

Agency for International Development BILL FOR COLLECTION		Billing Date	Bill Number
TO:		Send Payment To:	
<p>IMPORTANT NOTICE: Please make remittance payable to the United States Agency for International Development in the amount of \$. Payment is due no later than (Due date). The debt is considered delinquent if not paid by the due date; the imposition of interest, penalty charges and administrative costs will be assessed against delinquent debts in accordance with 22CFR213.</p> <p>The debt if not paid or collected by USAID within 90 days of the billing date will be referred, if appropriate, to the Department of Treasury, Financial Management Service (FMS). FMS will use all means available to the Federal Government for collection of this debt including offset against other payments that may be due you, administrative wage garnishment, collection agencies, and reporting the indebtedness to a credit bureau. Further, FMS will collect their administrative costs in addition to the amount that you owe USAID. If FMS is unsuccessful in collecting the delinquent debt, there is a possibility that the debt may be referred to the Department of Justice for litigation.</p> <p>You have a right to inspect and copy USAID records related to this debt. You may discuss and propose a repayment agreement for the indebtedness. You may dispute the validity of the debt and the dispute will be handled as outlined in 22 CFR213. Any rights available to you for waiver of debt recovery will be explicitly provided in the EXPLANATION FOR BILLING section.</p> <p>Interest, penalty charges and administrative costs will continue to accrue on the debt during administrative appeal and during waiver consideration by the Agency unless precluded by statute. You may contact the following person to discuss the debt:</p> <p style="padding-left: 40px;">Name Address Telephone</p> <p>If this is a claim against an employee, the EXPLANATION FOR BILLING section below contains the additional due process rights under 22CFR213.21 for employees.</p>			
EXPLANATION FOR BILLING			AMOUNT DUE
TOTAL AMOUNT OF BILL ►			
Billing Official		Title and Organization	

