

SP15 Training

Usability Improvements and Functional Changes

Overview of SP15

- **Usability improvements**

- Goals:

- Improve users ability to be successful in completing MIP activities
 - Provide a logical and consistent look throughout the Studies workflow process

- **Defect fixes**

- Continued identification and clean up of existing MIP defects

- **New functionality**

- Implement certain new functionality within the MIP

- **Scheduled Deployment: May 12**

Usability Process

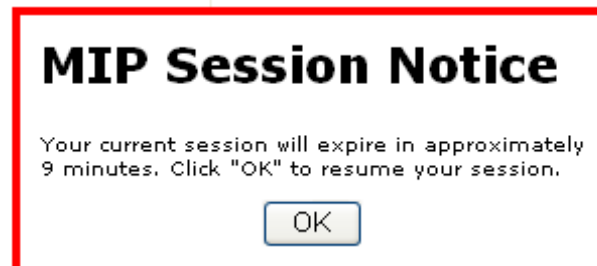
- **Brought on a usability expert to review the existing system and identify areas for improvement**
- **Conducted a usability test in Dec. 2007 with 13 users in 3 Regions to establish a baseline of performance**
 - Major tasks tested: Manage Data Development, Data Upload and Obligate Project Funds using established test cases
 - Results: overall success rate of 69% achieved in completing tasks without errors
- **Designed and developed usability improvements, with input from SMEs**
- **Conducted a 2nd usability test in Apr. 2008, including the new changes, with 15 users in 3 Regions**
 - The same tasks were tested with different users with same test cases
 - Results: 91% success rate for studies processes

Overview of Changes

- **General MIP changes**
- **Usability improvements**
- **Functionality fixes**
- **New functionality**

General MIP Changes

- **The MIP is now compatible with Internet Explorer (IE) 7 and Mozilla Firefox**
 - Previous releases only tested and supported earlier IE versions
 - MIP team now able to provide troubleshooting support to users with IE7 and Firefox
- **Fixed the session timeout notification**
 - Clicking OK on the session timeout notification box will now consistently extend the session for another 30 minutes













General Changes, cont.

- **MIP Server Notice pop up message**
 - If users are in the MIP, a notification will pop up on their screen to let them know that the system will go offline for maintenance
 - Directs users to save and close work before the system goes offline
 - 3 separate messages
 - 2 warnings (10 min, 2 min)
 - 1 post restart



Usability Improvements

Button Name Changes

Old Button	New Button	Location(s)
		Submit Data section on any data upload screen
		Submit Data section on any data upload screen
		Submissions Status section on any data upload screen
		Obligate Project Funds – Task Cost section
		Obligate Project Funds – Independent QA/QA Cost section

Workbench Home Landing Page

- New page after you click on the Workbench tab
- No longer requires going to the Work Items list as a default
- Link to the RMC office contact list
- Alert area
- Links and descriptions of all tabs on the Workbench
 - Can click on link or tab to access the function

Mapping
INFORMATION PLATFORM

Welcome auto_modrnc_1 | [Log out](#) | [FEMA Dictionary](#) | [MIP Help?](#)

[Home](#) | [Map Modernization](#) | [News & Events](#) | [Tools & Links](#) | [Map Viewer](#) | **Workbench** | [MIP User Care](#) | [Process Admin](#)

Workbench Home | [Work Items](#) | [Project Dashboard](#) | [Reports & Form Letters](#) | [Search & Retrieve Data](#) | [Create Project](#) | [SOMA](#) | [Compendium Panel](#)

[Home](#) » [Workbench](#) » [Workbench Home](#)

Workbench

Alert Messages

Tuesday, April 8, 2008

- Please check this alert section for system status updates and notifications.

The Workbench provides access to MIP workflow functions available to you, including access to all Work Items that you can claim to work on.

For assistance in determining MIP workflow roles and access, contact your [Regional Management Center \(RMC\)](#) (PDF)

[Work Items](#)
Displays the workflow activities the user has been assigned or potentially assigned to them.

[Project Dashboard](#)
Displays the health of a mapping effort from a geographical or project level perspective, particularly from a Cost, Schedule, Regulatory Requirement and Management Effectiveness perspective.

[Reports & Form Letters](#)
Enables user to create canned Amendment, Revision, and Study reports that provide status on a project within MIP. This activity also provides the ability to generate Amendment and Revision Form Letters supporting a project within the MIP workflow.

[Search & Retrieve Data](#)
Allows a MIP user to discover and access Engineering, Mapping, and/or DFIRM artifacts stored in MIP.

[Create Project](#)
Enables user to establish a new Amendment, Revision, or Study project in MIP.

[SOMA](#)
Summary of Map Actions. This tool categorizes previous LOMCs within a study area.

[Compendium Panel](#)
Provides listings of changes made to National Flood Insurance Program (NFIP) maps effective during a specified date range.

Work Items List Redesign

- **Link to the Activity Reference Guide**
- **Reposition Options and Refresh links and add descriptive text**
- **Date Posted is now the default sort**
- **Ability to filter Claimed and Unclaimed items**
- **Option to enter part/all of project name in Project Name box to filter projects that contain that text.**

Mapping INFORMATION PLATFORM

Welcome auto_modrnc_1 | [Log out](#) | [FEMA Dictionary](#) | [MIP Help?](#)

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[Workbench Home](#) | **Work Items** | [Project Dashboard](#) | [Reports & Form Letters](#) | [Search & Retrieve Data](#) | [Create Project](#) | [SOMA](#) | [Compendium Panel](#)

[Home](#) > [Workbench](#) > [Work Items](#)

Work Item List - auto_modrnc_1 - April 8, 2008

Claim a task by clicking the Claim button. Clicking on the Activity Name link will display information in the Work Item Details (below). Click on column names to sort by that column. The input fields below may be used to filter your work item list.

Click [Options](#) to reconfigure your Work Item List and add, remove, and reorder the columns you see. Click [Refresh](#) to display new activities that you may have received and remove completed activities or those claimed by others. Click [Activity Reference Guide](#) for an overview of the information needed to complete an activity.

Action	Activity Name	Case Number	Project Name	Date Posted ↑
All	All	All	<input type="text"/>	
Claim	Prepare For Scoping	08-01-0503S	DFIRM Tools Test	04/07/2008
<input checked="" type="checkbox"/>	Perform Pre-Scoping	08-01-0502T	Matt Test s_affectedcommcounty	04/07/2008
Claim	Prepare For Scoping	08-01-0501S	Matt Test s_affectedcommcounty	04/07/2008
Claim	Acquire Base Map	08-01-0500S	DR 14565 Test Project	04/04/2008
<input checked="" type="checkbox"/>	Manage Data Development	08-01-0500S	DR 14565 Test Project	04/04/2008
<input checked="" type="checkbox"/>	Authorize Planned Data Development Task	08-01-0500S	DR 14565 Test Project	04/04/2008
Claim	Develop Topographic Data	08-01-0500S	DR 14565 Test Project	04/04/2008
Claim	Perform Coastal Analysis	08-01-0499S	SME Validation - Coastal and Base Map test project 1 - Single Area	04/03/2008
Claim	Acquire Base Map	08-01-0499S	SME Validation - Coastal and Base Map test project 1 - Single Area	04/03/2008
Claim	Perform Coastal Analysis	08-01-0498S	SME Validation - Coastal and Base Map test project 2 - Single Area	04/03/2008

Showing 1 to 10 of 700 specified. Total number of items: 700

First < 1 2 3 4 5 6 7 8 9 > Last

Activity Reference Guide

The screenshot displays the 'Activity Reference Guide' interface. On the left is a navigation menu with categories: Pre-Scoping Activities, Scoping Activities, Flood Engineering Activities, Data Development Activities, Preliminary Map Production Activities, and Post Preliminary Processing Activities. The main content area shows 'Perform Pre-Scoping' under 'Pre-Scoping Activities'. It includes a 'Data Fields' section with details on 'Identified Existing Data', 'Contacted Communities', 'Organization that Contacted Communities', 'Initiated Population of Scoping Tool with Effective Data', 'Actual or Final Cost', and 'Pre-Scoping Result'. At the bottom of this section are links for 'Print this activity' and 'Back to top'. Below this is the 'Hold Pre-Scoping Project' section, followed by 'Initiate Study Project' with its own 'Data Fields' section.

- The Activity Reference Guide provides an overview of the information needed to complete each activity
- Provides links to each activity within a task
- Ability to print one or all activities

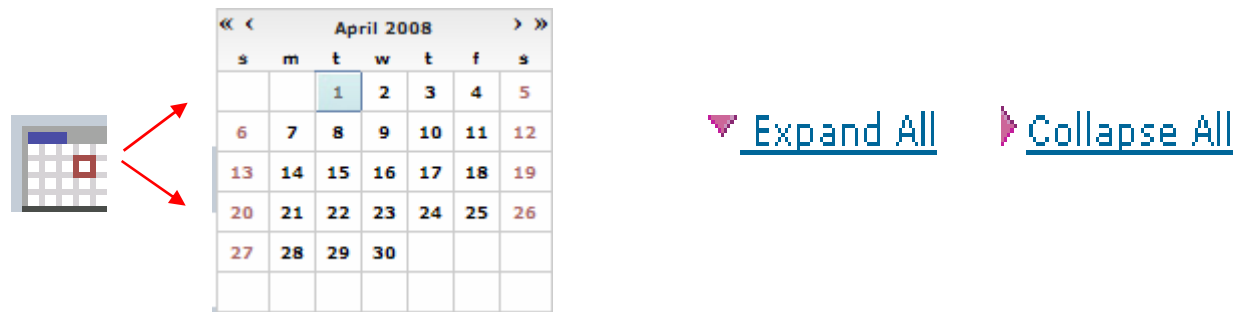
Calendar Widget and Twisty Behavior

- **Calendar:**

- Calendar widget implemented on all date entry fields
- Still able to manually enter dates, or use calendar widget

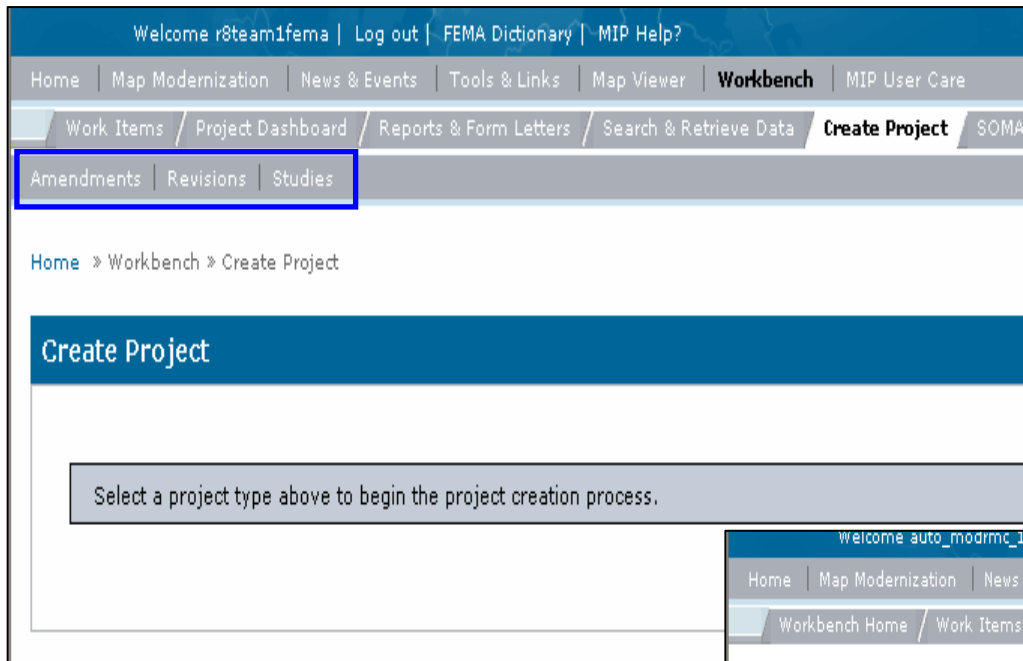
- **Twisty:**

- Twisty settings are saved and displayed as last viewed when moving between screens within a task
- Twisty memory is only applicable within a task and session and reverts back to the default when you return to the Work Items list



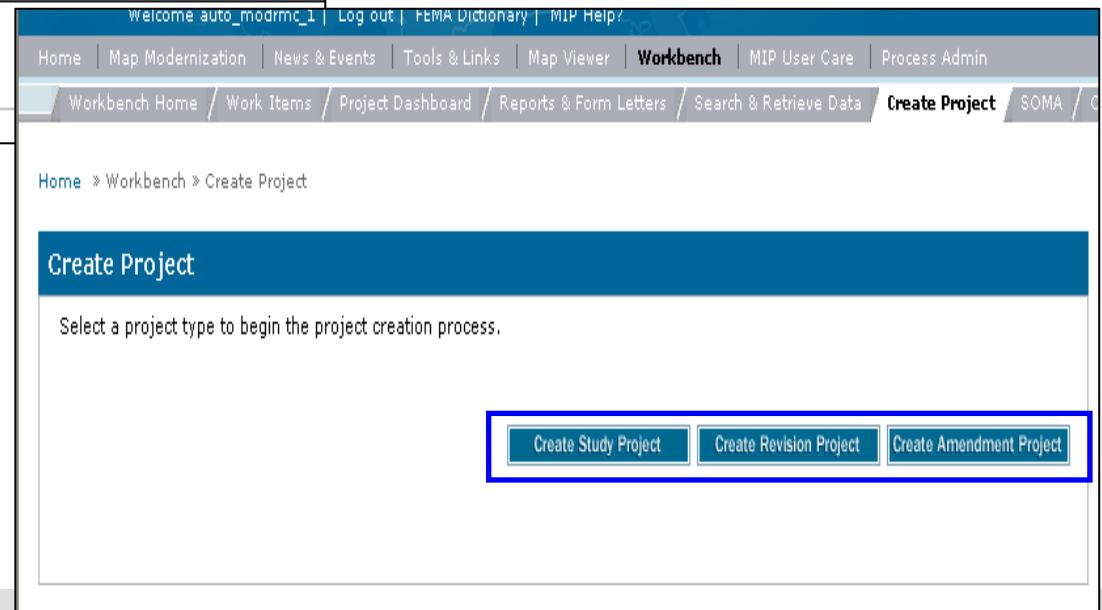
Improved Flow of Selected Screens

Create Project



Old Layout

- Reorganized page layout
- Replaced tabbed buttons with standard buttons
- Moved buttons into content area of the page



New Layout

Improved Flow of Selected Screens Data Submission

Work Item Details - Project # 07-08-0120S

Data Submission | Review | Complete Task

Save and Close Continue >

Develop DFIRM Database : Data Submission (Huerfano County-wide)

Review task information and validate submission status. Click "Continue".

* indicates a required field.

Expand All Collapse All

Project and Task Information

Submission Status - last updated 09/25/2007

Submit Data

Old Layout

- **Submit Data section now above Submission Status to follow a top to bottom flow**
- **Expand All/Collapse All repositioned**
- **Additional text on screen**

Work Item Details - Project # 08-01-0029S

Data Submission | Review

Save and Close Continue >

Develop DFIRM Database : Data Submission (Lincoln County-wide)

Click the Submit Data arrow to view data content or to select data upload and submission options. Click the Submission Status arrow to view the status of submitted data. Once data has been uploaded and has passed all validation, click "Continue".

* indicates a required field.

Expand All Collapse All

Project and Task Information

Submit Data

Submission Status - last updated 02/22/2008

Save and Close Continue >

New Layout

Improved Flow of Selected Screens Submission Status

Work Item Details - Project # 07-08-0120S

Data Submission | Review | Complete Task

Save and Close Continue >

Develop DFIRM Database : Data Submission (Huerfano County-wide)

Review task information and validate submission status. Click "Continue".

* indicates a required field.

Expand All Collapse All

Project and Task Information

Submission Status - last updated 09/25/2007

Metadata Profile Validation	DFIRM DB QA Validation
Passed	In-Progress

Refresh Status

Submission Status Information

In-Progress Validation is in progress.

Passed Your submission has passed this validation check.

Submit Data

Save and Close Continue >

Old Layout

- New page layout; removed text surrounding submission status
- Improved messaging on submission status
- Added a View Details link to display the details of the failure

Work Item Details - Project # 08-01-0029S

Data Submission | Review

Save and Close Continue >

Develop DFIRM Database : Data Submission (Lincoln County-wide)

Click the Submit Data arrow to view data content or to Submit Data Files. Click the Submission Status arrow to view the status of submitted data. Once all data has been uploaded and has passed all validation, click "Continue".

* indicates a required field.

Expand All Collapse All

Project and Task Information

Submit Data

Submission Status - last updated 04/21/2008

Metadata Profile Validation	Data Revised
DFIRM DB QA Validation	Data Revised

Update Status Validate Contents Validating Submission...

Save and Close Continue >

Work Item Details - Project # 08-01-0029S

Data Submission | Review

Save and Close Continue >

Develop DFIRM Database : Data Submission (Lincoln County-wide)

Click the Submit Data arrow to view data content or to Submit Data Files. Click the Submission Status arrow to view the status of submitted data. Once all data has been uploaded and has passed all validation, click "Continue".

* indicates a required field.

Expand All Collapse All

Project and Task Information

Submit Data

Submission Status - last updated 04/21/2008

Metadata Profile Validation	Failed	View Details
DFIRM DB QA Validation	In-Progress	Update Status

Save and Close Continue >

New Layout

Additional Text on DFIRM Upload Screens

The screenshot shows a web form titled "Data Submission Form" with a blue header and a question mark icon. The form is divided into sections: "File Upload", "Internet Connection Speed" (dropdown menu showing "T1/HDSL (1.544 Mbps)"), "File Size" (input field with "2" and a "MB(s)" dropdown), "Estimated Time to Upload Data:" (text "1 minute to upload."), "* Submission Method" (radio buttons for "Upload via MIP" and "Mail the Data"), "* Choose a File to Upload" (input field with a "Browse..." button), and "* Choose a Destination" (dropdown menu).

Old Layout

- **Significant additional text**

- DFIRM upload guidelines

- Limit upload of individual files
- File packages over 300 MB or have more than 1000 files separated into smaller zip files or mailed in separately

The screenshot shows a web form titled "Submit Data Files" with a blue header and a question mark icon. It includes a paragraph of instructions: "Select the appropriate submission method for instructions to upload or mail your data to the MIP. A tool to estimate data upload time is provided for your use in deciding whether data should be uploaded to the MIP or mailed in." Below this is a note: "* indicates a required field." The form has sections: "Estimate Upload Time (optional)" with "Internet Connection Speed" (dropdown), "File Size" (input field with "Units" dropdown), and "Estimated Time to Upload Data:"; "Submit Data Files" with a detailed paragraph of instructions; "* Submission Method" (radio buttons for "Upload via MIP" and "Mail the Data"); and "* Choose a File to Upload" (input field with "Browse..." button) and "* Choose a Destination Folder" (dropdown menu). An "Upload" button is at the bottom right.

New Layout

Improved Flow of Selected Screens Data Submission – Perform Coastal Analysis

Perform Coastal Analysis : Data Submission (Horry County-wide)

Click the "Data Submission Form" button to select data upload and submission options. Once data is uploaded and has successfully passed all validation, click "Continue".

* indicates a required field.

Expand All Collapse All

Project and Task Information

Project Name:	Horry County SC MAPMOD04-05
Case Number:	MICS_18448
Task Description:	
Baseline Task End Date:	08/22/2009
Projected Preliminary Date:	04/24/2010

* Intermediate Data Submission

Submission No. 1: Scoping and Data Review	<input type="checkbox"/>
Submission No. 2: Storm-surge Model Calibration and Storm Selection	<input type="checkbox"/>
Submission No. 3: Storm-surge Runs and Flood-frequency Analysis	<input type="checkbox"/>
Submission No. 4: Nearshore Hydraulics	<input type="checkbox"/>

Submission Status

Submit Data

Submission Contents

Refresh Contents Data Submission Form

Download Sample Metadata Template

Old Layout

- Moved Intermediate Data Submission section out of Project and Task Information and into Submit Data area
- Additional text

Work Item Details - Project # 08-01-0029S

Data Submission | Analysis | Review

Save and Close Continue >

Perform Coastal Analysis : Data Submission (Lincoln County-wide)

Click the Submit Data arrow to view data content or to Submit Data Files. Click the Submission Status arrow to view the status of submitted data. Once all data has been uploaded and has passed all validation, click "Continue".

* indicates a required field.

Expand All Collapse All

Project and Task Information

Project Name:	Seleniumsplosion! Thu Nov 01 2007 17:13:47 GMT-0400 (Eastern Daylight Time)
Case Number:	08-01-0029S
Task Description:	
Baseline Task End Date:	11/15/2005
Projected Preliminary Date:	

Submit Data

* Intermediate Data Submission

Submission No. 1: Scoping and Data Review	<input type="checkbox"/>
Submission No. 2: Storm-surge Model Calibration and Storm Selection	<input type="checkbox"/>
Submission No. 3: Storm-surge Runs and Flood-frequency Analysis	<input type="checkbox"/>
Submission No. 4: Nearshore Hydraulics	<input type="checkbox"/>

Submission Contents

Update Contents Submit Data Files...

Download Sample Metadata Template to view the data file submission format.

Submission Status - last updated 11/07/2007

Save and Close Continue >

New Layout

Improved Flow of Selected Screens Task Status on MDD screen

Old Layout

▼ Develop DFIRM Database : 44% Complete, Estimated CPI: 0.88 , Estimated SPI: 0.44

Task Information

Task Description: Develop Countywide DFIRM database.

Current Negotiated Cost: \$ 50000

Baseline Task Start Date: 07/02/2007

Baseline Task End Date: 08/01/2007

Cost and Schedule Information

* Actual Start Date: 07/03/2007

* Actual End Date:

* Actual Cost to Date or Final Cost \$: 25000

* As Of: 07/17/2007

* Percent Complete: 44

[Update Status](#)

Production Status

Task Area	Workflow Status	Projected Preliminary Date:	Area Complete
Huerfano County-wide	Validate Content Submission: DFIRM Database : Complete	09/30/2007	<input checked="" type="checkbox"/>

Comments

Project is in Review.

New Layout

► Project Information

▼ Develop DFIRM Database: 12% Complete, Estimated SPI: 0.12 , Estimated CPI: 50.0

Task Information

Task Description:

Current Negotiated Cost \$: 5000

Baseline Task Start Date: 04/02/2008

Baseline Task End Date: 04/14/2008

Update production status, cost and schedule information for this task.

Production Status

Task Area	Workflow Status	Area Complete	Projected Preliminary Date
Hartford County-wide	Develop DFIRM Database : Unclaimed	<input type="checkbox"/>	

[QA Comments](#)
[Metaman Validation Results](#)
[DFIRM DB QA Results](#)
[Workflow History](#)

Cost and Schedule Information

* Actual Cost to Date or Final Cost \$:

* As Of ¹:

* Percent Complete:

* Actual Start Date:

Actual End Date ¹:

Comments

Do not enter an As Of date that is earlier than the date displayed

Actual End Date cannot be entered until all areas are checked as complete and Percent Complete is 100%

[Update Status](#)

- Production status (Area Complete) moved above Cost and Schedule information
- Switched order of cost and schedule information fields
- Changed m, d, i, c icons to links (metaman validation results, workflow history, DFIRM QA results)
- Actual End Date field always enabled, but the date will not be accepted unless the Area Complete box is checked and Percent Complete is 100
- New text for As Of and Actual End Date

Improved Flow of Selected Screens Entering Leverage on MDD screen

Work Item Details - Project # 07-08-01208

Task Status | **Leverage** | Review | Complete Task

< Back Save and Close Continue >

Manage Data Development : Leverage

Indicate types and quantities of leverage for each task, if required. Click "Continue".

* indicates a required field.

Expand All Collapse All

Task Name Was Leverage Included ?

Yes No

▶ Independent QA/QC Yes No

▶ Develop DFIRM Database Yes No

< Back

Old Layout

- **Additional text**
- **Removed Yes/No radio buttons**
- **Added 'Leverage included' statement**

Work Item Details - Project # 08-01-0500S

Task Status | **Leverage** | Review

< Back Save and Close Continue >

Manage Data Development : Leverage

For tasks with associated leverage, enter leverage details and click "Add Project Leverage". Repeat for each leverage record to be added for that task.

* indicates a required field.

Expand All Collapse All

Task Name

▶ **Develop DFIRM Database - Leverage included**

▶ Independent QA (Develop DFIRM Database)

▶ Develop Topographic Data

▶ Acquire Base Map

< Back Save and Close Continue >

New Layout

Entering Leverage on MDD Activity

- **Currently, the Leverage screen is after the Task Status screen**
- **You must complete the following 4 fields on *each* Data Development task before you can continue to the Leverage screen**
 - Actual Start Date
 - Actual Cost to Date
 - As Of Date
 - Percent Complete
- **Additional guidance being developed and will be distributed when available**
- **FEMA and the MIP team are evaluating options to improve this process**

Display Task Information in Table View

- Table view with common headers
- Eliminates long pages of data
- Easier to compare data

Create Study Project

Project Information | Community Information | Contact List | Review

Create Study Project : Project Information

* indicates a required field.

Enter the scoping information listed below and the associated negotiated costs. Click "Add Cost". Repeat for each cost. Click "Continue".

*Project Name

Scoping Task Information

*Planned Start Date

*Planned End Date

*Organization Type

*Organization Name

Scoping Negotiated Cost

*Amount \$

*Federal Funding Year

*Cost Type

*Contract or Agreement Number

Task Order Number

Added Costs					
	Amount	Federal Funding Year	Cost Type	Contract or Agreement Number	Task Order Number
<input type="radio"/>	\$50000	2007	Study Contract	05-08-5555	
<input type="radio"/>	\$6000	2006	Inter Agency Agreement	123-9874	
<input type="radio"/>	\$1500	2008	Study Contract	1258-369	

Tasks where table view was implemented:

- **Finalize Project Scope:** Add map panels, areas, leverage
- **Obligate Funds:** Add tasks, costs, areas
- **Authorize Planned Data Development:** Add costs
- **Manage Data Development:** Add project leverage
- **Develop Hydrologic Data, Develop Hydraulic Data, Perform Coastal Analysis, Perform Alluvial Fan Analysis:** Add model or method
- **Distribute Preliminary Map Products: Task Info:** Add community
- **Prepare for Scoping, Conduct Scoping Meeting:** Add meeting
- **Create Study Project**
- **Create Pre-Scoping Project**
- **Initiate Study Project**
- **Setup Map Production**
- **Setup Post-Preliminary Processing**
- **Prepare and Hold Intermediate Meetings**
- **Record Appeal or Protest**
- **Hold Final Community Meeting**

New Layout

Consolidate Review and Complete Steps



- One screen for Review and Complete steps
- New Save and Close button

Old Layout

- Replaced location of workflow history link
- Removed redundant text



New Layout

Improved Flow of Selected Screens Load Studies Artifacts – Tools & Links

Old Layout

Load Studies Data Artifacts

* indicates a required field.

Case Information:

FEMA Case Number:	MICS_12346
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Submission Details:

Study Data Type:	TSDN
Effective Date:	12/02/2008
Abstract:	TSDN data for Harrison County, MS
Access Restriction:	No restriction

Submission Method:

Mail CD/DVD/External Hard Drive

When submitting your data please structure in a logical fashion. Follow the data submission standards outlined in [FEMA's Guidelines and Specifications for Flood Hazard Mapping Partners](#).

Please follow the instructions below to effectively submit your CD/DVD/External Hard Drive:

- The preferred data submission method is CD/DVD; however for larger amounts of data (i.e. Data Size > 25GB) we recommend the External Hard Drive option. When mailing CDs/DVDs please limit your data submission to five CDs/DVDs. For External Hard Drives the data size must be greater than 25 Gigabytes.
- Please click the link below to populate your Readme.doc file.
 - [CD/DVD/External Hard Drive Data submissions](#)
- Email MIPHelp@mapmodteam.com and attach your Readme.doc file to notify MIPHelp of your data submission. NOTE: Data will be uploaded upon receipt of file and all required information within 3-5 business days. Larger files take the most amount of time to process. If we have exceeded this time frame please contact MIPHelp with any questions regarding your submission and reference your MIPHelp ticket number. Failure to follow the requirements outlined above may result in processing delays.
- Save a copy of the Readme.doc file on your CD/DVD/External Hard Drive when mailing.

< Back
Complete

- No longer need to complete the read me doc
- Complete the online form; automatically sent to MIP Help
- Confirmation email is automatically sent after click Complete

New Layout

***Submission Method:**

Files packages less than 300 Megabytes in size can be uploaded. Any packages more than 300 Megabytes in size can be separated into multiple uploads or transferred to a CD-ROM, DVD, or Hard Drive and mailed to the FEMA Data Depot.

File Upload (Under 300 Megabytes)
 Mail CD, DVD or Hard Drive (Over 300 Megabytes)

When submitting your data please structure in a logical fashion. Follow the data submission standards outlined in [FEMA's Guidelines and Specifications for Flood Hazard Mapping Partners](#).

Please follow the instructions below to effectively submit your CD/DVD/External Hard Drive:

- The preferred data submission method is CD/DVD; however for larger amounts of data (i.e. Data Size > 25GB) we recommend the External Hard Drive option. When mailing CDs/DVDs please limit your data submission to five CDs/DVDs. For External Hard Drives the data size must be greater than 25 Gigabytes.
- Fill out the following Information:

***Contact Name:**

***Contact Phone:**

Size of Data:

Please select one: Countywide Single Jurisdiction

Study Area Name:

Study Area State:

Study Workflow Task:

Type of Media:

If Partial, please describe:

Shipping Tracking Number (preferred method):

Serial Number of the external HD(s) being shipped :

DFIRM: Yes No

Return Address(Required to return your media):

Special Data Storage Instructions(please describe what you want us to do with the data. e.g., load into a SDE version, load into the MISC folder):

Functionality Fixes

Post Prelim Task Fixes

Determine Community Meeting Schedule

Work Item Details - Project # 07-08-0120S

Meeting Schedule | Review | Complete Task

Determine Community Meeting Schedule

* indicates a required field.

Save Work

Provide meeting dates for any final community meetings that are required. Click "Continue".

Community Name:	HUERFANO COUNTY*
CID:	080206
*Will you be holding community meetings?	<input type="radio"/> Yes <input checked="" type="radio"/> No

Community Name:	Huerfano County-wide
CID:	08055C
*Will you be holding community meetings?	<input type="radio"/> Yes <input checked="" type="radio"/> No

Community Name:	LA VETA, TOWN OF
CID:	080084
*Will you be holding community meetings?	<input type="radio"/> Yes <input checked="" type="radio"/> No

Community Name:	WALSENBURG, CITY OF
CID:	080083
*Will you be holding community meetings?	<input type="radio"/> Yes <input checked="" type="radio"/> No

Intermediate meetings are required in this study

Old Layout

- County-wide listing is removed from Meeting Schedule list and will no longer appear in the task
- Added a Save and Close button

Work Item Details - Project # 06-01-B430S

Meeting Schedule | Review

Determine Community Meeting Schedule

* indicates a required field.

Provide meeting dates for any final community meetings that are required. Click "Continue".

Community Name:	AVON, TOWN OF
CID:	090021
*Will you be holding community meetings?	<input type="radio"/> Yes <input checked="" type="radio"/> No

Community Name:	BERLIN, TOWN OF
CID:	090022
*Will you be holding community meetings?	<input type="radio"/> Yes <input checked="" type="radio"/> No

Community Name:	BLOOMFIELD, TOWN OF
CID:	090122
*Will you be holding community meetings?	<input type="radio"/> Yes <input checked="" type="radio"/> No

Community Name:	BRISTOL, CITY OF
CID:	090023
*Will you be holding community meetings?	<input type="radio"/> Yes <input checked="" type="radio"/> No

Intermediate meetings are required in this study

Save and Close Continue >

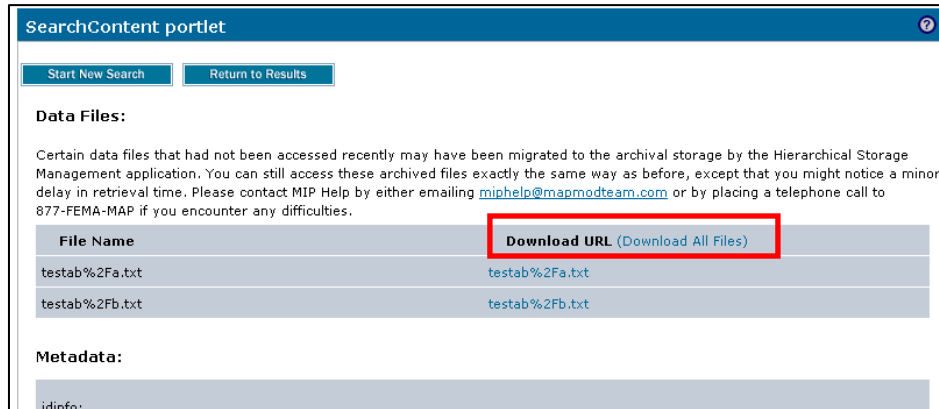
New Layout

FAFS Fixes

- **Improved communication and messages when sending a submission and receiving the results**
 - User now consistently receives FAILED message under Submission Status, when applicable
- **Results of submissions not processed by MIP and status not updated**
 - Fixed link between FAFS and MIP to make sure results are displayed correctly in the MIP
- **Email notification being sent to incorrect user**
 - The user who performs the upload will receive the QA/QC notification results

Other

- **Search & Retrieve: Download All Files link will not appear if there is a restricted file in the list**



- **Crystal Reports: Fixed Crystal reports to allow Completed LOMCs by Community to download into Excel format**
 - Previously could only download into Word and PDF
- **Uploading ZIP files: The MIP will now accept files with the zip extension in upper or lowercase**
 - Previously tasks did not unzip properly unless the filename ended in lowercase zip

New Functionality

Process Admin for Mapping Partner Organizations (Selected Users)

Mapping INFORMATION PLATFORM
 Welcome r2team1dtp | Log out | FEMA Dictionary | MIP Help?

Home | Map Modernization | News & Events | Tools & Links | Map Viewer | Workbench | MIP User Care | **Process Admin**

Home > Process Admin

Project Search
 Conduct a search to populate the project list.

Case Number

* Project Type

Status

Region

Organization

Process Admin
 Click on a project name to view the Workflow History of a project. Click on the link labeled Claimed, Undaimed or Total to list items within this project.

For authorized users:
 To change project status: Select a project and click "Change Project Status".
 To update a study project: Select a project and click "Update Study Project".

Case Number	Project Name	Status	Region	State	Area	Claimed	Undaimed	Total
06-02-A178S	Folder Tool test	Active	2	NJ	340006	1	0	1

One item found.

- Users with the Study Organization Manager role can transfer tasks within their own organization

- Does not include ability to:

- Update study project
- Change project status
- Unclaim a task

Mapping INFORMATION PLATFORM
 Welcome r2team1dtp | Log out | FEMA Dictionary | MIP Help?

Home | Map Modernization | News & Events | Tools & Links | Map Viewer | Workbench | MIP User Care | **Process Admin**

Home > Process Admin

Project Search
 Conduct a search to populate the project list.

Case Number

* Project Type

Status

Region

Organization

Process Admin

Case Number	Project Name	Status	Region	State	Area	Claimed	Undaimed	Total
06-02-A178S	Folder Tool test	Active	2	NJ	340006	1	0	1

To transfer the owner of a work item, select an item and click "Transfer".

For authorized users:
 To unclaim a work item, select an item and click Unclaim.

Activity Status	Item	Organization	Owner	Area
<input type="radio"/>	Claimed	Prepare For Scoping	Fairfax County	ctphny02 340006

One item found.