Presentation Form -- the mode in which the geospatial data are represented.**

**Domain: “FEMA-DCS-Terrain ”**

1.1.1.7 *Serinfo* -- Series Information -- the identification of the series publication of which the data set is a part.

1.1.1.7.1 *Sername* -- Series Name -- the name of the series publication of which the data set is a part.

Domain: free text

1.1.1.7.2 *Issue* -- Issue Identification -- information identifying the issue of the series publication of which the data set is a part.

Domain: free text

**1.1.1.8 *Pubinfo* -- Publication Information -- publication details for published data sets.**

1.1.1.8.1 *Pubplace* -- Publication Place -- the name of the city (and state or province, and country, if needed to identify the city) where the data set was published or released.

Domain: free text

1.1.1.8.2 *Publish* -- Publisher -- the name of the individual or organization that published the data set.

Domain: free text

**User has the option of specifying whether this data will be distributed directly by FEMA or by the user's organization (FEMA maintains an archived copy in this case). If the user will be distributing the data, then this contact information should be identical to the distribution contact information (Section 6).**

**See also element 1.9 Point of Contact.**

1.1.1.9 *Othercit* -- Other Citation Details -- other information required to complete the citation.

Domain: free text

1.1.1.10 *Onlink\** -- Online Linkage -- the name of an online computer resource that contains the data set. Entries should follow the Uniform Resource Locator convention of the Internet.

Domain:

**For case where FEMA is the steward, Online Linkage should be the high-level URL "http://hazards.fema.gov".**

**For case where FEMA is not the steward, Online Linkage should be the steward's high-level URL.**

**1.1.1.11 *Lworkcit* -- Larger Work Citation -- the information identifying a larger work in which the data set is included.**

**Lworkcit refers to the FEMA case under which the data package was uploaded. The 'lworkcit' element is a compound element and does not take a value.**

1.1.1.11.1 Citeinfo

**Note: This Citeinfo block is used to reference the FEMA Case study.**

1.1.1.11.1.1 Origin\*

**Domain: "Federal Emergency Management Agency"**

1.1.1.11.1.2 Pubdate

**Domain: "Unknown"**

1.1.1.11.1.3 Pubtime

**1.1.1.11.1.4 Title**

**Domain: Title must be "FEMA CASE num" where num is the case number associated to the project by FEMA of the form:**

**"yy-rr-nnnnS"**

**where:**

**yy = year**

**rr = FEMA region number**

**nnnn = 4 character project cod.**

1.1.1.11.1.5 Edition

1.1.1.11.1.6 Geoform

1.1.1.11.1.7 Serinfo/sername & serinfo/issue

1.1.1.11.1.8 Pubinfo/pubplace & pubinfo/publish

1.1.1.11.1.9 Othercit

1.1.1.11.1.10 Onlink

1.1.1.11.1.11 Lworkcit

**1.2 Descript -- Description -- a characterization of the data set, including its intended use and limitations.**

**1.2.1 Abstract -- Abstract -- a brief narrative summary of the data set.**

**Domain:**

**"Terrain data, as defined in FEMA Guidelines and Specifications, Appendix N: Data Capture Standards, describe the digital topographic**

*data that were used to create the elevation data representing the terrain environment of a watershed and/or floodplain. Terrain data requirements allow for flexibility in the types of information provided as sources used to produce final terrain deliverables. Once this type of data is provided, FEMA will be able to account for the origins of the flood study elevation data. (Source: FEMA Guidelines and Specifications, Appendix N, Section N.1.2)”*

1.2.2 *Purpose* -- Purpose -- a summary of the intentions with which the data set was developed.

Domain: *“Terrain data is used to represent the topography of a watershed and/or floodplain environment and to extract useful information for hydraulic and hydrologic models. (Source: FEMA Guidelines and Specs, Appendix N)”*

1.2.3 *Suppl* -- Supplemental Information -- other descriptive information about the data set.

Domain: free text

1.3 *Timeperd* -- Time Period of Content -- time period(s) for which the data set corresponds to the currentness reference.

1.3.1 *Timeinfo* -- Time Period of Information -- Information about date and time of event.

1.3.1.1 *Sngdate* -- Single Date/Time -- means of encoding a single date and time.

1.3.1.1.2 *Caldate* -- Calendar Date -- the year (and optionally month, or month and day)

Domain: single\_date

**Must be in the form of YYYYMMDD**

**For Draft or Preliminary data, date should be MIP Submission Date.  
For Effective data, date should be Effective Date.**

1.3.2 *Current* -- Currentness Reference -- the basis on which the time period of content information is determined.

Domain:

**For Draft or Preliminary data, Currentness Reference should be “MIP Submission Date”. For Effective data, Currentness Reference should be “FIRM and FIS Effective Date”.**

**Currentness Reference must synchronize with Progress element (1.4.1), see guidance under element 1.4.1.**

1.4 *Status* -- Status -- the state of and maintenance information for the data set.

1.4.1 *Progress* -- Progress -- the state of the data set.

Domain: "Complete" "In work"

**Note that the Progress element must synchronize with Currentness Reference (1.3.2) as follows: when Progress is “In work”, Currentness**

Reference is “MIP Submission Date”; alternatively, when Progress is “Complete”, Currentness Reference is “FIRM and FIS Effective Date”.

1.4.2 *Update* -- Maintenance and Update Frequency -- the frequency with which changes and additions are made to the data set after the initial data set is completed.

Domain: "Unknown"

1.5 *Spdom* -- Spatial Domain - the geographic areal domain of the data set.

1.5.1 *Bounding* -- Bounding Coordinates - the limits of coverage of a data set expressed by latitude and longitude values in the order western-most, eastern-most, northernmost, and southern-most. For data sets that include a complete band of latitude around the earth, the West Bounding Coordinate shall be assigned the value -180.0, and the East Bounding Coordinate shall be assigned the value 180.0

1.5.1.1 *Westbc* -- West Bounding Coordinate -- western-most coordinate of the limit of coverage expressed in longitude.

Domain:  $-180.0 \leq \text{real number} < 180.0$

1.5.1.2 *Eastbc* -- East Bounding Coordinate -- eastern-most coordinate of the limit of coverage expressed in longitude.

Domain:  $-180.0 \leq \text{real number} \leq 180.0$

1.5.1.3 *Northbc* -- North Bounding Coordinate -- northern-most coordinate of the limit of coverage expressed in latitude.

Domain:  $-90.0 \leq \text{real number} \leq 90.0$ ;  
North Bounding Coordinate  $\geq$  South Bounding Coordinate

1.5.1.4 *Southbc* -- South Bounding Coordinate -- southern-most coordinate of the limit of coverage expressed in latitude.

Domain:  $-90.0 \leq \text{real number} \leq 90.0$ ;  
South Bounding Coordinate  $\leq$  North Bounding Coordinate

1.5.2 *Dsgpoly\** -- Data Set G-Polygon -- coordinates defining the outline of an area covered by a data set.

1.5.2.1 *Dsgpolyo* -- Data Set G-Polygon Outer G-Ring -- the closed nonintersecting boundary of an interior area.

1.5.2.2 *Dsgpolyx* -- Data Set G-Polygon Exclusion G-Ring -- the closed nonintersecting boundary of a void area (or "hole" in an interior area).

1.6 *Keywords* -- Keywords -- words or phrases summarizing an aspect of the data set.

	<p>1.6.1 <i>Theme</i>* -- Theme -- subjects covered by the data set (for a list of some commonly used thesauri, see Part IV: Subject/index term sources in Network Development and MARC Standards Office, 1988, USMARC code list for relators, sources, and description conventions: Washington, Library of Congress).</p>
	<p><b>All metadata submissions must have two separate ‘theme’ elements, each referencing distinct topic category thesauri and keywords. The first theme element should reference the “ISO 19115 Topic Category” thesaurus (theme.themekt) and keywords (theme.themekey) . The second ‘theme’ element should reference the “FEMA NFIP Topic Category” thesaurus and keywords.</b></p>
<p>1.6.1.1 <i>Themekt</i> -- Theme Keyword Thesaurus -- reference to a formally registered thesaurus or a similar authoritative source of theme keywords.</p>	
	<p>Domain: "None" free text  <b>“ISO 19115 Topic Category” and “FEMA NFIP Topic Category”</b></p>
<p>1.6.1.2 <i>Themekey</i>* -- Theme Keyword -- common-use word or phrase used to describe the subject of the data set.</p>	
	<p>Domain:  <b>For the “ISO 19115 Topic Category” thesaurus, for FEMA-DCS-Terrain submissions, these keyword is required: “elevation”</b>    <b>For the “FEMA NFIP Topic Category” thesaurus, for FEMA-DCS-Terrain submissions, these keywords are required: “Land Surface”</b>    <b>In addition, for the “FEMA NFIP Topic Category” thesaurus, data producers should use additional keywords from the following list that are applicable to the submission: “Relief” “Topography” “Digital Terrain Model” “Elevation Data” “Slope” “LIDAR” “Breaklines” “Contours” “DEM” “Flow vectors”</b>    <b>Other keywords may be used as free text</b></p>
<p><b>1.6.2 <i>Place</i>* -- Place -- geographic locations characterized by the data set.</b></p>	
<p><b>1.6.2.1 <i>Placekt</i> -- Place Keyword Thesaurus -- reference to a formally registered thesaurus or a similar authoritative source of place keywords.</b></p>	
	<p><b>Domain: "None" "Geographic Names Information System" free text</b></p>
<p>1.6.2.2 <i>Placekey</i>* -- Place Keyword -- the geographic name of a location covered by a data set.</p>	
	<p>Domain: The following six (6) Place Keywords are required for each Place (1.6.2) element:</p>



- “**REGION num**” where num is the FEMA Region number.
- “**STATE abbreviation**” where abbreviation is the 2-letter FIPS-standard state abbreviation (e.g., “**STATE VA**” for Virginia).
- “**COUNTY name**” where name is the name of the county.
- “**COUNTY-FIPS code**” where code is the county FIPS code.
- “**COMMUNITY name**” where name is name of the community.
- “**FEMA-CID code**” where code is the FEMA Community ID code.

**Users may include additional Place Keyword elements using free text.**

1.6.3 *Stratum\** -- Stratum -- layered, vertical locations characterized by the data set.

1.6.3.1 *Stratkt* -- Stratum Keyword Thesaurus -- reference to a formally registered thesaurus or a similar authoritative source of stratum keywords.  
Domain: "None" free text

1.6.3.2 *Stratkey\** -- Stratum Keyword -- the name of a vertical location used to describe the locations covered by a data set.  
Domain: free text

1.6.4 *Temporal\** -- Temporal -- time period(s) characterized by the data set.

1.6.4.1 *Tempkt* -- Temporal Keyword Thesaurus -- reference to a formally registered thesaurus or a similar authoritative source of temporal keywords.  
Domain: "None" free text

1.6.4.2 *Tempkey\** -- Temporal Keyword -- the name of a time period covered by a data set.  
Domain: free text

1.7 *Accconst* -- Access Constraints -- restrictions and legal prerequisites for accessing the data set.

These include any access constraints applied to assure the protection of privacy or intellectual property, and any special restrictions or limitations on obtaining the data set.  
Domain: “**Restricted**” “**View-only**” “**None**”

1.8 *Useconst* -- Use Constraints -- restrictions and legal prerequisites for using the data set after access is granted. These include any use constraints applied to assure the protection of privacy or intellectual property, and any special restrictions or limitations on using the data set.

Domain: “**Acknowledgment of FEMA would be appreciated in products derived from these data. This digital data is produced for the purposes of updating/creating a DFIRM database.**”

1.9 *Ptcontac* -- Point of Contact -- contact information for an individual or organization that is knowledgeable about the data set.

**The user may wish to provide Point of Contact information here (Section 1.9) in cases where the Originator (1.1.1) of the data set is not also the Distributor (6.1) of the data set, for whom Contact Information is provided in Section 6.1. In cases such as this, providing Contact Information here will facilitate contact with the Originator of the data set.**

1.9.1 *Cntinfo* -- Contact Information -- Identity of, and means to communicate with, person(s) and organization(s) associated with the data set.

1.9.1.1 *Cntperp*<sup>2</sup> -- Contact Person Primary -- the name of the individual to which the contact type.

1.9.1.1.1 *Cntper* -- Contact Person -- the name of the individual to which the contact type applies.

Domain: free text

1.9.1.1.2 *Cntorg* -- Contact Organization -- the name of the organization to which the contact type applies.

Domain: free text

1.9.1.2 *Cntorgp* -- Contact Organization Primary -- the organization, and the member of the organization associated with the data set. Used in cases where the association of the organization to the data set is more significant than the association of the person to the data set.

Domain: Compound

1.9.1.2.1 *Cntorg* -- Contact Organization -- the name of the organization to which the contact type applies.

Domain: free text

1.9.1.2.2 *Cntper* -- Contact Person -- the name of the individual to which the contact type applies.

Domain: free text

1.9.1.3 *Cntpos* -- Contact Position -- the title of individual.

Domain: free text

1.9.1.4 *Cntaddr*\* -- Contact Address -- the address for the organization or individual.

1.9.1.4.1 *Addrtype* -- Address Type -- the information provided by the address.

Domain: "mailing" "physical" "mailing and physical", free text

1.9.1.4.2 *Address*\* -- Address -- an address line for the address.

Domain: free text

1.9.1.4.3 *City* -- City -- the city of the address.

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<sup>2</sup> Note: Use of the *Cntinfo.Cntperp* and *Cntinfo.Cntorgp* elements is mutually exclusive.

- Domain: free text
- 1.9.1.4.4 *State* -- State or Province -- the state or province of the address.  
Domain: free text
- 1.9.1.4.5 *Postal* -- Postal Code -- the ZIP or other postal code of the address.  
Domain: free text
- 1.9.1.4.6 *Country* -- Country -- the country of the address.  
Domain: **USA**
- 1.9.1.5 *Cntvoice*\* -- Contact Voice Telephone -- the telephone number by which individuals can speak to the organization or individual.  
Domain: free text
- 1.9.1.6 *Cnttd*\* -- Contact TDD/TTY Telephone -- the telephone number by which hearing impaired individuals can contact the organization or individual.  
Domain: free text
- 1.9.1.7 *Cntfax*\* -- Contact Facsimile Telephone -- the telephone number of a facsimile machine of the organization or individual.  
Domain: free text
- 1.9.1.8 *Cntemail*\* -- Contact Electronic Mail Address -- the address of the electronic mailbox of the organization or individual.  
Domain: free text
- 1.9.1.9 *Hours* -- Hours of Service -- time period when individuals can speak to the organization or individual.  
Domain: free text
- 1.9.1.10 *Cntinst* -- Contact Instructions -- supplemental instructions on how or when to contact the individual or organization.  
Domain: free text
- 1.10 *Browse*\* -- Browse Graphic -- a graphic that provides an illustration of the data set. The graphic should include a legend for interpreting the graphic.
- 1.10.1 *Browse*n -- Browse Graphic File Name -- name of a related graphic file that provides an illustration of the data set.  
Domain: free text
- 1.10.2 *Browse*d -- Browse Graphic File Description -- a text description of the illustration.  
Domain: free text
- 1.10.3 *Browse*t -- Browse Graphic File Type -- graphic file type of a related graphic file.  
Domain: domain values in the table below; free text  
Value Definition  
"CGM" Computer Graphics Metafile

"EPS" Encapsulated Postscript format  
"EMF" Enhanced Metafile  
"GIF" Graphic Interchange Format  
"JPEG" Joint Photographic Experts Group format  
"PBM" Portable Bit Map format  
"PS" Postscript format  
"TIFF" Tagged Image File Format  
"WMF" Windows metafile  
"XWD" X-Windows Dump

1.11 *Datacred* -- Data Set Credit -- recognition of those who contributed to the data set.

Domain: free text

1.12 *Secinfo* -- Security Information -- handling restrictions imposed on the data set because of national security, privacy, or other concerns.

**Security information is optional; however, if some of the data contains sensitive information (bridges, dams, etc), the publisher can specify that information in this Section.**

1.12.1 *Secsys* -- Security Classification System -- name of the classification system.

Domain: free text

1.12.2 *Secclass* -- Security Classification -- name of the handling restrictions on the data set.

Domain: "Top secret" "Secret" "Confidential" "Restricted" "Unclassified" "Sensitive" free text

1.12.3 *Sechandl* -- Security Handling Description -- additional information about the restrictions on handling the data set.

Domain: free text

1.13 *Native* -- Native Data Set Environment -- a description of the data set in the producer's processing environment, including items such as the name of the software (including version), the computer operating system, file name (including host-, path-, and filenames), and the data set size.

Domain: free text

1.14 *Crossref\** -- Cross Reference -- information about other, related data sets that are likely to be of interest.

**The Cross Reference section is optional but can be used to relate the Study Package to the Effective Map/FIS. This relationship is more generally established using the COMMUNITY name and FEMA-CID code in the place keywords list (see 1.6.2.2)**

1.14.1 *Citeinfo* -- Citation Information -- the recommended reference to be used for the data set.

1.14.1.1 *Origin\**

1.14.1.2 *Pubdate*

1.14.1.3 *Pubtime*

1.14.1.4 *Title*

1.14.1.5 *Edition*

1.14.1.6 *Geoform*

1.14.1.7 *Serinfo/sername & serinfo/issue*

1.14.1.8 *Pubinfo/pubplace & pubinfo/publish*

1.14.1.9 *Othercit*

1.14.1.10 *Onlink\**

1.14.1.11 *Lworkcit*

**2 dataqual -- Data Quality Information -- General assessment of the quality of the data set**

**This section is required for all FEMA-DCS-Terrain submissions**

2.1 *Attracc* -- Attribute Accuracy -- an assessment of the accuracy of the identification of entities and assignment of attribute values in the data set.

2.1.1 *Attraccr* -- Attribute Accuracy Report -- an explanation of the accuracy of the identification of the entities and assignments of values in the data set and a description of the tests used.

Domain: free text

2.1.2 *Qattracc\** -- Quantitative Attribute Accuracy Assessment -- a value assigned to summarize the accuracy of the identification of the entities and assignments of values in the data set and the identification of the test that yielded the value.

2.1.2.1 *Attraccv* -- Attribute Accuracy Value -- an estimate of the accuracy of the identification of the entities and assignments of attribute values in the data set.

Domain: "Unknown" free text

2.1.2.2 *Attracce* -- Attribute Accuracy Explanation -- the identification of the test that yielded the Attribute Accuracy Value.

Domain: free text

2.2 *Logic* -- Logical Consistency Report -- an explanation of the fidelity of relationships in the data set and tests used.

Domain:

***“The Terrain package includes flow vectors and non-tiled data (SinkBreach, NoData, VoidData, ExternalBoundary, Island). The Terrain data are consistent with the elevation dataset. A comparison of profile plots with the flow vector data confirms that flow vectors are correctly drawn. Flood hazard boundaries do not extend beyond the ExternalBoundary, if it exists. FIRM panels show the flood hazard area delineations where Island data are present”.***

2.3 *Complete* -- Completeness Report -- information about omissions, selection criteria, generalization, definitions used, and other rules used to derive the data set.

Domain:

***“Data contained in the Terrain package highlight specific issues in elevation datasets. Terrain data are derived datasets that aid automated hydrologic and hydraulic analyses, the flood hazard area boundary delineations, and quality control.”***

**2.4 Posacc -- Positional Accuracy -- an assessment of the accuracy of the positions of spatial objects.**

2.4.1 *Horizpa* -- Horizontal Positional Accuracy -- an estimate of accuracy of the horizontal positions of the spatial objects.

2.4.1.1 *Horizpar* -- Horizontal Positional Accuracy Report -- an explanation of the accuracy of the horizontal coordinate measurements and a description of the tests used.

Domain: free text

2.4.1.2 *Qhorizpa\** -- Quantitative Horizontal Positional Accuracy Assessment -- numeric value assigned to summarize the accuracy of the horizontal coordinate measurements and the identification of the test that yielded the value.

2.4.1.2.1 *Horizpav* -- Horizontal Positional Accuracy Value -- an estimate of the accuracy of the horizontal coordinate measurements in the data set expressed in (ground) meters.

Domain: free real

2.4.1.2.2 *Horizpae* -- Horizontal Positional Accuracy Explanation -- the identification of the test that yielded the Horizontal Positional Accuracy Value.

Domain: free text

**2.4.2 Vertacc -- Vertical Positional Accuracy -- an estimate of accuracy of the vertical positions in the data set.**

2.4.2.1 *Vertaccr* -- Vertical Positional Accuracy Report -- an explanation of the accuracy of the vertical coordinate measurements and a description of the tests used.

Domain: free text

***Include ASPRS, NMAS or NSSDA class in element description.***

**2.4.2.2 *Qvertpa\** -- Quantitative Vertical Positional Accuracy Assessment -- numeric value assigned to summarize the accuracy of vertical coordinate measurements and the identification of the test that yielded the value.**

2.4.2.2.1 *Vertaccv* -- Vertical Positional Accuracy Value -- an estimate of the accuracy of the vertical coordinate measurements in the data set expressed in (ground) meters.

Domain: free real

2.4.2.2.2 *Vertacce* -- Vertical Positional Accuracy Explanation -- the identification of the test that yielded the Vertical Positional Accuracy Value.

Domain: free text

2.5 *Lineage* -- Lineage -- information about the events, parameters, and source data which constructed the data set, and information about the responsible parties.

2.5.1 *Srcinfo*\* -- Source Information -- list of sources and a short discussion of the information contributed by each.

**Terrain datasets must reference all sources used in their production. Publishers should create a unique source information entry for each of the following types of input sources that were used:**

- VARIABLE-SPACING
- BREAKLINES
- MULTIREOLUTION-GRID
- REGULAR-GRID
- CONTOURS
- Other

**The type of the source is indicated under source citation abbreviation. Each source information element must be uniquely labeled using the source citation abbreviation “lineage/srcinfo/srccitea” element (2.5.1.5). Use guidance described in Guides and Specs, Appendix L, Section L.2.2.1 and Table L-4: “Each source citation abbreviation for a distinct data source should be numbered (e.g., BASE1, BASE2, BASE3).” Source citation abbreviation elements may be subsequently referenced by optional "lineage/procstep/srcused" elements (2.5.2.2).**

**Source citations should be provided for each of the entity types listed in Entity Types (enttyp) elements (5.1).**

2.5.1.1 *Srccite* -- Source Citation -- reference for a source data set.

2.5.1.1.1 *Citeinfo*

2.5.1.1.1.1 *Origin*\*

2.5.1.1.1.2 *Pubdate*

2.5.1.1.1.3 *Pubtime*

2.5.1.1.1.4 *Title*

2.5.1.1.1.5 *Edition*

2.5.1.1.1.6 *Geoform*

2.5.1.1.1.7 *Serinfo/sername & serinfo/issue*

2.5.1.1.1.8 *Pubinfo/pubplace & pubinfo/publish*



2.5.1.1.1.9 *Othercit*

2.5.1.1.1.10 *Onlink\**

2.5.1.1.1.11 *Lworkcit*

2.5.1.2 *Srcscale* -- Source Scale Denominator -- the denominator of the representative fraction on a map (for example, on a 1:24,000-scale map, the Source Scale Denominator is 24000).

Domain: integer > 1

**Note: This is an integer number and must not contain a comma character, decimal point nor the numerator part of the representative fraction.**

2.5.1.3 *Typesrc* -- Type of Source Media -- the medium of the source data set.

Domain: **"cartridge tape" "paper" "disc" "microfiche" "online" "CD-ROM" "DVD-ROM" free text**

2.5.1.4 *Srctime* -- Source Time Period of Content -- time period(s) for which the source data set corresponds to the ground.

2.5.1.4.1 *Timeinfo* -- Time Period of Information -- Information about date and time of event.

2.5.1.4.1.1 *Sngdate* -- Single Date/Time -- means of encoding a single date and time.

2.5.1.4.1.2 *Caldate* -- Calendar Date -- the year (and optionally month, or month and day)

2.5.1.4.2 *Srccurr* -- Source Currentness Reference -- the basis on which the source time period of content information of the source data set is determined.

Domain: "ground condition" "publication date" free text

2.5.1.5 *Srccitea* -- Source Citation Abbreviation -- short-form alias for the source citation.

Domain: see srcinfo (2.5.1).

2.5.1.6 *Srctr* -- Source Contribution -- brief statement identifying the information contributed by the source to the data set.

Domain: free text

2.5.2 *Procstep\** -- Process Step -- information about a single event.

2.5.2.1 *Procdesc* -- Process Description -- an explanation of the event and related parameters or tolerances.

Domain:

**"SinkBreach is a linear spatial file representing sink breaches used to hydrologically correct terrain models. A comparison of flow path automatically generated by a GIS software using elevation data and**

***known flow paths from existing maps and/or orthophotos shows sinks that need to be corrected. NoData, VoidArea, ExternalBoundary and Island are polygon spatial files created by reviewing elevation datasets.”***

2.5.2.2 *Srcused\** -- Source Used Citation Abbreviation -- the Source Citation Abbreviation of a data set used in the processing step.  
Domain: Source Citation Abbr. from the Source info entries for the data set.

2.5.2.3 *Procdate* -- Process Date -- the date when the event was completed.

Domain: free date

**Must be in the form of YYYYMMDD**

**For existing data, Publication Date would be the date the data was published by the originator.**

**For data developed for the study, Publication Date would be the submittal date to the MIP.**

**See also Section 1.1.2 and Section 1.3.1**

2.5.2.4 *Proctime* -- Process Time -- the time when the event was completed.

Domain: free time

2.5.2.5 *Srcprod* -- Source Produced Citation Abbreviation -- the Source Citation Abbreviation of an intermediate data set that (1) is significant in the opinion of the data producer, (2) is generated in the processing step, and (3) is used in later processing steps.  
Domain: Source Citation Abbr. from the Source info entries for the data set.

2.5.2.6 *Proccont* -- Process Contact -- the party responsible for the processing step information.

2.5.2.6.1 *Cntinfo* -- Contact Information -- Identity of, and means to communicate with, person(s) and organization(s) associated with the data set.

2.5.2.6.1.1 *Cntperp* -- Contact Person Primary -- the name of the individual to which the contact type.

2.5.2.6.1.1.1 *Cntper* -- Contact Person -- the name of the individual to which the contact type applies.  
Domain: free text

2.5.2.6.1.1.2 *Cntorg* -- Contact Organization -- the name of the organization to which the contact type applies.

Domain: free text

2.5.2.6.1.2 *Cntorgp* -- Contact Organization Primary -- the organization, and the member of the organization associated with the data set. Used in cases where the association of the organization to the data set is more significant than the association of the person to the data set.

Domain: Compound

2.5.2.6.1.2.1 *Cntorg* -- Contact Organization -- the name of the organization to which the contact type applies.

Domain: free text

2.5.2.6.1.2.2 *Cntper* -- Contact Person -- the name of the individual to which the contact type applies.

Domain: free text

2.5.2.6.1.3 *Cntpos* -- Contact Position -- the title of individual.

Domain: free text

2.5.2.6.1.4 *Cntaddr\** -- Contact Address -- the address for the organization or individual.

2.5.2.6.1.4.1 *Addrtype* -- Address Type -- the information provided by the address.

Domain: "mailing" "physical" "mailing and physical", free text

2.5.2.6.1.4.2 *Address\** -- Address -- an address line for the address.

Domain: free text

2.5.2.6.1.4.3 *City* -- City -- the city of the address.

Domain: free text

2.5.2.6.1.4.4 *State* -- State or Province -- the state or province of the address.

Domain: free text

2.5.2.6.1.4.5 *Postal* -- Postal Code -- the ZIP or other postal code of the address.

Domain: free text

2.5.2.6.1.4.6 *Country* -- Country -- the country of the address.

Domain: free text

2.5.2.6.1.5 *Cntvoice\** -- Contact Voice Telephone -- the telephone number by which individuals can speak to the organization or individual.

Domain: free text

2.5.2.6.1.6 *Cnttdd\** -- Contact TDD/TTY Telephone -- the telephone number by which hearing impaired individuals can contact the organization or individual.

Domain: free text

2.5.2.6.1.7 *Cntfax\** -- Contact Facsimile Telephone -- the telephone number of a facsimile machine of the organization or individual.

Domain: free text

2.5.2.6.1.8 *Cntemail\** -- Contact Electronic Mail Address -- the address of the electronic mailbox of the organization or individual.

Domain: free text

2.5.2.6.1.9 *Hours* -- Hours of Service -- time period when individuals can speak to the organization or individual.

Domain: free text

2.5.2.6.1.10 *Cntinst* -- Contact Instructions -- supplemental instructions on how or when to contact the individual or organization.

Domain: free text

2.6 *Cloud* -- Cloud Cover -- area of a data set obstructed by clouds, expressed as a percentage of the spatial extent.

Domain: 0 <= Integer <= 100 "Unknown"– **Spatial**

**3 Spdoinfo – Spatial Data Organization Information – the mechanism used to represent spatial information in the data set.**

**This section NOT required for FEMA-DCS-Terrain submissions.**

- 3.1 *Indspref* -- Indirect Spatial Reference -- name of types of geographic features, addressing schemes, or other means through which locations are referenced in the data set.  
Domain: free text
- 3.2 *Direct* -- Direct Spatial Reference Method -- the system of objects used to represent space in the data set.  
Domain: "Point" "Vector" "Raster"
- 3.3 *Ptvcinf*<sup>3</sup> -- Point and Vector Object Information -- the types and numbers of vector or nongridded point spatial objects in the data set.
- 3.3.1 *Sdtsterm*\* -- SDTS Terms Description -- point and vector object information using the terminology and concepts from Spatial Data Transfer Standard (SDTS)
- 3.3.1.1 *Sdtstype* -- SDTS Point and Vector Object Type -- name of point and vector spatial objects used to locate zero-, one-, and two-dimensional spatial locations in the data set.  
Domain:  
"Point" "Entity point" "Label point" "Area point" "Node, planar graph"  
"Node, network" "String" "Link" "Complete chain" "Area chain"  
"Network chain, planar graph" "Network chain, nonplanar graph"  
"Circular arc, three point center" "Elliptical arc" "Uniform B-spline"  
"Piecewise Bezier" "Ring with mixed composition" "Ring composed of strings" "Ring composed of chains" "Ring composed of arcs" "G-polygon"  
"GT-polygon composed of rings" "GT-polygon composed of chains"  
"Universe polygon composed of rings" "Universe polygon composed of chains"  
"Void polygon composed of rings" "Void polygon composed of chains"
- 3.3.1.2 *Ptvcnt* -- Point and Vector Object Count -- the total number of the point or vector object type occurring in the data set.  
Domain: Integer > 0
- 3.3.2 *Vpfterm* -- VPF Terms Description -- point and vector object information using the terminology and concepts from Department of Defense, 1992, Vector Product Format (MILSTD- 600006)

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<sup>3</sup> Note: Use of the *spdoinfo.ptvcinf* and *spdoinfo.rastinfo* elements is mutually exclusive.

3.3.2.1 *Vpflevel* -- VPF Topology Level -- the completeness of the topology carried by the data set. The levels of completeness are defined in Department of Defense, 1992, Vector Product Format (MIL-STD-600006).  
Domain: 0 <= Integer <= 3

3.3.2.2 *Vpfinfo\** -- VPF Point and Vector Object Information -- information about VPF point and vector objects

3.3.2.2.1 *Vpftype* -- VPF Point and Vector Object Type -- name of point and vector spatial objects used to locate zero-, one-, and two-dimensional spatial locations in the data set.

Domain: "Node" "Edge" "Face" "Text"

3.3.2.2.2 *Vpfent* -- VPF Point and Vector Object Count.

Domain: Integer > 0

3.4 *Rastinfo* -- Raster Object Information -- the types and numbers of raster spatial objects in the data set.

3.4.1 *Rasttype* -- Raster Object Type -- raster spatial objects used to locate zero-, two-, or three-dimensional locations in the data set.

Domain: "Point" "Pixel" "Grid Cell" "Voxel"

3.4.2 *Rowcount* -- Row Count -- the maximum number of raster objects along the ordinate (y) axis. For use with rectangular raster objects.

Domain: Integer > 0

3.4.3 *Colcount* -- Column Count -- the maximum number of raster objects along the abscissa (x) axis. For use with rectangular raster objects.

Domain: Integer > 0

3.4.4 *Vrtcoun*t -- Vertical Count -- the maximum number of raster objects along the vertical (z) axis. For use with rectangular volumetric raster objects (voxels).

Domain: Integer > 0

**4 Spref -- Spatial Reference Information – the description of the reference frame for, and the means to encode coordinates in the data set.**

**This section is required for all FEMA-DCS-Terrain submissions**

4.1 Horizsys -- Horizontal Coordinate System Definition -- the reference frame or system from which linear or angular quantities are measured and assigned to the position that a point occupies. **Must specify either Geograph (4.1.1) OR Planar (4.1.2) OR Local (4.1.3),- exclusive.**

4.1.1 Geograph<sup>4</sup> -- Geographic -- the quantities of latitude and longitude which define the position of a point on the Earth's surface with respect to a reference spheroid.

4.1.1.1 Latres -- Latitude Resolution -- the minimum difference between two adjacent latitude values expressed in Geographic Coordinate Units of measure.

Domain: real > 0.0

4.1.1.2 Longres -- Longitude Resolution -- the minimum difference between two adjacent longitude values expressed in Geographic Coordinate Units of measure.

Domain: real > 0.0

4.1.1.3 Geogunit -- Geographic Coordinate Units -- units of measure used for the latitude and longitude values.

Domain: "Decimal degrees" "Decimal minutes" "Decimal seconds"  
"Degrees and decimal minutes" "Degrees, minutes, and decimal seconds"  
"Radians" "Grads"

4.1.2 Planar\* -- Planar -- the quantities of distances, or distances and angles, which define the position of a point on a reference plane to which the surface of the Earth has been projected.

4.1.2.1 Mapproj<sup>5</sup> -- Map Projection -- the systematic representation of all or part of the surface of the Earth on a plane or developable surface.

4.1.2.1.1 Mapprojn -- Map Projection Name -- name of the map projection.

Domain: "Albers Conical Equal Area" "Azimuthal Equidistant"  
"Equidistant Conic" "Equirectangular" "General Vertical Nearsided  
Projection" "Gnomonic" "Lambert Azimuthal Equal Area" "Lambert

<sup>4</sup> Note: Use of the *horizsys.geograph*, *horizsys.planar* and *horizsys.local* elements is mutually exclusive (i.e. only one of these can be used).

<sup>5</sup> Note: Use of the *planar.mapproj*, *planar.gridsys* and *planar.localp* elements is mutually exclusive (i.e. only one of these can be used).

Conformal Conic" "Mercator" "Modified Stereographic for Alaska"  
"Miller Cylindrical" "Oblique Mercator" "Orthographic" "Polar  
Stereographic" "Polyconic" "Robinson" "Sinusoidal" "Space Oblique  
Mercator" "Stereographic" "Transverse Mercator" "van der Grinten" free  
text

4.1.2.1.2 [map projection parameters for selected projection, e.g. projection center,  
meridian, false easting/northing, etc. *See* <sup>1</sup>]

4.1.2.2 Gridsys -- Grid Coordinate System -- a plane-rectangular coordinate system  
usually based on, and mathematically adjusted to, a map projection so that  
geographic positions can be readily transformed to and from plane  
coordinates.

4.1.2.2.1 Gridsysn -- Grid Coordinate System Name -- name of the grid coordinate  
system.

Domain: "Universal Transverse Mercator" "Universal Polar  
Stereographic" "State Plane Coordinate System 1927" "State Plane  
Coordinate System 1983" "ARC Coordinate System" "other grid system"

4.1.2.2.2 [grid system parameters for selected grid system. *See* E.g UTM or state zone]

4.1.2.3 Localpd -- Local Planar -- any right-handed planar coordinate system of which the  
z-axis coincides with a plumb line through the origin that locally is aligned  
with the surface of the Earth.

4.1.2.3.1 Localpd – Local planar description (Domain: free text)

4.1.2.3.2 Localpgi – Georeference Information (Domain: free text)

4.1.2.4 Planci -- Planar Coordinate Information -- information about the coordinate  
system developed on the planar surface.

4.1.2.4.1 Plance – planar coordinate encoding method (Domain: “Coordinate pair”  
“Distance and bearing” “Row and column”)

4.1.2.4.2 Coordrep<sup>6</sup> – coordinate representation (specify either coordrep OR distbrep  
NOT BOTH)

4.1.2.4.2.1 Absres – Abscissa resolution (Domain: real)

4.1.2.4.2.2 Ordres – Ordinate resolution (Domain: real)

4.1.2.4.3 Distbrep – distance and bearing representation

<sup>6</sup> Note: Use of the *planci.coordrep* and *planci.distbrep* elements is mutually exclusive.  
Since *planci.coordrep* is mandatory, use of *planci.distbrep* element is therefore invalid.



4.1.2.4.3.1 Distres – Distance resolution (Domain: real)

4.1.2.4.3.2 Bearres – Bearing resolution (Domain: real)

4.1.2.4.3.3 Bearunit – Bearing units (Domain: “Decimal degrees” “Decimal minutes” “Decimal seconds” “Degrees and decimal minutes” “Degrees, minutes, and decimal seconds” “Radians” “Grads”)

4.1.2.4.3.4 Bearrefd – Bearing reference direction (Domain: “North” “South”)

4.1.2.4.3.5 Bearrefm – Bearing reference meridian (Domain: “Assumed” “Grid” “Magnetic” “Astronomic” “Geodetic”)

4.1.2.4.4 Plandu – planar distance units

4.1.3 Local -- Local -- a description of any coordinate system that is not aligned with the surface of the Earth.

4.1.3.1 Localdes -- Local Description -- a description of the coordinate system and its orientation to the surface of the Earth.

Domain: free text

4.1.3.2 Localgeo -- Local Georeference Information -- a description of the information provided to register the local system to the Earth (e.g. control points, satellite ephemeral data, inertial navigation data).

Domain: free text

**4.1.4 Geodetic -- Geodetic Model -- parameters for the shape of the earth.**

**4.1.4.1 Horizdn -- Horizontal Datum Name -- the identification given to the reference system used for defining the coordinates of points.**

**Domain: "North American Datum of 1927" "North American Datum of 1983" free text**

4.1.4.2 Ellips -- Ellipsoid Name -- identification given to established representations of the Earth's shape.

Domain: "Clarke 1866" "Geodetic Reference System 80" free text

4.2.4.3 Semiaxis -- Semi-major Axis -- radius of the equatorial axis of the ellipsoid.

Domain: real > 0.0

4.1.4.4 Denflat -- Denominator of Flattening Ratio -- the denominator of the ratio of the difference between the equatorial and polar radii of the ellipsoid when the numerator is set to 1.

Domain: Denominator of Flattening > 0.0

<b>4.2 Vertdef -- Vertical Coordinate System Definition -- the reference frame or system from which vertical distances (altitudes or depths) are measured.</b>	
<b>4.2.1 Altsys -- Altitude System Definition -- the reference frame or system from which altitudes (elevations) are measured. The term "altitude" is used instead of the common term "elevation" to conform to the terminology in Federal Information Processing Standards 70-1 and 173.</b>	
4.2.1.1 <i>Alt datum</i> -- Altitude Datum Name -- the identification given to the surface taken as the surface of reference from which altitudes are measured.	Domain: "National Geodetic Vertical Datum of 1929" "North American Vertical Datum of 1988" free text
4.2.1.2 <i>Altres*</i> -- Altitude Resolution -- the minimum distance possible between two adjacent altitude values, expressed in Altitude Distance Units of measure.	Domain: real > 0.0
4.2.1.3 <i>Altunits</i> -- Altitude Distance Units -- units in which altitudes are recorded.	Domain: "meters" "feet" free text
4.2.1.4 <i>Altenc</i> -- Altitude Encoding Method -- the means used to encode the altitudes.	Domain: "Explicit elevation coordinate included with horizontal coordinates" "Implicit coordinate" "Attribute values"

4.2.2 *Depthsys* -- Depth System Definition -- the reference frame or system from which depths are measured.

4.2.2.1 *Depthdn* -- Depth Datum Name -- the identification given to surface of reference from which depths are measured.  
Domain: see FGDC standard

4.2.2.2 *Depthres\** -- Depth Resolution -- the minimum distance possible between two adjacent depth values, expressed in Depth Distance Units of measure.  
Domain: real > 0.0

4.2.2.3 *Depthdu* -- Depth Distance Units -- units in which depths are recorded.  
Domain: "meters" "feet" free text

4.2.2.4 *Depthem* -- Depth Encoding Method -- the means used to encode depths.  
Domain: "Explicit depth coordinate included with horizontal coordinates" "Implicit coordinate" "Attribute values"

**5 *eainfo* –Entity and Attribute Information – details about information content of the data set, including entity types, their attributes and the domains from which attribute values may be assigned.**

**This section is required for all FEMA-DCS-Terrain submissions. This section describes the various elements of the submission package.**

5.1 *Detailed*\* -- Detailed Description -- description of the entities, attributes, attribute values, and related characteristics encoded in the data set.

5.1.1 *Enttyp* -- Entity Type -- the definition and description of a set into which similar entity instances are classified.

**Users must specify from the table below the entities that are provided data with their submission (Source: “FEMA Guidelines and Specifications, Appendix N: Data Capture Standard, Clause N.4”). Additional entities can be entered as free text.**

- *FLOW-VECTORS*

- *HYDROLOGICALLY-CORRECTED DEM*

- *SINKBREACH*

- *NODATA*

- *VOIDAREA*

- *EXTERNALBOUNDARY*

- *ISLAND*

- *STREAMSDEM*

5.1.1.1 *EnttypL* -- Entity Type Label -- the name of the entity type.

Domain: free text

5.1.1.2 *EnttypD* -- Entity Type Definition -- the description of the entity type.

Domain: free text

5.1.1.3 *EnttypDS* -- Entity Type Definition Source -- the authority of the definition.

Domain:

**“FEMA Guidelines and Specifications for Flood Hazard Mapping Partners, Appendix N: Data Capture Standards and Data Capture Guidelines” (available at [http://www.fema.gov/fhm/dl\\_cgs.shtm](http://www.fema.gov/fhm/dl_cgs.shtm))”**

5.1.2 *Attr*\* -- Attribute -- a defined characteristic of an entity.

5.1.2.1 *AttrL* -- Attribute Label -- the name of the attribute.

Domain: free text

5.1.2.2 *AttrD* -- Attribute Definition -- the description of the attribute.

Domain: free text

5.1.2.3 *AttrDS* -- Attribute Definition Source -- the authority of the definition.

Domain: free text

5.1.2.4 *Attrdomv*\* -- Attribute Domain Values -- the valid values that can be assigned for an attribute.

5.1.2.4.1 *Edom* – enumerated domain (value & definition & source)

5.1.2.4.2 *Rdom* – range domain

5.1.2.4.3 *Codesetd* – codeset domain

5.1.2.4.4 *Udom* – unrepresentable domain

5.1.2.5 *Begdatea*\* -- Beginning Date of Attribute Values -- earliest or only date for which the attribute values are current. In cases when a range of dates are provided, this is the earliest date for which the information is valid.

Domain: free date

5.1.2.6 *Enddatea*\* -- Ending Date of Attribute Values -- latest date for which the information is current. Used in cases when a range of dates are provided.

Domain: free date

5.1.2.7 *Attrvai* -- Attribute Value Accuracy Information -- an assessment of the accuracy of the assignment of attribute values.

5.1.2.7.1 *Attrva* – attribute value accuracy

5.1.2.7.2 *Attrvae* – attribute value accuracy explanation

5.1.2.8 *Attrmfrq* -- Attribute Measurement Frequency -- the frequency with which attribute values are added.

Domain: "Unknown" "As needed" "Irregular" "None planned" free text

5.2 *Overview*\* -- Overview Description -- summary of, and citation to detailed description of, the information content of the data set.

5.2.1 *Eaover* -- Entity and Attribute Overview -- detailed summary of the information contained in a data set.

Domain:

***“The Terrain data package is made up of several data themes containing primarily spatial information. These data supplement elevation datasets by providing additional information to aid flood risk evaluation and flood hazard area delineations.”***

5.2.2 *Eadetcit*\* -- Entity and Attribute Detail Citation -- reference to the complete description of the entity types, attributes, and attribute values for the data set.

Domain:

***“Appendix N of FEMA Guidelines and Specifications for FEMA Flood Hazard Mapping Partners contains a detailed description of the data themes and references to other relevant information.”***

**6 *distinfo*\* – Distribution Information – information about the distributor of and options for obtaining the data set.**

**This section is required for all FEMA-DCS-Terrain submissions.  
The distributor of the data can be either FEMA or the publisher of the metadata.**

6.1 *Distrib* -- Distributor -- the party from whom the data set may be obtained.

**If FEMA is the Distributor (6.1) of the data, then the FEMA information for the elements provided below should be used. If FEMA is not the Distributor of the Terrain data, then contact information for the Distributor must be provided in Section 6.1.**

6.1.1.1 *Cntinfo* -- Contact Information -- Identity of, and means to communicate with, person(s) and organization(s) associated with the data set.

6.1.1.1.1 *Cntperp* -- Contact Person Primary -- the name of the individual to which the contact type.

**Contact Person Primary (Cntperp 6.1.1.1) is not used; Contact Organization Primary (Cntorgp 6.1.1.2) serves as primary contact.**

6.1.1.2 *Cntorgp* -- Contact Organization Primary -- the organization, and the member of the organization associated with the data set. Used in cases where the association of the organization to the data set is more significant than the association of the person to the data set.

Domain: Compound

6.1.1.2.1 *Cntorg* -- Contact Organization -- the name of the organization to which the contact type applies.

Domain: free text

6.1.1.2.2 *Cntper* -- Contact Person -- the name of the individual to which the contact type applies.

Domain: free text

6.1.1.3 *Cntpos* -- Contact Position -- the title of individual.

Domain: free text

6.1.1.4 *Cntaddr*\* -- Contact Address -- the address for the organization or individual.

6.1.1.4.1 *Addrtype* -- Address Type -- the information provided by the address.

Domain: free text

**mailing address**

6.1.1.4.2 *Address*\* -- Address -- an address line for the address.

Domain: free text

**500 C Street, S.W.**

6.1.1.4.3 <i>City</i> -- City -- the city of the address.	Domain: free text <b>Washington</b>
6.1.1.4.4 <i>State</i> -- State or Province -- the state or province of the address.	Domain: free text <b>District of Columbia</b>
6.1.1.4.5 <i>Postal</i> -- Postal Code -- the ZIP or other postal code of the address.	Domain: free text <b>20472</b>
<b>6.1.1.4.6 <i>Country</i> -- Country -- the country of the address.</b>	<b>Domain: free text</b> <b>USA</b>
6.1.1.5 <i>Cntvoice</i> * -- Contact Voice Telephone -- the telephone number by which individuals can speak to the organization or individual.	Domain: free text <b>1-877-336-2627</b>

6.1.1.6 *Cnttdd*\* -- Contact TDD/TTY Telephone -- the telephone number by which hearing-impaired individuals can contact the organization or individual.  
Domain: free text

6.1.1.7 *Cntfax*\* -- Contact Facsimile Telephone -- the telephone number of a facsimile machine of the organization or individual.  
Domain: free text

<b>6.1.1.8 <i>Cntemail</i>* -- Contact Electronic Mail Address -- the address of the electronic mailbox of the organization or individual.</b>
<b>Domain: free text</b> <b>miphelp@mapmodteam.com</b>

6.1.1.9 *Hours* -- Hours of Service -- time period when individuals can speak to the organization or individual.  
Domain: free text

6.1.1.10 *Cntinst* -- Contact Instructions -- supplemental instructions on how or when to contact the individual or organization.  
Domain: free text

6.2 *Resdesc* -- Resource Description -- the identifier by which the distributor knows the data set.  
Domain: free text

6.3 <i>Distliab</i> -- Distribution Liability -- statement of the liability assumed by the distributor.
---

Domain: **“No warranty expressed or implied is made by FEMA regarding the utility of the data on any other system nor shall the act of distribution constitute any such warranty.”**

**6.4 Stdorder\* -- Standard Order Process -- the common ways in which the data set may be obtained or received, and related instructions and fee information.**

**Note: the child elements, <nondig> (6.4.1) and <digform> (6.4.2) are mutually exclusive (i.e., only one can occur within a given <stdorder> element).**

6.4.1 *Nondig* -- Non-digital Form -- the description of options for obtaining the data set on non-computer- compatible media.

Domain: free text

6.4.2 *Digform*\* -- Digital Form -- the description of options for obtaining the data set on computer-compatible media

6.4.2.1 *Diginfo* -- Digital Transfer Information - description of the form of the data to be distributed.

6.4.2.1.1 *Formname* -- Format Name -- the name of the data transfer format.

**For a FEMA-DCS-Terrain submission, the format name should default to “FEMA-DCS-Terrain”. Eventually, an OpenDXS format will also be added.**

6.4.2.1.2 *Formvern* – format version

6.4.2.1.3 *Formverd* – format version date

6.4.2.1.4 *Formspec* - Format specification

6.4.2.1.5 *Formcont* – format information content

6.4.2.1.6 *Filedasc* – file decompression technique

6.4.2.1.7 *Transize* – transfer size

6.4.2.2 *Digtopt* -- Digital Transfer Option -- the means and media by which a data set is obtained from the distributor.

6.4.2.2.1 *Onlinopt*\* - Online Option -- information required to directly obtain the data set electronically .

6.4.2.2.1.1 *Computer*\* -- Computer Contact Information -- instructions for establishing communications with the distribution computer.

6.4.2.2.1.1.1 *Networka* - network address

6.4.2.2.1.1.1.1 *Networkr*\* - Resource name

Domain: **URL where dataset may be obtained. (e.g., <http://hazards.fema.gov>)**

6.4.2.2.1.2 *Accinstr* -- Access Instructions -- instructions on the steps required to access the data set.

6.4.2.2.1.3 *Oncomp* – Online Computer and Operating system

6.4.2.2.2 *Offoptn* -- Offline Option -- information about media-specific options for receiving the *data set*.

6.4.2.2.2.1 *Offmedia* – *Offline Media*

Domain: "CD-ROM" "3-1/2 inch floppy disk" "5-1/4 inch floppy disk" "9-track tape" "4 mm cartridge tape" "8 mm cartridge tape" "1/4-inch cartridge tape" free text

6.4.2.2.2.2 *Reccap* – *recording capacity*

6.4.2.2.2.3 *Recfmt* – *recording format*

6.4.2.2.2.4 *Compat* – *compatibility information*

6.4.3 <i>Fees</i> -- Fees -- the fees and terms for retrieving the <i>data set</i> .
--

Domain: "Contact Distributor" free text
---

6.4.4 *Ordering* -- Ordering Instructions -- general instructions and advice about, and special terms and services provided for, the *data set* by the distributor.  
Domain: free text

6.4.5 *Turnarnd* -- Turnaround -- typical turnaround time for the filling of an order.  
Domain: free text

6.5 *Custom* -- Custom Order Process -- description of custom distribution services available, and the terms and conditions for obtaining these services.  
Domain: free text

6.6 *Techpreq* -- Technical Prerequisites -- description of any technical capabilities that the consumer must have to use the *data set* in the form(s) provided by the distributor.  
Domain: free text

6.7 *Availabl* -- Available Time Period -- the time period when the *data set* will be available from the distributor.  
Domain: timeperiod (single, multiple, range of dates)



7 *metainfo* – Metadata Reference Information – information on the currentness of the metadata information and the responsible party.

**This section is required for all FGDC-compliant metadata.**

7.1 *Metd* -- Metadata Date -- the date that the metadata were created or last updated.

Domain: single\_date

**Must be in the form of YYYYMMDD**

7.2 *Metrd* -- Metadata Review Date -- the date of the latest review of the metadata entry.

Domain: free date; Metadata Review Date later than Metadata Date

7.3 *Metfrd* -- Metadata Future Review Date -- the date by which the metadata entry should be reviewed.

Domain: free date; Metadata Future Review Date later than Metadata Review Date

7.4 *Metc* -- Metadata Contact -- the party responsible for the metadata information.

7.4.1 *Cntinfo* – Contact Information -- Identity of, and means to communicate with, person(s) and organization(s) associated with the data set.

7.4.1.1 *Cntperp* -- Contact Person Primary -- the name of the individual to which the contact type.

Domain: Compound

7.4.1.1.1 *Cntper* -- Contact Person -- the name of the individual to which the contact type applies.

Domain: free text

7.4.1.1.2 *Cntorg* -- Contact Organization -- the name of the organization to which the contact type applies.

Domain: free text

7.4.1.2 *Cntorgp* -- Contact Organization Primary -- the organization, and the member of the organization associated with the data set. Used in cases where the association of the organization to the data set is more significant than the association of the person to the data set.

**Contact Organization Primary (Cntorgp 7.4.2) is not used; Contact Person Primary (Cntperp 7.4.1) serves as primary contact.**

7.4.1.3 *Cntpos* -- Contact Position -- the title of individual.

Domain: free text

7.4.1.4 *Cntaddr\** -- Contact Address -- the address for the organization or individual.

7.4.1.4.1 *Addrtype* -- Address Type -- the information provided by the address.

Domain: free text
<b>7.4.1.4.2 Address* -- Address -- an address line for the address.</b>
<b>Domain: free text</b>
7.4.1.4.3 City -- City -- the city of the address.
Domain: free text
7.4.1.4.4 State -- State or Province -- the state or province of the address.
Domain: free text
7.4.1.4.5 Postal -- Postal Code -- the ZIP or other postal code of the address.
Domain: free text
<b>7.4.1.4.6 Country -- Country -- the country of the address.</b>
<b>Domain: free text</b>
7.4.1.5 Cntvoice* -- Contact Voice Telephone -- the telephone number by which individuals can speak to the organization or individual.
Domain: free text

7.4.1.6 Cnttdd\* -- Contact TDD/TTY Telephone -- the telephone number by which hearing-impaired individuals can contact the organization or individual.  
Domain: free text

7.4.1.7 Cntfax\* -- Contact Facsimile Telephone -- the telephone number of a facsimile machine of the organization or individual.  
Domain: free text

7.4.1.8 Cntemail* -- Contact Electronic Mail Address -- the address of the electronic mailbox of the organization or individual.
Domain: free text

7.4.1.9 Hours -- Hours of Service -- time period when individuals can speak to the organization or individual.  
Domain: free text

7.4.1.10 Cntinst -- Contact Instructions -- supplemental instructions on how or when to contact the individual or organization.  
Domain: free text

7.5 Metstdn -- Metadata Standard Name -- the name of the metadata standard used to document the data set.
Domain: "FGDC Content Standard for Digital Geospatial Metadata" free text

7.6 Metstdv -- Metadata Standard Version -- identification of the version of the metadata standard used to document the data set.
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Domain: free text

7.7 *Mettc* -- Metadata Time Convention -- form used to convey time of day information in the metadata entry. Used if time of day information is included in the metadata for a data set.

Domain: "local time" "local time with time differential factor" "universal time"

7.8 *Metac* -- Metadata Access Constraints -- restrictions and legal prerequisites for accessing the metadata. These include any access constraints applied to assure the protection of privacy or intellectual property, and any special restrictions or limitations on obtaining the metadata.

Domain: free text

7.9 *Metuc* -- Metadata Use Constraints -- restrictions and legal prerequisites for using the metadata after access is granted. These include any metadata use constraints applied to assure the protection of privacy or intellectual property, and any special restrictions or limitations on using the metadata.

Domain: free text

7.10 *Metsi* -- Metadata Security Information -- handling restrictions imposed on the metadata because of national security, privacy, or other concerns.

7.10.1 *Metscs* -- Metadata Security Classification System -- name of the classification system for the metadata.

Domain: free text

7.10.2 *Metsc* -- Metadata Security Classification -- name of the handling restrictions on the metadata.

Domain: "Top secret" "Secret" "Confidential" "Restricted" "Unclassified" "Sensitive" free text

7.10.3 *Metshd* -- Metadata Security Handling Description -- additional information about the restrictions on handling the metadata.

Domain: free text

**7.11 *Metextns*\* -- Metadata Extensions a reference to extended elements to the standard which may be defined by a metadata producer or a user community. Extended elements are elements outside the Standard, but needed by the metadata producer. If extended elements are created, they must follow the guidelines in Appendix D, Guidelines for Creating Extended Elements to the Content Standard for DigitalGeospatial Metadata.**

**7.11.1 *Onlink*\* -- Online Linkage -- the name of an online computer resource that contains the metadata extension information for the data set. Entries should follow the Uniform Resource Locator convention of the Internet.**

**Domain:**

Two onlinks are required:

- Link to URL on MIP (or data capture guidelines & specifications) for information on this profile: <http://hazards.fema.gov>

- Link to the data's EPSG code (in the form of a URL). More info about EPSG code can be found at <http://www.epsg.org>

**7.11.2 *Metprof*** -- Profile Name -- the name given to a document that describes the application of the Standard to a specific user community.

**Domain:**

*"FEMA NFIP Metadata Content and Format Standard"*