# OSH Recovery Times Volume 2, Issue 4 OHS April 2006

### **DHS/OSH Policy and Procedure Review**

By Cheryl Miller

id you know that as an Oregon State Hospital employee you are also a Department of Human Services employee? As OSH employees, we must abide by the many policies and procedures that are unique to the hospital. Rather than recreate policies, OSH will often try to adopt DHS' policies as a way to provide consistent guidance across the hospital.

At times, OSH will determine that a policy needs to be more stringent than a general DHS policy because of our unique work setting. Over the next few months, the Office of Human Resources will review several DHS policies in this newsletter that pertain to OSH staff.

### This month we will be focusing on criminal offender information.

As anyone working for DHS, including OSH, knows, we conduct criminal history checks on all employees and/or applicants who are being offered employment in any cluster of DHS. We also conduct criminal history checks on volunteers, interns, and contractors who want to do business with us.

Our criminal history checks include Oregon and Federal Bureau of Investigation (FBI) criminal offender information histories and DMV records search. If an individual's records reflect arrests, charges, or convictions, we are obligated to review that information to determine employment eligibility at OSH.

DHS takes the arrests, charges, and/or convictions of any staff member for illegal activities, regardless of the time and place it occurred, very seriously. As an employee, volunteer, or contractor, you are required to report any arrest, charges for criminal activity, convictions or entering of a guilty plea

within five days of such an event. Non-disclosure of arrests, charges, and convictions could be cause for dismissal from the department.

Please take a moment to familiarize yourself with OSH policy 5.021, Employee, Contractor, and Volunteer Criminal Offender Information, and be aware of your obligations as an employee.

Questions regarding this topic or other OSH policies may be directed to the Office of Human Resources at (503) 945-2815.

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**OSH Recovery Times** is edited by Jessica Loewen. Contact her at 503-945-2892 with questions, comments or suggestions.

### **GroupWise Mailing Lists**

By Wayne Dickinson

s more and more staff are taking advantage of the GroupWise system to send information to all OSH staff, it seems appropriate to go over the OSH staff mailing lists again.

If you wish to include all OSH employees who are located on grounds in Salem, please use the *OSH-Salem* list. Sending overtime notices to ward staff would be a good example of when to use this list. Occasionally other state employees working on the OSH Salem campus get included in this group. When this happens they should contact the DHS service desk to be removed from the OSH-Salem list.

A message sent to *OSH-Salem Campus* will go to all OSH staff on Salem campus and everyone in the cottages and the top two floors of Building 33. Notices about overtime on the wards should not be sent to this address. *OSH-Portland* is the appropriate list for sending a note to all OSH staff on Portland campus.

If you have additional questions please contact Wayne Dickinson at (503) 945-9004 or by GroupWise. If you need to have your name moved to the appropriate list, contact the DHS Service Desk.

### **AS400 Migration Team Update**

The AS400 Team would like to remind you that all OSH employees are to use GroupWise for email, as requested by Dr. Fickle. Please delete as many old AS400 files and emails as possible in order to help us create the space needed to convert the essential files. If you need email for retention purposes, please print hard copies. We need your help to keep May 31 as the cutoff date for the AS400 email system.

We would also like to give a big thank you to the work groups that we've been meeting with. All of the groups have shown a deep concern for making sure that the end product will be usable by other OSH staff, that management will have what they need, and that no one's needs will be excluded. It's inspiring to work with such dedicated staff. All of us working on the team appreciate your efforts and enthusiasm.

Finally, there were some unexpected security issues that must be resolved before direct access to Medical Customer Information Control Systems can be made available. The original goal of implementing this process by March has been moved back to midsummer. We'll keep you posted.

### April 2006 Calendar

10-14: OSH
Fundraiser Sale
9:00 a.m. - 4:00 p.m.
35 Building Gift Shop
Contact Jessica Loewen:
(503) 945-2892

### 15: OSH Foundation Board Meeting 10:00 a.m.

Callan Room Contact Jessica Loewen: (503) 945-2892

### 19: Diversity Committee 1:30 p.m.

Callan Room Contact George Bachik: (503) 945-2860

### 21: Wellness Committee 8:15 a.m.

Callan Room Contact Sue Wimmer: (503) 945-2886

April 16: Easter

### 26: General Staff Meeting 2:30 p.m.

30 Building Gym Contact Pam Dickinson: (503) 945-2852



### **Educational Highlights**

#### By Nancy Stephen

The following are some educational highlights being offered at the OSH Education and Development Department (EDD) for the month of April. For more information on these events, or for a complete list of classes, see page 5.

### The History of Antidepressants and the Future for Patients with Depression

When: April 11 from 9:00 a.m. - 10:00 a.m.

**Presenter:** K. Ranga R. Kishnan, MD and Michael Thase, MD **Conference Type:** Live Webcast from the Internet and completion of the post-test.

**CEUs:** CEUs are provided by the Accreditation Council for Continuing Medical Education to provide one category, one credit toward the AMA Physician's Recognition Award. The University of Florida College of Pharmacy has accredited one contact hour for Pharmacists. The Utah Nurses Association has accredited the program for 1.2 credit hours. The program is approved by the APA to offer one contact hour for psychologists.

**Description of Activity:** Monoamine oxidase inhibitors (MAOI) were the first class of medications used to treat mood and anxiety disorders. Overall, this class of medication appears to have efficacy comparable to tricyclic antidepressants or serotonin reuptake inhibitors, with particular utility in some more difficult to treat patient populations. This class of medication has been limited in its clinical use because of food and drug interactions.

In the last few years, there has been a resurgence of interest in the development of new MAOIs those that are specific subtypes of MAO enzyme and those that are reversible in nature.

### Oregon's Physician Orders for Life-Sustaining Treatment Program: Foundation for a National Initiative

When: April 18 from 11:00 a.m. – 12:00 p.m.

**Presenter:** Patrick Dunn, MD FACP Medical Director, Legacy Clinics, Legacy Health System Chair, Oregon POLST Task Force, Chair National POLST Paradigm Initiative Center for Ethics in Health Care

Target Audience: Physicians and Nurses

"HIGHLIGHTS" continued on page 4

### Welcome

**February hires and promotions** 

Cindy Davidson
Mental Health Therapist 1

Charles Gilkey

Mental Health Therapy Tech

Michelle Glass

Mental Health Therapist 1

Erika Gordon

Mental Health Therapy Tech

Jessie Harris

Mental Health Therapy Tech

Susan Kessner

Mental Health Registered Nurse

Cynthia Koch

Principal Executive Manager C

Norm Miller

Principal Executive Manager D

Rex Miller

Interim Director of Operations

Marvin Moustachetti

Principal Executive Manager E

Mai Ninh

Mental Health Registered Nurse

Lisa Payne

Food Services Worker 2

Elizabeth Phan

Mental Health Registered Nurse

Luba Pugach

Word Processing Tech 2

Efenita Rauch

Mental Health Therapy Tech

Tony Soza

Mental Health Therapy Tech

Jeremy Stevens

Mental Health Therapist 1

Lisa Summerlin

Word Processing Tech 2

Cynthia Swank

Food Services Worker 2

Rebecca Sweetland

Cultural Diversity Manager

#### "HIGHLIGHTS" continued...

Conference Type: Live lecture and discussion Description of Activity: Developed in Oregon by the POLST task force in early 1990's, the bright pink medical order form was developed for seriously ill patients. The POLST turns patient treatment preferences and Advance Directives into orders. The goal is to ensure the wishes for treatment are honored. Patrick Dunn MD, will present an interactive lecture on the use and the future of the POLST form.

### Redefining the Management of Treatment-Resistant Depression

When: April 18 from 12:00 p.m. - 1:00 p.m. Presenter: Charles Nemeroff, MD, PhD

*Conference Type:* Live Webcast from the Internet and completion of the post-test.

*CEUs:* CEUs are provided by the Accreditation Council for Continuing Medical Education to provide one category, one1 credit toward the AMA Physician's Recognition Award. The University of Florida College of Pharmacy has accredited one contact hour for Pharmacists. The Utah Nurses Association has accredited the program for 1.2 credit hours. The program is approved by the APA to offer one contact hour for psychologists.

**Description of Activity:** In this evidence-based CME/CE activity, expert faculty will present data on treatment-resistant depression and discuss recommendations and evidence for diagnosing patients with refractory symptoms. Additionally, the activity will provide discussions on new data for pharmacologic treatments in this refractory population. More specifically the pharmacologic profile, safety and efficacy data of a new transdermal MAOI-B inhibitor for treatment of atypical and refractory depression will be described.

### Diagnosis, Neurobiology and Treatment Approaches to ADHD

When: April 26 from 12:00 p.m. - 1:00 p.m.

Presenter: Joseph Biederman MD, T. Spencer MD, and Timothy

Wielens MD

*Conference Type:* Live Webcast from the Internet and completion of the post-test.

"HIGHLIGHTS" continued on page 5

# **Employee** Recognition

Congratulations to all OSH employees reaching February milestones.

#### •30 Years of Service•

*Michael Tipton*, Physical Plant *David Lee*, 50J

#### 20 Years of Service

Ulista Brooks, Med ClinicNancy Johnston, 35BRod Roppe, 41B

#### •10 Years of Service•

Stephen Babcock, Voc Services

Merelyn McClaskey, 50C

Rebecca Ogg, 34D

Cecelia Quaal, 50H

#### •5 Years of Service•

Curtis Blackburn, Security Robin Itzaina, Med Records Melanie Pinson, Security

#### •Retirements•

**David Lee,**Mental Health Registered Nurse



#### "HIGHLIGHTS" continued...

CEUs: CEUs are provided by the Accreditation Council for Continuing Medical Education to provide one category, one credit toward the AMA Physician's Recognition Award. This activity has been awarded 1.2 credit hours for Nurses. There is one contact hour by the Accreditation Council for Pharmacy Education for Pharmacists.

**Description of Activity:** ADHD is one of the major clinical and public health concerns in the United States. Understanding

new findings of the underlying neurobiology of ADHD is critical in order to effectively apply optimal psychopharmacological interventions. An evidence based review of the current and emerging data for pharmacology of ADHD will be discussed.

### **EDD Schedule**

The following is a list of classes being offered at the OSH Education and Development Department (EDD) during the remainder of April.

All classes are located at EDD unless otherwise noted. For more information on these events, please call EDD at (503) 945-2875.

#### General Orientation

April 10 – 14, 8:00 a.m. – 5:00 p.m. and April 17, 8:00 a.m. – 12:00 p.m.

### Ed Day

April 11, 8:00 a.m. - 5:00 p.m.

\*The History of
Antidepressants and the
Future for Patients
with Depression —
live Webcast
April 11, 9:00 a.m. – 10:00

### Pharmacology-GI Management April 12, 1:00 p.m. – 5:00 p.m.

Strength Based
Practice, Part 2

April 13, 10:00 a.m. – 2:30 p.m.

### Communication Principles

OSH Portland Campus April 13, 1:00 – 3:00 p.m. and 3:00 – 5:00 p.m.

### Nursing Leadership April 17, 8:00 a.m. – 5:00 p.m.

Nursing Orientation
Clinical Skills
April 18, 8:00 a.m. – 5:00 p.m.

\*Oregon's Physician
Orders for Life-Sustaining
Treatment Program:
Foundation for a
National Initiative
April 18, 11:00 a.m. – noon

live Webcast \*Redefining the Management
April 11, 9:00 a.m. – 10:00 a.m. of Treatment-Resistant

**Depression** — **live Webcast** April 18, 12:00 - 1:00 p.m.

**Healthy Emotions 1, Part 1** April 20, 10:00 a.m. – 2:30 p.m.

General Orientation
April 24-28, 8:00 a.m. – 5:00 p.m.

### **Boundary Issues**April 24, 2:00 p.m. – 4:00 p.m.

Ed Day

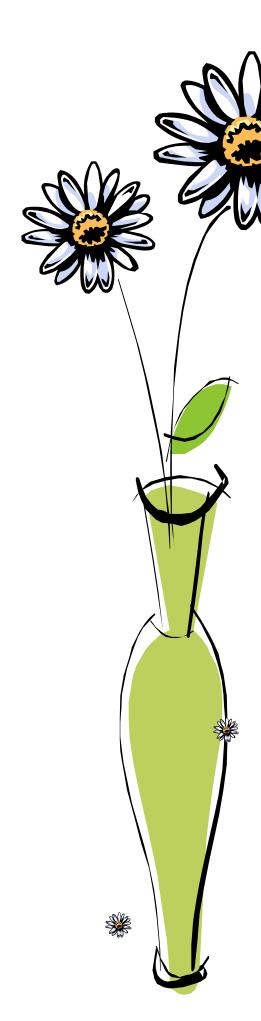
April 25, 8:00 a.m. – 5:00 p.m.

Communication Principles
April 25, 1:00 p.m. – 4:00 p.m.

\*Diagnosis, Neurobiology and Treatment Approaches to ADHD — live Webcast April 26, noon – 1:00 p.m.

**Healthy Emotions 1, Part 2** April 27, 10:00 a.m. – 2:30 p.m.

\*For more information on these classes, please see the story on pages 3-5.



## The Oregon State Hospital Foundation Presents



Monday, April 10 – Thursday, April 13 9:00 a.m. – 4:00 p.m.

Located in the Gift Shop in the 35 Building, inside the Sip n' Safari

We have:

t-shirts 🙀 hats

quilts **\*** jewelry

bags **\*books** 

watches \* sunglasses

cards **\*** and more

at great prices!

All proceeds from this sale benefit patients at OSH in the form of Foundation Grants

