SPECIFICATIONS FOR MARGINALLY PUNCHED CONTINUOUS FORMS

Department _____

Title _____

Req. No. _____

Form No. _____

GPO Jacket Number

GPO WILL FURNISH   f.o.b. contractor's plant:
Reproduction proof of shipping container label plus

   Manuscript copy   Camera copy   Reprint copy

Description of copy _____

_____

_____

_____

_____

CONTRACTOR WILL FURNISH all services and materials required to comply with these specifications. The contractor will set all type necessary.

Equipment and Usage:

Printer _____

_____

Burster _____

Decollator _____

Other _____

QUANTITY _____ sets ± _____   **SIZE (overall):** Width _____ inches; Depth _____ inches

PAPER, DESCRIPTION, COLOR OF INK, etc.   CLEAR, SHARP PRINTING REQUIRED

PART NO.	PAPER–TO BE FURNISHED BY CONTRACTOR–BASIS 500 SHEETS 17 x 22"			TYPE OF CHANGE		COLOR OF INK			PRINTS HEAD TO
	COLOR	KIND	SUB. NO. (LATITUDE)	FACE	BACK	FACE	BACK	OVERPRINT	
(1)									
(2)									
(3)									
(4)									
(5)									
(6)									
(7)									
(8)									
(9)									
(10)									

MARGINS—FACE: Head _____ "; Foot _____ "; Left _____ "; Right _____ ". **—BACK:** Head _____ "; Foot _____ "; Left _____ "; Right _____ ".

JOINING— Join sets in the _____ margin(s) by

   Crimp   Firm glue   Wire stitch

   Fugitive glue   Flexible stub   None required.

Explain _____

_____

FILE PUNCHING   Parts only _____   Parts and carbons _____

Number	Round	Diam.	Inches C. to C.	Location–To Center of Hole

Center holes in _____ dimension(s)

INTERLEAVING CARBONS—   Black   Blue   None required

   Narrow unpunched   Standard   Blockout

   Marginally punched unprocessed   Thin tissue   Transfer posting

   Marginally punched processed   Internal strip   Heat transfer

Coverage: Full   Carbon short _____ " on left _____ " on right

CARBON EXTRACTION FEATURE—   Corner tab   Center tab

Explain _____

_____

PACKING— LEVEL _____ A _____ B _____ C–Pack _____ sets in durable uniform size shipping containers which insure delivery at destination in a satisfactory condition ready for free passage through the machines.

   One break per container (splices not acceptable)

   Unbroken strips (splices not acceptable)

   Unbroken strips (splices acceptable)

   Pallets–type   (a)   (b)   Warning signal

PERFORATIONS– All perforations shall be cut clean and sufficiently deep to permit easy separation but not to tear in ordinary handling or in feeding through the machine

MARGINAL _____ " from _____ left side, _____ " from _____ right side.

   Parts and carbons   Parts only   None required.

_____

_____

TEARLINE. Horizontal perforations shall be provided every _____ ".

NUMBERING— Number from _____

_____

   None missing   List missing numbers

SCHEDULE— See "Notice of Compliance With Schedules" in GPO Pub. 310.2.

Copy will be furnished by _____, 20 _____

PROOF REQUIRED (Indicate margins, carbon coverage, etc.)

   NO   Yes _____ sets will be withheld not more than _____ workdays from receipt in GPO until they are made available for pickup by the contractor. The contractor must not print prior to receipt of an "OK To Print."

Send proofs and copy to —
   U.S. Government Printing Office (Furnished preaddressed proof label must be filled in by the Contractor and used on all proof packages.)

SHIP _____ sets on or before _____, 20 _____

SHIP COMPLETE on or before _____, 20 _____

NOTICE: The bidder agrees that any contract resulting from the bidder's offer shall be subject to all terms and conditions of GPO Contract Terms (Pub. 310.2) in effect on the date of the purchase order. Single copies are available free, upon request from the U.S. Government Printing Office Bid Section, Room B104 (PPSB), Washington, DC 20401 or at any of the Regional Procurement Printing Offices. In case of conflict the provisions of this specification will prevail.

Planned by _____   Reviewed by _____   Page 1 of _____   **GPO FORM 1026 (R10-91)**