



U. S. Department of Homeland Security

Office for Domestic Preparedness

Washington, D.C. 20531

**ODP Information Bulletin
No. 97 January 23, 2004**

TO: All State Administrative Agency Heads
All State Administrative Agency Points of Contact
All State Homeland Security Directors

FROM: C. Suzanne Mencer
Director

SUBJECT: Cost Incurred During High (ORANGE) Threat Levels

The Department of Homeland Security recognizes the significant financial impact that periods of High (ORANGE) threat levels have had on state and local governments and is engaged in an ongoing effort to assess this financial burden. It is imperative that we have input from our state and local partners in order to accurately determine these costs. Consequently, we are requesting a report of actual expenses that were incurred by your state agencies and local jurisdictions for critical infrastructure protection during the latest Orange level period, which began on December 21, 2003 and ended on January 9, 2004. For those jurisdictions that were requested to maintain additional protective measures at specified infrastructures beyond January 9th, separate guidance will be provided for reimbursing these expenses at a future date.

Attached is a sample template for reporting actual costs incurred at specific site locations within your state. This completed template, with site location, amount, and category noted, will serve as the detailed budget worksheet for the expenditure of critical infrastructure protection funds within the State Homeland Security Grant Program (SHSGP) – Part II and operational costs as defined in the Urban Areas Security Initiative (UASI) – Part II. As indicated in the grant guidance, states should consider sites identified by the Information Analysis and Infrastructure Protection (IAIP) Directorate within DHS, as well as additional sites that if attacked, would result in catastrophic loss of life and/or catastrophic economic loss. Attached to this bulletin is additional site eligibility information.

Please submit the requested information via email to ruth.carradice@dhs.gov no later than February 23, 2004. Questions regarding this report may be addressed to your ODP program manager.

Thank you for your continued efforts and cooperation.