

**Instructions for EPA Form 3520-20P (Rev. 03-99); Reformulated Gasoline Program
Credit Transfer Summary Report (Complex Model)**

Refiners, importers, or oxygenate blenders that produced or imported reformulated gasoline or RBOB should submit this report with the fourth quarter reports for each facility that transferred any oxygen or benzene credits to or from another refinery, importer or oxygenate blending facility. Credits may be transferred between two facilities registered under the same company. Each report should describe the net transfers that took place between the two facilities (or importers) during the reporting year. For choice entry 1.1, completely shade the bubble that apply. For numeric entries (all others), type or print the numbers in the box AND shade the bubble for the corresponding number. If using a photocopied version of the form, please ensure the copy is clean and has been copied to 100% of the original page size, and that the black corner squares are included in their entirety.

Use this current release version of the form to report on product manufactured or imported for use in 1998 or later. To resubmit information for previous years (prior to January 1, 1998), use the version of the form that was officially in use at the time the product was manufactured or imported.

1.0 Identifying Information: Items 1.1 through 1.5 provide descriptive information about the report and the submitting party.

1.1 Report Type: Shade only one. Indicate whether this is the first time this credit transfer report has been submitted (Original) or if it is a modified report (Re-submission).

1.2 Report Date: Enter the date (in mm/dd/yy format) on which this report, whether an original or a re-submission, was prepared.

1.3 Company ID: The EPA-assigned four-digit ID for the company submitting this report.

1.4 Facility ID: The EPA-assigned five-digit ID for the facility covered by this report.

1.5 RY: Reporting year. The calendar year covered by this report (ex. 1998 should be reported as '98').

2.0 Credit Partner Information: Items 2.1 and 2.2 identify the facility or importer with whom the credit transfers described in this report were conducted.

2.1 Other Company ID: EPA-assigned four-digit Company ID for that facility. The Company ID may be the same as that in item 1.3.

2.2 Other Facility ID: EPA-assigned five-digit Facility ID for that facility. If the company identified in item 2.1 is an importer, leave this item blank.

3.0 Summary of Credit Transactions: Items 3.1 and 3.2 describe information about

benzene and oxygen credits transferred to or obtained from the facility identified in section 2.0. The amount of credits should be the net amount for transactions which took place during the reporting year.

3.1 Benzene Credits (vol% - gals.): Shade only one. Indicate whether the net amount of benzene credits were transferred to, or obtained from, the other facility.

3.1.1 Number of Credits: Enter the net amount of benzene credits.

3.2 Oxygen Credits (wt% - gals.): Shade only one. Indicate whether the net amount of oxygen credits were transferred to, or obtained from, the other facility.

3.2.1 Number of Credits: Enter the net amount of oxygen credits.

Mail completed form to:

US Mail:

U.S. Environmental Protection Agency
Attn: REFGAS (6406J)
1200 Pennsylvania Ave, NW
Washington, DC 20460

Commercial Delivery:

U.S. Environmental Protection Agency
Attn: REFGAS; (202) 343-9038
1310 L Street, NW
Washington, DC 20005

Paperwork Reduction Act Statement

The collection of information has an estimated record keeping and reporting burden averaging 30 minutes per response. This estimate includes time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing the collection of information. The collection of this information has been approved by the Office of Management and Budget under information collection request number OMB 2060-0277. OMB review of this form is pending. Send comments regarding the burden estimates or any other aspect of this collection of information, including suggestions for reducing this burden to Chief, Information Policy Branch; U.S. EPA (2136); 401 M St., S.W.; Washington, DC 20460; and to the Office of Management and Budget; Washington, DC 20503; marked "Attn: Desk Officer for EPA."