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## United States Senate

COMMITTEE ON SMALL BUSINESS & ENTREPRENEURSHIP  
WASHINGTON, DC 20510-6350

April 9, 2004

### VIA FACSIMILE & FIRST-CLASS MAIL

The Honorable Hector V. Barreto  
Administrator  
Small Business Administration  
409 Third Street, S.W.  
Washington, D.C. 20416

Re: Cosponsorship Agreements for SBA Expo '04

Dear Administrator Barreto:

On May 19-21, 2004 the Small Business Administration will host the SBA Expo '04 in Orlando, FL. Pursuant to sections 8(b) and 10(e) of the Small Business Act, please provide a copy of each cosponsorship agreement and any pertinent information regarding each agreement for the SBA Expo '04 including:

- 1) the cosponsor's name, primary location, and primary contact;
- 2) each event that the cosponsor will be sponsoring during the SBA Expo '04
- 3) the aid to small businesses provided by each event the cosponsor will be sponsoring;
- 4) fees charged or imposed on attendees at each event;
- 5) direct costs covered by fees charged or imposed on attendees at each event; and
- 6) the estimated total worth of each cosponsor's in-kind or direct contribution.

Also submit, for the SBA Expo '04, a list of all amounts committed or spent to date by the SBA, including travel expenses. Include a brief description of each expenditure. Please respond by noon on Friday, April 16, 2004. If you have any questions regarding this request, please contact me or Patty Forbes of my Committee staff at (202) 224-8496.

Sincerely,



John F. Kerry  
Ranking Member