

ORDER

8610.5K

**PARACHUTE RIGGER EXAMINER
HANDBOOK**



April 21, 2006

**DEPARTMENT OF TRANSPORTATION
FEDERAL AVIATION ADMINISTRATION**

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FOREWORD

This order is to be used as policy for administering all parachute rigger oral and practical tests. This order provides standardized procedures, which shall be used by persons responsible for administering parachute rigger oral and practical tests. Compliance with these standardized procedures will assure that applicants meet a satisfactory level of competence and workmanship required for certification. This order stresses the Federal Aviation Administration's (FAA's) policy of placing greater emphasis on the parachute rigger oral and practical tests. This order does not relieve FAA personnel from the responsibility of instructing and guiding Designated Parachute Rigger Examiners (DPREs).

The standardized procedures contained in this order apply to DPREs and FAA Aviation Safety Inspectors (Airworthiness) (hereafter referred to as inspectors) authorized to conduct parachute rigger oral and practical tests. This order concerns the administration of parachute rigger oral and practical tests. This order also applies to all inspectors who approve/disapprove application and testing files for parachute riggers. This order supersedes all previous versions of this order.

Changes to this order and additional instructions will be issued as necessary to meet changing conditions and new regulations or procedures. All persons issued this order will be expected to insert changes as they are received.

Original signed by:

Carol E. Giles

for Director, Flight Standards Service

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CHAPTER 1. INTRODUCTION

1-1. PURPOSE. This order is to be used as policy for administering all parachute rigger oral and practical tests. This order provides standardized procedures, which shall be used by persons responsible for administering parachute rigger oral and practical tests. Compliance with these standardized procedures will assure that applicants meet a satisfactory level of competence and workmanship required for certification. This order stresses the Federal Aviation Administration's (FAA's) policy of placing greater emphasis on the parachute rigger oral and practical tests. This order does not relieve FAA personnel from the responsibility of instructing and guiding Designated Parachute Rigger Examiners (DPREs).

1-2. DISTRIBUTION. This order is distributed to the division level in the Office of Flight Standards; to all Flight Standards District Offices (FSDOs); to all International Field Offices (IFOs); and to all DPREs.

1-3. CANCELLATION. This order cancels Order 8610.5J, Parachute Rigger Examiner Handbook, dated April 15, 2004.

1-4. EXPLANATION OF CHANGES. This order contains the following revisions:

a. Chapter 1, paragraph 1-3. This paragraph cancels Order 8610.5J.

b. Chapter 1, paragraph 1-4. This paragraph explains the revisions made to this Order.

c. Chapter 1, paragraph 1-5. Added the following statement, "Tests will be conducted in accordance with the Practical Test Standards (PTS). The test consists of knowledge/oral questions and skill/practical projects in each of seven Areas of Operation."

d. Chapter 1, paragraph 1-8.b. Provides information for obtaining FAA-S-8081-25, Parachute Rigger Practical Test Standards.

e. Chapter 1, paragraph 1-9.a., 1-9a.(1), and 1-9a.(2). Explains the importance of security of the controlled material.

f. Chapter 1, NOTE after paragraph 1-9.a.(2). Added the following statement, "The PTS booklets are intended to be public; therefore, they do NOT require security procedures."

g. Chapter 2, paragraph 2-2.b. Replaced the words "Subject Areas" with "Areas of Operation."

h. Chapter 2, paragraph 2-2.g. Explains how a fixed base of operation will be equipped to support testing in each required Area of Operation for the designation held.

i. Chapter 2, paragraph 2-2.g.(3). Explains how a fixed base of operation shall, as a minimum, have tools and equipment to perform all of the "required" Tasks and at least the Tasks in 50 percent of the other Areas of Operation identified in the PTS booklets.

j. Chapter 3, paragraph 3-1.f. Replaced the words "Subject Areas" with "Areas of Operation."

k. Chapter 3, paragraph 3-2. Added the following statement, "The DPREs shall schedule themselves for a Recurrent Technical Personnel Examiner Standardization Seminar and notify the supervising FSDO."

l. Chapter 3, paragraph 3-3.b. Removed the following sentence, "Thereafter, current National Program Guidelines require each inspector with designee oversight responsibilities to observe the administration of a minimum of two oral and practical tests per year by each DPRE assigned to them."

m. Chapter 3, paragraph 3-5.d. Revised to state, "In addition to completion of the Initial Technical Personnel Examiner Standardization Seminar, at the time of renewal DPREs shall have satisfactorily completed a Recurrent Technical Personnel Examiner Standardization Seminar within the preceding 24-calendar months. If necessary, the supervising FSDO may extend the 24-calendar months recurrent training requirement. However, this extension shall not exceed 12 additional calendar months. DPREs shall schedule themselves for recurrent training."

n. Chapter 3, paragraph 3-5.f. Added the following statement, "The designee and the issuing inspector should each sign the FAA Form 8430-9, Certificate of Authority, and enter the jurisdictional district office number on the reverse side."

o. Chapter 4, paragraph 4-2.k. Added information regarding a DPRE conducting any oral and practical tests for applicants that have been authorized to test on FAA Form 8610-2, Airman Certificate and/or

Rating Application, in a geographic location other than the geographic area in which the DPRE is authorized.

p. Chapter 5, paragraph 5-1. Replaced the words “subject areas” with “required Areas of Operation.”

q. Chapter 5, paragraphs 5-1.d. Revised to reflect the removal of references regarding the use of the parachute rigger oral and practical test booklets when conducting tests, and changed the words “of a Subject Area” to “of an Area of Operation.”

r. Chapter 5, paragraphs 5-1.e. through 5-1.j. Revised to reflect the removal of references regarding the use of the parachute rigger oral and practical test booklets when conducting tests.

s. Chapter 5, paragraph 5-2.b.(4). Replaced the words “for EACH RATING FAILED” with “for EACH AREA OF OPERATION FAILED.”

t. Chapter 5, paragraph 5-2.c. Revised to state, “Applicants for retest will be tested in all of the required Tasks for the Areas of Operation applicable to the rating(s) listed as failed. However, applicants who apply for retest within 60 days to the same DPRE who gave the failed test may, at the option of the DPRE, be tested in only the Task(s) failed, or that were not taken, on the previous test provided the applicant has successfully passed all other Tasks.

u. Chapter 5, NOTE after paragraph 5-2.c. Added NOTE stating, “During a retest and at the discretion of the DPRE, any Task may be re-evaluated, including those previously passed.”

v. Chapter 5, paragraph 5-4.a.(2). Revised to state, “The DPRE shall orally quiz the applicant with at least the number of knowledge (oral) elements listed for each Objective in a selected Task. The minimum passing grade is 70 percent of the number of knowledge (oral) questions asked in each selected Task. Each selected Task shall be passed in order to pass the Area of Operation

w. Chapter 5, paragraph 5-4.b.(1). Added the following sentences, “Any Task selected shall be evaluated in its entirety. The minimum passing grade is 70 percent of the number of practical projects selected for each Task of an Area of Operation. Each Area of Operation shall be passed.”

x. Chapter 5, paragraph 5-4.b.(4). Revised to state, “The DPRE shall determine if the applicant’s project is acceptable. Be objective in making this

determination. The applicant shall be able to demonstrate satisfactory proficiency and competency using basic skills. The applicant shall also demonstrate an approval for return-to-service standard, where applicable, and demonstrate the ability to locate and apply the required reference materials, where applicable. For instances where an approval for return-to-service standard cannot be achieved, the applicant shall be able to explain why the approval for return-to-service standard cannot be met (e.g., tolerances that are outside the manufacturer’s limitations).”

y. Chapter 5, paragraph 5-4.c. through 5-4.c.(5). Revised to reflect the removal of references regarding the use of the parachute rigger oral and practical test booklets when conducting tests.

z. Chapter 5, paragraph 5-4.d. Added information regarding developing planning sheets.

aa. Chapter 5, paragraph 5-6. Revised to state, “When the applicant has passed all the required Areas of Operation, the DPRE who administered the test shall:”

bb. Chapter 5, paragraph 5-8.a. Added the following sentences, “Identify the Task(s) failed and/or not tested as well as their respective Area(s) of Operation and record them in the REMARKS block on the reverse side of FAA Form 8610-2. The Task(s) may be used for reference when FAA Form 8610-2 is presented for a retest.”

cc. Appendix 1, Figure 1-3. Removed the “X” in the Seal Symbol Card box located in the Designated Examiner’s Report section of the form.

dd. Appendix 1, Figure 1-3A. Added new figure showing typical entries for master senior parachute rigger when the test is failed.

ee. Appendix 1, Figures 1-10 and 1-10A. Revised Parachute Rigger PTS Planning Sheet (front and back).

ff. Appendix 2, after paragraph 2. Added the following statement, “FRONT SIDE OF FAA FORM 8610-2.”

gg. Appendix 2, NOTE after paragraph 3.c. Added the following statement, “For original issuance or added rating, the ratings not applied for, unless currently held by the applicant, shall be lined through. (For an example see figure 1-1).

hh. Appendix 2, paragraph 4.b.(1). Added the following statement, “However, Item B cannot be left blank.”

ii. Appendix 2, paragraph 4.i.(3). Added the following statement, “Because of limited space on the permanent certificate, only one citizenship reference will be shown under Nationality. The other will be shown as a limitation on the certificate (e.g., Dual citizenship includes Canada).”

jj. Appendix 2, paragraph 4.j.(3). Added the following statement, “If the applicant was born outside of the U.S., the applicant shall enter the name of the city and country, or province and country.”

kk. Appendix 2, paragraph 6.b.(1). Revised to state, “The applicant’s experience shall meet the requirements listed in sections 65.115, 65.117, or 65.119.”

ll. Appendix 2, paragraph 6.b.(2). Revised to state, “For a senior parachute rigger applicant, entries into Block III, Item B are not required.”

mm. Appendix 2, after paragraph 9. Added the following statement, “REVERSE SIDE OF FAA FORM 8610-2.”

nn. Appendix 2. Added Figure 2-9, RESULTS OF ORAL AND PRACTICAL TESTS.

oo. Appendix 2, after Figure 2-9. Added paragraph 10 to explain figure 2-9.

pp. Appendix 2. Added Figure 2-10, DESIGNATED EXAMINER’S REPORT.

qq. Appendix 2, after Figure 2-10. Added paragraph 11 to explain figure 2-10.

rr. Appendix 2. Added Figure 2-11, APPLICANT’S CERTIFICATION.

ss. Appendix 2, after Figure 2-11. Added paragraph 12 to explain figure 2-11.

tt. Appendix 2. Renamed old Figure 2-9, FAA INSPECTOR’S REPORT, to Figure 2-12, FAA INSPECTOR’S REPORT, due to the added figures.

uu. Appendix 2. Renamed old paragraph 10 to paragraph 13 due to the added figures.

vv. Appendix 3. Revised to reflect current national codes.

ww. Appendix 4, paragraph 1. Replaced paragraph with the following statement, “Information, such as a schedule of Initial and Recurrent TPE Seminars, registration fees, and online registration, is

available at the following Internet address: [http://www.faa.gov/about/office org/headquarters office s/avs/offices/afs/afs600/afs640/](http://www.faa.gov/about/office_org/headquarters_office/s/avs/offices/afs/afs600/afs640/). If you have questions and/ or need additional information regarding the TPE Seminars, please call (405) 954-6495.”

xx. Appendix 4, paragraph 2.a. Added information regarding the PTS booklets.

yy. Appendix 4, paragraph 2.b.(2). Added the following sentences, “The registration fee shall be paid prior to attending the Initial TPE Seminar. All registrations for the Initial TPE Seminar are arranged by the examiner, **after concurrence with the supervising FAA district office.** Arrangements for registration are made via the Internet at: <http://av-info.faa.gov/dsgreg/AvailableCourses.aspx>. This site also provides a method for payment of the registration fee and general seminar information. **There will be no arrangements for paying at the door.** Class size is limited, and attendees will be assigned on a “first-come” basis. If you have questions and/ or need additional information regarding the TPE Seminars, please call (405) 954-6495.”

zz. Appendix 4, paragraph 3.b.(2). Add the following sentences, “The registration fee shall be paid prior to attending the Recurrent TPE Seminar. All registrations for the Recurrent TPE Seminar are arranged by the examiner. Arrangements for registration are via the Internet at: <http://av-info.faa.gov/dsgreg/AvailableCourses.aspx>. This site also provides a method for payment of the registration fee and general seminar information. There will be no arrangements for paying at the door. Class size is limited, and attendees will be assigned on a “first-come” basis. If you have questions and/ or need additional information regarding the TPE Seminars, please call (405) 954-6495.”

1-5. GENERAL. The procedures contained in this order apply to DPRES and to inspectors authorized to conduct parachute rigger oral and practical tests. Tests will be conducted in accordance with the Practical Test Standards (PTS). The test consists of knowledge/oral questions and skill/practical projects in each of seven Areas of Operation:

a. I. Certification.

b. II. Privileges, Limitations, and Operating Rules.

- c. **III. Packing Parachutes.**
- d. **IV. Parachute Operation and Care.**
- e. **V. Parachute Construction Details.**
- f. **VI. Parachute Repair.**
- g. **VII. Parachute Alteration.**

1-6. PARACHUTE RIGGER CERTIFICATION POLICY. Greater emphasis shall be placed on the parachute rigger oral (knowledge) and practical (skill) tests to determine if an applicant's performance is acceptable or unacceptable. The primary discriminator in the parachute rigger certification process is the oral and practical test. The level of basic parachute rigger skills desired by the FAA will be assured if a standard grading criterion is used to evaluate applicants and if tests are conducted with objectivity.

1-7. DESIGNATION ISSUED. One designation, parachute rigger examiner, will be issued. The DPRE conducts senior and master parachute rigger oral and practical tests for the parachute types for which the DPRE is rated.

1-8. DESIGNEE MATERIALS. The supervising FSDO should provide each designee with supplies appropriate to the designation. The following supplies are necessary for the performance of DPRE duties and shall be returned to the supervising FSDO when the designation is surrendered or terminated. Materials should be issued to the designee before the designee attends the Initial Technical Personnel Examiner Standardization Seminar.

a. **Order 8610.5K**, Parachute Rigger Examiner Handbook.

b. **A DPRE may obtain the PTS booklet** (FAA-S-8081-25, Parachute Rigger Practical Test Standards) from the supervising FSDO or IFO, via the Internet, or through common sources such as the Government Printing Office (GPO).

c. **FAA Form 8610-2**, Airman Certificate and/or Rating Application, (Stock No. 0052-00-026-8004).

d. **FAA Form 8060-4**, Temporary Airman Certificate, (Stock No. 0052-00-049-5001).

e. **Title 14 of the Code of Federal Regulations (14 CFR) Part 65**, Certification: Airmen Other Than Flight Crewmembers.

f. **14 CFR Part 183**, Representatives of the Administrator.

1-9. SECURITY. Each DPRE is responsible for establishing and carrying out appropriate security procedures.

a. **Importance of Security.** The security of the controlled material is important to prevent compromise and to ensure that applicants meet the aeronautical skill standards for parachute rigger certificates and ratings.

(1) The DPRE shall ensure adequate security of FAA Form 8060-4 as well as all knowledge element questions and/or skill element projects developed for use in testing.

(2) The aforementioned material shall be secured in a manner that will not allow unauthorized access (i.e., a locked drawer, cabinet, or closet). Access to the secured material shall be given to persons who are authorized representatives of the Administrator only. Any public request for the secured material should be referred to the supervising FSDO or IFO.

NOTE: The PTS booklets are intended to be public; therefore, they do NOT require security procedures.

1-10. INFORMATION CURRENCY.

a. **Any deficiencies found**, clarifications needed, or improvements to be suggested regarding the content of this order shall be forwarded for consideration to: FAA; ATTN: DESIGNEE STANDARDIZATION BRANCH (AFS-640); P.O. Box 25082; Oklahoma City, OK 73125-0082. Your assistance is welcome. FAA Form 1320-19, Directive Feedback Information, is attached to this order for your convenience. If an interpretation is urgently needed, call the originating office, AFS-640, for guidance at (405) 954-4220. Please use the attached FAA Form 1320-19 as a followup to any verbal conversation.

b. **Use the OTHER COMMENTS block** on FAA Form 1320-19 to provide a complete explanation of why the suggested change is necessary. However, you may correct, as necessary, a copy of the pertinent information, or provide a handwritten note for consideration.

CHAPTER 2. SELECTION AND DESIGNATION OF DPRES

2-1. SELECTION.

a. Applicants for a DPRE designation are selected by the supervising FSDOs when the need for a DPRE has been recognized. When making a selection of approved candidates, careful consideration is given to the recommendations from knowledgeable members of the aviation community. The applicant shall complete FAA Form 8110-28. The FAA Form 8110-28 will be sent to the National Examiner Board (NEB) for review of general qualifications. If general qualifications are met, the NEB will rank the applicants against other applicants. The applicant will then be notified by the NEB to take a computer knowledge test. Once the computer knowledge test is successfully completed, the applicant officially becomes a candidate and is placed in the candidate pool. The FSDO or IFO will notify the NEB when a need for an examiner exists.

b. Examiners applying for reinstatement shall submit the completed application form directly to the designating FSDO or IFO. Only the FSDO or IFO that previously had jurisdiction over the applicant shall accomplish reinstatement. Former designees who relocate to another FSDO or IFO and request reinstatement shall be treated as initial applicants and will be required to submit an application to the NEB for initial evaluation and recommendation. Examiners holding a valid and current designation who wish to relocate to a different geographical area, providing there is no break in service and the receiving FSDO or IFO agree to the transfer, may do so without applying to the NEB. However, the examiner shall submit a new application to the receiving FSDO or IFO.

c. A DPRE may be designated to serve outside the U.S. provided such designation will serve U.S. citizens abroad and the DPRE's activities can be properly supervised by a supervising IFO. Limitations may be placed on the DPRE as provided by current FAA policy regarding the certification of airmen outside the U.S.

2-2. GENERAL REQUIREMENTS FOR DESIGNATION.

a. A minimum age of 23 years.

b. Show evidence of a high level of knowledge in the Areas of Operation required for parachute rigger certification.

c. Have held a valid master parachute rigger certificate for 2 years with the rating(s) for which a designation is to be issued.

d. Have been actively exercising the privileges of a valid master parachute rigger certificate for 2 years immediately prior to designation.

e. Have a good record as a parachute rigger and a person engaged in the industry and community with a reputation for honesty and dependability.

f. Have satisfactorily completed an Initial Technical Personnel Examiner Standardization Seminar before his or her appointment as a DPRE.

g. Have a fixed base of operation adequately equipped to support testing in each required Area of Operation for the designation held.

(1) The fixed base of operation, equipment, and materials shall be adequate for an applicant to demonstrate the basic skills for the certificate and rating sought. The supervising FSDO will monitor the status of equipment periodically to insure compliance.

(2) Tools, equipment, current publications, materials, etc., required to complete a project assignment shall be the type recommended by parachute manufacturers or accepted in the industry.

(3) The fixed base of operation shall, as a minimum, have tools and equipment to perform all of the "required" Tasks and at least the Tasks in 50 percent of the other Areas of Operation identified in the PTS booklets.

2-3. DELEGATION/RECISION OF A DPRE AUTHORIZATION. Title 49, U.S. Code Section 44702, as amended, empowers the Administrator to delegate to private persons any function relating to the examination, inspection, and testing of airman applicants, subject to any regulation, supervision, and review which the Administrator may prescribe. Under the provisions of this section and FAA directives, the Administrator may rescind any such delegation at any time and for any reason deemed appropriate. The Administrator may determine that such a delegation should not be renewed for any reason deemed appropriate.

a. Proposed termination or nonrenewal. The FSDO should provide the DPRE with notice and an

opportunity to respond to a proposed action to terminate or not to renew a designation. 14 CFR part 183, section 183.15(d) contains the general conditions under which designations are terminated.

b. Notification. The designee should be notified in writing of the reason(s) for the proposed action. The reason(s) cited should be as specific as possible. The notification should cite any applicable rule and/or handbook guidance. When the reasons are supported by examples of unacceptable conduct, examples should be stated. The reasons cited may be supported by documented surveillance or the results of other investigations; however, supporting documents will not be included with the notification to the DPRE.

c. Option to respond. The written notification should give the designee the option to respond in writing or in person. The designee may elect to be accompanied by counsel if responding in person. A record may be made of any meeting held.

(1) The record of any meeting with the DPRE may be in the form of notes taken by a secretary during the meeting, a summary written by the staff of the FSDO after the meeting, or another method.

(2) A copy of the record should be sent to the DPRE by the supervising FSDO. The DPRE may submit comments or propose corrections to the record.

d. FSDO manager's decision. The FSDO manager's decision regarding the termination or nonrenewal of a designation should be provided to the DPRE in writing. The written notification to the DPRE should indicate the reasons for the termination or nonrenewal. The DPRE may request a review of the matter by the regional Flight Standards division manager. If the DPRE wishes to have the regional Flight Standards division manager review the matter, the DPRE shall make the request for the review in writing or in person within 10 days of receipt of the written notification of the FSDO manager's decision.

e. Division manager's decision. If the DPRE requests a review by the regional Flight Standards division manager, the DPRE should be advised that the Flight Standards division manager's decision is final. The DPRE will be notified of the Flight Standards division manager's decision and the reasons for that decision.

2-4. TERMINATION. Termination of a DPRE's designation for reasons other than insufficient need for the DPRE's services should be initiated when other means of ensuring the DPRE's conformance to standards are unsuccessful, unfeasible, or inappropriate.

a. Reasons for termination. The Administrator may terminate a designation for any of the following reasons:

(1) For any reason the Administrator considers appropriate;

(2) Upon the written request of the DPRE;

(3) When there is no longer a need for the DPRE's services; and

(4) Upon a finding by the Administrator that the DPRE has not properly performed the DPRE's duties.

b. Examples. The following are examples of deficiencies in a DPRE's performance of duties:

(1) Unsatisfactory performance in any phase of DPRE duties or responsibilities, including the inability to accept or carry out the supervising FSDO's instructions;

(2) Any actions by the DPRE that may reflect discredit on the FAA, such as misuse of the designation or failure to maintain a reputation for integrity and dependability in the industry and the community;

(3) The inability of the DPRE to work harmoniously with FSDO personnel or the public;

(4) Evidence that the DPRE's general and/or professional qualifications and requirements were not met at the time of the original designation or at any time thereafter;

(5) A DPRE's inability to demonstrate satisfactory performance during a knowledge and skill evaluation or during an Initial Technical Personnel Examiner Standardization Seminar or a Recurrent Technical Personnel Examiner Standardization Seminar; or

(6) A DPRE's failure to maintain, or inability to demonstrate, qualifications for any certificate, rating, or examiner designation held.

c. Documentation. Deficiencies in a DPRE's performance should be documented by the FSDO. The DPRE should be notified of these deficiencies and given an opportunity to correct the deficiencies within a 90-day period. The DPRE should be advised by the FSDO that continued poor performance constitutes grounds for termination of the DPRE's designation.

d. Voluntary surrender. A DPRE may voluntarily surrender a designation at any time. This voluntary surrender should be made in writing and be accompanied by the DPRE's FAA Form 8430-9, Certificate of Authority.

CHAPTER 3. DPRE TRAINING, SUPERVISION, AND RENEWEL

3-1. TRAINING. Prospective DPRES shall satisfactorily complete the Initial Technical Personnel Examiner Standardization Seminar before initial designation. (See appendix 4 for seminar information.) Following the Initial Technical Personnel Examiner Standardization Seminar, the DPRE shall be coached by personnel from the supervising FSDO in all procedures relevant to the DPRE's duties. The assigned inspector should be present during the first oral and practical tests conducted by the DPRE to provide guidance and training, and to inform the DPRE of the proper test procedures. Specific items of emphasis during the period of training and indoctrination are:

a. Direction and Guidance. The DPRE is expected to call upon the supervising FSDO for advice and guidance, as necessary, for the performance of assigned responsibilities in accordance with prescribed procedures.

b. Reference Materials. The DPRE is expected to have ready access to current rules appropriate to parachute rigger certification.

c. Instruction. The DPRE shall receive specific instructions from the supervising FSDO in the proper conduct of oral and practical tests, the execution of the necessary forms, and the proper routing of certification files. The supervising FSDO should resolve DPRE questions on issues that are not made clear in this order.

d. Availability. DPRES are expected to make DPRE services available to all applicants on an equitable basis regardless of who trained the applicant or the applicant's geographic area of residence. However, the DPRE shall ensure the applicant has been authorized to test by the DPRE's supervising FSDO.

e. Professional Conduct. Each DPRE shall represent the Administrator in a manner that will reflect credit on the FAA and shall exercise care with respect to the applicant as follows:

- (1) Honor appointments made as promptly as possible.
- (2) Arrange to conduct the oral test in private with the applicant.
- (3) Give undivided attention to the applicant during the testing period.

(4) Assure that discussion following any test is in private and is confidential.

f. Proficiency. A DPRE shall maintain a high degree of knowledge in the Areas of Operation required for parachute rigger certification and evaluation techniques.

3-2. RECURRENT TRAINING. Each DPRE is encouraged to attend safety meetings, parachute rigger seminars, and other programs contributing to the techniques of parachute maintenance and packing. The DPRES shall schedule themselves for a Recurrent Technical Personnel Examiner Standardization Seminar and notify the supervising FSDO. Satisfactory completion of the Initial Technical Personnel Examiner Standardization Seminar is a prerequisite for enrollment in a Recurrent Technical Personnel Examiner Standardization Seminar. Attendance at a Recurrent Technical Personnel Examiner Standardization Seminar is mandatory. (See appendix 4 for seminar information.)

3-3. SUPERVISION. Each DPRE operates under the direct supervision of the FSDO that holds the designation file.

a. Inspectors who supervise the activities of DPRES will always welcome the opportunity to discuss procedures and standards with DPRES upon request to resolve any questions.

b. Inspectors who supervise the activities of DPRES will observe each new DPRE conducting oral and practical tests to determine that the DPRE is familiar with current procedures and standards.

c. When the performance of a parachute rigger who has been tested by a DPRE is found unsatisfactory or other evidence reveals deficient performance by the DPRE, a check of the DPRE's knowledge and certification procedures may be requested by the supervising FSDO.

d. DPRES shall submit certification files to the supervising FSDO regardless of test results (pass, fail, or test not completed) within 5 calendar days of the test date.

3-4. EXPIRATION. All designations expire on October 31 of each year. Those issued in October will expire the following October. The expiration date is shown on FAA Form 8430-9 that is issued to each DPRE.

3-5. RENEWAL. A designation will be renewed when the supervising FSDO has determined that a need still exists for a DPRE and that the DPRE meets the requirements for renewal. The DPRE shall be notified, and a new FAA Form 8430-9 will be issued. Renewal of DPRES is not automatic. Renewal may be denied for any reason listed in paragraph 2-4.

a. Each supervising FSDO or IFO shall hold a meeting of DPRES annually to discuss DPRE procedures, problems, and designation renewal. At the discretion of the manager of the supervising FSDO or IFO, this meeting may be held in conjunction with the Recurrent Technical Personnel Examiner Standardization Seminar. All FSDO inspectors having authority for DPRES or who approve or review airman applications shall attend the Recurrent Technical Personnel Examiner Standardization Seminar.

b. The requirements, as listed in paragraph 2-2, for the designation shall be maintained by each designee when conducting tests.

c. All DPRES shall have satisfactorily completed the Initial Technical Personnel Examiner Standardization Seminar.

d. In addition to completion of the Initial Technical Personnel Examiner Standardization Seminar, at the time of renewal DPRES shall have satisfactorily completed a Recurrent Technical Personnel Examiner Standardization Seminar within the preceding 24-calendar months. If necessary, the supervising FSDO may extend the 24-calendar months recurrent training requirement. However, this extension shall not exceed 12 additional calendar months. DPRES shall schedule themselves for recurrent training.

e. The DPRE shall present the completed renewal file to the supervising FSDO or IFO 45 days prior to renewal. The renewal file shall include:

(1) A new FAA Form 8110-28, Application and Statement of Qualification (DME-DPRE), with the appropriate blocks completed.

(2) A current FAA Form 8430-9, Certificate of Authority.

(3) A record of all oral and practical tests conducted since the issuance or last renewal of designation.

(4) A Certificate of Training from a Recurrent Technical Personnel Examiner Standardization Seminar.

f. The supervising FSDO will approve the application for renewal by completing the appropriate blocks on page 4 of FAA Form 8110-28. The designee and the issuing inspector should each sign the FAA Form 8430-9, Certificate of Authority, and enter the jurisdictional district office number on the reverse side.

g. After completing the application for renewal, retain the completed application for the office files.

h. Enter the information into the Vital Information System (VIS), and verify that the information is correct. If you have any questions, you may contact the Aviation Data Systems Branch, AFS-620.

3-6. KNOWLEDGE AND SKILL. The determination that the DPRE's knowledge and application of current procedures and standards are adequate for renewal of the designation may be based upon the DPRE's attendance at a meeting or seminar conducted for the purpose of standardization. At the discretion of the supervising FSDO, observation by an inspector of a DPRE's conduct of an oral and/or a practical test may be required. It is important for a DPRE to require, of the applicants tested, a level of competency high enough to ensure that safety will not be compromised, yet one that can be realistically met by qualified applicants.

CHAPTER 4. DPRE PRIVILEGES AND LIMITATIONS

4-1. PRIVILEGES. A DPRE is authorized to:

a. Accept FAA Form 8610-2 for parachute rigger certificates and ratings.

b. Conduct parachute rigger oral and practical tests appropriate to FAA Form 8430-9 held by the DPRE.

c. Charge the applicant a reasonable fee for services and materials. The amount of the fee requested, and conditions concerning passing or failure as it applies to the fee, should be clearly understood BEFORE an FAA Form 8610-2 is accepted by the DPRE.

d. Issue temporary parachute rigger certificates to applicants who have been tested and found qualified for the certificate or rating sought. This privilege may be retained by the supervising FSDO.

4-2. LIMITATIONS. A DPRE shall NOT:

a. Conduct oral and practical tests at locations not listed as a base of operation on the current FAA Form 8430-9 held by the DPRE, unless authorized by the supervising FSDO.

b. Conduct or monitor any portion of computer knowledge tests.

c. Reissue or amend any expired FAA Form 8060-4.

d. Endorse, amend, alter, or issue any permanent airman certificate.

e. Administer oral and practical tests simultaneously to more than one applicant at a time.

f. Exempt any applicant from testing in all **required Areas of Operation** of the test for any rating sought.

g. Combine teaching with testing during the testing of an applicant.

h. Conduct oral and practical tests unless an applicant presents proof of eligibility as prescribed in part 65.

i. Conduct oral and practical tests at the base of operation that appears on the DPRE's FAA

Form 8430-9 if the base is not adequately equipped with available equipment and material when the tests are conducted.

j. Conduct oral and practical tests unless the applicant has passed the required computer knowledge tests.

k. Conduct any oral and practical tests for applicants that have been authorized to test on FAA Form 8610-2, Airman Certificate and/or Rating Application, in a geographic location other than the geographic area in which the DPRE is authorized unless the DPRE reports the request for testing to the FSDO or IFO responsible for his/her designee authorization and receives written permission prior to conducting the test. The DPRE may be issued continuing authorization to perform these tests. This authorization does not relieve the DPRE from the notification requirements of paragraph 5-1 prior to performing the test. The continuing authorization may be amended or rescinded any time the DPRE's responsible FSDO or IFO finds necessary.

l. Temporarily suspend a test to allow applicant further study, then continue the same test at a later time.

m. Deviate from the procedures in this order or the PTS booklets.

4-3. GEOGRAPHICAL AREA.

a. DPRES wanting to administer oral and practical parachute rigger tests outside the geographical area of the DPRE's supervising FSDO shall:

(1) Request authorization in writing from the DPRE's supervising FSDO and the FSDO in the district where the tests will be conducted.

(2) Provide these FSDOs with the date and address of the testing site in writing.

(3) Make the request in a timely manner prior to the test date.

(4) Arrange for and prove to the FSDO in the district where the temporary test site is located that the DPRE has available adequate facilities, equipment, current publications and materials for testing applicants to

demonstrate the basic skills necessary for the certificate and/or rating(s) sought.

b. When permission is granted to the DPRE to administer oral and practical tests in the area of jurisdiction of another FSDO:

(1) The DPRE then comes under the jurisdiction of that FSDO.

(2) Certification files shall be submitted to that FSDO.

c. Requests for testing outside the DPRE's respective regional geographic area will be denied.

CHAPTER 5. CONDUCTING AND GRADING TESTS

5-1. PREPARATION. DPRES shall notify the supervising FSDO or IFO prior to conducting all oral and practical tests. The supervising FSDO or IFO can establish local procedures concerning when notifications are required and the type of notifications required. Plan ahead! Since applicants may have widely differing backgrounds, it will be necessary to review the applicant's experience in order to select appropriate oral questions and practical projects. Try to ask questions and assign projects that will be fair and yet cover all required Areas of Operation necessary for certification.

a. A reasonable fee may be charged each applicant for the DPRE's service in administering the oral and practical tests, for handling the forms and reports incident to the issuance of a parachute rigger certificate, and for the use of the DPRE's facilities, equipment, and materials. A mutual understanding and agreement of the total fee to be charged for the DPRE's services should be reached before the tests are begun. An agreement in writing may be to the advantage of both the DPRE and the applicant.

b. The Tasks included in the Areas of Operation listed in the PTS booklets shall be used to administer the oral and practical tests. A copy of all knowledge (oral) test element questions and skill (practical) test element projects developed by the DPRE shall be forwarded to the supervising FAA district office. Unless otherwise authorized by the supervising FSDO or IFO, the questions and/or projects developed by the DPRE shall be forwarded to the FAA at least 30 days prior to their use in an oral and practical test.

c. Test in each Area of Operation required for the certificate/rating sought. An applicant shall be able to show satisfactory performance in each selected Task in each required Area of Operation. In addition, an applicant shall complete one pack for each rating sought.

d. Developing knowledge (oral) element questions for tests conducted using the PTS. The objective of this type of questioning is to measure an applicant's basic knowledge of an Area of Operation. The design of the knowledge question is directly relational to the accuracy of this measurement. The following basic guidelines should be used to assist the DPRE in development of knowledge questions.

- (1) The knowledge questions should be:

- (a) Clear and concise. There should be enough content to establish the conditions or significant circumstances exactly, so that the examiner and the applicant will have the same mental picture.

- (b) Grammatically correct.

- (c) Relatively short. Longer questions may increase the complexity and may open the door for ambiguity.

- (d) Pertinent to the skill element when combining knowledge (oral) and skill elements.

- (e) Have only one correct answer.

- (2) The questions should NOT:

- (a) Be open-ended or multichoice questions.

- (b) Require any further information or clarification.

- (c) Be manufacturer specific.

- (d) Contain double negatives.

- (e) Be two-part questions.

- (f) Contain unintentional clues that point to the answer.

- (3) Oral questions should be limited to who, what, when, where, how, or why, not a combination. They should present enough of a challenge to the applicant that the examiner can properly evaluate the applicant's basic knowledge of an Area of Operation. Answers to the oral questions shall be found within FAA-approved or FAA-accepted data (e.g., Advisory Circulars, Orders, or CFRs).

e. Developing skill (practical) element projects for tests using the PTS. The objective of this type of test is to measure an applicant's basic skills in an Area of Operation. The design of the skill element is directly relational to its assigned level and to the accuracy of this measurement. The following basic guidelines should be used to assist the DME in the development of skill projects.

- (1) The skill projects should:

- (a) Include any "given" (specific tools, equipment, mock-ups, technical data, etc.) that will be required for the project.

(b) Be clear and concise.

(c) Refer to the standard(s) by which the project will be graded. This performance standard shall be developed by the examiner for each project and will include:

1 What the applicant shall do. As an example: inspect a pilot chute.

2 How it shall be done. As an example: use of proper information (e.g., manufacturer's data, TCDS, etc.), proper tooling, and observance of all applicable safety precautions.

f. The examiner shall assign a unique identifier to each knowledge (oral) element question and skill element project developed. Include in the identifier at least the number used in the PTS for identifying the elements of a Task. (For example: the identifiers for questions developed for element 1 of Task "A" in Area of Operation I, Certification, should consist of at least the element number and an additional alphabetical or numerical value such as 1a, 1b, 1c, etc.).

g. There is no standard length of time prescribed for parachute rigger oral and practical tests. However, the testing period shall be long enough to make a valid determination in each Area of Operation for the certificate/rating sought. Before starting the test, advise the applicant when the day's activities will be terminated and when testing will resume if more than one day is needed. Testing times are for both the oral and practical tests.

h. Two originals of FAA Form 8610-2 shall be received from the applicant before testing begins. FAA Form 8610-2 shall be completed in accordance with Appendix 2, Instructions for Completing FAA Form 8610-2, Airman Certificate and/or Rating Application, found in this order. The DPRE or inspector should provide FAA Form 8610-2, and give detailed instructions for completing it correctly. (Inspector or DPRE shall copy appendix 2 of this order to provide to the applicant until FAA Form 8610-2 is revised with written instructions attached.) The applicant shall be advised to read and remove the supplemental information (PRIVACY ACT) attached to FAA Form 8610-2. (See appendix 2, figure 2-1.)

NOTE: All signatures shall be original, in dark ink, with the name printed in dark ink or type written below or next to the signature.

i. A pre-test interview should be conducted.

This should be accomplished face-to-face, by telephone/FAX, through electronic mail, or other methods that will allow the DPRE to:

(1) Discuss fees, testing procedures, projects, type of equipment to be used, and what the applicant should expect if they pass, fail, or do not complete the test.

(2) Ensure the applicant's eligibility:

(a) Review the applicant's FAA Form 8610-2 for completeness and correctness. The DPRE shall have the applicant correct any errors. This may require the applicant to return to the FSDO or IFO where authorization was obtained.

(b) Review the applicant's current written test results that are applicable to the rating(s) sought.

(c) Have the applicant indicate, in the event that they pass all of the required tests, how they will respond to the two questions listed in Block IV, APPLICANT'S CERTIFICATION, located on the reverse side of FAA Form 8610-2. There may be a need to have supervising FAA district office involvement if the applicant would be required to answer "yes" to either of the questions.

j. Progressive tests are not to be given.

Although it may be necessary to continue a test for more than 1 day, tests should not be allowed to continue for long periods of time.

5-2. APPLICANT ELIGIBILITY. Applicants will be required to furnish identification with a photograph and a signature. If FAA Form 8610-2 is completed at a FSDO, the approving inspector will record the method of identification in the REMARKS area of FAA Form 8610-2. The DPRE will verify the applicant's identification prior to testing. If means of identification was provided in the REMARKS area, the DPRE will verify the identification and initial the inspector's entry. (Sample entry: Oklahoma Drivers License No. 123456789). However, if the means of identification was not previously entered in the REMARKS area, the DPRE will make the entry in the REMARKS area. (See appendix 1, figures 1-3 and 1-12.) The responsibility for ensuring applicants meet the English language requirements is shared by the designated examiners and aviation safety inspectors. Ultimately, the designated

examiner and aviation inspector are required to evaluate each applicant's eligibility, including English fluency, prior to beginning the practical test or accepting an application for an airman certificate or rating. Advisory Circular (AC) 60-28, English Language Skill Standards Required By 14 CFR Parts 61, 63, and 65, provides guidance for airman applicants, designated examiners, and aviation safety inspectors in determining English language skills required for airman certification.

a. Original FAA Form 8610-2.

(1) All applicants claiming civilian and/or military experience as a basis for qualification, shall have their experience evaluated and verified by an inspector before taking the required test. The inspector may, as a matter of office procedures, reproduce and retain copies of FAA Form 8610-2 and documented evidence presented by the applicant. The inspector will:

(a) Evaluate the experience documents and verify them, if necessary.

(b) Have the applicant complete FAA Form 8610-2 (two originals). (See appendix 1, figures 1-1 and 1-2.)

(c) Review FAA Form 8610-2 for completeness, sign and complete Block V of FAA Form 8610-2 (both originals), and return them and the experience documents to the applicant, if the applicant meets the experience requirements. Both originals will be retained by the applicant to present to a DPRE or inspector for the oral and practical tests.

(d) Only Aviation Safety Inspectors (airworthiness) are authorized to review and endorse Block V of FAA Form 8610-2.

(2) Senior parachute rigger applicants:

(a) Original certificate. Show proof to an inspector or a DPRE of having passed the Senior Parachute Rigger (hereafter referred to as RIG) computer knowledge test by presenting a computerized test report. (See appendix 1, figure 1-6.)

(b) Adding a rating. Show that an inspector has reviewed the applicant's packing experience and found the applicant eligible under 14 CFR part 65, section 65.123.

(3) Master parachute rigger (hereafter referred to as RMP) applicants:

(a) Original certificate:

1 An applicant who does not hold a RIG certification shall show proof to an inspector or a DPRE of having passed the RMP computer knowledge test, by presenting a computerized test report.

2 An applicant who holds a RIG certificate shall present the airman certificate and show that an inspector has reviewed the applicant's experience and found the applicant eligible under 14 CFR part 65, section 65.119.

(b) Adding a rating. Show that an inspector has reviewed the applicant's packing experience and found the applicant eligible under section 65.123.

b. Retests. When application is made for a retest after failure of a previous test, the applicant shall:

(1) Complete FAA Form 8610-2 (two originals) in accordance with the instructions furnished by the DPRE.

NOTE: FAA Form 8610-2, Block V does not need to be signed by an inspector if a copy of the original FAA Form 8610-2 (with authorizing signature) is attached to the file.

(2) Present an appropriate computerized test report (RIG or RMP) if required.

(3) Present his or her original FAA Form 8610-2 from the previous oral and practical test showing the rating(s) failed.

(4) If the retest is within 30 days of the previous test, present a statement by a person authorized in 14 CFR part 65, section 65.19 that the applicant has received additional instruction for EACH AREA OF OPERATION FAILED and that the applicant is ready for retesting. (See appendix 1, figure 1-5.)

NOTE: This statement is required only when the applicant failed portions of the test.

c. Applicants for retest will be tested in all of the required Tasks for the Areas of Operation applicable to the rating(s) listed as failed. However, applicants who apply for retest within 60 days to the same DPRE who gave the failed test may, at the option of the DPRE, be tested in only the Task(s) failed, or that were not taken, on the previous test provided the applicant has successfully passed all other Tasks.

NOTE: During a retest and at the discretion of the DPRE, any Task may be re-evaluated, including those previously passed.

d. Military Parachute Riggers and former military parachute riggers may be tested in accordance with 14 CFR part 65, section 65.117 at a computer-testing center.

5-3. EVALUATING APPLICANT PERFORMANCE. The applicant shall be informed of the level of performance expected before beginning the test.

a. Each required Area of Operation shall be tested in the oral and practical tests. See chapter 1, paragraph 1-5 for a list of Area of Operation identifiers. Applicants shall demonstrate an approval for return-to-service proficiency on the assigned Tasks in each Area of Operation required for the certificate and/or rating(s) sought. All elements of each assigned skill Task in a required Area of Operation shall be satisfactorily accomplished.

b. When it becomes obvious during the test that an applicant cannot perform at an acceptable level and has already failed that Area of Operation, the DPRE may discontinue testing in that Area of Operation and go on to the next Area of Operation. Although there is no maximum to the number of projects that may be evaluated in an Area of Operation, no more than 10 questions may be used to evaluate a selected Task in an Area of Operation. When it has been determined that the applicant has already failed an Area of Operation, the DPRE may discontinue testing. However, in some cases it may be advantageous to continue the test to the end so the applicant will know his or her strengths and weaknesses when preparing for retest.

NOTE: If testing for a certificate/rating was terminated, the DPRE will make an appropriate note listing the Area(s) of Operation and associated Task(s) failed in the REMARKS area on the reverse side of the FAA Form 8610-2.

c. Include the following in DPRE observations for evaluating applicant performance:

(1) Approach to the project; use of proper information and tools; preparation of the parachute (or other equipment); and observation of safety precautions being utilized;

(2) Cleaning, preparing, and protecting parts; skill in handling tools; thoroughness and cleanliness;

(3) The functions of the units or systems of the assigned project; use of current maintenance repair procedures;

(4) Final inspection for closing and sealing of parachutes;

(5) Completion of required forms and records;

(6) Application of rules; and

(7) A positive attitude toward safety, manufacturer's recommendations, and acceptable industry practices.

5-4. CONDUCTING THE TESTS.

a. Conducting the Oral Tests.

(1) Oral questioning may be used at any time during the skill/practical test.

(2) The DPRE shall orally quiz the applicant with at least the number of knowledge (oral) elements listed for each Objective in a selected Task. The minimum passing grade is 70 percent of the number of oral questions asked in each selected Task. Each selected Task shall be passed in order to pass the Area of Operation.

(3) An applicant's answers to oral questions shall show an understanding of the subject and an ability to apply the knowledge. Additional oral questions or exploratory questions may be used, if necessary, to make an objective understanding but will not be considered as part of the test.

(4) To determine if the oral questions are answered correctly, the DPRE shall refer to information such as manufacturer's data, Advisory Circulars, 14 CFRs, etc. Be objective in making the determination.

(5) Although the answers to the oral questions should be available in the 14 CFRs, manufacturer's maintenance data, or other related data, the applicant shall be able to successfully answer all oral questions without the use of any reference materials.

b. Conducting the Practical Tests.

(1) The Area of Operation corresponding with each certificate and/or rating sought by the applicant shall be tested. In Areas of Operation where a "required" Task is identified, the examiner shall test the applicant on

that Task and may select additional Tasks, if deemed necessary. Any Task selected shall be evaluated in its entirety. The minimum passing grade is 70 percent of the number of practical projects selected for each Task of an Area of Operation. Each Area of Operation shall be passed.

(2) Areas of Operation and/or Task elements may be combined, as needed, to facilitate the applicant in taking the test.

(3) The DPRE shall personally observe all Tasks the applicant performs.

(4) The DPRE shall determine if the applicant's project is acceptable. Be objective in making this determination. The applicant shall be able to demonstrate satisfactory proficiency and competency using basic skills. The applicant shall also demonstrate an approval for return-to-service standard, where applicable, and demonstrate the ability to locate and apply the required reference materials, where applicable. For instances where an approval for return-to-service standard cannot be achieved, the applicant shall be able to explain why the approval for return-to-service standard cannot be met (e.g., tolerances that are outside the manufacturer's limitations).

(5) The DPRE shall provide all tools, equipment, and reference materials to support the test. These materials shall include, but are not limited to, 14 CFRs, Airworthiness Directives, Advisory Circulars, manufacturer's technical and parts manuals, service information, and any other instructions and/or reference materials that are necessary for the objective accomplishment of the assigned Task(s). All reference material shall be unmarked and in good condition. The applicant's use of other reference material that the DPRE has NOT provided is prohibited. Use of nonprogrammable calculators is permitted where appropriate. Applicants may use personal tools and equipment at the discretion of the DPRE.

c. Oral and Practical Test variations. Examiners shall conduct the oral and practical test as follows:

(1) Original issuance of a Senior Rigger Certificate.

(a) The DPRE shall select at least one Task from each Area of Operation, except Area of Operation VII. In Area of Operation III, the DPRE will select the corresponding packing Task for each rating requested.

(2) Original issuance of a Master Rigger Certificate to a noncertificated applicant (applicant not holding a senior certificate).

(a) The DPRE shall select at least two type-rating Tasks from Area of Operation III, two Tasks from Area of Operation VII, and at least one Task from each of the other Areas of Operation.

(3) Original issuance of a Master Rigger Certificate to the holder of a Senior Certificate.

(a) If the senior applicant holds two or more ratings and is not requesting any additional rating(s), the DPRE shall select one Task from each Area of Operation, except in Area of Operation VII where TWO Tasks are required. In Area of Operation III, the DPRE should select one of the alternate packing Task, item E, F, or G. However, the DPRE may, at his or her discretion, require the applicant to demonstrate the packing of any type rating currently held.

(b) If the senior applicant holds one rating, the DPRE shall select one Task from each of the Areas of Operation, except in Area of Operation VII where TWO Tasks are required. The examiner shall select the type-rating Task that is sought by the applicant from Area of Operation III.

(4) Additional Ratings. For an added rating to either a Senior or Master certificate, the applicant shall be tested from Area of Operation III on the type rating sought. The DPRE may, at his or her discretion, require the applicant to demonstrate any Task(s) appropriate to the certificate held.

(5) Military Competency Test. No practical test is required. Only a computer knowledge test is required.

d. Test planning sheets are required for each oral and practical test given. Test planning sheets will be forwarded to the supervising FSDO or IFO with the certification file. Test planning sheets will be retained by the FSDO or IFO in accordance with Order 1350.15B, Records Organization, Transfer, and Destruction Standards. An example of a planning sheet is included in appendix 1 of this document. Planning sheets may be developed by the examiner but shall contain the information included in the appendix 1 example (both sides). The local FSDO or IFO may also require additional information on the planning sheets. Mark the planning sheets for each oral question and practical project that will be assigned. If the planning sheet in appendix 1 is used, the DPRE shall make copies of both sides. (See figures 1-10 and 1-10A).

5-5. RECORDING THE RESULTS OF TESTS.

Record the final results of oral and practical tests on the reverse side of FAA Form 8610-2. When the applicant has demonstrated an acceptable level of competence, workmanship, and safety, check the PASS box for that rating; otherwise, check the FAIL box. Make all entries in permanent ink. (See procedures listed in paragraph 5-8 if the applicant fails.)

5-6. WHEN THE APPLICANT PASSES. When the applicant has passed all the required Areas of Operation, the DPRE who administered the test shall:

a. Enter the date the test was completed, sign the form, and enter his or her designation number in the spaces provided on the reverse side of FAA Form 8610-2 (both originals).

b. Require the applicant to complete the APPLICANT'S CERTIFICATION area on the reverse side of FAA Form 8610-2 (both originals), following the DPRE's report. The APPLICANT'S CERTIFICATION area is used to verify the applicant still meets the conditions and requirements of 14 CFR part 65, section 65.11 and 14 CFR part 65, section 65.12.

NOTE: At the time of issuance of FAA Form 8060-4, Temporary Airman Certificate, the inspector and/or the DPRE shall request a telephone number where the applicant may be reached during the next 120 days in the event of application problems. The telephone number shall be recorded in the REMARKS area on the reverse side of FAA Form 8610-2. If a telephone number is not available, enter "NO TELEPHONE." (See appendix 1, figure 1-3.)

c. Give one original of FAA Form 8610-2 to the applicant.

d. Prepare FAA Form 8060-4 unless otherwise directed by the supervising FSDO. Issue the duplicate copy to the applicant. Forward the original typed copy with the certification file. (See appendix 1, figures 1-7, 1-8, 1-9, and 1-10.)

(1) Printed ink entries may be used for the applicant's copy; however, a typewritten original, signed by the issuing DPRE, shall accompany the certification file, which shall be forwarded to the supervising FSDO WITHIN 5 CALENDAR DAYS. The applicant need not sign the copy that is sent to the FSDO, but the DPRE shall sign the document.

(2) All original airman certificates will be issued with a unique certificate number assigned by the

Airmen Certification Branch (AFS-760) during the processing of the airman file. The airman's SSN can still be collected on FAA Form 8610-2, but the word PENDING shall be placed in the certificate number block III of FAA Form 8060-4, Temporary Airmen Certificate. (See appendix 1, figure 1-7). If the airman does not wish to provide the FAA with his or her SSN, the words DO NOT USE shall be placed in the SSN block of the application. Airman certificates presently using the SSN as a certificate number will continue to be issued with that number unless the applicant requests a unique number. If the airman requests a unique number, when applying for a certificate and/or rating, the word PENDING shall be placed in the certificate number block of FAA Form 8060-4.

(3) Show the assigned seal symbol in Block XIII. (See paragraph 5-11.)

(4) A master parachute rigger will be issued all type ratings that were on the senior parachute rigger certificate, even though tested on only two types.

(5) Request that the applicant turn in the senior parachute rigger certificate, if held, when the applicant is issued a master parachute rigger certificate. Forward the superseded certificate with the certification file.

5-7. APPLICANTS UNDER 18 YEARS OF AGE.

An applicant who meets the requirements of part 65, except for 14 CFR part 65, section 65.113(a)(1), may take the parachute rigger tests. However, the applicant shall be informed that if the tests are passed, the parachute rigger certificate will not be issued until the applicant's 18th birthday. For applicants under 18 years of age:

a. Do NOT issue FAA Form 8060-4.

b. On the reverse side of FAA Form 8610-2, under the REMARKS area, put the following statement: The applicant is under 18 years of age. Temporary certificate was not issued. (See appendix 1, figure 1-4.)

c. Send one original of FAA Form 8610-2 to the supervising FSDO WITHIN 5 CALENDAR DAYS.

d. Give to the applicant the completed and signed original of FAA Form 8610-2 and appropriate computerized test report.

e. Instruct the applicant that upon reaching 18 years of age, the applicant may present his or her original of FAA Form 8610-2 and appropriate computerized test report to the nearest FSDO or appropriately rated DPRE, whereupon an FAA Form 8060-4 will be issued with appropriate ratings.

f. When the applicant reaches 18 years of age and presents the appropriate documents, the issuing DPRE shall forward the typed original FAA Form 8060-4; FAA Form 8610-2 (this is the original that was returned to the applicant at the time certification testing was completed); and the appropriate computerized test report to the supervising FSDO WITHIN 5 CALENDAR DAYS after completion of the file. The APPLICANT'S CERTIFICATION area and the FAA INSPECTOR'S REPORT area are the only entries required. The Airmen Certification Branch, AFS-760, is aware of testing procedures for applicants under 18 years of age. The DPRE or inspector should make a copy of FAA Form 8610-2 for the applicant's records.

5-8. WHEN THE APPLICANT FAILS. When the applicant has failed all or any part of the oral and practical tests:

a. Give a completed and signed original of FAA Form 8610-2 to the applicant. It will serve as notification of the ratings passed or failed. Also, it shall be presented to a DPRE for retest. Identify the Task(s) failed and/or not tested as well as their respective Area(s) of Operation and record them in the REMARKS block on the reverse side of FAA Form 8610-2. The Task(s) may be used for reference when FAA Form 8610-2 is presented for a retest. Explain to the applicant that the rating(s) failed will have to be retaken in entirety. (See paragraph 5-2c.)

b. Return to the applicant:

- (1) Computerized test report.
- (2) FAA Form 8610-2 (original) from all previously failed oral and practical tests.

c. Send the certification file to the supervising FSDO WITHIN 5 CALENDAR DAYS.

NOTE: Do NOT hold the file until retesting.

5-9. DISPOSITION OF FILES. DPRES shall carefully check FAA Form 8610-2 to assure that all entries have been properly made. Have the applicant sign his or her copy of FAA Form 8060-4. Check the certification file before the applicant departs from the testing area.

a. Attachments. Check the boxes for each required attachment on the reverse side of FAA Form 8610-2. Record the number of documents in parenthesis following the attachment's name. (See appendix 1, figure 1-3.) The FAA cannot issue a permanent airman certificate unless all required documents are completed and on file to support the

issuance of the certificate. Files without supporting information or required documents will be returned.

b. Files shall be forwarded to the supervising FSDO WITHIN 5 CALENDAR DAYS. The supervising FSDO or IFO will forward the files to: Airmen Certification Branch (AFS-760); P.O. Box 25082; Oklahoma City, OK 73125-4940.

c. The DPRE is encouraged to keep a copy of FAA Form 8610-2 for a record of oral and practical tests administered.

d. If the applicant passes, the DPRE shall provide the following:

- (1) To the supervising FSDO:
 - (a) One original FAA Form 8610-2.
 - (b) Computerized test report, if required.
 - (c) FAA Form 8060-4 (typed original).
 - (d) AC Form 8060-1 if test is for added rating or a senior parachute rigger qualifying for master parachute rigger.
 - (e) If retest, statement complying with section 65.19(b), if retest is within 30 days of previous test.
 - (f) Test planning sheet.
 - (g) Seal Symbol Card or Seal Symbol Identification Characters, if applicable.
- (2) To the applicant:
 - (a) FAA Form 8060-4 (duplicate) if the supervising FSDO has authorized the DPRE to issue FAA Form 8060-4.
 - (b) Original FAA Form 8610-2.

e. If the applicant fails, the DPRE shall provide the following:

- (1) To the supervising FSDO:
 - (a) One original FAA Form 8610-2.
 - (b) If retest, statement complying with section 65.19(b), if retest is within 30 days of previous test.
 - (c) Test planning sheet.
- (2) To the applicant:
 - (a) One original FAA Form 8610-2.

(b) Computerized test report, if required.

(c) If retest, FAA Form 8610-2 (original) from previously failed test(s).

f. See the appropriate paragraphs of this order for handling of files for applicants who are under 18 years of age. (See paragraph 5-7.)

5-10. ISSUANCE OF FAA FORM 8060-4 BY A DPRE WHEN ORAL AND PRACTICAL TESTS ARE NOT ADMINISTERED.

a. A new FAA Form 8610-2 is not required in the following instance. The applicant was under 18 years of age when all the required tests were passed, see 14 CFR part 65, section 65.113(a)(1).

b. Require the applicant to complete the APPLICANT'S CERTIFICATION area on the reverse side of FAA Form 8610-2 following the DPRE's report. The APPLICANT'S CERTIFICATION area is used to verify the applicant still meets the conditions and requirements of sections 65.11 and 65.12.

c. The inspector or DPRE issuing FAA Form 8060-4 and submitting the file should not make any entries above the DPRE's signature on the reverse side of FAA Form 8610-2 (with the exception of the REMARKS area). At this time, make the applicant a machine copy (for use in case the certification file is lost).

d. If the applicant meets the requirements of section 65.113 for the certificate requested, the DPRE shall provide the following:

(1) To the supervising FSDO:

(a) FAA Form 8610-2.

(b) Computerized test report, if required.

(c) FAA Form 8060-4 (typed original).

(2) To the applicant:

(a) FAA Form 8060-4 (duplicate).

(b) A machine copy of the original FAA Form 8610-2 (for use in case the certification file is lost).

5-11. ASSIGNMENT OF SEAL SYMBOL. At the time of initial certification, each parachute rigger will be assigned an identification seal symbol. The FSDO in need of seal symbols will contact AFS-760 and request seal symbols. AFS-760 will send them a list of seal symbols that can be assigned.

NOTE: When the current supply of FAA Form 3318, Parachute Rigger Seal Symbol Assignment Card, has been used, FAA Form 3318 will be discontinued.

5-12. RECONSTRUCTION OF A LOST CERTIFICATION FILE.

a. A COPY of the original FAA Form 8610-2, and FAA Form 8060-4 with appropriate signatures on both forms is required. If no copy exists, the information that appeared on the original application shall be provided on a new FAA Form 8610-2 and FAA Form 8060-4, complete with signatures (applicant, DPRE, and inspector).

b. AFS-760 will furnish the duplicate test report(s) provided they are furnished with the approximate date(s) of the computer knowledge test(s).

c. In the upper right-hand block of FAA Form 8610-2 the wording "RECONSTRUCTED FILE" shall appear in RED ink.

d. All information regarding the certification file shall be forwarded through the FSDO or IFO to: FAA; ATTN: Airmen Certification Branch (AFS-760); P.O. Box 25082; Oklahoma City, OK 73125-4940.

U.S.G.P.O.: 1993-769-012/80055

TYPE OR PRINT ALL ENTRIES IN INK

FAA Form 8610-2 (2-85) SUPERSEDES PREVIOUS EDITION

FIGURE 1-3. FAA FORM 8610-2, AIRMAN CERTIFICATE AND/OR RATING APPLICATION (REVERSE SIDE)

(Typical entries for master senior parachute rigger.)

Results of Oral and Practical Tests									
MECHANIC									
1. GENERAL - Airframe and Powerplant									
ORAL TEST	PASS	<input type="checkbox"/>	EXPIRATION DATE:	FAIL	<input type="checkbox"/>				
QUES. NO.									
PRACTICAL TEST	PASS	<input type="checkbox"/>	EXPIRATION DATE:	FAIL	<input type="checkbox"/>				
PROJ. NO.									
II. AIRFRAME STRUCTURES									
ORAL TEST	PASS	<input type="checkbox"/>	EXPIRATION DATE:	FAIL	<input type="checkbox"/>				
QUES. NO.									
PRACTICAL TEST	PASS	<input type="checkbox"/>	EXPIRATION DATE:	FAIL	<input type="checkbox"/>				
PROJ. NO.									
III. AIRFRAME SYSTEMS AND COMPONENTS									
ORAL TEST	PASS	<input type="checkbox"/>	EXPIRATION DATE:	FAIL	<input type="checkbox"/>				
QUES. NO.									
PRACTICAL TEST	PASS	<input type="checkbox"/>	EXPIRATION DATE:	FAIL	<input type="checkbox"/>				
PROJ. NO.									
IV. POWERPLANT THEORY AND MAINTENANCE									
ORAL TEST	PASS	<input type="checkbox"/>	EXPIRATION DATE:	FAIL	<input type="checkbox"/>				
QUES. NO.									
PRACTICAL TEST	PASS	<input type="checkbox"/>	EXPIRATION DATE:	FAIL	<input type="checkbox"/>				
PROJ. NO.									
V. POWERPLANT SYSTEMS AND COMPONENTS									
ORAL TEST	PASS	<input type="checkbox"/>	EXPIRATION DATE:	FAIL	<input type="checkbox"/>				
QUES. NO.									
PRACTICAL TEST	PASS	<input type="checkbox"/>	EXPIRATION DATE:	FAIL	<input type="checkbox"/>				
PROJ. NO.									
DESIGNATED EXAMINER'S REPORT									
I have personally tested this applicant in accordance with pertinent procedures and standards, and									
I HAVE INDICATED THE RESULT AS:									
<input checked="" type="checkbox"/> APPROVED (Temporary Certificate Issued) <input type="checkbox"/> APPROVED (Temporary Certificate NOT Issued) <input type="checkbox"/> DISAPPROVED <input type="checkbox"/> FAR 65. 80 - ORAL / PRACTICAL PASSED									
ATTACHMENTS:									
<input checked="" type="checkbox"/> REPORT OF WRITTEN TEST (1) <input type="checkbox"/> SUPERSEDED CERTIFICATE <input type="checkbox"/> LETTER <input checked="" type="checkbox"/> FAA FORM 8610-2 (1) <input checked="" type="checkbox"/> TEMPORARY CERTIFICATE (1) <input type="checkbox"/> SEAL SYMBOL CARD									
DATE TEST COMPLETED			EXAMINER'S SIGNATURE				DESIGNATION NO.		
10/20/2005			David O. Thompson <i>David O. Thompson</i>				1902527		
APPLICANT CERTIFICATION									
THIS BLOCK MUST BE COMPLETED BY THE APPLICANT AT THE TIME OF ISSUANCE OF TEMPORARY CERTIFICATE (FAA FORM 8060-4)									
A. HAVE YOU EVER HAD AN AIRMAN CERTIFICATE SUSPENDED OR REVOKED? <input checked="" type="checkbox"/> NO <input type="checkbox"/> Yes If "Yes," explain on an attached sheet.									
B. HAVE YOU EVER BEEN CONVICTED FOR VIOLATION OF ANY FEDERAL OR STATE STATUTES PERTAINING TO NARCOTIC DRUGS, MARIJUANA, AND DEPRESSANT OR STIMULANT DRUGS OR SUBSTANCES? <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES → DATE OF FINAL CONVICTION									
I CERTIFY THAT THE STATEMENTS MADE BY ME ARE TRUE.									
A. SIGNATURE			John P. Jones <i>John P. Jones</i>				B. DATE		
							10/20/2005		
FAA INSPECTOR'S REPORT									
I HAVE -									
<input checked="" type="checkbox"/> EXAMINED THIS APPLICANTS PAPERS WITH THE INDICATED RESULT - <input type="checkbox"/> APPROVED PARACHUTE SEAL SYMBOL ASSIGNED _____ <input type="checkbox"/> PERSONALLY TESTED THIS APPLICANT IN ACCORDANCE WITH PERTINENT PROCEDURES AND STANDARDS <input type="checkbox"/> DISAPPROVED <input type="checkbox"/> ANSWER SHEET GRADED (Military Competency)									
DATE			INSPECTOR'S SIGNATURE				FAA DISTRICT OFFICE		
10/27/2005			Walter J. Bridges <i>Walter J. Bridges</i>				OKC-FSDO-15		

PARACHUTE RIGGER			
TYPE	SEAT	PASS <input type="checkbox"/>	FAIL <input type="checkbox"/>
	BACK	PASS <input checked="" type="checkbox"/>	FAIL <input type="checkbox"/>
	CHEST	PASS <input checked="" type="checkbox"/>	FAIL <input type="checkbox"/>
	LAP	PASS <input type="checkbox"/>	FAIL <input type="checkbox"/>
		PASS <input type="checkbox"/>	FAIL <input type="checkbox"/>

REMARKS

Oklahoma Driver License #555555555

Telephone: (999) 999-9999

Appendix 1

FIGURE 1-3A. FAA FORM 8610-2, AIRMAN CERTIFICATE AND/OR RATING APPLICATION (REVERSE SIDE)

(Typical entries for master senior parachute rigger when test is failed.)

Results of Oral and Practical Tests

MECHANIC									
1. GENERAL - Airframe and Powerplant									
ORAL TEST	PASS	<input type="checkbox"/>	EXPIRATION DATE:	FAIL	<input type="checkbox"/>				
QUES. NO.									
PRACTICAL TEST	PASS	<input type="checkbox"/>	EXPIRATION DATE:	FAIL	<input type="checkbox"/>				
PROJ. NO.									
II. AIRFRAME STRUCTURES									
ORAL TEST	PASS	<input type="checkbox"/>	EXPIRATION DATE:	FAIL	<input type="checkbox"/>				
QUES. NO.									
PRACTICAL TEST	PASS	<input type="checkbox"/>	EXPIRATION DATE:	FAIL	<input type="checkbox"/>				
PROJ. NO.									
III. AIRFRAME SYSTEMS AND COMPONENTS									
ORAL TEST	PASS	<input type="checkbox"/>	EXPIRATION DATE:	FAIL	<input type="checkbox"/>				
QUES. NO.									
PRACTICAL TEST	PASS	<input type="checkbox"/>	EXPIRATION DATE:	FAIL	<input type="checkbox"/>				
PROJ. NO.									
IV. POWERPLANT THEORY AND MAINTENANCE									
ORAL TEST	PASS	<input type="checkbox"/>	EXPIRATION DATE:	FAIL	<input type="checkbox"/>				
QUES. NO.									
PRACTICAL TEST	PASS	<input type="checkbox"/>	EXPIRATION DATE:	FAIL	<input type="checkbox"/>				
PROJ. NO.									
V. POWERPLANT SYSTEMS AND COMPONENTS									
ORAL TEST	PASS	<input type="checkbox"/>	EXPIRATION DATE:	FAIL	<input type="checkbox"/>				
QUES. NO.									
PRACTICAL TEST	PASS	<input type="checkbox"/>	EXPIRATION DATE:	FAIL	<input type="checkbox"/>				
PROJ. NO.									

PARACHUTE RIGGER			
TYPE	SEAT	PASS <input type="checkbox"/>	FAIL <input type="checkbox"/>
	BACK	PASS <input type="checkbox"/>	FAIL <input checked="" type="checkbox"/>
	CHEST	PASS <input type="checkbox"/>	FAIL <input type="checkbox"/>
	LAP	PASS <input type="checkbox"/>	FAIL <input type="checkbox"/>
		PASS <input type="checkbox"/>	FAIL <input type="checkbox"/>

REMARKS

Oklahoma Driver License #55555555

AREA OF OPERATION FAILED:

 III: Packing Parachutes
 Task B: Packing Back-Type Parachute

AREA OF OPERATION NOT COMPLETED:

 VI. Parachute Repair
 Task G: Cascade Line Replacement
DESIGNATED EXAMINER'S REPORT

I have personally tested this applicant in accordance with pertinent procedures and standards, and

 I HAVE INDICATED THE RESULT AS: ☐ APPROVED (Temporary Certificate Issued) ☐ APPROVED (Temporary Certificate NOT Issued)
☒ DISAPPROVED ☐ FAR 65. 80 - ORAL / PRACTICAL PASSED

 ATTACHMENTS: ☐ REPORT OF WRITTEN TEST ☐ SUPERSEDED CERTIFICATE ☐ LETTER
☒ FAA FORM 8610-2 (1) ☐ TEMPORARY CERTIFICATE ☐ SEAL SYMBOL CARD

DATE TEST COMPLETED 08/04/2005 EXAMINER'S SIGNATURE William P. Denney William P. Denney DESIGNATION NO. 1902527

APPLICANT CERTIFICATION

THIS BLOCK MUST BE COMPLETED BY THE APPLICANT AT THE TIME OF ISSUANCE OF TEMPORARY CERTIFICATE (FAA FORM 8060-4)

A. HAVE YOU EVER HAD AN AIRMAN CERTIFICATE SUSPENDED OR REVOKED? ☐ NO ☐ Yes If "Yes," explain on an attached sheet.
 B. HAVE YOU EVER BEEN CONVICTED FOR VIOLATION OF ANY FEDERAL OR STATE STATUTES PERTAINING TO NARCOTIC DRUGS, MARIJUANA, AND DEPRESSANT OR STIMULANT DRUGS OR SUBSTANCES? ☐ NO ☐ YES → DATE OF FINAL CONVICTION

I CERTIFY THAT THE STATEMENTS MADE BY ME ARE TRUE.

A. SIGNATURE

B. DATE

FAA INSPECTOR'S REPORT

I HAVE -

☒ EXAMINED THIS APPLICANT'S PAPERS☐ PERSONALLY TESTED THIS APPLICANT IN ACCORDANCE WITH PERTINENT PROCEDURES AND STANDARDS

WITH THE INDICATED RESULT -

☐ APPROVED☐ DISAPPROVED

PARACHUTE SEAL SYMBOL ASSIGNED _____

☐ ANSWER SHEET GRADED (Military Competency)

DATE 08/08/2005	INSPECTOR'S SIGNATURE I. M. Inspector I.M. Inspector	FAA DISTRICT OFFICE OKC-FSDO-15
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FIGURE 1-4. FAA FORM 8610-2, AIRMAN CERTIFICATE AND/OR RATING APPLICATION (REVERSE SIDE)

(Typical entries when applicant is under 18 years of age.)

Results of Oral and Practical Tests

MECHANIC									
1. GENERAL - Airframe and Powerplant									
ORAL TEST	PASS	<input type="checkbox"/>	EXPIRATION DATE:	FAIL	<input type="checkbox"/>				
QUES. NO.									
PRACTICAL TEST	PASS	<input type="checkbox"/>	EXPIRATION DATE:	FAIL	<input type="checkbox"/>				
PROJ. NO.									
II. AIRFRAME STRUCTURES									
ORAL TEST	PASS	<input type="checkbox"/>	EXPIRATION DATE:	FAIL	<input type="checkbox"/>				
QUES. NO.									
PRACTICAL TEST	PASS	<input type="checkbox"/>	EXPIRATION DATE:	FAIL	<input type="checkbox"/>				
PROJ. NO.									
III. AIRFRAME SYSTEMS AND COMPONENTS									
ORAL TEST	PASS	<input type="checkbox"/>	EXPIRATION DATE:	FAIL	<input type="checkbox"/>				
QUES. NO.									
PRACTICAL TEST	PASS	<input type="checkbox"/>	EXPIRATION DATE:	FAIL	<input type="checkbox"/>				
PROJ. NO.									
IV. POWERPLANT THEORY AND MAINTENANCE									
ORAL TEST	PASS	<input type="checkbox"/>	EXPIRATION DATE:	FAIL	<input type="checkbox"/>				
QUES. NO.									
PRACTICAL TEST	PASS	<input type="checkbox"/>	EXPIRATION DATE:	FAIL	<input type="checkbox"/>				
PROJ. NO.									
V. POWERPLANT SYSTEMS AND COMPONENTS									
ORAL TEST	PASS	<input type="checkbox"/>	EXPIRATION DATE:	FAIL	<input type="checkbox"/>				
QUES. NO.									
PRACTICAL TEST	PASS	<input type="checkbox"/>	EXPIRATION DATE:	FAIL	<input type="checkbox"/>				
PROJ. NO.									

PARACHUTE RIGGER		
TYPE	SEAT	PASS <input checked="" type="checkbox"/> FAIL <input type="checkbox"/>
	BACK	PASS <input checked="" type="checkbox"/> FAIL <input type="checkbox"/>
	CHEST	PASS <input type="checkbox"/> FAIL <input type="checkbox"/>
	LAP	PASS <input type="checkbox"/> FAIL <input type="checkbox"/>
		PASS <input type="checkbox"/> FAIL <input type="checkbox"/>

REMARKS

Oklahoma Driver License #55555555

Telephone: (999) 999-9999

The applicant is not 18 years old.

A temporary certificate was not issued.

DESIGNATED EXAMINER'S REPORT

I have personally tested this applicant in accordance with pertinent procedures and standards, and

I HAVE INDICATED THE RESULT AS:

☐ APPROVED (Temporary Certificate Issued) ☒ APPROVED (Temporary Certificate NOT Issued)

☐ DISAPPROVED ☐ FAR 65. 80 - ORAL / PRACTICAL PASSED

ATTACHMENTS:

☐ REPORT OF WRITTEN TEST ☐ SUPERSEDED CERTIFICATE ☐ LETTER

☒ FAA FORM 8610-2 (1) ☐ TEMPORARY CERTIFICATE ☐ SEAL SYMBOL CARD

DATE TEST COMPLETED 10/15/2005	EXAMINER'S SIGNATURE David O. Thompson <i>David O. Thompson</i>	DESIGNATION NO. 1902527
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APPLICANT CERTIFICATION

THIS BLOCK MUST BE COMPLETED BY THE APPLICANT AT THE TIME OF ISSUANCE OF TEMPORARY CERTIFICATE (FAA FORM 8060-4)

A. HAVE YOU EVER HAD AN AIRMAN CERTIFICATE SUSPENDED OR REVOKED? ☐ NO ☐ Yes If "Yes," explain on an attached sheet.

B. HAVE YOU EVER BEEN CONVICTED FOR VIOLATION OF ANY FEDERAL OR STATE STATUTES PERTAINING TO NARCOTIC DRUGS, MARIJUANA, AND DEPRESSANT OR STIMULANT DRUGS OR SUBSTANCES? ☐ NO ☐ YES → DATE OF FINAL CONVICTION

I CERTIFY THAT THE STATEMENTS MADE BY ME ARE TRUE.

A. SIGNATURE

B. DATE

FAA INSPECTOR'S REPORT

I HAVE -

☒ EXAMINED THIS APPLICANT'S PAPERS

☐ PERSONALLY TESTED THIS APPLICANT IN ACCORDANCE WITH PERTINENT PROCEDURES AND STANDARDS

WITH THE INDICATED RESULT -

☐ APPROVED☐ DISAPPROVED

PARACHUTE SEAL SYMBOL ASSIGNED

☐ ANSWER SHEET GRADED (Military Competency)

DATE 10/25/2005	INSPECTOR'S SIGNATURE Walter J. Bridges <i>Walter J. Bridges</i>	FAA DISTRICT OFFICE OKC-FSDO-15
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FIGURE 1-5. EXAMPLE STATEMENT OF ADDITIONAL INSTRUCTION

<p style="text-align: center;">STATEMENT OF ADDITIONAL INSTRUCTION</p> <p>October 21, 2005</p> <p>To whom it may concern:</p> <p>I certify that I have given Mr. Ralph Porter at least 5 hours of additional instruction in the type ratings failed on the Senior Parachute Rigger oral and practical test taken October 20, 2005.</p> <p>I consider Mr. Porter ready for retesting.</p> <p><i>Floyd E. Long</i></p> <p>Floyd E. Long Senior Parachute Rigger Seat, Back, and Chest Ratings 1404108</p>

FIGURE 1-6. AIRMAN COMPUTER TEST REPORT FOR RIG

**MUST have a RAISED, EMBOSSED SEAL.
CANNOT be a machine copy.**

**FEDERAL AVIATION ADMINISTRATION
AIRMAN TEST REPORT**

EXAM TITLE: Parachute Rigger – Senior (RIG)
NAME: Jones David John
ID NUMBER: 123456789 **TAKE:** 1
DATE: 08/14/2005 **SCORE:** 89 **GRADE:** Pass

Below are subject matter knowledge codes in which questions were answered incorrectly. See the latest version of AC 60-25, Reference Materials and Subject Matter Knowledge Codes for Airman Knowledge Testing, available via the Internet: <<http://www.fedworld.gov/pub/faa-att>>, for code descriptions. A single code may represent more than one incorrect response.

A03 A04 C01 H02 J02 K02 K03 M04 O02

EXPIRATION DATE: 08/31/2007

DO NOT LOSE THIS REPORT

Authorized instructor's statement. (If Applicable)

I have given Mr./Ms. _____ additional instruction in each subject area shown to be deficient and consider the applicant competent to pass the test.

Last _____ **Initial** _____ **Cert. No.** _____ **Type** _____
(Print Clearly)

Signature _____

FIGURE 1-7. FAA FORM 8060-4, TEMPORARY AIRMAN CERTIFICATE
(Original issuance with Social Security Number NOT provided.)

I. UNITED STATES OF AMERICA DEPARTMENT OF TRANSPORTATION – FEDERAL AVIATION ADMINISTRATION II. TEMPORARY AIRMAN CERTIFICATE						III. CERTIFICATE NO. Pending									
THIS CERTIFIES THAT IV. Frank Alvin Adams V. 2530 S.W. 57th Street Oklahoma City, OK 73119-9999															
DATE OF BIRTH 09-13-1962		HEIGHT 72 IN.		WEIGHT 180		HAIR Black		EYES Blue		SEX M		NATIONALITY U.S.		VI.	
IX. has been found to be properly qualified and is hereby authorized in accordance with the conditions of issuance on the reverse of this certificate to exercise the privileges of SENIOR PARACHUTE RIGGER															
RATINGS AND LIMITATIONS XII. Seat, Chest, and Back types <div style="text-align: right;">S A M P L E</div>															
XIII. Seal Symbol – KRR															
THIS IS <input checked="" type="checkbox"/> AN ORIGINAL ISSUANCE <input type="checkbox"/> A REISSUANCE OF THIS GRADE OF CERTIFICATE										DATE OF SUPERSEDED AIRMAN CERTIFICATE					
BY DIRECTION OF THE ADMINISTRATOR										EXAMINER'S DESIGNATION NO. OR INSPECTOR'S REG. NO.					
X. DATE OF ISSUANCE				X. SIGNATURE OF EXAMINER OR INSPECTOR											
06-02-2005				<i>Floyd E. Long</i> Floyd E. Long											
										DATE DESIGNATION EXPIRES					
										10-31-2005					
VII. AIRMAN'S SIGNATURE FAA Form 8060-4 (8-79) USE PREVIOUS EDITION															

FIGURE 1-8. FAA FORM 8060-4, TEMPORARY AIRMAN CERTIFICATE

(Although this is an original issuance, the superseded airman certificate block will be used if the applicant holds a senior parachute rigger certificate.)

I. UNITED STATES OF AMERICA DEPARTMENT OF TRANSPORTATION – FEDERAL AVIATION ADMINISTRATION II. TEMPORARY AIRMAN CERTIFICATE						III. CERTIFICATE NO. Pending	
VII. AIRMAN'S SIGNATURE	THIS CERTIFIES THAT						
	IV. Frank Alvin Adams V. 2530 S.W. 57th Street Oklahoma City, OK 73119-9999						
	DATE OF BIRTH 09-13-1962	HEIGHT 72 IN.	WEIGHT 180	HAIR Black	EYES Blue	SEX M	NATIONALITY VI. U.S.
	IX. has been found to be properly qualified and is hereby authorized in accordance with the conditions of issuance on the reverse of this certificate to exercise the privileges of MASTER PARACHUTE RIGGER						
	RATINGS AND LIMITATIONS XII. Seat, Chest, and Back types <div style="text-align: right;">S A M P L E</div>						
	XIII. Seal Symbol – KRR						
	THIS IS <input checked="" type="checkbox"/> AN ORIGINAL ISSUANCE <input type="checkbox"/> A REISSUANCE OF THIS GRADE OF CERTIFICATE					DATE OF SUPERSEDED AIRMAN CERTIFICATE 09-10-2000	
BY DIRECTION OF THE ADMINISTRATOR					EXAMINER'S DESIGNATION NO. OR INSPECTOR'S REG. NO.		
X. DATE OF ISSUANCE 05-10-2005		X. SIGNATURE OF EXAMINER OR INSPECTOR <i>Floyd E. Long</i> Floyd E. Long			1404108 DATE DESIGNATION EXPIRES 10-31-2005		
FAA Form 8060-4 (8-79) USE PREVIOUS EDITION							

FIGURE 1-9. FAA FORM 8060-4, TEMPORARY AIRMAN CERTIFICATE
(Reissuance retaining original certificate number.)

I. UNITED STATES OF AMERICA DEPARTMENT OF TRANSPORTATION – FEDERAL AVIATION ADMINISTRATION II. TEMPORARY AIRMAN CERTIFICATE						III. CERTIFICATE NO. 123456	
THIS CERTIFIES THAT IV. Frank Alvin Adams V. 2530 S.W. 57th Street Oklahoma City, OK 73119-9999							
DATE OF BIRTH 09-13-1962		HEIGHT 72 IN.		WEIGHT 180		HAIR Black	
EYES Blue		SEX M		NATIONALITY U.S.		VI.	
IX. has been found to be properly qualified and is hereby authorized in accordance with the conditions of issuance on the reverse of this certificate to exercise the privileges of SENIOR PARACHUTE RIGGER							
RATINGS AND LIMITATIONS XII. Seat, Chest, and Back types <div style="text-align: center;">S A M P L E</div>							
XIII. Seal Symbol – KRR							
THIS IS <input type="checkbox"/> AN ORIGINAL ISSUANCE <input checked="" type="checkbox"/> A REISSUANCE OF THIS GRADE OF CERTIFICATE						DATE OF SUPERSEDED AIRMAN CERTIFICATE 09-10-2000	
BY DIRECTION OF THE ADMINISTRATOR						EXAMINER'S DESIGNATION NO. OR INSPECTOR'S REG. NO. 1404108	
X. DATE OF ISSUANCE 05-10-2005		X. SIGNATURE OF EXAMINER OR INSPECTOR <i>Floyd E. Long</i> Floyd E. Long				DATE DESIGNATION EXPIRES 10-31-2005	
VII. AIRMAN'S SIGNATURE							
FAA Form 8060-4 (8-79) USE PREVIOUS EDITION							

**FIGURE 1-10. PARACHUTE RIGGER ORAL/PRACTICAL TEST PLANNING SHEET
(FRONT SIDE)**

I	A		B		C		D		E	
	K		K		K		K		K	

II	A		B		C		D		E		F		G		H		I		J	
	K		K		K		K		K S		K S		K		K		K		K	

III	A		B		C		D		E		F		G	
	K S		K S		K S		K S		K S		K S		K S	

IV	A		B		C		D		E		F		G		H	
	K S		K S		K S		K S		K S		K S		K S		K S	

V	A		B		C		D		E		F		G		H		I		J	
	K		K S		K S		K		K		K		K		K		K S		K	

VI	A		B		C		D		E		F		G		H		I		J	
	K S		K S		K S		K S		K S		K S		K S		K S		K S		K S	
	K		L		M		N		O											
	K S		K S		K S		K S		K											

VII	A		B		C		D		E		F		G		H		I		J	
	K		K		K S		K S		K		K S		K S		K S		K S		K S	

**FIGURE 1-10A. PARACHUTE RIGGER ORAL/PRACTICAL TEST PLANNING SHEET
(REVERSE SIDE)**

REMARKS:

INSTRUCTIONS FOR COMPLETING THE PLANNING SHEET:

1. The Knowledge TASK question identifier assigned by the DPRE will be placed in the appropriate blocks (Under the “K” header). If the question is incorrectly answered, place an “X” over the identifier. If additional questions are asked in order to achieve the 70%, enter the AREA OF OPERATION, TASK, and question identifier assigned by the DPRE and mark any incorrect answers by placing an “X” over the identifier.
2. The Skill TASK identifier assigned by the DPRE will be placed in the appropriate block (Under the “S” header). If the TASK is failed, place an “X” over the identifier. Identify in the REMARKS area the specific element of the TASK failed (example: “*Area of Operation III-A-8*” would be identified for an applicant’s failure to properly seal a pack).
3. Block 2: Check the appropriate box to designate the type of test.
4. Block 3: Applicant’s printed name and signature above or following the printed name. To be signed after the test has ended.
5. Block 4: For Beginning Date and Ending Date, use the eight-digit (MM-DD-YYYY) format.
6. Block 5: For the Total Test Time, indicate the hours and minutes used for the test.
7. Block 6: DPRE’s printed name (as it appears on the certificate) and designation number.

APPENDIX 2. INSTRUCTIONS FOR COMPLETING FAA FORM 8610-2, AIRMAN CERTIFICATE AND/OR RATING APPLICATION

1. **This appendix explains the procedures** to be followed when applicants, DPREs, and inspectors complete FAA Form 8610-2.

- a. **The DPRE or inspector shall** provide FAA Form 8610-2 to the applicant.
- b. **The applicant must** complete two originals of FAA Form 8610-2 before testing begins.
- c. **The DPRE or inspector shall** give detailed instruction(s) for correctly completing FAA Form 8610-2.

NOTE: The inspector or DPRE shall copy appendix 2 of this order and provide it to the applicant until FAA Form 8610-2 is revised with written instructions attached.

- d. **All entries on FAA Form 8610-2 shall** be made with permanent dark ink or typewritten.

NOTE: When you make a correction, cross out and initial the mistake. Do NOT use correction fluid (white out).

- e. **All signatures shall** be original, in dark ink, with name printed in dark ink or typewritten below or beside the signature.

- f. **All dates shall** be entered using eight-digit numeric characters (e.g., 05-05-2002). (The dates shall not be entered as May 5, 2002 or 05-05-02.)

FIGURE 2-1. PRIVACY ACT

<div style="border: 1px solid black; padding: 2px; width: fit-content; margin: 0 auto;"> TEAR OFF BEFORE USE </div>	U.S. Department of Transportation Federal Aviation Administration	<div style="border: 1px solid black; padding: 2px; width: fit-content; margin: 0 auto;"> SUPPLEMENTAL INFORMATION </div>
<p>AIRMAN CERTIFICATE AND/OR RATING APPLICATION - PRIVACY ACT</p> <p>This supplements the form appearing below, Airman Certificate and/or Rating Application.</p> <p>The information on the form is solicited under authority of Federal Aviation Regulations, Part 65.</p> <p>Submission of all the data is mandatory except for Social Security Account Number which is voluntary.</p> <p>The purpose of this information is to establish eligibility for certification and/or airman rating.</p> <p>The data will be used to identify and evaluate your qualifications and eligibility for the issuance of an airman certificate and/or rating.</p> <p>Certification cannot be completed unless the data is complete.</p> <p>Disclosure of your Social Security Account Number is optional: Disclosure will facilitate maintenance of your records which are maintained in alphabetical order and cross referenced with your SSAN and airman number to provide prompt access. In the event nondisclosure a unique number will be assigned to your file.</p>		
FAA Form 8610-2 (2-		

2. **The DPRE or inspector shall** advise the applicant to read the PRIVACY ACT on FAA Form 8610-2. The PRIVACY ACT is to be removed before FAA Form 8610-2 is used. (For an example, see figure 2-1.)

(FRONT SIDE OF FAA FORM 8610-2.)

FIGURE 2-2. TOP SECTION

TYPE OR PRINT ALL ENTRIES IN INK		Form Approved OMB No. 2120-0022
<div style="display: flex; justify-content: space-between;"> <div style="width: 30%;"> <p>U.S. Department of Transportation Federal Aviation Administration</p> </div> <div style="width: 65%; text-align: center;"> <p>AIRMAN CERTIFICATE AND/OR RATING APPLICATION</p> <div style="display: flex; justify-content: space-around;"> <div style="width: 30%;"> <input type="checkbox"/> MECHANIC <input type="checkbox"/> AIRFRAME <input type="checkbox"/> POWERPLANT </div> <div style="width: 30%;"> <input type="checkbox"/> REPAIRMAN <div style="border-bottom: 1px solid black; width: 100%;"></div> <p style="text-align: center; font-size: small;">(Specify Rating)</p> </div> <div style="width: 30%;"> <input type="checkbox"/> PARACHUTE RIGGER <input type="checkbox"/> SENIOR <input type="checkbox"/> MASTER <input type="checkbox"/> SEAT <input type="checkbox"/> CHEST <input type="checkbox"/> BACK <input type="checkbox"/> LAP </div> </div> </div> </div>		
APPLICATION FOR: <input type="checkbox"/> ORIGINAL ISSUANCE <input type="checkbox"/> ADDED RATING		

3. **The applicant shall** complete the TOP SECTION of FAA Form 8610-2. (For an example, see figure 2-2.)
 - a. **The applicant must** check the PARACHUTE RIGGER box.
 - b. **The applicant must** check the appropriate box(es) for the certificate and rating(s) sought; (e.g., SENIOR or MASTER and SEAT, BACK, CHEST and/or LAP).
 - c. **The applicant must** check either the ORIGINAL ISSUANCE or the ADDED RATING box. The ADDED RATING box will only be checked when the applicant has a parachute rigger certificate and is actually adding a rating.

NOTE: For original issuance or added rating, the ratings not applied for, unless currently held by the applicant, shall be lined through. (For an example, see Figure 1-1.) No other boxes are checked on the TOP SECTION of FAA Form 8610-2 by a parachute rigger applicant.

FIGURE 2-3. BLOCK I—APPLICANT INFORMATION

I. APPLICANT INFORMATION	A. NAME (First, Middle, Last)					K. PERMANENT MAILING ADDRESS	
	B. SOCIAL SECURITY NO.		C. D.O.B. (Mo., Day, Yr.)		D. HEIGHT IN	E. WEIGHT	
	F. HAIR G. EYES H. SEX I. NATIONALITY (Citizenship)					NUMBER AND STREET, P.O. BOX, ETC.	
	J. PLACE OF BIRTH					CITY	
	L. HAVE YOU EVER HAD AN AIRMAN CERTIFICATE SUSPENDED OR REVOKED? <input type="checkbox"/> NO <input type="checkbox"/> YES (If "Yes," explain on an attached sheet keying to appropriate item number)					M. DO YOU NOW OR HAVE YOU EVER HELD AND FAA AIRMAN CERTIFICATE? <input type="checkbox"/> NO <input checked="" type="checkbox"/> YES	
	N. HAVE YOU EVER BEEN CONVICTED FOR VIOLATION OF ANY FEDERAL OR STATE STATUTES PERTAINING TO NARCOTIC DRUGS, MARIJUANA, AND DEPRESSANT OR STIMULANT DRUGS OR SUBSTANCES? <input type="checkbox"/> NO <input type="checkbox"/> YES					SPECIFY TYPE: _____ DATE OF FINAL CONVICTION _____	

4. **BLOCK I—APPLICANT INFORMATION** The DPRE or inspector shall advise the applicant to read the fine print. (For an example, see figure 2-3.)

a. ITEM A—NAME (First, Middle, Last)

(1) The applicant shall enter his or her legal name; however, for record purposes, no more than one middle name shall be entered. The applicant's name shall not be changed on the subsequent FAA Form 8610-2 unless it is done in accordance with Title 14 of the Code of Federal Regulations (14 CFR) part 65, section 65.16. If the applicant's name exceeds the number of characters allowed (50, including spaces), the Airmen Certification Branch, AFS-760, will make necessary changes to allow for computer acceptance.

(2) If the applicant has no middle name, the applicant shall enter NMI (no middle initial) or NMN (no middle name).

(3) If the applicant has initial(s) only, the applicant shall enter those initials and then enter INITIAL ONLY.

(4) If the applicant is a junior, III, IV, etc., the applicant will so indicate.

NOTE: If the applicant already has an FAA parachute rigger certificate, the name on FAA Form 8610-2 must be the same as the name on the FAA parachute rigger certificate unless it is changed in accordance with section 65.16.

b. ITEM B—SOCIAL SECURITY NO.

(1) Completing item B is optional (see PRIVACY ACT). However, Item B cannot be left blank.

(2) The applicant shall either enter his or her Social Security Number or enter one of the following notations: DO NOT USE or NONE.

c. ITEM C—DOB (Mo., Day, Yr.)

(1) The applicant shall enter all dates using eight-digit numeric characters (e.g., 07-09-1945). (The dates shall not be entered as July 9, 1945 or 07-09-45.)

(2) The DPRE or inspector shall verify the date of birth (DOB). The DOB is a problem area.

(3) If the applicant has other FAA certificate(s), the DPRE or inspector shall verify that the DOB is the same as that entered on the FAA Form 8610-2.

d. ITEM D—HEIGHT

(1) The applicant shall enter his or her height in inches. For example, if the applicant were 5'9", the applicant would enter 69.

(2) The applicant will use whole inches only. No fractions shall be used.

e. ITEM E—WEIGHT

(1) The applicant shall enter his or her weight in pounds.

(2) The applicant will use whole pounds only. No fractions shall be used.

f. ITEM F—HAIR

(1) The applicant shall spell out the color of his or her hair or use an abbreviation that cannot be confused with another color.

(2) Acceptable hair colors are: brown, black, blond, gray, and red.

(3) If the applicant is bald, enter BALD.

(4) If the applicant is wearing a wig or toupee, enter the color of hair under the wig or toupee.

g. ITEM G—EYES

(1) The applicant shall spell out the color of his or her eyes or use an abbreviation that cannot be confused with another color.

(2) Acceptable eye colors are: brown, black, blue, hazel, gray, and green.

h. ITEM H—SEX

(1) If the applicant is a male, he will enter M.

(2) If the applicant is a female, she will enter F.

i. ITEM I—NATIONALITY (Citizenship)

(1) The applicant shall enter the country in which he or she maintains citizenship.

(2) The applicant's nationality must be one listed in appendix 3.

(3) Dual citizenship will be accepted. (Example: USA/CANADA.) Because of limited space on the permanent certificate, only one citizenship reference will be shown under Nationality. The other will be shown as a limitation on the certificate (e.g., Dual citizenship includes Canada).

(4) Stateless is acceptable, if appropriate.

j. ITEM J—PLACE OF BIRTH

(1) If the applicant was born in the U.S., the applicant shall enter the city and state.

(2) If the city is unknown, enter the county and state.

(3) If the applicant was born outside of the U.S., the applicant shall enter the name of the city and country, or province and country. If the applicant was NOT born in a city and country or a province and country, (e.g., Middle of Atlantic Ocean on the HMS Queen Victoria), that information shall be entered in the REMARKS area.

k. ITEM K—PERMANENT MAILING ADDRESS

(1) NUMBER AND STREET, P.O. BOX, ETC The applicant shall enter this information above the first dotted line. This information shall not exceed 33 characters, including spaces.

(2) CITY The applicant shall enter this information above the second dotted line. The city name shall not exceed 17 characters, including spaces. When necessary, the applicant shall abbreviate the address (not to exceed 17 characters, including spaces).

(3) STATE The applicant shall enter this information above the third dotted line.

(4) ZIP CODE The applicant shall enter this information above the third dotted line.

NOTE: A post office address is not acceptable for the purpose of applying for an airman certificate, unless the applicant resides on a rural route, a boat, or in some other manner that requires the use of a post office box or rural route for an address. If a P.O. Box or rural route is used, the applicant must furnish (on a separate sheet of paper) the directions required to find his or her residence. This becomes part of the certification file and must be signed by the applicant. EXAMPLE: "I live 2 miles north of state highway 12 on Mockingbird Lane in a two-story house with a barn in the back." (The applicant must sign this statement.) Two copies are required.

l. ITEM L—HAVE YOU EVER HAD AN AIRMAN CERTIFICATE SUSPENDED OR REVOKED?

(1) The applicant shall check either the **YES** box or the **NO** box. (A student pilot certificate is a pilot certificate.)

(2) If the YES box is checked, refer to sections 65.11(c), 65.11(d), and 65.12.

(3) If the DPRE or applicant does not understand the requirements of part 65 as it applies to a particular situation, contact the supervising FSDO for clarification and assistance.

m. ITEM M—DO YOU NOW OR HAVE YOU EVER HELD AN FAA AIRMAN CERTIFICATE?

(1) The applicant shall check either the YES box or the NO box.

(2) If the applicant checks the YES box, the applicant must make an entry by the SPECIFY TYPE area.

(3) The types of certificates that shall be entered in the SPECIFY TYPE area are: pilot, mechanic, parachute rigger, repairman, etc. (A student pilot certificate is a pilot certificate.)

NOTE: An IA, DME, DPRE, etc., are not FAA certificates.

n. ITEM N—HAVE YOU EVER BEEN CONVICTED FOR VIOLATION OF ANY FEDERAL OR STATE STATUTES PERTAINING TO NARCOTIC DRUGS, MARIJUANA, AND DEPRESSANT OR STIMULANT DRUGS OR SUBSTANCES?

- (1) The applicant shall check either the YES box or the NO box.
- (2) If the applicant checks the YES box, the applicant must make an entry by the DATE OF FINAL CONVICTION area. Refer to section 65.12.
- (3) If the DPRE or applicant does not understand the requirements of part 65 as it applies to a particular situation, contact the supervising FSDO for clarification and assistance.

FIGURE 2-4. BLOCK II—CERTIFICATE OR RATING APPLIED FOR ON BASIS OF —

<input type="checkbox"/> A. CIVIL EXPERIENCE		<input type="checkbox"/> B. MILITARY EXPERIENCE		<input type="checkbox"/> C. LETTER OF RECOMMENDATION FOR REPAIRMAN (Attach copy)	
<input type="checkbox"/> D. GRADUATE OF APPROVED COURSE		(1) NAME AND LOCATION OF SCHOOL			
		(2) SCHOOL NO.		(3) CURRICULUM FROM WHICH GRADUATED	
				(4) DATE	
<input type="checkbox"/> E. STUDENT HAS MADE SATISFACTORY PROGRESS AND IS RECOMMENDED TO TAKE THE ORAL/ PRACTICAL TEST (FAR 65.80)		(1) SCHOOL NAME		NO.	
				(2) SCHOOL OFFICIAL'S SIGNATURE	
<input type="checkbox"/> F. SPECIAL AUTHORIZATION TO TAKE MECHANIC'S ORAL/PRACTICAL TEST (FAR 65.80)		(1) DATE AUTH.		(2) DATE AUTH. EXPIRES	
				(3) FAA INSPECTOR SIGNATURE	
				(4) FAA DIST OFC.	

5. BLOCK II—CERTIFICATE OR RATING APPLIED FOR ON BASIS OF — (For an example, see figure 2-4.)

a. A parachute rigger applicant will check item A. CIVIL EXPERIENCE, item B. MILITARY EXPERIENCE, or both depending on where the required number of parachutes was packed. No other items in Block II pertain to parachute rigger applicants.

- (1) **ITEM A—CIVIL EXPERIENCE** If practical experience was gained in civil activity, the applicant will check item A.
- (2) **ITEM B—MILITARY EXPERIENCE** If practical experience was gained in military activity, the applicant will check item B. If practical experience was gained in both civil activity and military activity, the applicant will check item A and item B.
- (3) **ITEM C—LETTER OF RECOMMENDATION FOR REPAIRMAN (Attach copy)** An applicant shall never check item C.

FIGURE 2-5. BLOCK III—RECORD OF EXPERIENCE

III. RECORD OF EXPERIENCE	A. MILITARY COMPETENCE OBTAINED IN →	(1) SERVICE	(2) RANK OR PAY LEVEL	(3) MILITARY SPECIALTY CODE			
	B. APPLICANTS OTHER THAN FAA CERTIFIED SCHOOL GRADUATES, LIST EXPERIENCE RELATING TO CERTIFICATE AND RATING APPLIED FOR. <i>(Continue on separate sheet, if more space is needed).</i>						
	DATES - MONTH AND YEAR		EMPLOYER AND LOCATION		TYPE WORK PERFORMED		
	FROM	TO					
C. PARACHUTE RIGGER APPLICANTS: INDICATE BY TYPE HOW MANY PARACHUTES PACKED		SEAT	CHEST	BACK	LAP	FOR MASTER RATING ONLY	PACKED AS A - <input type="checkbox"/> SENIOR RIGGER <input type="checkbox"/> MILITARY RIGGER

6. BLOCK III—RECORD OF EXPERIENCE (For an example, see figure 2-5.)

a. ITEM A—MILITARY COMPETENCE OBTAINED IN When the applicant has gained all or part of the required experience in the military, the following items will be completed:

(1) **ITEM A(1)—SERVICE** The applicant shall enter the branch of service where experience was received (e.g., Army, Navy, etc.).

(2) **ITEM A(2)—RANK OR PAY LEVEL** The applicant shall enter his or her highest rank or pay level.

(3) **ITEM A(3)—MILITARY SPECIALTY CODE** The applicant shall enter his or her military specialty code (or equivalent depending on branch of military service applicable).

NOTE: Before an applicant will be authorized to take a parachute rigger computer knowledge test, an inspector will review the applicant's documents and records. The inspector will determine that the applicant is eligible to take the appropriate parachute rigger computer knowledge test as required by sections 65.115, 65.117, and 65.119.

b. ITEM B—APPLICANTS OTHER THAN FAA CERTIFICATED SCHOOL GRADUATES. LIST EXPERIENCE RELATING TO CERTIFICATE AND RATING APPLIED FOR. (Continue on separate sheet, if more space is needed)

(1) The applicant's experience must meet the requirements listed in sections 65.115, 65.117, or 65.119.)

(2) For a senior parachute rigger applicant, entries into Block III, Item B, are not required.

(3) For a master parachute rigger applicant, the experience gained in the military and/or civil activity must be documented in Block III. (The experience must be documented because it has never been recorded on an official FAA Form 8610-2.) There must be enough time and experience documented to satisfy the requirements of section 65.119(a). The inspector shall advise applicants that the experience used to show qualifications (prior to taking the master parachute rigger computer knowledge test) must now be recorded on the FAA Form 8610-2 for an airman certificate. The master parachute rigger applicant must complete the following parts of item B:

(a) **DATES—MONTH AND YEAR** The applicant shall enter his or her dates of employment in this area. The applicant shall enter all dates using eight-digit numeric characters (e.g., 04-20-2002). (The dates shall not be entered as April 20, 2002 or 04-20-02.) (Please note, the form does not state the "day" is required; however, the "day" is required by AFS-760.)

(b) **EMPLOYER AND LOCATION** The applicant will enter the employer's name and location (city and state) in this area.

(c) **TYPE WORK PERFORMED** The applicant will enter the type of work performed in this area. The type of work must meet the experience requirements of section 65.119(b)(1) and/or section 65.119(b)(2). If all of the applicant's experience cannot be recorded in item B, the applicant may use additional sheets of paper. (See appendix 1, figure 1-2.)

(4) DPRES are not required to see the physical documents and records reflected on the FAA Form 8610-2 to satisfy the experience requirements of section 65.119.

c. ITEM C—PARACHUTE RIGGER APPLICANTS INDICATE BY TYPE HOW MANY PARACHUTES PACKED

(1) **SEAT, CHEST, BACK, and/or LAP.** Senior and master parachute rigger applicants must indicate the number of parachutes packed in each appropriate box.

(2) **SENIOR RIGGER or MILITARY RIGGER.** Master parachute rigger applicants must indicate if these parachutes were packed as a SENIOR RIGGER and/or MILITARY RIGGER by checking the appropriate box.

NOTE: A master parachute rigger applicant may have packed the necessary number of parachutes without being either a senior or military rigger.

FIGURE 2-6. BLOCK IV—APPLICANT'S CERTIFICATION

IV. APPLICANTS CERTIFICATION	I CERTIFY THAT THE STATEMENTS BY ME ON THIS APPLICATION ARE TRUE	
	A. SIGNATURE	B. DATE

7. BLOCK IV—APPLICANT'S CERTIFICATION (For an example, see figure 2-6.)

a. Prior to the applicant signing Block IV, the following must be completed:

(1) **ITEM A—SIGNATURE** The inspector will have the applicant review the FAA Form 8610-2 before the applicant signs his or her name. (If someone other than the applicant prepared the FAA Form 8610-2, the applicant should review the FAA Form 8610-2 carefully.)

(a) The FAA Form 8610-2 shall be signed as the applicant normally signs his or her name.

(b) For verification purposes, the inspector shall require the applicant to provide identification showing a photograph and signature.

1 A driver's license, military identification, passport, etc., may be used for verification.

2 The name and number of the document used for verification will be recorded in the REMARKS area. (See appendix 1, figures 1-3 and 1-4.)

(c) The inspector shall explain that the applicant's signature is a certification of true and correct information appearing on the FAA Form 8610-2. False statements or false information for which the applicant has signed may be grounds to revoke all FAA certificates he or she may possess.

(2) **ITEM B—DATE** The applicant shall enter the date the FAA Form 8610-2 was signed.

NOTE: Prior to giving the oral and practical tests, the DPRE will ask the applicant for identification to reverify the information shown on the FAA Form 8610-2.

FIGURE 2-7. BLOCK V—I FIND THIS APPLICANT MEETS THE EXPERIENCE REQUIREMENTS OF FAR 65 AND IS ELIGIBLE TO TAKE THE REQUIRED TESTS

I FIND THIS APPLICANT MEETS THE EXPERIENCE REQUIREMENTS OF FAR 65 AND IS ELIGIBLE TO TAKE THE REQUIRED TESTS.	DATE	INSPECTOR'S SIGNATURE	FAA DISTRICT OFFICE
---	------	-----------------------	---------------------

8. BLOCK V—I FIND THIS APPLICANT MEETS THE EXPERIENCE REQUIREMENTS OF FAR 65 AND IS ELIGIBLE TO TAKE THE REQUIRED TESTS

a. Prior to the inspector signing Block V, the following must be completed:

b. DATE The inspector shall enter the date the authorization took place using eight-digit numeric characters (e.g., 04-20-2002). (The dates shall not be entered as April 20, 2002 or 04-20-02.)

c. INSPECTOR'S SIGNATURE The inspector will sign his or her name and also print his or her name in this area.

d. FAA DISTRICT OFFICE The inspector will provide the office identifier.

FIGURE 2-8. FOR FAA USE ONLY

[illegible]

9. FOR FAA USE ONLY Applicants and DPRES are to disregard this area. This area is for FAA use only. (For an example, see figure 2-8.)

(REVERSE SIDE OF FAA FORM 8610-2.)

FIGURE 2-9. RESULTS OF ORAL AND PRACTICAL TESTS

Results of Oral and Practical Tests											
MECHANIC											
I. GENERAL - Airframe and Powerplant											
ORAL TEST	PASS	<input type="checkbox"/>	EXPIRATION DATE:				FAIL	<input type="checkbox"/>			
QUES. NO.											
PRACTICAL TEST	PASS	<input type="checkbox"/>	EXPIRATION DATE:				FAIL	<input type="checkbox"/>			
PROJ. NO.											
II. AIRFRAME STRUCTURES											
ORAL TEST	PASS	<input type="checkbox"/>	EXPIRATION DATE:				FAIL	<input type="checkbox"/>			
QUES. NO.											
PRACTICAL TEST	PASS	<input type="checkbox"/>	EXPIRATION DATE:				FAIL	<input type="checkbox"/>			
PROJ. NO.											
III. AIRFRAME SYSTEMS AND COMPONENTS											
ORAL TEST	PASS	<input type="checkbox"/>	EXPIRATION DATE:				FAIL	<input type="checkbox"/>			
QUES. NO.											
PRACTICAL TEST	PASS	<input type="checkbox"/>	EXPIRATION DATE:				FAIL	<input type="checkbox"/>			
PROJ. NO.											
IV. POWERPLANT THEORY AND MAINTENANCE											
ORAL TEST	PASS	<input type="checkbox"/>	EXPIRATION DATE:				FAIL	<input type="checkbox"/>			
QUES. NO.											
PRACTICAL TEST	PASS	<input type="checkbox"/>	EXPIRATION DATE:				FAIL	<input type="checkbox"/>			
PROJ. NO.											
V. POWERPLANT SYSTEMS AND COMPONENTS											
ORAL TEST	PASS	<input type="checkbox"/>	EXPIRATION DATE:				FAIL	<input type="checkbox"/>			
QUES. NO.											
PRACTICAL TEST	PASS	<input type="checkbox"/>	EXPIRATION DATE:				FAIL	<input type="checkbox"/>			
PROJ. NO.											

PARACHUTE RIGGER			
TYPE	SEAT	PASS <input type="checkbox"/>	FAIL <input type="checkbox"/>
	BACK	PASS <input type="checkbox"/>	FAIL <input type="checkbox"/>
	CHEST	PASS <input type="checkbox"/>	FAIL <input type="checkbox"/>
	LAP	PASS <input type="checkbox"/>	FAIL <input type="checkbox"/>
		PASS <input type="checkbox"/>	FAIL <input type="checkbox"/>
REMARKS			

10. RESULTS OF ORAL AND PRACTICAL TESTS.

a. The DPRE will annotate the results of the oral and practical test as follows:

(1) When all Areas of Operation are passed for the rating selected, place an "X" in the appropriate "PASS" box. (See figures 1-3 and 1-4.)

(2) When an Area of Operation for the rating selected is failed, place an "X" in the appropriate "FAIL" box, and enter the Area(s) of Operation and the Task(s) failed and/or not completed in the REMARKS column. (See figure 1-3.a.)

FIGURE 2-10. DESIGNATED EXAMINER'S REPORT

DESIGNATED EXAMINER'S REPORT		
I have personally tested this applicant in accordance with pertinent procedures and standards, and		
I HAVE INDICATED THE RESULT AS:	<input type="checkbox"/> APPROVED (Temporary Certificate Issued)	<input type="checkbox"/> APPROVED (Temporary Certificate NOT Issued)
	<input type="checkbox"/> DISAPPROVED	<input type="checkbox"/> FAR 65.80 - ORAL/PRACTICAL PASSED
ATTACH- MENTS:	<input type="checkbox"/> REPORT OF WRITTEN TEST	<input type="checkbox"/> SUPERSEDED CERTIFICATE
	<input type="checkbox"/> FAA FORM 8610-2	<input type="checkbox"/> TEMPORARY CERTIFICATE
		<input type="checkbox"/> LETTER
		<input type="checkbox"/> SEAL SYMBOL CARD
DATE TEST COMPLETED	EXAMINER'S SIGNATURE	DESIGNATION NO.

11. DESIGNATED EXAMINER'S REPORT. For details on completion of this area, see figures 1-3, 1-3.a., and 1-4.**FIGURE 2-11. APPLICANT'S CERTIFICATION**

APPLICANT'S CERTIFICATION	
THIS BLOCK MUST BE COMPLETED BY THE APPLICANT AT THE TIME OF ISSUANCE OF TEMPORARY CERTIFICATE (FAA FORM 8060-4)	
A. HAVE YOU EVER HAD AN AIRMAN CERTIFICATE SUSPENDED OR REVOKED?	<input type="checkbox"/> NO <input type="checkbox"/> Yes If "Yes," explain on an attached sheet.
B. HAVE YOU EVER BEEN CONVICTED FOR VIOLATION OF ANY FEDERAL OR STATES STATUTES PERTAINING TO NARCOTIC DRUGS, MARIJUANA, DEPRESSANT OR STIMULANT DRUGS OR SUBSTANCES?	<input type="checkbox"/> NO <input type="checkbox"/> YES → DATE OF FINAL CONVICTION
I CERTIFY THAT THE STATEMENTS BY ME ARE TRUE.	
A. SIGNATURE	B. DATE

12. APPLICANT'S CERTIFICATION. This block must be completed by the applicant at the time of the issuance of the FAA Form 8060-4, Temporary Airman Certificate. (See also paragraph 5-1.i.)

a. HAVE YOU EVER HAD AN AIRMAN CERTIFICATE SUSPENDED OR REVOKED?

(1) The applicant shall check either the YES box or the NO box. (A student pilot certificate is a pilot certificate.)

(2) If the YES box is checked, refer to sections 65.11(c), 65.11(d)(2), and 65.12.

(3) If the DPRE or applicant does not understand the requirements of part 65 as it applies to a particular situation, contact the supervising FSDO or IFO for clarification and assistance.

b. HAVE YOU EVER BEEN CONVICTED FOR VIOLATION OF ANY FEDERAL OR STATE STATUTES PERTAINING TO NARCOTIC DRUGS, MARIJUANA, AND DEPRESSANT OR STIMULANT DRUGS OR SUBSTANCES?

(1) The applicant shall check either the YES box or the NO box.

(2) If the applicant checks the YES box, the applicant must make an entry by the "DATE OF FINAL CONVICTION" area. (Refer to section 65.12.)

(3) If the DPPE or applicant does not understand the requirements of part 65 as it applies to a particular situation, contact the supervising FSDO or IFO for clarification and assistance.

FIGURE 2-12. FAA INSPECTOR'S REPORT

FAA INSPECTOR'S REPORT		
I HAVE -	WITH THE INDICATED RESULT -	PARACHUTE SEAL SYMBOL ASSIGNED
<input type="checkbox"/> EXAMINED THIS APPLICANT'S PAPERS.	<input type="checkbox"/> APPROVED	
<input type="checkbox"/> PERSONALLY TESTED THIS APPLICANT IN ACCORDANCE WITH PERTINENT PROCEDURES AND STANDARDS.	<input type="checkbox"/> DISAPPROVED	<input type="checkbox"/> ANSWER SHEET GRADED (Military Competency)
DATE	INSPECTOR'S SIGNATURE	FAA DISTRICT OFFICE

13. FAA INSPECTOR'S REPORT (See the reverse side of FAA Form 8610-2.)

a. The inspector will NOT check the APPROVED box or the DISAPPROVED box unless he or she has PERSONALLY given the applicant the oral and practical test.

b. The inspector will check ONLY the EXAMINED THIS APPLICANT'S PAPERS box.

(1) The inspector shall enter the date in the DATE box using eight-digit numeric characters (e.g., 04-20-2002). (The dates shall not be entered as April 20, 2002 or 04-20-02.)

(2) The inspector will sign above or beside his or her typed or printed name in the INSPECTOR'S SIGNATURE box.

(3) The inspector will enter his or her supervising FSDO or IFO identification in the FAA DISTRICT OFFICE box.

**APPENDIX 3. NATIONALITY (CITIZENSHIP) TO BE USED TO COMPLETE
BLOCK I OF FAA FORM 8610-2, AIRMAN CERTIFICATE AND/OR RATING
APPLICATION**

AFGHANISTAN	BULGARIA
ALBANIA	BURKINA FASO
ALGERIA	BURUNDI
AMERICAN SAMOA	CAMBODIA
ANDORRA	CAMEROON
ANGOLA	CANADA
ANGUILLA	CAPE VERDE
ANTARCTICA	CANARY ISLANDS
ANTIGUA & BARBUDA	CAYMAN ISLANDS
ARGENTINA	CENTRAL AFRICAN REPUBLIC
ARMENIA	CHAD
ARUBA	CHILE
AUSTRALIA	CHINA
AUSTRIA	CHRISTMAS ISLAND
AZERBAIJAN	COCOS (KEELING) ISLANDS
BAHAMAS	COLOMBIA
BAHRAIN	COMOROS
BANGLADESH	DEMOCRATIC REPUBLIC OF THE CONGO
BARBADOS	CONGO, REPUBLIC OF
BELARUS	COOK ISLANDS
BELGIUM	COSTA RICA
BELIZE	COTE D'IVOIRE
BENIN	CROATIA/HRVATSKA
BERMUDA	CUBA
BHUTAN	CYPRUS
BOLIVIA	CZECH REPUBLIC
BOSNIA & HERZEGOWINA	DENMARK
BOTSWANA	DJIBOUTI
BRAZIL	DOMINICA
BRITISH VIRGIN ISLANDS	DOMINICAN REPUBLIC
BRUNEI DARUSSALAM	EAST TIMOR (TIMOR-LESTE)

ECUADOR

EGYPT

EL SALVADOR

EQUATORIAL GUINEA

ERITREA

ESTONIA

ETHIOPIA

FALKLAND ISLANDS (MALVINAS)

FAROE ISLANDS

FIJI

FINLAND

FRANCE

FRENCH GUIANA

FRENCH POLYNESIA

FRENCH SOUTHERN TERRITORIES

GABON

GAMBIA

GEORGIA

GERMANY

GHANA

GIBRALTAR

GREECE

GREENLAND

GRENADA

GUADELOUPE

GUAM

GUATEMALA

GUINEA

GUINEA-BISSAU

GUYANA

HAITI

HOLY SEE (VATICAN)

HONDURAS

HONG KONG

HUNGARY

ICELAND

INDIA

INDONESIA

IRAN (ISLAMIC REPUBLIC OF)

IRAQ

IRELAND

ISRAEL

ITALY

JAMAICA

JAPAN

JORDAN

KAZAKHSTAN

KENYA

KIRIBATI

KOREA, DEMOCRATIC PEOPLE'S REPUBLIC

KOREA, REPUBLIC OF (SOUTH KOREA)

KUWAIT

KYRGYZSTAN

LAO, PEOPLE'S DEMOCRATIC REPUBLIC

LATVIA

LEBANON

LESOTHO

LIBERIA

LIBYAN ARAB JAMAHIRIYA

LIECHTENSTEIN

LITHUANIA

LUXEMBOURG

MACAU

MACEDONIA

MADAGASCAR

MALAWI

MALAYSIA

MALDIVES

MALI

MALTA

MARSHALL ISLANDS
MARTINIQUE
MAURITANIA
MAURITIUS
MAYOTTE
MEXICO
MICRONESIA, FEDERAL STATES OF
MOLDOVA, REPUBLIC OF
MONACO
MONGOLIA
MONTSERRAT
MOROCCO
MOZAMBIQUE
MYANMAR
NAMIBIA
NAURU
NEPAL
NETHERLANDS
NETHERLANDS ANTILLES
NEW CALEDONIA
NEW ZEALAND
NICARAGUA
NIGER
NIGERIA
NIUE
NORFOLK ISLAND
NORTHERN MARIANA ISLANDS
NORWAY
OMAN
PAKISTAN
PALAU
PALESTINIAN NATIONAL AUTHORITY
PANAMA
PAPUA NEW GUINEA
PARAGUAY

PERU
PHILIPPINES
PITCAIRN ISLAND
POLAND
PORTUGAL
PORTUGUESE GUINEA
PUERTO RICO
QATAR
REUNION
ROMANIA
RUSSIAN FEDERATION
RWANDA
ST HELENA
ST KITTS AND NEVIS
ST LUCIA
ST PIERRE MIQUELON
ST VINCENT & GRENADINES
SAMOA
SAN MARINO
SAO TOME AND PRINCIPE
SAUDI ARABIA
SENEGAL
SERBIA AND MONTENEGRO
SEYCHELLES
SIERRA LEONE
SINGAPORE
SLOVAKIA (SLOVAK REPUBLIC)
SLOVENIA
SOLOMON ISLANDS
SOMALIA
SOUTH AFRICA
SOUTH GEORGIA & SOUTH SANDWICH ISLANDS
SPAIN
SRI LANKA
SUDAN

SURINAME

SVALBARD-JAN MAYEN ISLANDS

SWAZILAND

SWEDEN

SWITZERLAND

SYRIAN ARAB REPUBLIC

TAIWAN, REPUBLIC OF CHINA

TAJIKISTAN

TANZANIA

THAILAND

TIMOR-LESTE (EAST TIMOR)

TOGO

TOKELAU

TONGA

TRINIDAD & TOBAGO

TRUST TERR PAC ISL

TUNISIA

TURKEY

TURKMENISTAN

TURKS AND CAICOS ISLANDS

TUVALA

UGANDA

UKRAINE

UNITED ARAB EMIRATES

UNITED KINGDOM

URUGUAY

U.S. (UNITED STATES OF AMERICA)

UZBEKISTAN

VANUATU

VATICAN CITY STATE (HOLY SEE)

VENEZUELA

VIET NAM

VIRGIN ISLANDS (BRITISH)

VIRGIN ISLANDS (U.S.)

WALLIS AND FUTUNA ISLANDS

WESTERN SAHARA

YEMEN

YUGOSLAVIA

ZAIRE

ZAMBIA

ZIMBABWE

STATELESS

APPENDIX 4. INFORMATION ABOUT THE INITIAL TECHNICAL PERSONNEL EXAMINER STANDARDIZATION SEMINAR AND THE RECURRENT TECHNICAL PERSONNEL EXAMINER STANDARDIZATION SEMINAR.

1. General Information. Information, such as a schedule of Initial and Recurrent TPE Seminars, registration fees, and online registration, is available at the following Internet address: http://www.faa.gov/about/office_org/headquarters_offices/avs/offices/afs/afs600/afs640/. If you have questions and/ or need additional information regarding the TPE Seminars, please call (405) 954-6495.

2. Initial Technical Personnel Examiner (TPE) Standardization Seminar (hereafter referred to as the Initial TPE Seminar).

a. Initial TPE Seminar Description. Increased emphasis on the oral and practical tests, use of the oral and practical tests and Practical Test Standards (PTS), use of the related forms, test planning, evaluation of applicants, and certification file disposition will be covered in the 24-hour (3-day) lecture and workshop seminar. Each seminar participant will practice examiner job functions using the actual materials. The Initial TPE Seminar hours are scheduled from 8 a.m. to 5 p.m.

b. Examiner Scheduling.

(1) The Initial TPE Seminar is for all prospective Examiners. Initial TPE Seminars are held in Oklahoma City, Oklahoma.

(2) The registration fee must be paid prior to attending the Initial TPE Seminar. All registrations for the Initial TPE Seminar are arranged by the examiner, **after concurrence with the supervising FAA district office.** Arrangements for registration are made via the Internet at: <http://av-info.faa.gov/dsgreg/AvailableCourses.aspx>. This site also provides a method for payment of the registration fee and general seminar information. If you have questions and/ or need additional information regarding the TPE Seminars, please call (405) 954-6495. **There will be no arrangements for paying at the door.** Class size is limited, and attendees will be assigned on a "first-come" basis.

3. Recurrent Technical Personnel Examiner (TPE) Standardization Seminar (hereafter referred to as the Recurrent TPE Seminar).

a. Recurrent TPE Seminar Description. Continued emphasis on the oral and practical tests; a review of the current policy and regulations as they apply to DME/DPRE functions; and airman certification procedures will be covered in the 8 hour (1-day) seminar. The Recurrent TPE Seminar hours are scheduled from 8 a.m. to 5 p.m.

b. Examiner Scheduling.

(1) Recurrent TPE Seminars are usually conducted at cities in which FAA district offices are located. Because of low examiner population in individual districts, most seminars serve more than one district. Each examiner or inspector is responsible for making arrangements such as registration and hotel accommodations. There are no geographic limitations with regard to Recurrent TPE Seminar attendance.

(2) The registration fee must be paid prior to attending the Recurrent TPE Seminar. All registrations for the Recurrent TPE Seminar are arranged by the examiner. Arrangements for registration are via the Internet at: <http://av-info.faa.gov/dsgreg/AvailableCourses.aspx>. This site also provides a method for payment of the registration fee and general seminar information. If you have questions and/ or need additional information regarding the TPE Seminars, please call (405) 954-6495. **There will be no arrangements for paying at the door.** Class size is limited, and attendees will be assigned on a "first-come" basis.



Directive Feedback Information

Please submit any written comments or recommendations for improving this directive, or suggest new items or subjects to be added to it. Also, if you find an error, please tell us about it.

Subject: Order 8610.5K

To: FAA, ATTN: AFS-640, P.O. Box 25082, Oklahoma City, OK 73125

(Please check all appropriate line items.)

___ An error (procedural or typographical) has been noted in paragraph _____ on page _____.

___ Recommend paragraph _____ on page _____ be changed as follows: (Attach separate sheet if necessary.)

___ In a future change to this directive, please include coverage on the following subject: (Briefly describe what you want added.)

___ Other comments:

___ I would like to discuss the above. Please contact me.

Submitted by: _____ Date: _____

FTS Telephone Number: _____ Routing Symbol: _____