



**Functional Series [500](#)  
Management Services**

**INTERIM UPDATE 07-09**

**SUBJECT:** Fiscal Year 2008 Operating Expense (OE) Appropriation

**NEW MATERIAL:** The President has signed into law, H.J. Res. 52, a Continuing Resolution (CR) providing funding to Federal agencies, including USAID, along with the authority to continue operations through November 16, 2007, unless our regular appropriations bill is enacted into law prior to that date.

**EFFECTIVE DATE:** October 3, 2007

**ATTACHMENTS:** [USAID Operating Expenses](#)

POLICY

USAID/General Notice  
AA/M  
10/03/2007

**SUBJECT:** Fiscal Year 2008 Operating Expense (OE) Appropriation

The President has signed into law, H.J. Res. 52, a Continuing Resolution (CR) providing funding to Federal agencies, including USAID, along with the authority to continue operations through November 16, 2007, unless our regular appropriations bill is enacted into law prior to that date.

The CR sets the OE level at the FY 2007 level of \$626.8 million. The CR essentially preserves the status quo so that agencies can continue current programs and activities that could have been commenced during the prior fiscal year, although at constrained levels. To ensure that funding under the CR does not impinge upon the Secretary's final funding authority and Congressional prerogatives, funding requests will be approved only for the purpose of ensuring that necessary continuing programs are not suspended or terminated. New or expanded programs, unless necessary to meet critical immediate needs, should not be initiated during the CR period.

Funding during the CR period (through November 16, 2007), other than salaries and benefits and essential other direct costs; will be available only for high priority requirements. The attached FY 2008 Start of Year (SOY) Operating Year Budget (OYB) assumes that operating units (OUs) will receive 90% of the final FY 2007 OYB levels. For Washington based OUs, salaries and benefits are now within your OYB control figure and not managed centrally. Manage to Budget (MTB) is being fully implemented in FY 2008. While under the CR, cost center managers must provide written justification -- to include the amount purpose and mechanism to be executed -- if funds are needed. Requests should be sent to M/MPBP/BUD, Angela McNerney. Once an appropriation has been passed, a revised OYB that takes into account the appeals sent in through the Budget Formulation and Execution Manager earlier in the summer will be issued.

All processing for budget execution must be recorded in Phoenix prior to allowance of funds to offices or missions. Phoenix will be available for FY 2008 processing on Wednesday October 3, 2007 and should be used for processing each step of the budget execution cycle.

POINT OF CONTACT: For additional information on the contents of this Notice, contact:  
Angela McNerney, M/MPBP/BUD, (202) 712-4574.

Notice 1013

File Name	Notice Date	Effective Date	Editorial Revision Date	ADS CD No.	Remarks
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