



**U.S. SENATOR JIM WEBB
Service Academy Nomination
Application Packet
Classes Entering 2009**

One of the greatest honors that I have as a member of Congress is the opportunity to nominate excellent young Virginians as candidates to the U.S. Military Academy, U.S. Naval Academy, U.S. Air Force Academy, and U.S. Merchant Marine Academy. To make this process open to as many young people as possible, I have established procedures that ensure a fair and objective assessment while producing the best-qualified candidates for the academies.

In order to be eligible for nomination, students must be at least 17 years old but not older than 22 years old (as of July 1 of the year of admission); they must be legal citizens of the U.S. as of November 1 of the application year; they must be unmarried with no legal obligations to support children or other dependents; and they must be legal residents of the Commonwealth of Virginia. If you meet these requirements, I welcome your application.

It is essential that you follow all of the steps in the application process in order to receive full consideration for nomination to a Service Academy. You may begin submitting application materials on April 1, 2008, and all of your information must be postmarked by October 31, 2008 for consideration for next summer's entering class. Applications are available in hard copy or electronically via my website or via email.

All correspondence and questions related to academy nominations should be directed to:

Office of U.S. Senator Jim Webb
Conaway Haskins, Deputy State Director
507 East Franklin Street
Richmond, VA 23219
Phone: (804) 771-2221
Fax: (804)771-8313
Conaway_Haskins@webb.senate.gov

Thanks for your interest, and I look forward to reviewing your applications.

Application Schedule

My office will begin accepting application materials on *April 1, 2008*, and the deadline for submitting all of your materials is **October 31, 2008**. Your application must be postmarked by this date in order for it to be considered for next summer's entering class. You may be contacted for a personal interview, and my office will notify successful nominees of their status.

April 1, 2008	Applications Accepted
October 31, 2008	Application Deadline (postmark date)
November 1, 2008	Review of completed packages begins
January 2009	Review of completed packages ends/Nominations made
February 2009	Nominees notified

Applications will not be accepted after the deadline has passed.

Application Requirements

Those persons interested in a nomination should read the guidelines carefully, following all of the steps necessary in order to be considered for nomination.

- **Personal Letter** - Write me requesting a nomination that includes your accomplishments to date, the name and address of your high school, listing your GPA, noting your SAT or ACT test scores, and providing your class rank (where applicable).
- **Application Form** - Return the completed Application for Nomination
- **Letters of Recommendation** - Submit three letters of recommendation, one of which must come from a high school administrator or teacher, from people who can assess your intellect, character, and suitability for military service. *Have these persons send the letters to you in sealed envelopes with their signatures across the seal.*
- **Official Transcripts** - Submit copies of **official** transcripts from all schools attended with school officials' signature across the seal.
- **Standardized Test Results** – Have your scores sent directly to my office from the testing services, using SAT code **0236** or ACT code **7191**
- **Essay** – Compose an essay, of no more than two typed pages, which provides insight into why you desire to attend a U.S. Service Academy and why you would be a good candidate for admission.
- **Resume** - Provide a detailed listing of your academic, community service, extracurricular and athletic activities and other notable accomplishments.

Service Academy Information

The President of the United States, Vice President of the United States, Members of Congress, and other agencies and organizations have the authority to nominate persons for admission to a Service Academy. Applicants should direct any questions regarding the admissions process for a particular Academy to that institution's Admissions office.

Applicants are responsible for initiating a pre-candidate file at each Academy to which they are seeking a nomination. Addresses, phone numbers and website information for the Academies are provided below.

U.S. Naval Academy

Office of Admissions
117 Decatur Road
Annapolis, MD 21402
Phone: 888-249-7707
www.usna.edu

U.S. Military Academy

Office of Admissions
Building 606
West Point, NY 10996
Phone: 800-822-2769
www.usma.edu

U.S. Air Force Academy

Office of Admissions
2304 Cadet Drive, Suite 200
USAF Academy CO 80840
Phone: 800-443-9266
www.usafa.edu

U.S. Merchant Marine Academy

Office of Admissions
300 Steamboat Road, Wiley Hall
Kings Point, NY 11024-1699
Phone: 866-546-4778
www.usmma.edu



Note: Congressional nominations are not required for admission to the U.S. Coast Guard Academy. For more information regarding admission to this Academy, contact the Admissions office at (860) 444-8500.

Personal Data

Full Legal Name:

Social Security Number:

Date of Birth:

Permanent Home/Legal Address:

Temporary Address (if applicable):

Home Telephone:

Other Telephone:

Are you a U.S. Citizen (circle)? Yes No

Name of Parent(s)/Legal Guardian(s):

Parent(s)/Legal Guardian(s) Place of Employment:

Work Phone of Parent(s)/Legal Guardian(s):

House of Representatives District:

Other Congressional Offices to which you are applying for nominations:

Academic Data

Currently Attending:

___ High School ___ 2-yr. College ___ 4-yr. College ___ Prep School

Name of High School(s):

Date of Graduation:

High School GPA (weighted):

GPA (un-weighted):

SAT Scores: Math _____ Verbal _____ Writing _____

ACT Scores: English _____ Math _____ Reading _____ Science _____

Academy Preference

Please rank the academies to which you will accept a nomination in order of preference (1-4), and only include those to which you are applying for admission.

___ U.S. Air Force Academy

___ U.S. Merchant Marine Academy

___ U.S. Military Academy

___ U.S. Naval Academy

Required Attachments

- **Essay** – On separate paper, please type a 1-2 page essay explaining why you wish to attend a U.S. Service Academy and describing why you would be a good candidate for admission.
- **Resume** – On separate paper, please list all of your notable academic, community service, extracurricular and athletic activities along with any other notable accomplishments.

Applications must be mailed to my office as faxed or emailed forms will not be accepted. Please send your completed application and all other items to the address below. They must be postmarked by October 31, 2008.

Office of U.S. Senator Jim Webb
Attn: Conaway Haskins
507 East Franklin Street
Richmond, VA 23219

For questions or more information please call: (804) 771-2221

Signature: _____

Printed: _____

Date: _____

Applicant Checklist

This application must be fully completed and returned to my office. Please make sure that you included the following:

- _____ 1. **Personal Letter**
- _____ 2. **Application Form**
- _____ 3. **Letters of Recommendation**
- _____ 4. **Official Transcripts.**
- _____ 5. **Standardized Test Results**
- _____ 6. **Essay**
- _____ 7. **Resume**