

**U.S. DEPARTMENT OF JUSTICE
CRIMINAL DIVISION
TRIAL ATTORNEY/ GS-13 TO GS-15**

- About the Office:** U.S. Department of Justice, Criminal Division is seeking an experienced Attorney to serve in Washington, DC. on a team responsible for overseeing the Department's capital prosecutions.
- Responsibilities:** The mission of this team is to ensure that Federal prosecutors in the various districts around the country who are prosecuting capital cases have enhanced access to the expertise and resources needed to do so effectively. The attorney will be assigned to the Criminal Division and will be responsible for: assisting the Attorney General's Review Committee on Capital Cases in its evaluation of cases submitted to the Department of Justice for review; providing constitutional, substantive, procedural and technical assistance to United States Attorneys' Offices in capital case investigations and prosecutions; assisting in the development of policies and procedures for Federal capital prosecutions; providing training on the Department's capital case litigation; preparing legal memoranda and other documents; drafting and maintaining a brief bank and resource library; litigating capital cases; and providing assistance in post-conviction matters.
- Qualifications:** Applicants must possess a J.D. degree, be duly licensed and authorized to practice as an attorney under the laws of a State, territory, or the District of Columbia. Applicants must have at least two years of post J.D. experience to be qualified at the GS-13 level; two and a half years of post J.D. experience to be qualified at the GS-14 level; and five years of post J.D. experience to be qualified at the GS-15 level. Applicants should also possess an in-depth knowledge of Federal and/or state capital case investigations and prosecutions; experience dealing with complex legal and policy issues; and superior writing skills. Applicants must submit a resume and/or OF-612 (Optional Application for Federal Employment), writing sample, and current performance appraisal, if applicable, to:
- Salary:** Current salary and years of experience will determine the appropriate salary level. The possible salary range is GS-13 (\$72,108) through GS-15 (\$130,305).
- Submission Process and Deadline Date:** Applicants must submit a cover letter (highlighting relevant experience), a detailed resume or OF-612 (Optional Application for Federal Employment) or SF-171 (Application for Federal Employment), writing sample, and current performance appraisal, if applicable to:
No telephone calls please. This position is open until filled.

Margaret Griffey
Chief, Capital Case Unit
U.S. Department of Justice
601 D Street, N.W., Rm. 6140
Washington, D.C. 20004

Internet Sites: This and other attorney vacancy announcements can be found at
<http://10.173.2.12/oarm/attvacancies.html>

For more information about the Criminal Division and the Capital Case Unit, visit the Criminal Division Web page at:
<http://www.usdoj.gov/criminal-home.html>

The U.S. Department of Justice is an Equal Opportunity/Reasonable Accommodation Employer. It is the policy of the Department to achieve a drug-free workplace, and persons selected will be required to pass a drug test to screen for illegal drug use prior to final appointment. Employment is also contingent upon the satisfactory completion of a background investigation adjudicated by the Department of Justice. The Department of Justice welcomes and encourages applications from persons with physical and mental disabilities and will reasonably accommodate the needs of those persons. The Department is firmly committed to satisfying its affirmative obligations under the Rehabilitation Act of 1973, to ensure that persons with disabilities have every opportunity to be hired and advanced.