



U.S. ELECTION ASSISTANCE COMMISSION

Board of Advisors Meeting Agenda August 3 – 5, 2005

ALL EVENTS WILL TAKE PLACE IN THE RIVER BALLROOM – 3rd FLOOR

Wednesday, August 3

6:30 p.m. – 8:30 p.m.

DINNER

Welcome: John Kauffman, Multnomah County (OR),
Director of Elections

Post Dinner Discussion Topic: Voluntary Voting System
Guidelines (VVSG)

Presentations by Board of Advisors Members who serve on the
Technical Guidelines Development Committee (TGDC)

- JR Harding
- Jim Elekes

Thursday, August 4

8:00 a.m.

CONTINENTAL BREAKFAST

8:30 a.m.

WELCOME - Beverly Kaufman, Chairperson
Pledge of Allegiance: Sharon Turner Buie

ROLL CALL - Tony Sirvello III, Secretary

8:45 a.m.

ADOPTION OF AGENDA – Beverly Kaufman

APPROVAL OF MINUTES Of April 26-28 Meeting
Tony Sirvello, Secretary

- 9:00 a.m. EAC UPDATE**
Commissioners Hillman, DeGregorio and Martinez
- 9:45 a.m. REPORT OF RULES COMMITTEE**
Hans von Spakovsky
- 10:00 - 10:15 a.m. BREAK**
- 10:15 a.m. PROPOSED VOLUNTARY VOTING SYSTEMS STANDARDS (Volume 1)**
Wes Kliner, Chairman, BOA Standards Committee
- Wendy Noren, Overview & Introduction
James Dickson, Voting System Functional Capabilities
- Noon - 1:30 p.m. WORKING LUNCHEON**
Doug Lewis, Executive Director, The Election Center
- Topic:** EAC Guidance on Computerized Statewide Voter Registration List
- Chris Nelson, South Dakota, Secretary of State
Chris Thomas, Director of Elections, Michigan Dept. of State
Sue Sautermeister, Madison County (MS) Election Commissioner
John Lindback, Director of Elections, Oregon Secretary of State
- 1:30 p.m. VVSG DISCUSSIONS CONTINUE**
Chris Thomas, Hardware Requirements
Wes Kliner, Software Requirements
- 2:45 – 3:00 p.m. BREAK**
- 3:00 - 5:00 p.m. VVSG DISCUSSIONS CONTINUE**
Chris Thomas, Telecommunications Requirements
J.R. Harding, Security
Wendy Noren, Quality Assurance Requirements
Wendy Noren, Configuration Management Requirements

****DINNER ON YOUR OWN****

Friday, August 5

- 8:00 a.m. CONTINENTAL BREAKFAST**
- 8:30 – 10:15 a.m. VVSG DISCUSSIONS CONTINUE**
Sharon Turner Buie,
Appendices A-C Glossary References
Best Practices for Election Officials
Wes Kliner, Appendices D-E
Independent Dual Verification Systems
NASSED Technical Guideline #1
- 10:15 - 10:30 a.m. BREAK**
- 10:30 a.m. PROPOSED VOLUNTARY VOTING SYSTEMS STANDARDS (Volume 2)**
National Certification Testing Guidelines
Description of Technical Data Package
Chris Thomas, Functionality Testing
- 12:00 p.m. (noon) BOARD OF ADVISORS BUSINESS SESSION**
- 12:30 - 2:00 p.m. LUNCH**
Chris Thomas, Director of Elections, State of Michigan
Speaker: Bill Bradbury, Oregon Secretary of State
- 2:00 p.m. VVSG DISCUSSIONS CONTINUE**
Chris Thomas, Hardware Testing
Wes Kliner, Software Testing
Wes Kliner, System Integration Testing
Wes Kliner, Examination of Vendor Configuration
Management and Quality Assurance
Wendy Noren, Appendices A-C
National Certification Test Plan
National Certification Test Report
National Certification Test Design Criteria
- 3:45 – 4:00 p.m. BREAK**
- 4:00 p.m. SUMMARY WRAP UP**
- 5:00 p.m. ADJOURNMENT**