

AGENCY: ENVIRONMENTAL PROTECTION AGENCY (EPA)  
TITLE: MOBILE SOURCE OUTREACH ASSISTANCE COMPETITION  
ACTION: Request for Proposal (RFP)  
RFP: EPA-OAR-TRPD-07-09  
CFDA: 66.601  
DATE: August 13, 2007

SUMMARY: Agency responses to questions regarding EPA-OAR-TRPD-07-09.

Q1: Please clarify agencies/tribes eligible to submit applications to this competition.

A1: List of Current Direct-Funded CAA Section 105 Agencies (Current as of July, 2007)  
Eligible to Submit Proposals For RFP # EPA-OAR-TRPD-07- 09, "Mobile Source Outreach Assistance Competition"

EPA Region 1  
Connecticut Department of Environmental Protection  
Maine Department of Environmental Protection  
Massachusetts Department of Environmental Protection  
New Hampshire Department of Environmental Services  
Rhode Island Department of Environmental Management  
Vermont Department of Environmental Conservation

EPA Region 2  
New Jersey Department of Environmental Protection  
New York Department of Environmental Conservation  
Puerto Rico Environmental Quality Board  
U.S. Virgin Islands Dept. of Planning & Natural Resources  
St. Regis Mohawk Tribe

EPA Region 3  
Delaware Dept.of Natural Resources & Environmental Control  
District of Columbia Department of Health & Social Services  
Maryland Department of the Environment  
Pennsylvania Department of Environmental Protection  
Allegheny County (PA) Health Dept  
Philadelphia (PA) Air Management Services  
Virginia Department of Environmental Quality  
West Virginia Department of Environmental Protection

EPA Region 4  
Alabama Department of Environmental Management  
Jefferson County Department of Health (AL)  
Huntsville Division of Natural Resources (AL)  
Florida Department of Environmental Protection  
Pinellas County (FL) Department of Environmental Management  
Broward County (FL) Department of Planning & Environmental Protection  
Jacksonville (FL) Regulatory & Environmental Services Division – Air and Water Quality Division

Miami-Dade County (FL). Environmental Resources Management  
Environmental Protection Commission of Hillsborough County (FL)  
Palm Beach County (FL) Health Department  
Georgia Department of Natural Resources  
Kentucky Natural Resources & Environmental Protection Cabinet  
Louisville (KY) Metro Air Pollution Control District  
Mississippi Department of Environmental Quality  
NC Department of Environment and Natural Resources  
Western North Carolina Regional Air Quality Agency  
Mecklenburg County Land Use & Environmental Services Agency  
Forsyth County (NC) Environmental Affairs Department  
South Carolina Dept. of Health & Environmental Control  
Tennessee Department of Environment and Conservation  
Chattanooga-Hamilton County (TN) Air Pollution Control Bureau  
Knox County (TN) Department of Air Quality Management  
Memphis-Shelby County (TX) Health Department  
Nashville-Davidson County Metro Health Department  
Eastern Band of Cherokee Indians

EPA Region 5

Illinois Environmental Protection Agency  
Cook County (IL) Department of Environmental Control  
Indiana Department of Environmental Management  
Michigan Department of Environmental Quality  
Minnesota Pollution Control Agency  
Ohio Environmental Protection Agency  
Regional Air Pollution Control Agency (OH)  
Hamilton County (OH) Department of Environmental Services  
Wisconsin Department of Natural Resources

EPA Region 6

Arkansas Department of Environmental Quality  
Louisiana Department of Environmental Quality  
New Mexico Environmental Department  
City of Albuquerque (NM) Environmental Health Department  
Oklahoma Department of Environmental Quality  
Texas Commission on Environmental Quality  
El Paso (TX) City-County Health District

RPA Region 7

Missouri Department of Natural Resources  
Nebraska Department of Environmental Quality  
Iowa Department of Natural Resources  
Kansas Department of Health and Environment

EPA Region 8

Colorado Department of Public Health and Environment  
Montana Department of Environmental Quality  
North Dakota Dept. of Health  
South Dakota Dept. of the Environmental & Natural Resources  
Utah Department of Environmental Quality  
Wyoming Department of Environmental Quality  
Blackfeet Tribal Council  
Confederated Salish & Kootenai Tribal Council  
Southern Ute Tribe

Northern Cheyenne Tribal Council  
Fort Peck  
Three Affiliated Tribes of Ft Berthold  
Ute Indian Tribe

EPA Region 9  
California Air Resources Board  
Bay Area (CA) Air Quality Management District  
Monterey Bay (CA) Unified Air Pollution Control District  
Sacramento (CA) Metropolitan Air Quality Management District  
San Diego County (CA) Air Pollution Control District  
San Joaquin Valley (CA) Unified Air Pollution Control District  
Santa Barbara County (CA) Air Pollution Control District  
South Coast (CA) Air Quality Management District  
Ventura County (CA) Air Pollution Control District  
Arizona Department of Environmental Quality  
Pima County (AZ) Department of Environmental Quality  
Maricopa County (AZ) Department of Environmental Quality  
Nevada Department of Environmental Protection  
Clark County (NV) Health District  
Washoe County (NV) District Health Department  
Hawaii Department of Health  
Guam Environmental Protection Agency  
American Samoa Environmental Protection Agency  
Commonwealth of Northern Mariana Islands  
Gila River Indian Community  
Navajo Nation  
Hualapai Tribe

EPA Region 10  
Alaska Department of Environmental Conservation  
Anchorage Air Pollution Control Agency  
Washington Dept. of Ecology  
Idaho Division of Environmental Quality  
Oregon Department of Environmental Quality  
Lane (OR) Regional Air Pollution Authority  
Colville Tribes  
Quinault Tribe  
Swinomish Tribe  
Tulalip Tribes  
Shoshone Bannock  
Coeur D'Alene Tribe  
Confederation of Tribes of the Umatilla Reservation

In order to confirm eligibility, potential 105 applicants should check with the 105 grant coordinator in their agency who will contact the appropriate EPA Regional Grant Coordinator listed in Section III, B, of the Request for Proposal EPA-OAR-TRPD-07-09. EPA makes the final eligibility decision.

Q2: Which Agency is responsible for determining eligibility?

A2: Only EPA has authority to determine eligibility under this RFP.

Q3: What amount of funding is available through this competition?

A3: Approximately \$549,000 (amended from original RFP)

Q4: How do we determine if a match would be required?

A4: Applicants are advised to submit projects as non-recurring – a one time project. This minimizes or eliminates the possibility that a match would be required. However, to determine whether your project would require a match, EPA advises applicants to contact

their agency grants manager responsible for Section 105 (STAG) funding. If necessary or helpful, that contact can be in touch with the appropriate EPA Regional Grant Coordinator, listed in Section III, B, of the Request for Proposal, EPA-OAR-TRPD-07-09.

Q5: Are nonprofits, academic institutions, or municipal governments eligible to apply?

A5: As stated in RFP-OAR-TRPD-07-09, Eligible Entities are those who currently receive direct section 105 funding ( list provided in OAR-TRPD-07-09 Amendment 1). Only state, local and tribal agencies air management agencies as designated under the Clean Air Act are eligible to apply directly for this funding. However, other organizations interested in undertaking mobile source-related outreach projects are encouraged to forge a partnership with an eligible agency (see list in Q1)

Q6: Does this competition allow for purchase of cars for alternative transportation projects?

A6: The intent of this competition is to provide seed money to outreach projects which can be developed and handed off to other communities. For that reason, purchasing a car to benefit one community would not be considered eligible under this RFP.

Q7: Where can we access EPA's National Strategic Plan?

A7: EPA's current draft Strategic Plan 2006-2011 can be found at: >[www.epa.gov/cfo/plan/plan.htm](http://www.epa.gov/cfo/plan/plan.htm)<

Q8: Are the funds eligible for the education and outreach, or can the funds be applied to a project that will include informational/market outreach to various stakeholders through webcasts, emails, trade shows, and our web site.

A8: These activities may be eligible if submitted by an eligible air management agency. (See Q1 above for list of eligible agencies)

Q9: Does a truck stop laboratory qualify as it will define environmental best practices to reduce and report on greenhouse gas emissions?

A9: As written in the RFP, Section III.A., "Eligible Entities", only current direct recipients of CAA Section 105 grants are eligible to apply for this competition. (See Q1 above for list of eligible agencies).

Q10: Is there a public list of public stakeholders EPA might suggest for partnership on this RFP? We are thinking DOTs, towns, Clean Cities coordinators and Climate Change organizations. Would these be possible candidates?

A10: Please see the list of eligible agencies in Q1 above.

Q11. Section II F states:

“Successful applicants cannot use subgrants or subawards to avoid requirements in EPA grant regulations for competitive procurement by using these instruments to acquire commercial services or products from for-profit organizations to carry out its assistance agreement. “ Does this mean private sector firms cannot partner with public entities?

A11: A private sector firm could partner with an eligible entity through a contract.

Q12: Page 4, Section II F. Funding to Acquire Services or Fund Partnerships

Our reading of this indicates that we could issue sub-grants. Will going thru a recipient agency's procurement process for sole source award meet this requirement or would we have to put out a competitive bid?

A12: Grant and cooperative agreement recipients are responsible for selecting their subrecipients (subgrants) and conducting their subaward competitions. A recipient agency would follow their State law and procedures when selecting, awarding and administering their sub-grants.

Q13: Page 5, Section III B. Cost Sharing or Matching

Can a recipient's match be in kind (staff salary/time) or does it have to be is actually dollars supplied? Are we correct in calculating that a 40% match of a 100K grant would be  $100/60 \times 40 = 66K$ ? Would this match affect an agency's other match commitments?

A13: Yes. A recipient agency's match can be in-kind (staff salary/time). In-kind match should be clearly documented in order to clearly distinguish and account for the in-kind resources attributable to the mobile source work. The Clean Air Act Section 105 only requires agencies to contribute enough dollars to maintain the overall match of 40%. The MOE pertains to recurrent (continuing) program activities and expenditures only - not to non-recurrent (one-time singularly unique) expenditures. The only way the an agency would have to continue to spend its increase in contribution was if it was necessary to maintain a minimum 40% share relative to the whole CAA Section 105 program amount.

Q14: Can an eligible agency submit more than one proposal?

A14: Yes, so long as each proposal presents a totally different project.

Q15: Is it mandatory for proposals to be submitted through “grants.gov?”

A15: No. Section IV C of the RFP - Application and Submission Package, Submission Requirements” states that “you may choose to apply under this announcement in one of two ways. Although EPA encourages applicants to submit their application/proposal materials electronically through “<http://www.grants.gov>”, you may wish to submit hard copy.” If you wish to apply with a hard copy submission, please see part D.2.

Q16: Must the proposal due by August 31 include the actual paperwork to provide funding to a subgrantee or contractor?

Q 16: No. The RFP calls for applicants to indicate when funding would be shared through a grant or contract. If selected, an agency must follow all the processes and procedures applicable to that agency which ensure full and open competition.