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SEP 21 1970



Mr. John Boyd
District Director
Immigration and Naturalization Service
815 Airport Way South
Seattle, Washington 98134

Dear Mr. Boyd:

We appreciate our recent opportunity to discuss with you the results of our survey of your agency's role in the Accelerated Inspection System. Generally, we found that the management practices of your office were adequate, however, we noted one item that may be of interest to you for improving local administrative controls.

Immigration Inspector's overtime is recorded on Form NW 257 which is then approved by the authorizing officer--the Supervisory Inspector, Sea-tac International Airport Section. We noted that the Supervisory Inspector also approved his own overtime. We believe good administrative practice would require that the Supervisory Inspector's overtime be separately approved.

We wish to thank you and your staff for the cooperation given us during the survey.

Sincerely,

WILLIAM N. CONRARDY

William N. Conrardy
Regional Manager

cc: Associate Director, CD, Max Neuwirth
Subject - 18323
Chron
Wolden
Zvonar (2)
Reg. Mgr.

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