

## BASIC FACT SHEET

A nomination to one of the United States Service Academies is a distinct and rare honor. Acceptance of an academy appointment involves at least a nine-year obligation to the Service: four years at the academy and at least five years of active duty service. In order to process your application, we need your cooperation. The information below is provided to help you expedite your application.

### I. GENERAL INFORMATION

The competition for nominations in the Fifth District is especially keen, and therefore you are urged to apply for a nomination from every available nominating source. These include Senators Mikulski and Cardin, the President and the Vice President. Children of deceased or disabled veterans or children of Medal of Honor winners may apply for a nomination from another source; I will not be able to duplicate that nomination. Since academies are may award more appointments than are available through Congressional vacancies, more than one nomination is neither required nor of assistance in achieving an appointment. Please advise me immediately if you are nominated by another source.

Each Congressional office uses a selection process, which is designed to meet their needs and standards. Please carefully read and follow the specific instructions for each office.

If you have not already filed a pre-candidate questionnaire with the Academies of interest to you, please complete and mail the appropriate Academy Information Cards or go on to their web sites. Most of the academies now require that you apply via their website. Upon learning of your interest, the Academy will establish a Prospective Candidate's File for you and send you any pertinent information. ***I will not be able to offer a nomination to any student who does not have an open candidate's file at the relevant Academy and has not submitted a completed packet by my deadline.***

### II. REQUIREMENTS

- You must be:
- A. At least 17 years old but not yet 23 years old.
  - B. A citizen of the United States.
  - C. Unmarried, not pregnant, and have no legal obligation to support a child or dependent.
  - D. A legal resident of the Fifth Congressional District of Maryland.  
(except the Merchant Marine Academy)

### **You must furnish:**

A. A complete application form: Please find enclosed a copy of an application. Formal candidacy is established upon receipt of the completed application. All materials must be submitted as a complete packet. SAT and ACT scores are the only exception; they may be sent directly by the testing service, but must be received by interview date.

B. Three letters of recommendation: Enclosed are forms, which can be used for these letters. Letters may come from teachers (from different disciplines), counselors, employers, coaches, clergy or anyone who knows you well.

C. An up-to-date transcript: The transcripts must be official and should include your grade point average, class rank, and your junior year course work.

D. College Boards: SAT scores are required by the academies for consideration for an appointment. Applicants are responsible for requesting testing services to provide scores to my office. **SAT** scores will be sent directly to my office if you indicate **5680** as a score recipient on the SAT registration form. **These tests must be taken no later than the first test in October. You will not be eligible for a nomination or interview if results are not available to my office by the interview date.**

### **III. TYPE OF NOMINATION**

For each vacancy I have at the U.S. Air Force, Naval, Military and Merchant Marine Academies, I may nominate up to ten candidates to compete for that vacancy. Under the competitive appointment process that I use, the academies will select from my slate of nominees the one candidate they believe to be the most qualified for an appointment. The remaining nominees will then compete for other available appointments in a nationwide pool.

### **IV. BASIS FOR NOMINATION**

Nominations are made competitively on the basis of the composite of the candidate's academic record, extra-curricular activities, SAT scores, and an interview with the Fifth District Service Academy Selection Board. The following are considered:

A. School Records, including grade point average and class rank. The average competitive candidate stands in the upper fifth of his or her class.

B. College Boards: For the most part, a competitive candidate must have SAT scores above 560 on the verbal test and above 600 on the mathematical test. If your scores do not meet the minimum requirements, you are strongly encouraged to re-take the SAT. Standards may vary slightly with each academy. **SAT scores must be submitted.** Do not send *only* ACT results.

C. Extracurricular activities, including work, athletics, community service, and school clubs and organizations.

D. Motivation is one of the most important considerations, but the most difficult to measure. To an extent, motivation is reflected in the diligence, independence, and interest the candidate shows in completing his or her file. The interview is also designed to assess an applicant's motivation.

E. Brief Essays: Each applicant is asked to respond to three short essay questions.

## **V. FINAL NOTES**

If your file is complete, you will be notified in early November about the scheduled time of your interview before my Service Academy Selection Board. The Board is comprised of members of the academic, military, and civic communities who serve as a panel to review nominations. All interviews will be conducted in November.

## **GOOD LUCK!**

All correspondence regarding the service academies should be sent to the following address:

CONGRESSMAN STENY H. HOYER  
6500 Cherrywood Lane, Suite 310  
Greenbelt, Maryland 20770

Telephone inquiries may be directed to: Betty Rogers 301-474-0119

THE COMPLETE APPLICATION PACKET MUST BE POSTMARKED BY

**October 10, 2008**

## APPLICATION CHECK LIST

This form is to be completed, signed, and returned with your application packet.

I verify that my packet is complete and includes the following information:

\_\_\_\_\_ Application Form, including three essays

\_\_\_\_\_ Transcript of high school record, which includes junior year and class rank

\_\_\_\_\_ Guidance Counselor Form

\_\_\_\_\_ Three Letters of Recommendation

\_\_\_\_\_ Recommendation completed by \_\_\_\_\_

\_\_\_\_\_ Recommendation completed by \_\_\_\_\_

\_\_\_\_\_ Recommendation completed by \_\_\_\_\_

\_\_\_\_\_ SAT or ACT Scores (Please note: This is the only item that may be submitted separately. However, you may include a copy of an official SAT or ACT Report.

\_\_\_\_\_ Recent photograph of applicant

***ALL OF THE ITEMS THAT ARE CHECKED ARE INCLUDED IN THIS PACKET, WHICH MUST BE POSTMARKED BY OCTOBER 10, 2008. I UNDERSTAND THAT TEST SCORES ARE THE ONLY ITEM THAT MAY BE SUBMITTED SEPARATELY.***

SIGNATURE \_\_\_\_\_

ADDRESS \_\_\_\_\_

\_\_\_\_\_

TELEPHONE \_\_\_\_\_

DATE \_\_\_\_\_

**CONGRESSMAN STENY H. HOYER  
6500 CHERRYWOOD LANE  
SUITE 310  
GREENBELT, MD 20770**

Full name \_\_\_\_\_  
                  first                                  middle                                  last

Social Security Number: \_\_\_\_\_

Legal address in Maryland

Street \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

County \_\_\_\_\_ Cong. District \_\_\_\_ Tel. # \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

Temporary address (PREP SCHOOL, ETC)

\_\_\_\_\_

Temporary address will apply through \_\_\_\_\_

Temporary Telephone \_\_\_\_\_

Date of Birth \_\_\_\_\_ Place of Birth: \_\_\_\_\_

High School \_\_\_\_\_ Year of Graduation \_\_\_\_\_

If you have attended college, where?

\_\_\_\_\_

How many years? \_\_\_\_\_

Father's name \_\_\_\_\_ Occupation \_\_\_\_\_

Mother's name \_\_\_\_\_ Occupation \_\_\_\_\_

**EXTRA-CURRICULAR ACTIVITIES: (Indicate grade(s) for all that apply. High School only. List College activities on a separate sheet.)**

_____ Boys' State/Boys' Nation	_____ Eagle Scout
_____ Girls' State/Girls' Nation	_____ Boy Scout
_____ President of Student Gov't	_____ Girl Scout
_____ Other student Gov't office	_____ Office, club
_____ President of Class	_____ Key Club
_____ Other Class office	_____ Language/ Science Club

\_\_\_\_\_ Student Council member  
 \_\_\_\_\_ National Honor Society  
 \_\_\_\_\_ School band/chorus  
 \_\_\_\_\_ Editor, school publication

\_\_\_\_\_ Officer, non-School club  
 \_\_\_\_\_ Church club  
 \_\_\_\_\_ Junior ROTC  
 \_\_\_\_\_ Junior ROTC  
 \_\_\_\_\_ Other: Community Award, yearbook

**Sport Grades Varsity Position Letters Captain Awards/Honors Grades 9, 10, 11, 12**

Grade	Sport	Position	Award	Varsity/Jr. Varsity

If you are employed, where? \_\_\_\_\_

How many hours per week? After school \_\_\_\_\_ Summer \_\_\_\_\_

I am also seeking a nomination through \_\_\_\_\_

I have previously sought a nomination through (if applicable) \_\_\_\_\_ When \_\_\_\_\_

Results \_\_\_\_\_

**Academy Selection: Please number the Academies in order of preference. Remember that you must open a candidate file with each Academy that you select.**

- \_\_\_\_ U.S. Air Force Academy      \_\_\_\_ U.S. Merchant Marine Academy  
 \_\_\_\_ U.S. Military Academy      \_\_\_\_ U.S. Naval Academy

**PLEASE READ BEFORE SIGNING: I have read the Information Sheet explaining the nominating procedure and am familiar with the requirements.**

**I CERTIFY THAT I AM A LEGAL RESIDENT OF THE FIFTH CONGRESSIONAL DISTRICT OF MARYLAND.**

**I understand that, if my application packet is not postmarked by the October 10, 2008 deadline, I will not be scheduled for an interview and given final consideration for a nomination.**

**SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_**

\*\*\*\*\*

**PLEASE INDICATE: YES \_\_\_\_\_  
NO \_\_\_\_\_**

**I HEREBY GIVE PERMISSION TO CONGRESSMAN HOYER'S OFFICE TO PROVIDE MY NAME TO ANY LOCAL MEDIA WHO MAY BE INTERESTED IN CONTACTING ME UPON THE PUBLICATION OF MY NAME IN LOCAL NEWSPAPERS IF I RECEIVE A NOMINATION AND/OR APPOINTMENT TO A U.S. SERVICE ACADEMY.**

**Please apply to your U.S. Senators simultaneously when applying to this office:**

**Hon. Barbara Mikulski  
U.S. Senator  
60 West Street, Suite 202  
Annapolis, MD 21401**

**Hon. Ben Cardin  
U.S. Senator  
100 S. Charles Street  
Tower 1, Suite 1710  
Baltimore, MD 21201**

## **ESSAY QUESTIONS**

**On a separate sheet of paper, please answer each essay question in 300 words or less.**

**(1) Why do you want to attend one of the United States Service Academies?**

**(2) What experiences in your life have prepared you for the rigors and demands of life at an academy?**

**(3) What do you see yourself doing in ten years in terms of personal, professional, and family goals?**



**GUIDANCE COUNSELOR FORM**

**The applicant's high school guidance counselor must complete this form. It must be included in the student's application packet, which must be postmarked by 10/10/08.**

NAME OF APPLICANT \_\_\_\_\_

ADDRESS \_\_\_\_\_

NAME OF SCHOOL \_\_\_\_\_

SCHOOL PHONE NUMBER \_\_\_\_\_

SCHOOL ADDRESS - TOWN \_\_\_\_\_

APPLICANT'S YEAR IN SCHOOL \_\_\_\_\_

**GRADE POINT AVERAGE**

\_\_\_\_\_  
(PLEASE USE A 4.0 SCALE AND INDICATE WHETHER THE GPA IS WEIGHTED)

**CLASS RANK** \_\_\_\_\_

**SAT SCORES: PLEASE USE HIGHEST IN EACH AREA.**

READING \_\_\_\_\_ MATH \_\_\_\_\_ ESSAY \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

DATE \_\_\_\_\_

PRINTED NAME \_\_\_\_\_ TITLE \_\_\_\_\_

This form must be submitted with the entire packet

**CONGRESSMAN STENY H. HOYER**  
**6500 Cherrywood Lane, Suite 310**  
**Greenbelt, Maryland 20770**

**NAME OF CANDIDATE**

\_\_\_\_\_

The following is my appraisal of the candidate, assessing his/her promise as a student at a United States Service Academy and as an officer in the United States Military.  
**(you may use a separate piece of paper)**

SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_

PRINTED NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

\_\_\_\_\_

LENGTH AND NATURE OF ACQUAINTANCE:

\_\_\_\_\_

\_\_\_\_\_

**STUDENTS HAVE BEEN ADVISED THAT THIS FORM MUST BE INCLUDED IN  
THEIR APPLICATION PACKET, WHICH MUST BE POSTMARKED BY  
OCTOBER 10, 2008.**

**CONGRESSMAN STENY H. HOYER**  
**6500 Cherrywood Lane Suite, 310**  
**Greenbelt, Maryland 20770**

NAME OF CANDIDATE

---

The following is my appraisal of the candidate, assessing his/her promise as a student at a United States Service Academy and as an officer in the United States Military.  
**(you may use a separate sheet of paper)**

SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_

PRINTED NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

---

LENGTH AND NATURE OF ACQUAINTANCE:

---

**STUDENTS HAVE BEEN ADVISED THAT THIS FORM MUST BE INCLUDED IN THEIR APPLICATION PACKET, WHICH MUST BE POSTMARKED BY OCTOBER 10, 2008.**

**CONGRESSMAN STENY H. HOYER  
6500 Cherrywood Lane, Suite 310  
Greenbelt, Maryland 20770**

NAME OF CANDIDATE

---

The following is my appraisal of the candidate, assessing his/her promise as a student at a United States Service Academy and as an officer in the United States Military.  
**(you may use a separate sheet of paper)**

SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_

PRINTED NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

---

LENGTH AND NATURE OF ACQUAINTANCE:

---

**STUDENTS HAVE BEEN ADVISED THAT THIS FORM MUST BE INCLUDED IN  
THEIR APPLICATION PACKET, WHICH MUST BE POSTMARKED BY  
OCTOBER 10, 2008.**