



Authorized Senders for Agency Notices

A Mandatory Reference for ADS Chapter 504

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Authorized Senders for Agency Notices

This mandatory reference lists those individuals within USAID who are authorized to send Agency Notices to Notice Mailbox. Notice Mailbox will only post those Notices that come from these authorized senders for Agency Notices.

A/AID	Office of the Administrator
	Daryl Daniels, ES, Administrative Officer (Executive Message capability) Donna Sediqi, ES, is the backup. (Executive Message capability) Linda Atkinson, ES, is the backup. (Executive Message capability) Connie Turner, AID/ES Francesca Shanaberger, AID/A, is backup. (Executive Message capability)
AFR	Bureau for Africa
	Angela Muenzer, AFR/AMS Evelyn Martin, AFR/AMS John M. Winfield, AFR/AMS Merle Mukai, AFR/AMS Tracie McCreary, AFR/AMS Desiree Savoy, AFR/AMS Corey Croom, HR/FSP
ANE	Bureau for Asia and the Near East
	Gail Ulrich, ANE/AA Gequeta Overton, ANE/AA Leslie Vaughn, ANE/AA Palma Saunders, ANE/AA Rebecca Maestri, ANE/AA
DCHA	Bureau for Democracy, Conflict, and Humanitarian Assistance
	Kerrin Goodspeed, DCHA/PPM Sarah Buckley, DCHA/PPM Debra Jennings, DCHA/PPM
E&E	Bureau for Europe and Eurasia
	Bonita Jones, E&E/EA Enid Williams, E&E/MO/AIS Jocelyn Scriber, E&E/MO Mary Dudick, E&E/MO Justin Armstrong, E&E/MO
EGAT/PDAM	Bureau for Economic Growth, Agriculture, and Trade
	Lennie Jordan, EGAT/PDAM Carmen Naranjo, EGAT/PDAM Myra Rodgers, EGAT/PDAM

EOP**Office of Equal Opportunity Programs**

Gloria Greene-Blackwell, EOP
Linda Hill, EOP

GH/PDMS**Bureau for Global Health**

Angela Davila, GH/PDMS
Bertha Wimbish, GH/ PDMS
Clara Davis, GH/PDMS
Gloria Halm, GH/AA
Lawrence (Larry) Brown, GH/PDMS
Margaret Tomlin, GH/PDMS
Rochelle Thompson, GH/PDMS
Sharon Carney, GH/PDMS
Tujuana Howard, GH/PDMS

GC**Office of the General Counsel**

Barbie Thompkins, GC/AMS
Sonya Johnson, GC/AMS

HR**Office of Human Resources**

Barbara Hughes, HR/FSP/FSS
Beth Salamanca, HR/PPIM
Cecilia Pitas, HR/FSP/CSP
Cindy Gleich, HR/CSP
Corrie Butler, HR/ELR
Daniel Wimbley, HR/FSP/FSS
Darren Shanks, HR/EM
David Leong, HR/FSP
Dennis Diamond, HR/OD
Elwander Syrkes, HR/CSP
Frank McDonough, HR/ELR
Gwendolyn Harper, HR/PPIM
Irma Marshall, HR/FSP
Joann Jones, HR/PPIM
Linda Irika, HR/OD
Lynn Mason, HR/EPM
Stacy Albritton, HR/POD
Marcus Dinkins, HR/FSP/SP
Maria Marigliano, HR/FSP/SP
Toni Mitchell, HR/TE
Wanda Taylor, HR/OD

IG**Office of the Inspector General**

Belinda Burroughs, OIG/M/PS
Ericka Sikes, IG/M/PS
Paula Hayes, OIG/M
Robert Ross, OIG/AIG/M

LAC**Bureau for Latin America and the Caribbean**

Christina Corbett, LAC/AA-EMT (Alternate)
Maria Marigliano, LAC/AA-EMT (Alternate)
Toraanna Francis, LAC/AA-EMT
Hannah Marsh, LAC/EMT

LPA**Bureau for Legislative and Public Affairs**

Cynthia Tucker, LPA/ADM (Executive Message capability)
Dana Jenkins, LPA/ADM (Executive Message capability)
Joseph A. Fredericks, LPA/PIPOS
Sharonne Williams, LPA/ADM (Executive Message capability)

AA/M**Office of the Assistant Administrator/ Bureau for Management**

Mary Mertens, M/MPBP, (Everyday Notices and is an Alternate for Executive Message capability)
Norma Aguilar Tomas, AA/M is an Alternate for (A/AM ONLY) Executive Message capability)
Janet Allem, MPBP (Everyday Notices and is an Alternate for Executive Message capability)

M/AS**Office of Administrative Services**

Gaylord Coston, M/AS/FMD
Joanne Paskar, M/AS/IRD (Executive Message capability)
Krista Hawkins, M/AS/IRD (Executive Message capability only)
Peter Bedard, M/AS/OD – Safety Notices
Stephanie Teasley, M/AS/FMD

M/CFO**Chief Financial Officer**

David Ostermeyer, M/ICFO
Mary Mertens, MPBP, (Alternate for Executive Message capability)
Marella Turner, M/ICFO
Robbin Burkhart, M/CFO/FPS
Tom Clarkson, M/CFO/CAR
Shawn Barrett, (M/CFO/FPS)

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M/CIO**Chief Information Office**

Gretchen Larrimer, M/CIO/BIE
Phil Heneghan, M/CIO/CISO
Rhonda Turnbow, M/CIO/CISO
S. Danny You, M/CIO/BSE
Theresa Williams, M/CIO/CMS, is the backup.
Sharon Byrd, M/CIO

M/MPBP/AMD **Office of Management Policy, Budget and Performance/
Administrative Management Division**

Angelique Crumbly, MPBP
Janet Allem, MPBP
Mary Mertens, MPBP
Michelle Aldridge, MPBP
Sylvia Wimbley, MPBP
Carstella Moore, MPBP

M/OAA **Office of Acquisition and Assistance**

Elana Prince, M/OAA/OD
Jean Horton, the Ombudsman
Mary Mertens, MPBP, (Everyday Notices and is an Alternate for Executive
Message capability)
Lynn Kopala, M/OAA/OD
Maureen Shauket, M/OAA/OD

M/OMS **Office of Overseas Management Support**

Margaret McCarthy, M/OMS

M/MPPA **Bureau for Management**

Carstella Moore, M/MPPA
Gerald Britan, M/MPPA
Mary Mertens, MPBP, (Everyday Notices and is an Alternate for Executive
Message capability)

ODP **Office of Development Partners**

Freda James, ODP/OD
Jerry O'Brien, ODP/PSA
Jim Thompson, ODP/PSA

OSDBU **Office of Small and Disadvantaged Business Utilization**

Carolyn Olidge, OSDBU/OD
Margaret Hunt, OSDBU/OD
Tracy Scrivner, OSDBU

PPC **Bureau for Program and Policy Coordination**

Avon Bowe, F/State
Melvin Porter, PPC/AA
Vera Fields, PPC/AA

PPC/RA **Office of Resource Allocation**

Melvin Porter, PPC/AA

SEC**Office of Security**

David Blackshaw, SEC/PSP
Don Bisom, SEC/OD (SEC Executive Message Capability)
Jeff Denale, SEC/OD (SEC Executive Message Capability)
Lorraine Meehan, SEC/PIDS (SEC Executive Message Capability)
Mark Webb, SEC/PIDS (SEC Executive Message Capability)
O.V. Morgan, SEC/PIDS
Rafael Alequin, SEC/PIDS (SEC Executive Message Capability)
Randy Streufert SEC/DP (SEC Executive Message Capability)
Valrie Gallion, SEC/OD (SEC Executive Message Capability)
Maria Naldo-Fontelo, SEC/OD

AFGE**American Federation of Government Employees**

Willy Hardin, Vice-President, USAID-AFGE 1534
Trudy Neely, USAID- AFGE

AFSA**American Foreign Service Association**

Asgeir Sigfusson, AFSA
Douglas Broome, AFSA
Francisco Zamora – Vice-President, AFSA

APAEC**Asian Pacific American Employee Committee**

Bao Hoang, Vice-President
Elena Prince
Li-Ping Lin

BIG**USAID Blacks in Government**

Gerald Folsom – President, BIG – M/OAA/TC
Brigitte Tolbert – 1st Vice President IG/M
Melvin Porter – Recording Secretary - PPC/AA

**Hispanic
Employee
Council****Hispanic Employee Council for Foreign Affairs Agencies**

Francisco Zamora

Toast-Masters**Ambassadors of Speech, Toastmasters Club No. 9898**

Gaylord Coston – President – M/AS/FMD

Operating Expense (OE) Funded USPSC Vacancies

All Operating Expense (OE) Funded, internationally recruited U.S. Personal Service Contractor (USPSC) announcements must include a copy of DAA/HR's approval to advertise with their submission of the Notice to M/MPBP/POL as evidence of HR's prior approval. M/MPBP/POL will not distribute the announcements without this evidence.

Program-Funded USPSC Vacancies

The appropriate geographic Bureau may distribute program-funded announcements.