			Ма	y 20	<b>1 - 80</b>	Distri	ct Fr	anke	d Ma	il Re	port		Page 1
Men	Member		District	Office	\Location \	on	Account#			Month		Year	
Dat		1 oz	s Letters 2 oz	1 oz	t Class F	3 oz	1 oz	Class Par	3 oz	Post Cards	USHS Calendar	Other Mail & Parcels	Daily Mail Total
1	#	\$ .41	\$. 58	\$ .80	\$ .97	\$ 1.14	\$ 1.13	\$ 1.30	\$ 1.47	\$ .26	\$ 1.48		
2	#												
3	#												
5	#												
6	#												
7	#												
8	#												
9	#												
10	#												
New			Rates a		ay 12, 2 Class F		1et (	Class Par	rals	Post	USHS		
Dat		1 oz \$ .42	2 oz \$. 59	1 oz \$ .83	2 oz \$1.00	3 oz \$ 1.17	1 oz \$ 1.17	2 oz \$ 1.34	3 oz \$ 1.51	Cards \$ .27	Calendar \$ 1.51	Other Mail & Parcels	Daily Mail Total
12	#												
13	#												
14	#												
15	#												
16	#												
17	#												
19	#												
20	#												
21													
22													
23													
24	#												

May 2008 - District Franked Mail Report												
	1st Clas	ss Letters	1s	1st Class Flats			1st Class Parcels			USHS	O(1, M-1)	Daile Mail
Date	1 oz	2 oz	1 oz	2 oz	3 oz	1 oz	2 oz	3 oz	Cards	ards Calendar	Other Mail & Parcels	Daily Mail Total
	\$ .42	\$. 59	\$ .83	\$1.00	\$ 1.17	\$ 1.17	\$ 1.34	\$ 1.51	\$ .27	\$ 1.51		
26 #	£											
27 #	£											
28 #	E											
29 #	E											
30 #	<u> </u>											
31 #	£											
TOTAL MONTHLY POSTAGE \$												

Each district office and telecommuter alternative work site shall complete a monthly franked mail summary report form, which shall report the amount of franked mail deposited by the office/site with the US Postal Service during thereporting period that was not otherwise reported on a US Postal Service 3602 Form or accounted for by a postagemeter. Each district office report shall be forwarded to the Member's Washington, DC office and each alternativework site report shall be forwarded to the central work site by the last business day of the month.

The completed form shall be attached by the Member/Chairman/Officer to a completed Certification of Franked Mail form and forwarded to the Finance (B-241 LHOB) by the second working day of the following month. FAX 202-226-1608

Prepared By:	Date:
Signature:	

		New 1st C	lass Postage	Guide Beginr	ning May	12, 2008
	Lette	ers			Flats	Parcels
1 oz		\$ .42		1 oz	\$ .83	\$ 1.17
2 oz		\$ .59		2 oz	\$1.00	\$ 1.34
3 oz		\$ .76		3 oz	\$ 1.17	\$ 1.51
3.5 oz		\$ .93		4 oz	\$ 1.34	\$ 1.68
Letters over :	3.5 oz a	re sent as "F	lats"	5 oz	\$ 1.51	\$ 1.85
				6 oz	\$ 1.68	\$ 2.02
Letter Size	Min	Max		7 oz	\$ 1.85	\$ 2.19
Height	3.5"	6.125"		8 oz	\$ 2.02	\$ 2.36
Length	5"	11.5"		9 oz	\$ 2.19	\$ 2.53
Thickness	.007"	.25"		10 oz	\$ 2.36	\$ 2.70
				11 oz	\$ 2.53	\$ 2.87
	Post	Cards		12 oz	\$ 2.70	\$ 3.04
Card R	ate	\$ .27		13 oz	\$ 2.87	\$ 3.21
Flats - Ha	ave a th	ickness of le	ss than .25"	Parce	ls - Have a	thickness over .25"
FI	lats and	Parcels ove	r 13 ozs are sen	t as Priority Mail. (	Check www.	.usps.com for rates.

Worksheet												
Date	# of	Wei	ight	- Total Postage					# of	W	eight	Total
Date	Pieces	Lbs	Oz	Total Tostage		Date			Pieces	Lbs	Oz	Postage
											+	
<u> </u>												