

|          |                                                  |            |               |           |                     |      |                    |           |               |           |
|----------|--------------------------------------------------|------------|---------------|-----------|---------------------|------|--------------------|-----------|---------------|-----------|
| PROGRAM  | 2568-S TERM: Date of Award THRU 09/30/02         | Pg. 1 of 1 |               |           |                     |      |                    |           |               |           |
| TITLE    | CATEGORY I: MISCELLANEOUS COPYING:               |            | COPY KING     |           | IKON DOCUMENT SVCS. |      | LAKESIDE BLUEPRINT |           | UNISCRIBE     |           |
|          |                                                  | BASIS OF   | Cleveland, OH |           | Cleveland, OH       |      | Cleveland, OH      |           | Cleveland, OH |           |
| ITEM NO. | DESCRIPTION                                      | AWARD      | UNIT RATE     | COST      | UNIT RATE           | COST | UNIT RATE          | COST      | UNIT RATE     | COST      |
| I.       | COMPLETE PRODUCT FOR ITEMS 1 AND 2:              |            |               | 0.00      |                     | 0.00 |                    | 0.00      |               | 0.00      |
| 1.       | Single leaf product...Price per cut form:        |            |               | 0.00      |                     | 0.00 |                    | 0.00      |               | 0.00      |
| (a)      | Copy face only in black ink:                     |            |               | 0.00      |                     | 0.00 |                    | 0.00      |               | 0.00      |
| (1)      | Makeready and/or Setup charge                    | 50         | 4.000         | 200.00    | NB                  | 0.00 | 0.00               | 0.00      | 0.00          | 0.00      |
| (2)      | Running per 100 copies                           | 150        | 3.5000        | 525.00    | NB                  | 0.00 | 4.00               | 600.00    | 3.00          | 450.00    |
| (b)      | Copy face and back in black ink:                 |            |               | 0.00      |                     | 0.00 |                    | 0.00      |               | 0.00      |
| (1)      | Makeready and/or Setup charge                    | 50         | 4.000         | 200.00    | NB                  | 0.00 | 0.00               | 0.00      | 0.00          | 0.00      |
| (2)      | Running per 100 copies                           | 150        | 3.2000        | 480.00    | NB                  | 0.00 | 8.00               | 1,200.00  | 6.00          | 900.00    |
| 2.       | Reports/Manuals...each page/cover:               |            |               | 0.00      |                     | 0.00 |                    | 0.00      |               | 0.00      |
| (a)      | Copying in black ink...including binding:        |            |               | 0.00      |                     | 0.00 |                    | 0.00      |               | 0.00      |
| (1)      | Makeready and/or Setup charge                    | 1,185      | 2.000         | 2,370.00  | NB                  | 0.00 | 0.00               | 0.00      | 0.00          | 0.00      |
| (2)      | Running per 100 copies                           | 3,555      | 3.500         | 12,442.50 | NB                  | 0.00 | 4.00               | 14,220.00 | 4.00          | 14,220.00 |
| (b)      | Copying in full color...including binding:       |            |               | 0.00      |                     | 0.00 |                    | 0.00      |               | 0.00      |
| (1)      | Makeready and/or Setup charge                    | 15         | 5.00          | 75.00     | NB                  | 0.00 | 0.00               | 0.00      | 0.00          | 0.00      |
| (2)      | Running per 100 copies                           | 45         | 65.00         | 2,925.00  | NB                  | 0.00 | 66.00              | 2,970.00  | 60.00         | 2,700.00  |
| II.      | STOCK/PAPER ITEMS 1 & 2...PER 100 LVS:           |            |               | 0.00      |                     | 0.00 |                    | 0.00      |               | 0.00      |
| (a)      | 20# White Copier/Xero...Writing/50# White Offset | 2,055      | 0.800         | 1,644.00  | NB                  | 0.00 | 0.00               | 0.00      | 1.50          | 3,082.50  |
| (b)      | 110# White and Colored Index                     | 45         | 30.00         | 1,350.00  | NB                  | 0.00 | 10.00              | 450.00    | 5.00          | 225.00    |
| (c)      | 10-Mil Clear Overlay (including binding)         | 15         | 75.00         | 1,125.00  | NB                  | 0.00 | 15.00              | 225.00    | 21.00         | 315.00    |
| III.     | ADDITIONAL OPERATIONS:                           |            |               | 0.00      |                     | 0.00 |                    | 0.00      |               | 0.00      |
| (a)      | Black Velo binding...each book/pamphlet          | 3,000      | 1.00          | 3,000.00  | NB                  | 0.00 | 0.80               | 2,400.00  | 1.00          | 3,000.00  |
| (b)      | Scan documents and provide 2 CD-R's...per pg     | 120        | 0.15          | 18.00     | NB                  | 0.00 | 0.30               | 36.00     | 0.25          | 30.00     |

|     |                                          |       |              |             |    |        |                    |             |        |             |
|-----|------------------------------------------|-------|--------------|-------------|----|--------|--------------------|-------------|--------|-------------|
| IV. | COMPLETE PRODUCT FOR ITEM 3:             |       |              | 0.00        |    | 0.00   |                    | 0.00        |        | 0.00        |
| 3.  | Tri-folds:                               |       |              | 0.00        |    | 0.00   |                    | 0.00        |        | 0.00        |
| (a) | Trim Size: Flat 8-1/2 x 11":             |       |              | 0.00        |    | 0.00   |                    | 0.00        |        | 0.00        |
|     | Copy in black ink:                       |       |              | 0.00        |    | 0.00   |                    | 0.00        |        | 0.00        |
| (1) | Makeready and/or Setup charge...per side | 3     | 5.00         | 15.00       | NB | 0.00   | 0.00               | 0.00        | 0.00   | 0.00        |
| (2) | Running per 100 copies...per side        | 9     | 4.00         | 36.00       | NB | 0.00   | 3.50               | 31.50       | 4.00   | 36.00       |
|     | Copy in full color:                      |       |              | 0.00        |    | 0.00   |                    | 0.00        |        | 0.00        |
| (3) | Makeready and/or Setup charge...per side | 3     | 5.00         | 15.00       | NB | 0.00   | 0.00               | 0.00        | 0.00   | 0.00        |
| (4) | Running per 100 copies...per side        | 9     | 65.00        | 585.00      | NB | 0.00   | 60.00              | 540.00      | 60.00  | 540.00      |
| (b) | Trim Size: Flat 8-1/2 x 14":             |       |              | 0.00        |    | 0.00   |                    | 0.00        |        | 0.00        |
|     | Copy in black ink:                       |       |              | 0.00        |    | 0.00   |                    | 0.00        |        | 0.00        |
| (1) | Makeready and/or Setup...per side        | 1     | 5.00         | 5.00        | NB | 0.00   | 0.00               | 0.00        | 0.00   | 0.00        |
| (2) | Running per 100 copies...per side        | 3     | 5.00         | 15.00       | NB | 0.00   | 5.00               | 15.00       | 0.04   | 0.12        |
|     | Copy in full color:                      |       |              | 0.00        |    | 0.00   |                    | 0.00        |        | 0.00        |
| (3) | Makeready and/or Setup...per side        | 5     | 5.00         | 25.00       | NB | 0.00   | 0.00               | 0.00        | 0.00   | 0.00        |
| (4) | Running per 100 copies...per side        | 15    | 70.00        | 1,050.00    | NB | 0.00   | 65.00              | 975.00      | 65.00  | 975.00      |
| V.  | COMPLETE PRODUCT FOR ITEM 4:             |       |              | 0.00        |    | 0.00   |                    | 0.00        |        | 0.00        |
| (a) | Bluelines...per square foot              | 8,400 | 0.70         | 5,880.00    | NB | 0.00   | 0.25               | 2,100.00    | 0.50   | 4,200.00    |
| (b) | Enlargements:                            |       |              | 0.00        |    | 0.00   |                    | 0.00        |        | 0.00        |
| (1) | Black ink...per square foot              | 3,360 | 0.70         | 2,352.00    | NB | 0.00   | 0.50               | 1,680.00    | 0.50   | 1,680.00    |
| (2) | Full color...per square foot             | 5,040 | 5.00         | 25,200.00   | NB | 0.00   | 6.00               | 30,240.00   | 11.00  | 55,440.00   |
| VI. | PERCENTAGE INCREASE                      |       |              | 0.00        |    | 0.00   |                    | 0.00        |        | 0.00        |
| (a) | Percentage Increase                      |       | 10.00%       | 0.00        | NB | 0.00   | 10.00%             | 0.00        | 10.00% | 0.00        |
|     |                                          |       |              |             |    |        |                    |             |        |             |
|     | TOTAL                                    |       |              | \$61,532.50 |    | \$0.00 |                    | \$57,682.50 |        | \$87,793.62 |
|     | TOTAL MINUS PAPER                        |       |              | \$4,119.00  |    | \$0.00 |                    | \$675.00    |        | \$3,622.50  |
|     | SUBTOTAL                                 |       |              | \$57,413.50 |    | \$0.00 |                    | \$57,007.50 |        | \$84,171.12 |
|     | ACCELERATED SCHEDULE -- 8%               | 8.00% |              | \$4,593.08  |    | \$0.00 |                    | \$4,560.60  |        | \$6,733.69  |
|     | PERCENTAGE INCREASE                      |       |              | \$459.31    |    | \$0.00 |                    | \$456.06    |        | \$673.37    |
|     | TOTAL PLUS PERCENTAGE INCREASE           |       |              | \$61,991.81 |    | \$0.00 |                    | \$58,138.56 |        | \$88,466.99 |
|     | DISCOUNT                                 |       | 2% - 10 days | \$0.00      |    | \$0.00 |                    | \$0.00      | 0.00%  | \$0.00      |
|     | DISCOUNTED TOTAL                         |       |              | \$61,991.81 |    | \$0.00 |                    | \$58,138.56 |        | \$88,466.99 |
|     |                                          |       |              |             |    |        | AWARDED CONTRACTOR |             |        |             |

|          |                                                 |                   |                            |             |                                      |             |                                     |             |                            |             |
|----------|-------------------------------------------------|-------------------|----------------------------|-------------|--------------------------------------|-------------|-------------------------------------|-------------|----------------------------|-------------|
| PROGRAM  | 2568-S TERM: Date of Award THRU 09/30/02        | Pg. 1 of 1        |                            |             |                                      |             |                                     |             |                            |             |
| TITLE    | CATEGORY II: LITIGATION COPYING:                |                   | COPY KING<br>Cleveland, OH |             | IKON DOCUMENT SVCS.<br>Cleveland, OH |             | LAKESIDE BLUEPRINT<br>Cleveland, OH |             | UNISCRIBE<br>Cleveland, OH |             |
| ITEM NO. | DESCRIPTION                                     | BASIS OF<br>AWARD | UNIT RATE                  | COST        | UNIT RATE                            | COST        | UNIT RATE                           | COST        | UNIT RATE                  | COST        |
| I.       | COMPLETE PRODUCT:                               |                   |                            | 0.00        |                                      | 0.00        |                                     | 0.00        |                            | 0.00        |
| (a)      | Copying in black ink...including binding:       |                   |                            | 0.00        |                                      | 0.00        |                                     | 0.00        |                            | 0.00        |
| (1)      | Leaves copied face only...per copy              | 273,600           | 0.10                       | 27,360.00   | 0.13                                 | 35,568.00   | 0.12                                | 32,832.00   | 0.115                      | 31,464.00   |
| (2)      | Leaves copied face and back...per copy          | 28,400            | 0.09                       | 2,556.00    | 0.30                                 | 8,520.00    | 0.24                                | 6,816.00    | 0.115                      | 3,266.00    |
| II.      | STOCK/PAPER: PER 100 LEAVES:                    |                   |                            | 0.00        |                                      | 0.00        |                                     | 0.00        |                            | 0.00        |
| (a)      | 20# White Copier/Xero./Writing/50# White Offset | 3,040             | 0.800                      | 2,432.00    | 0.00                                 | 0.00        | 0.00                                | 0.00        | 2.00                       | 6,080.00    |
| III.     | ADDITIONAL OPERATIONS:                          |                   |                            | 0.00        |                                      | 0.00        |                                     | 0.00        |                            | 0.00        |
| (a)      | Rubber banding...each book/pamphlet             | 10                | 0.05                       | 0.50        | 0.00                                 | 0.00        | 1.00                                | 10.00       | 0.00                       | 0.00        |
| (b)      | Shrink-film wrap...each book/pamphlet           | 10                | 0.15                       | 1.50        | 0.00                                 | 0.00        | 1.00                                | 10.00       | 2.50                       | 25.00       |
| (c)      | Slip Sheets...each book/pamphlet                | 10                | 0.03                       | 0.30        | 0.025                                | 0.25        | 1.00                                | 10.00       | 0.04                       | 0.40        |
| (d)      | Bates Stamping (Numbering)...per 100 leaves     | 2,500             | 5.00                       | 12,500.00   | 6.00                                 | 15,000.00   | 1.00                                | 2,500.00    | 6.00                       | 15,000.00   |
| (e)      | Scan documents and provide 2 CD-R's...per pg    | 1,500             | 0.15                       | 225.00      | 0.25                                 | 375.00      | 0.30                                | 450.00      | 0.25                       | 375.00      |
| IV.      | PERCENTAGE INCREASE                             |                   |                            | 0.00        |                                      | 0.00        |                                     | 0.00        |                            | 0.00        |
| (a)      | Percentage Increase                             |                   | 10.00%                     | 0.00        | 0.00%                                | 0.00        | 10.00%                              | 0.00        | 10.00%                     | 0.00        |
|          | TOTAL                                           |                   |                            | \$45,075.30 |                                      | \$59,463.25 |                                     | \$42,628.00 |                            | \$56,210.40 |
|          | TOTAL MINUS PAPER                               |                   |                            | \$2,432.00  |                                      | \$0.00      |                                     | \$0.00      |                            | \$6,080.00  |
|          | SUBTOTAL                                        |                   |                            | \$42,643.30 |                                      | \$59,463.25 |                                     | \$42,628.00 |                            | \$50,130.40 |
|          | ACCELERATED SCHEDULE -- 8%                      | 8.00%             |                            | \$3,411.46  |                                      | \$4,757.06  |                                     | \$3,410.24  |                            | \$4,010.43  |
|          | PERCENTAGE INCREASE                             |                   |                            | \$341.15    |                                      | \$0.00      |                                     | \$341.02    |                            | \$401.04    |
|          | TOTAL PLUS PERCENTAGE INCREASE                  |                   |                            | \$45,416.45 |                                      | \$59,463.25 |                                     | \$42,969.02 |                            | \$56,611.44 |
|          | DISCOUNT                                        | 2% - 10 days      |                            | \$0.00      | 5% - 10 days                         | \$0.00      | 0.00%                               | \$0.00      | 0.00%                      | \$0.00      |
|          | DISCOUNTED TOTAL                                |                   |                            | \$45,416.45 |                                      | \$59,463.25 |                                     | \$42,969.02 |                            | \$56,611.44 |
|          |                                                 |                   |                            |             |                                      |             | AWARDED CONTRACTOR                  |             |                            |             |