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### Document Summary for Voucher 0264TA10000 (View Only)



**Quick Tip**

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For this Document you can:

Entering Document

Current Document

[Bottom of page](#)

Trip Number 1

Travel Authorization 0264TA10000  
Number

Travel Details 0000012988, Lawrence Small, 1100-OFC OF SECTY

Itinerary Details LOS ANGELES,CA 10/01/01 - 10/02/01  
SAN JOSE,CA 10/02/01 - 10/04/01

Purpose Description Meet with high net worth individuals/potential donors

Ticketed Trans 4,114.75  
Details

Expenses Expense Summary

Edit	Delete	Date	Expense	Amount	Pmt Method
/		10/01/2001	car service	298.94	OTHER
/		10/01/2001	dinner	69.37	OTHER
/		10/02/2001	car service	68.98	OTHER
/		10/02/2001	car service	655.20	OTHER
/		10/03/2001	car service	1,319.10	OTHER
/		10/04/2001	Authorized Business Call	5.70	OTHER
/		10/04/2001	breakfast w/ Heyman	31.60	OTHER
/		10/04/2001	car service	500.10	OTHER
				<b>Total: 2,948.99</b>	

Lodging/M&IE 921.17  
Details

Accounting Code Summary

Accounting Code	Label	Amount
<u>Details</u>	accs1	7,984.91
		<b>Total: 7,984.91</b>

Totals Details Totals Summary

Disbursement Type	Amount
Amount Claimed	3,870.16
Non-Reimbursable Expenses	4,114.75
Advance Applied	0.00
Pay To Charge Card	0.00
Pay To Traveler	3,870.16

Enter Comments <No Comments Entered>

Document Status Document Status

Enter Status/PIN to stamp this document

Document Status DATA LINK Awaiting:  
Status To Apply Signature PIN Remarks



[Top of page](#)

# Memo

Date: 10/26/01

To: File

From: Leslie Davis

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The purpose of the Secretary's trip to the San Francisco Bay Area on October 1-4 was to meet with a number of past donors, meet with former Secretary Heyman, and meet with potential donors. Most of the donor meetings were scheduled by the Office of Development.

We decided to use a car service for the Secretary's trip for the following general reasons:

1. It was logistically impossible to use a taxi from meeting to meeting because the meetings were spread throughout the Bay Area and not confined to one city.
2. The car service had to wait at each location instead of just dropping off because of back-to-back meetings. Also, most car services have a minimum charge and it would have been more costly or just as costly to have the car service drop off and then return to pick up.
3. It was logistically unwise to rent a car given the meetings were scheduled immediately upon arrival at the airport and were scheduled back-to-back. There was no time to spend renting a car or risk getting lost en route.

Carey Limousine is a reliable car service company that came highly recommended, and their prices are very competitive.

The specific reasons for using the car service on each day are listed below.

## October 1

The Secretary was going directly to his first meeting from the Los Angeles airport, and he was on a fairly tight schedule. It was logistically unwise to rent a car given he had little time to make it to his first meeting. There was no time to spend renting a car or risk getting lost en route. Also, he had luggage that he could not store anywhere so it was most convenient for the same car to hold his luggage until his meetings ended.

026.0

### October 2

The Secretary was going directly to his first meeting from the San Francisco airport. It was logistically unwise to rent a car given the meetings were scheduled back-to-back. There was no time to spend renting a car or risk getting lost en route. Also, he had luggage that he could not store anywhere so it was most convenient for the same car to hold his luggage.

Finally, he needed to go from SF to San Jose for his afternoon meeting. A taxi would have cost more than a car service, and it was unclear that we could even pre-arrange a taxi to drive him to a city more than 60 miles from SF. There would have also been a safety risk for him to have to carry as much cash as would have been needed to pay a taxi to drive him from city to city.

### October 3

Meetings on this day were scheduled in 2 different cities with a dinner in a 3<sup>rd</sup> city. The car service had to wait at each location instead of just dropping off because of back-to-back meetings. Also, most car services have a minimum charge and it would have been more costly or just as costly to have the car service drop off and then return to pick up. And travel time between the cities was approximately an hour, which increased the number of hours for which we had to pay the car service.

The car service needed to wait during the Secretary's dinner meeting because it was impossible to guarantee that a taxi would drive him from Palo Alto (the dinner's location) to San Jose -- about 30 miles -- so late in the evening.

### October 4

A car service was used on this day because the Secretary needed to get from San Jose to SF for a breakfast meeting and then had another meeting in SF afterward. The car service had to wait at each location instead of just dropping off because of back-to-back meetings. Also, most car services have a minimum charge and it would have been more costly or just as costly to have the car service drop off and then return to pick up.

<b>TRAVEL VOUCHER</b> <small>(Read Privacy Act Statement on the back)</small>	<b>1. DEPARTMENT OR ESTABLISHMENT BUREAU DIVISION OR OFFICE</b> 1100-OFC OF SECTY	<b>2. TYPE OF TRAVEL</b> <input checked="" type="checkbox"/> TEMPORARY DUTY <input type="checkbox"/> PERMANENT CHANGE OF STATION	<b>3. VOUCHER NO.</b> 0264TA10000	
	<b>5. NAME (Last, first, middle initial)</b> Small, Lawrence M.	<b>b. SOCIAL SECURITY NO.</b> [REDACTED]	<b>4. SCHEDULE NO.</b>	
<b>c. MAILING ADDRESS (Include ZIP Code)</b> 1000 Jefferson Drive, SW SIB 205, MRC 016 Washington, DC 20560		<b>d. OFFICE TELEPHONE NO.</b> 202-357-1846	<b>6. PERIOD OF TRAVEL</b> a. FROM 10/01/01 b. TO 10/04/01	
<b>e. PRESENT DUTY STATION</b> Washington, DC		<b>f. RESIDENCE (City and State)</b> Washington, DC		<b>7. TRAVEL AUTHORIZATION</b> a. NUMBER(S) 0264TA10000 b. DATE(S) 09/28/01
<b>8. TRAVEL ADVANCE</b>		<b>9. CASH PAYMENT RECEIPT</b>		<b>10. CHECK NO.</b>

<b>a. Outstanding</b>	0.00	<b>a. DATE RECEIVED</b>	<b>b. AMOUNT RECEIVED</b>
<b>b. Amount to be applied</b>	0.00	<b>c. PAYEE'S SIGNATURE</b>	
<b>c. Amount due Government</b> <small>(Attached <input type="checkbox"/> Check <input type="checkbox"/> Cash)</small>		<b>11. PAID BY</b>	
<b>D. Balance outstanding</b>			

**12. GOVERNMENT TRANSPORTATION REQUESTS, OR TRANSPORTATION TICKETS, IF PURCHASED WITH CASH**  
(List by number below and attach passenger coupon; if cash is used show claim on reverse side)

I hereby assign the United States any right I may have against any parties in connection with reimbursable transportation charges described below, purchased under cash payment procedures (FPMR 101-7) ▶ *Traveler's Initials*

AGENTS VALUATION OF TICKET <small>(a)</small>	ISSUING CARRIER <small>(Initials)</small> <small>(b)</small>	MODE CLASS OF SERVICE AND ACCOMMODATIONS <small>(c)</small>	DATE ISSUED <small>(d)</small>	POINTS OF TRAVEL	
				FROM <small>(e)</small>	TO <small>(f)</small>
See Attached Ticket 1	4,114.75			IAD-Washington,	DCLAX-Los Angeles Ir
ACCOUNTING CLASSIFICATION: acc -1100-401-1100-4001-6100-2111----				3,870.22 NR-	4,114.75

**13. I certify that this voucher is true and correct to the best of my knowledge and belief, and that payment or credit has not been received by me. When applicable, per diem claimed is based on the average cost of lodging incurred during the period covered by this voucher.**

**TRAVELER SIGN HERE** ▶ [REDACTED] **DATE** 10/18/01 **AMOUNT CLAIMED** ▶ 3870.22

NOTE: Falsification of an item in an expense account works a forfeiture of claim (28 U.S.C. 2514) and may result in a fine of not more than \$10,000 or imprisonment for not more than 5 years or both (18 U.S.C. 287; I.d. 1001).

**14. This voucher is approved. Long distance phone calls, if any, are certified as necessary in the interest of the Government. (NOTE: If long distance telephone calls are included, the approving official must have been authorized in writing by the head of the department or agency to so certify (31 U.S.C. 680a).)**

**APPROVING OFFICIAL SIGN HERE** ▶ Leslie Davis Assistant to the Sec **DATE** 10-18-01

**17. FOR FINANCE OFFICE USE ONLY COMPUTATION**

<b>a. DIFFERENCES, IF ANY (Explain and show amount)</b>	\$
<b>b. TOTAL VERIFIED CORRECT FOR CHARGE TO APPROPRIATION</b>	\$
<b>c. APPLIED TO TRAVEL ADVANCE (Appropriation symbol):</b>	0.00
<b>d. NET TO TRAVELER</b>	\$ 3870.22

**15. LAST PRECEDING VOUCHER PAID UNDER SAME TRAVEL AUTHORIZATION**

<b>a. VOUCHER NO.</b>	<b>b. D.O. SYMBOL</b>	<b>c. MONTH &amp; YEAR</b>
-----------------------	-----------------------	----------------------------

**16. THIS VOUCHER IS CERTIFIED CORRECT AND PROPER FOR PAYMENT**

**AUTHORIZED CERTIFYING OFFICIAL SIGN** ▶ [REDACTED] **DATE** 10/18/01

**18. ACCOUNTING CLASSIFICATION**  
SEE BLOCK 12 ABOVE

**SCHEDULE OF EXPENSES AND AMOUNTS CLAIMED**

**INSTRUCTIONS TO TRAVELER** (Unlisted items are self explanatory)

Col. (c) If the voucher includes per diem allowances for members of employee's immediate family, show members' names, ages, and relationships to employee and marital status of children (unless information is shown on the travel authorization.)

Complete only for actual expense travel

- Col. (d) Show amount incurred. Each meal, including tax and tips, and daily total meal cost.
- Col. (g) thru (h) Show expenses, such as: laundry, cleaning and pressing of clothes, tips to bellboys, porters, etc. (other than for meals). Complete for per diem and actual expense travel.
- (i) Show total subsistence expense incurred for actual expense travel.
- (j) Show per diem amount, limited to maximum rate, or travel on actual expense, show the lesser of the amount from col. (j) or maximum rate.
- (n) subsistence, etc.

Complete this information if this is a continuation sheet. TRIP# 1 OF 1 PAGES

TRAVEL AUTHORIZATION NO.  
0264TA10000

TRAVELER'S LAST NAME  
Small

DATE	TIME (Hour and am/pm)	DESCRIPTION (Departure/arrival city, per diem computation, or other explanation of expenses)	ITEMIZED SUBSISTENCE EXPENSES							MILEAGE RATE: 0.00 NO. OF MILES (k)	AMOUNT CLAIMED		
			MEALS				MISCELLANEOUS SUBSISTENCE	LODGING	TOTAL SUBSISTENCE EXPENSE		MILEAGE	SUBSISTENCE	OTHER
			BREAKFAST	LUNCH	DINNER	TOTAL							
(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)	(k)	(l)	(m)	(n)
01/01		D--RES: Washington, DC											
01/01		SI Central Chg Card											
01/01		A--LOS ANGELES, CA				0 00		22601	226.86			226.86	
01/01		car service											298.94
01/01		dinner											69.37
01/02		D--LOS ANGELES, CA											
01/02		A--SAN JOSE, CA				8 08		32900	337.11			337.11	
01/02		car service											68.98
01/02		car service											655.20
01/03		Subsistence				25 48		32900	354.51			354.51	
01/03		car service											1319.10
01/04		D--SAN JOSE, CA											
01/04		A--RES: Washington, DC											
01/04		Subsistence				2 75			2.75			2.75	
01/04		Authorized Business Call											5.70
01/04		breakfast w/ Heymar											31.60
01/04		car service											500.10
									<b>SUBTOTALS</b>		0 00	921.23	2948.99
									<b>TOTALS</b>		0 00	921.23	2948.99

If additional space is required, continue on another 1012-A BACK, leaving the front blank.

In compliance with the Privacy Act of 1974, the following information is provided: Solicitation of the information on this form is authorized by 5 U.S.C. Chap. 57 as implemented by the Federal Travel Regulations (FPMR 101.7), E.O. 11809 of July 22, 1971, E.O. 11012 of March 27, 1962, E.O. 9397 of November 22, 1943, and 26 U.S.C. 6011(b) and 6109. The primary purpose of the requested information is to determine payment or reimbursement to eligible individuals for allowable travel and/or relocation expenses incurred under appropriate administrative authorization and to record and maintain costs of such reimbursements to the Government. The information will be used by officers and employees who have a need for the information in the performance of their official duties. The information may be disclosed to

criminal, or regulatory investigations or prosecutions, or when pursuant to a requirement by this agency in connection with the hiring or firing of an employee, the issuance of a security clearance, or investigations of the performance of official duty while in Government service. Your Social Security Account Number (SSN) is solicited under the authority of the Internal Revenue Code (26 U.S.C. 6011(b) and 6109) and E.O. 9397, November 22, 1943, for use as a tax payer and/or employee identification number; disclosure is MANDATORY on vouchers claiming travel and/or relocation allowance expense reimbursement which is, or may be, taxable income. Disclosure of you SSN and other requested information is voluntary in all other instances; however, failure to provide the information (other than SSN) required to support the claim may result in delay or loss of reimbursement.

Enter grand total of columns (l), (m) and (n), below and in item 13 on the front of this form.

**TOTAL AMOUNT CLAIMED** 3,870.22

10/18/01

ACCOUNTING DETAIL

Doc No:

0264TA10000

Copyright 1998 Gelco Information Network, Inc. |Small, Lawrence

ACCOUNTING CLASS CODE

TRIP 1

CC CARRIER-408			4,114.75
LODGING-409			884.92
M&IE-409			36.31
OTHER-409			2,943.29
PHONE CALLS-409			5.70
accs1	0.00	0.00	7,984.97

Organization: 1100-OFC OF SECTY  
1100-401-1100-4001-6100-2111----

SPLIT PAY DISBURSEMENTS:

TOTAL EXPENSES -----	7,984.97
NON-REIMBURSABLE EXPENSES -----	4,114.75
TOTAL AMOUNT CLAIMED -----	3,870.22

GOV'T ADVANCE OUTSTANDING --	0.00
GOV'T ADVANCE APPLIED -----	0.00
	0.00

NET TO TRAVELER (GOVT) ----- 3,870.22

GOV'T CHARGE CARD EXPENSES -	0.00
GOV'T CHARGE CARD ATM ADV --	0.00
ADD'L GOV'T CHARGE CARD PYMT	0.00
TOTAL GOV'T CHARGE CARD AMT	0.00

PAY TO GOV'T CHARGE CARD-----	0.00
PAY TO TRAVELER -----	3,870.22

	DATE		DESCRIPTION	COST
[ ]	1. 10/01/01	AIR	SI Central Chg Card	4,114.75
[ ]	2. 10/04/01		Authorized Business Call	5.70
[ ]	3. 10/04/01		car service	500.10
[ ]	4. 10/03/01		car service	1,319.10
[ ]	5. 10/02/01		car service	655.20
[ ]	6. 10/01/01		car service	298.94
[ ]	7. 10/01/01 TO 10/04/01		Lodging Expenses	884.92

10/18/01

DOCUMENT HISTORY

|Voucher: 0264TA10000

Copyright 1998 Gelco Information Network GSD, Inc.

|Small, Lawrence

STATUS	DATE	TIME	SIGNATURE NAME
CREATED	10/18/01	2:19PM	LESLIE DAVIS
SIGNED	10/18/01	3:18PM	LESLIE DAVIS

I certify that the electronic signatures listed above are valid and on file.

\_\_\_\_\_  
SIGNED

\_\_\_\_\_  
DATE



Exception to SF 1012

NOTE: Falsification of an item in an expense account works a forfeiture of claim (28 U.S.C. 2514) and may result in a fine of not more than \$10,000 or imprisonment for not more than 5 years or both (18 U.S.C. 287; i.d. 1001).

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TRAVEL HORIZONS



1600 G Crystal Square Arcade • Arlington, VA. 22202 • 703-413-3410 • 800-343-7644 • FAX 703-413-3416

SAL PERSON: C1  
CUSTOMER NBR: 036100

ITINERARY/INVOICE NO. 0093018  
BIYHEI

DATE: 28 SEP 01  
PAGE: 01

TO: SMITHSONIAN INSTITUTION  
TRAVEL SERVICES OFFICE  
WASHINGTON DC 20560  
TELEPHONE 202-357-2197  
FAX 202-357-2049

FOR: SMALL/LAURENCE

REF: 0264 TA10000

01 OCT 01 - MONDAY

AIR UNITED AIRLINES FLT:187 FIRST CLASS LUNCH  
LV WASHINGTON DULLES 1110A EQP: AIRBUS A319  
05HR 20MIN  
AR LOS ANGELES 132P NON-STOP  
ARRIVE: TERMINAL 7 REF: V1R1P1  
SMALL/LAURENCE SEAT- 2D UA-00310960284

02 OCT 01 - TUESDAY

AIR UNITED AIRLINES FLT:2014 FIRST CLASS MULTI MEALS  
LV LOS ANGELES 030A EQP: BOEING 737 500  
DEPART: TERMINAL 7 01HR 20MIN  
AR SAN FRANCISCO 950A NON-STOP  
ARRIVE: NORTH TERMINAL REF: V1R1P1  
SMALL/LAURENCE SEAT- 2B UA-00310960284

04 OCT 01 - THURSDAY

AIR UNITED AIRLINES FLT:838 FIRST CLASS LUNCH  
LV SAN FRANCISCO 100P EQP: BOEING 757  
DEPART: NORTH TERMINAL 04HR 57MIN  
AR WASHINGTON DULLES 057P NON-STOP  
REF: V1R1P1  
SMALL/LAURENCE SEAT- 5B UA-00310960284

AIR TICKET UA7052263236

SMALL LAURENCE  
BILLED TO [REDACTED] 4,114.75\*  
SUB TOTAL 4,114.75  
NET CC BILLING 4,114.75\*  
TOTAL AMOUNT DUE - 0.00



**TRAVEL HORIZONS**



16 G Crystal Square Arcade • Arlington, VA. 22202 • 703-413-3410 • 800-343-7644 • FAX 703-413-3416

SAL PERSON: C1  
CUSTOMER NBR: 036100

ITINERARY/INVOICE NO. 0083318  
BIYNEI

DATE: 28 SEP 01  
PAGE: 02

TO: SMITHSONIAN INSTITUTION  
TRAVEL SERVICES OFFICE  
WASHINGTON DC 20560  
TELEPHONE 202-357-2197  
FAX 202-357-2049

FOR: SHALL/LAWRENCE

REF: 0264TA10000

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IT IS SUGGESTED THAT YOU RECONFIRM YOUR RETURN  
RESERVATION PRIOR TO FLIGHT TIME.

\*\*  
ALL UNUSED TICKETS MUST BE RETURNED TO TRAVEL SERVICES  
FOR REFUND.

\*\*  
FREQUENT FLYER BENEFITS ARE THE SOLE PROPERTY OF  
THE SMITHSONIAN INSTITUTION.

\*\*  
YOU MUST PRESENT A GOVERNMENT ISSUED I.D., SUCH AS  
A DRIVER LICENSE OR PASSPORT, AT THE AIRPORT.

# LOS ANGELES **Marriott** DOWNTOWN

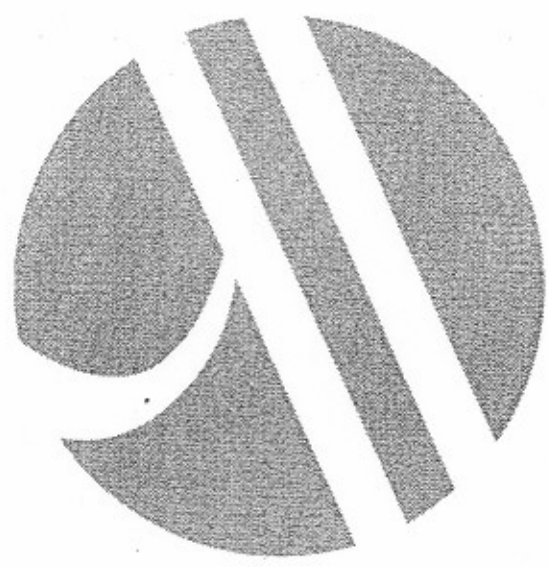
3 S. Figueroa St., Los Angeles, CA 90071 213/617-1133 Fax 213/613-0291

## GUEST FOLIO

ROOM	NAME	RATE	DEPART	TIME	ACCT#
701	SMALL/LAWRENCE	199.00	10/02/01		19937
TYPE	ADDRESS		ARRIVE	TIME	
45	6 PARKLANE BLVD SUITE 110 DEERBORN MI 48126		PASSPORT: BKXXXXXXXXXXXX8368	10/01/01 18:03	/0103 MR#:
ROOM CLERK	ADDRESS	PAYMENT			

DATE	REFERENCE	CHARGES	CREDITS	BALANCE DUE
10/01	ROOM	701, 1	199.00	
10/01	ROOM TAX	701, 1	27.86	

226.86



# LOS ANGELES **Marriott** DOWNTOWN

333 S. Figueroa St.  
Los Angeles, CA 90071  
213/617-1133  
Fax 213/613-0291

This statement is your only receipt. You have agreed to pay in cash or by approved personal check or to authorize us to charge your credit card for all amounts charged to you. The amount shown in the credits column opposite any credit card entry in the reference column above will be charged to the credit card number set forth above. (The credit card company will bill in the usual manner.) If for any reason the credit card company does not make payment on this account, you will owe us such amount. If you are direct billed, in the event payment is not made within 25 days after check-out, you will owe us interest from the check-out date on any unpaid amount at the rate of 1.5% per month (ANNUAL RATE 18%), or the maximum allowed by law, plus the reasonable cost of collection, including attorney fees.

Signature X \_\_\_\_\_



**Hilton**  
San Jose & Towers

300 Almaden Boulevard • San Jose, California 95110  
(408) 287-2100 • Fax (408) 947-4489 • (800) HILTONS

R#320925

IN 10/02 OUT 10/04/01 FOLIO 123456789  
CC# [REDACTED] 01/03  
RATE /299.00

NAME: SMALL, LAWRENCE

ADDRESS: SMITHSONIAN  
1000 JEFFERSON DR S W  
WASHINGTON DC, VA 20560

ROOM 1426

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DATE	DESCRIPTION	ID	REF NO	CHARGES	CREDITS	BALANCE
10/02/01	15:07 0-800-9999000	*P	1	0.95		
10/02/01	NIGHTLY ROOM RATE	--	1	299.00		
10/02/01	TAX & ASSESSMENT	--	1	30.03		
10/03/01	ROOM SERVICE 3	*P	1	25.48		
10/03/01	23:11 0-800-9999000	*P	1	0.95		
10/03/01	NIGHTLY ROOM RATE	--	1	299.00		
10/03/01	TAX & ASSESSMENT	--	1	30.03		
10/03/01	00:30 0-800-9999000	*P	1	0.95		
10/04/01	05:53 0-800-9999000	*P	1	0.95		
10/04/01	05:54 0-877-8075706	*P	1	0.95		
10/04/01	06:16 0-800-9999000	*P	1	0.95		
10/04/01	[REDACTED]	YG	1		689.24	
Subtotals				689.24	689.24	
				BALANCE	----->	\$ 0.00

RATES DO NOT INCLUDE APPLICABLE SALES, OCCUPANCY OR OTHER TAXES

TRANSFER TO CREDIT LEDGER

I AGREE THAT MY LIABILITY FOR THIS BILL IS NOT WAIVED AND AGREE TO BE HELD PERSONALLY LIABLE IN THE EVENT THAT THE INDICATED PERSON, COMPANY OR ASSOCIATION FAILS TO PAY FOR ANY PART OR THE FULL AMOUNT OF THESE CHARGES.

GUEST \_\_\_\_\_  
FIRM \_\_\_\_\_ ADDRESS \_\_\_\_\_  
CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

GUEST SIGNATURE

**NICK & STEF'S**  
 330 S. HOPE ST.  
 LOS ANGELES, CA 90071  
 (213) 680-0330

SERVER: MICHAEL K  
 CHECK #2046 TABLE: 215  
 DATE: 10-01-01 TIME: 07:09PM

Merchant # 67095791414

Cardmember: LAWRENCE SMALL  
 Exp [REDACTED]

Included in the purchase are  
 service charges of \$ .00

Purchases.....\$ 60.37  
 Tip.....\$ 9.00  
 Total.....\$ 69.37

\*\* GUEST COPY \*\*

#Auth 987430

*Dinner  
 17MS*

& & 401 & &  
 \*\*\*\* CREDIT CARD VOUCHER \*\*\*\*  
 \*\*\*\*\*

SAN FRANCISCO MARRIOTT  
 San Francisco, California  
 \*\* GARDEN TERRACE RESTAURANT \*\*

CHECK: 3512  
 TABLE: 55/1  
 SERVER: 23 TOM  
 DATE: OCT04'01 9:00AM  
 CARD TYPE: [REDACTED]  
 ACCT. #: [REDACTED]  
 EXP DATE: [REDACTED]  
 AUTH CODE: 038669

SUBTOTAL: 27.60

TIP \$ 4.00

TOTAL \$ 31.60

SIGNATURE [Signature]

*bkf  
 L. M. S.  
 Heyman*

31.60  
~~31.60~~

& & 407 & &

\*\*\*\*\* CITY BLENDS \*\*\*\*\*  
 708 ELENA

9888 OCT04'01 7:36AM

1 DBL CAPND 2.75

Sub-Total: 2.75

PAYMENT: 2.75

CASH 20.00

Change Due -17.25

708 CLOSED OCT04 7:36AM

*meal  
 17MS*

*Refreshment  
 Cons*

**CAREY**

Worldwide Chauffeured Services

**CREDIT CARD RECEIPT**

CAREY SAN FRANCISCO

PU: HILTON 300 ALAMDEN BLVD IN SAN JOSE  
 DO: MARRIOTT 55 4TH ST IN SF BY 0800 DEPT 09

[REDACTED] CREDIT CARD NUMBER      10/04/2001 DATE OF SERVICE  
01/2002 EXPIRATION DATE      500.10 AMOUNT      671029 INVOICE NO.

DESCRIPTION			AMOUNT
LIMOUSINE SERVICE			377.00
TIPS, TOLLS, PHONE, STC			123.10
Fax: LAWRENCE SMALL			
CARD TYPE	AUTH CODE	RESERVATION NO.	
AMEX	055219	01671029	TOTAL > 500.10

CUSTOMER: CC/LAWRENCE M SMALL  
[REDACTED]

This issuer of the card identified on this item is authorized to pay the amount shown as TOTAL upon proper presentation. I promise to pay such TOTAL (together with any charges due thereon) in accordance with the Agreement governing the use of such card.

MAIL ORDER / TELEPHONE ORDER • SIGNATURE ON FILE

Chauffeur Driven Sedans, Limousines, Vans and Minibuses  
 Service in 480 Cities and 75 Countries

**CAREY**

Worldwide Chauffeured Services

**CREDIT CARD RECEIPT**

CAREY SAN FRANCISCO

PU: HILTON 300 ALMADEN BLVD IN SAN JOSE  
 DO: 2750 SANDHILL RD IN MENLO PARK WT/10600

[REDACTED] 10/03/2001  
DATE OF SERVICE

01/2002 1,319.10 671027  
EXPIRATION DATE AMOUNT INVOICE NO.

CUSTOMER: CC/LAWRENCE M SMALL  
 [REDACTED]

DESCRIPTION			AMOUNT
LIMOUSINE SERVICE			957.00
TIPS, TOLLS, PHONE, STC			362.10
Pax: LAWRENCE SMALL			
CARD TYPE	AUTH CODE	RESERVATION NO.	
AMEX	091807	01671027	TOTAL > 1,319.10

This issuer of the card identified on this item is authorized to pay the amount shown as TOTAL upon proper presentation. I promise to pay such TOTAL (together with any charges due thereon) in accordance with the Agreement governing the use of such card.

X MAIL ORDER / TELEPHONE ORDER • SIGNATURE ON FILE

Chauffeur Driven Sedans, Limousines, Vans and Minibuses  
 Service in 480 Cities and 75 Countries

**CAREY**

Worldwide Chauffeured Services

**CREDIT CARD RECEIPT**

CAREY SAN FRANCISCO

PU: SFO-BAGGAGE MEET  
 DO: 12 MIDDLEFIELD DR SAN FRANCISCO/WT 1 BUS

[REDACTED] 10/02/2001  
DATE OF SERVICE

01/2002 655.20 671025  
EXPIRATION DATE AMOUNT INVOICE NO.

CUSTOMER: CC/LAWRENCE M SMALL  
 [REDACTED]

DESCRIPTION			AMOUNT
LIMOUSINE SERVICE			464.00
TIPS, TOLLS, PHONE, STC			191.20
Pax: LAWRENCE SMALL			
CARD TYPE	AUTH CODE	RESERVATION NO.	
AMEX	090160	01671025	TOTAL > 655.20

This issuer of the card identified on this item is authorized to pay the amount shown as TOTAL upon proper presentation. I promise to pay such TOTAL (together with any charges due thereon) in accordance with the Agreement governing the use of such card.

X MAIL ORDER / TELEPHONE ORDER • SIGNATURE ON FILE

Chauffeur Driven Sedans, Limousines, Vans and Minibuses  
 Service in 480 Cities and 75 Countries



W 01 8212 8443  
PASSENGER TICKET AND BAGGAGE CHECK  
SUBJECT TO CONDITIONS OF CONTRACT  
ISSUED BY

**ARC**

0264TA10000  
DATE OF ISSUE  
28SEP01

PASSENGER RECEIPT 1 OF 1

036188 8883318

UNITED AIRLINES

TVL HORIZONS  
SMALL/LAWRENCE

0011/N8CB 9C1/AC1

/WASHINGTON DC

895B3841

MULTI

\*\*NOT VALID FOR RETAIN THIS RECEIPT\*\*  
\*\*TRANSPORTATION\*\* THROUGHOUT YOUR JOURNEY\*

IAD  
OSFO UA 2014 F 020CT FSHUTLE  
IAD UA 838 F 040CT FUA2FS

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ORIGINAL ISSUE

ISSUED IN EXCHANGE FOR

BIYNET/AA

FARE CALCULATION

WAS UA LAX Q18.60 1688.37FUA2FS UA SF0389.77FSHUTLE UA WAS Q18.60 1777.67FUA2FS 3813

01-END ZPIADLXSF0 XFIAD4.5LAX3

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FARE

USD 3813.01

US 285.99

XP 8.25

XF 7.50

USD 4114.75

BUYER FARE PAID

FORM OF PAYMENT

PCS OK WT UNCK

887038

PCS OK WT UNCK WT

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STOCK CONTROL NUMBER TX

DOCUMENT NUMBER

88922887576202

0 016 7052263236 5

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\*\*\*\*\*  
\*\*\*\*\*  
\*\*\*\*\*

NOT VALID FOR TRAVEL  
016 7052263236 5

CHK 5000

1 OK  
1 OK

Subtotal  
Tax  
Air  
Car  
Change

BKfst  
LMS

replaced  
cars

APPROVAL CODE [REDACTED]

DESCRIPTION *Lim. serv.*

*LAWRENCE SMALL*

*on 10/2/01*

*Res 66309*

PURCH TAX

*Lim. chg.*

TOTAL *68.98*

00 5090 19

American Express® Cards

Amexco Copy

APPROVAL CODE [REDACTED]

DESCRIPTION *FOR SERVICE*

*LAWRENCE SMALL*

*ON 10-1-01*

*RES.# 66208*

PURCH TAX

*Lim chg.*

TIPS

TOTAL *298.94*

00 7092 42

American Express® Cards

Amexco Copy