



The [U.S. Department of Justice, Office of Justice Programs' Bureau of Justice Assistance](#) is pleased to announce that it is seeking applications for funding under the Indian Alcohol and Substance Abuse Program. This initiative will further the Department's efforts to assist tribes in planning and implementing comprehensive strategies to reduce and control crime associated with the distribution and abuse of alcohol, methamphetamine, and other controlled substances.

## **Indian Alcohol and Substance Abuse Program: Technical Assistance and Training Coordination and Implementation Competitive Grant Announcement**

### **Eligibility**

Applicants are limited to tribal and non-tribal for-profit (commercial) organizations, non-profit organizations, faith-based and community organizations, institutions of higher learning, and consortiums with demonstrated national-level and onsite experience in working with American Indian and Alaska Native communities.  
(See "Eligibility," page 1)

### **Deadline**

All applications are due by 8:00 p.m. e.t. on August 21, 2007.  
(See "Deadline: Applications," page 1)

### **Contact Information**

For assistance with the requirements of this solicitation, contact Robert H. (Bob) Brown, Jr., Senior Policy Advisor, at 202-616-3297 or [robert.brown@usdoj.gov](mailto:robert.brown@usdoj.gov).

This application must be submitted through Grants.gov. For technical assistance with submitting the application, call the Grants.gov Customer Support Hotline at 1-800-518-4726.

**Grants.Gov number assigned to announcement: BJA-2007-1651**

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# **Indian Alcohol and Substance Abuse Prevention Program: Technical Assistance and Training Coordination and Implementation CFDA #16.616**

## **Overview of the Indian Alcohol and Substance Abuse Prevention Program: Technical Assistance and Training Coordination and Implementation**

Established by Public Law 106-533, and funded this year under Pub. L. No. 110-5, embedded secs. 101-104; Pub. L. No. 109-108, 119 Stat. 2299, the Indian Alcohol and Substance Abuse Program (IASAP) provides resources to federally recognized tribal governments to plan and implement comprehensive strategies to reduce and control crime associated with the distribution and abuse of alcohol and other controlled substances. Key objectives include: establishing a multi-disciplinary advisory team to plan and implement the proposed strategy; identifying, apprehending, and prosecuting individuals who illegally transport, distribute, and use alcohol and controlled substances in tribal communities; preventing and reducing methamphetamine, alcohol, and substance abuse-related crimes; increasing coordination among all levels of tribal government and support services; and integrating federal, tribal, state, and local services and culturally appropriate treatment for offenders and their families.

### **Deadline: Registration**

Registering with Grants.gov is a one-time process; however, if you are a first-time registrant, it could take up to several weeks to have your registration validated and confirmed and to receive your user password. It is highly recommended you start the registration process as early as possible to prevent delays in submitting your application package to our agency by the deadline specified. There are three steps that you must complete before you are able to register: 1) register with Central Contractor Registry (CCR), 2) register yourself as an Authorized Organization Representative (AOR), and 3) be authorized as an AOR in your organization. For more information, go to [www.grants.gov/](http://www.grants.gov/). **Note: Your CCR registration must be renewed once a year. Failure to renew your CCR registration will prohibit submission of a grant application through Grants.gov.**

### **Deadline: Applications**

The due date for applying for funding under this announcement is 8:00 p.m. e.t. on August 21, 2007.

### **Eligibility**

Applicants are limited to tribal and non-tribal for-profit (commercial) organizations, non-profit organizations, faith-based and community organizations, institutions of higher learning, and consortiums with demonstrated national-level and onsite experience with American Indian and Alaska Native Communities in planning and implementing comprehensive strategies to reduce and control crime associated with the distribution and abuse of alcohol, methamphetamine, and

other controlled substances. For-profit organizations must agree to waive any profit or fees for services. An applicant may submit only one application; it cannot submit an individual application and be part of a consortium that has submitted a separate application. Only one organization, on the behalf of a consortium, may serve as the applicant agency and written authorization from each consortium member must be included with the submission.

### **Faith-Based and Other Community Organizations**

Consistent with President George W. Bush's Executive Order 13279, dated December 12, 2002, and 28 C.F.R. Part 38, it is Department of Justice (DOJ) policy that faith-based and other community organizations that statutorily qualify as eligible applicants under DOJ programs are invited and encouraged to apply for assistance awards to fund eligible grant activities. Faith-based and other community organizations will be considered for awards on the same basis as other eligible applicants and, if they receive assistance awards, will be treated on an equal basis with all other grantees in the administration of such awards. No eligible applicant or grantee will be discriminated for or against on the basis of its religious character or affiliation, religious name, or the religious composition of its board of directors or persons working in the organization.

Faith-based organizations receiving DOJ assistance awards retain their independence and do not lose or have to modify their religious identity (e.g., removing religious symbols) to receive assistance awards. DOJ grant funds, however, may not be used to fund any inherently religious activity, such as prayer or worship. Inherently religious activity is permissible, although it cannot occur during an activity funded with DOJ grant funds; rather, such religious activity must be separate in time or place from the DOJ-funded program. Further, participation in such activity by individuals receiving services must be voluntary. Programs funded by DOJ are not permitted to discriminate in the provision of services on the basis of a beneficiary's religion.

Applicants are encouraged to review the Civil Rights Compliance section under Additional Requirements in this announcement.

### **IASAP Technical Assistance and Training Coordination and Implementation-Specific Information**

*All awards are subject to the availability of appropriated funds and any modifications or additional requirements that may be imposed by law.*

The recipient will work closely with the Department and the Bureau of Justice Assistance (BJA) to sustain and enhance ongoing IASAP efforts. Project activities will include:

- Sustaining a cadre of providers to conduct a wide range of technical assistance and training.
- Working closely with IASAP award recipients and (1) assisting them with program assessments; (2) providing input on developing interdiction, prevention, and treatment strategies; and (3) building capacity to compete for and better manage BJA and other federal grants.
- Planning and conducting IASAP training at national, regional, and other events for grantee and non-grantee tribes.
- Working with BJA to identify and sustaining methamphetamine-related collaborative tribal-state forums and planning and conducting additional forums in up to five different states.
- Providing subcontracts to support four Office of National Drug Control Policy (ONDCP) Tribal Methamphetamine teams. Resources will assist these communities to establish and

enhance partnerships; plan and implement multi-jurisdictional interdiction, prevention, and treatment strategies; and involve community stakeholders in key activities.

- Conducting “Strategic Leadership Development Training” to these teams to help them meet jurisdictional challenges confronting their communities.
- Identifying and supporting up to 10 tribal youth to attend the Office of Community Oriented Policing Services (COPS)-sponsored National Youth Criminal Justice Academy Training for Native Students, to learn about reducing and preventing alcohol abuse and crime in Indian Country.
- Providing scholarship support to no less than 10 tribal representatives not having sufficient resources (including non-grantees) to attend BJA-sponsored technical assistance and training events relating to reducing and preventing alcohol abuse and crime in Indian Country.
- Providing speakers and conducting trainings at selected conferences and organizational meetings and delivering up to two training/briefing sessions on an *ad hoc* BJA-assigned basis.
- Developing and disseminating an IASAP-related publication, determined with BJA.
- Supporting OJP’s Tribal Justice and Safety web site by establishing and maintaining a section dedicated to assisting tribes effectively plan and implement comprehensive strategies to reduce and control crime associated with the distribution and abuse of alcohol and other controlled substances.

### **Priority Consideration**

Priority consideration will be given to applicants who demonstrate:

- Substantial experience working with tribes to plan and implement comprehensive strategies to reduce and control crime associated with the distribution and abuse of alcohol, methamphetamine, and other controlled substances.
- Substantial experience conducting community-wide assessment trainings that help tribal officials accurately collect and analyze crime and substance abuse data to develop strategic plans and collaborative partnerships that lend support to accomplishing goals and objectives.
- Substantial experience working with federal agencies, such as the U.S. Department of Health and Human Services, U.S. Department of the Interior’s Bureau of Indian Affairs, and U.S. Department of Housing and Urban Development, and tribal justice representatives. This experience should include conducting assessments; accurately collecting and analyzing information; effectively communicating and collaborating with tribal organizations; and conducting post-training evaluations.
- Substantial experience working with tribal leaders, tribal project managers, tribal service providers, and tribal-affiliated national and regional agencies and organizations.
- Substantial experience developing a wide range of curricula and modifying training and technical assistance delivery to meet the emerging needs of tribal communities.
- Access to an established cadre of criminal justice professionals with substantial experience in Indian Country who can execute tasks associated with this solicitation.
- Capacity to conduct distance learning, as appropriate, to complement classroom training.
- Experience in both subcontracting and managing federal resources.
- Operational readiness to begin work within 60 days of receiving an award.

### **Amount and Length of Award**

One cooperative agreement totaling up to \$649,000 will be awarded for a project period of 18 months.

## Performance Measures

To assist in fulfilling the Department's responsibilities under the Government Performance and Results Act (GPRA), Pub. L. 103-62, the applicant who receives funding under this solicitation must provide data that measures the results of their work. Performance measures for this solicitation are as follows:

Program Goals	Performance Measures	Data Grantee Provides
<p>To provide technical assistance to American Indian and Alaska Native justice systems relating to the Indian Alcohol and Substance Abuse program.</p>	<p>Percent of post-training evaluations demonstrating self-reported improvement in understanding of alcohol and substance abuse issues.</p>	<p>During the reporting period, the number of individuals completing both pre- and post-training course evaluations that demonstrate self-reported improved understanding of alcohol and substance abuse issues.</p> <p>During the reporting period, the number of individuals completing both pre- and post-training course evaluations that did <u>NOT</u> demonstrate self-reported improved understanding and planning abilities.</p> <p>During the current reporting period:</p> <ul style="list-style-type: none"> <li>• Number and types of workshops conducted.</li> <li>• Number of teams trained.</li> <li>• Number of criminal justice providers trained.</li> <li>• Number of treatment providers trained.</li> <li>• Number of community representatives trained.</li> <li>• Number of training sessions conducted at national regional meetings.</li> <li>• Number of briefing sessions conducted.</li> <li>• Number of distance-learning sessions conducted.</li> <li>• Number of training scholarships provided.</li> <li>• Total number of individuals trained.</li> </ul>

## How To Apply

DOJ is participating in the e-Government initiative, one of 25 initiatives included in the President's Management Agenda. Part of this initiative—Grants.gov—is a “one-stop storefront” that provides a unified process for all customers of federal grants to find funding opportunities and apply for funding.

**Grants.gov Instructions:** Complete instructions can be found at [www.grants.gov](http://www.grants.gov). If you experience difficulties at any point during this process, please call the Grants.gov Customer Support Hotline at **1-800-518-4726**.

**CFDA Number:** The Catalog of Federal Domestic Assistance (CFDA) number for this solicitation is 16.616, titled “Indian Country Alcohol and Drug Prevention,” and the funding opportunity number is BJA 2007-1651.

**A DUNS number is required:** The Office of Management and Budget requires that all businesses and nonprofit applicants for federal funds include a DUNS (Data Universal Numeric System) number in their application for a new award or renewal of an award. Applications without a DUNS number are incomplete. A DUNS number is a unique nine-digit sequence recognized as the universal standard for identifying and keeping track of entities receiving federal funds. The identifier is used for tracking purposes and to validate address and point of contact information. The DUNS number will be used throughout the grant life cycle. Obtaining a DUNS number is a free, simple, one-time activity. Obtain one by calling 1-866-705-5711 or by applying online at [www.dunandbradstreet.com](http://www.dunandbradstreet.com). Individuals are exempt from this requirement.

## What an Application Must Include

### Standard Form 424

#### Program Narrative (Attachment 1)

Applicants must submit a program narrative that describes the proposed activities for the grant period and responds to the below Selection Criteria in the order given. The narrative should be double-spaced, using a standard 12-point font (Times New Roman preferred) with 1-inch margins, and must not exceed 20 pages. Please number pages “1 of 20,” “2 of 20,” etc.

#### Budget and Budget Narrative (Attachment 2)

Applicants must provide a budget that is complete, allowable, and cost effective. Applicants must submit a budget worksheet and budget narrative in one file. A fillable budget detail worksheet form is available on OJP's web site at [www.ojp.usdoj.gov/Forms/budget\\_fillable.pdf](http://www.ojp.usdoj.gov/Forms/budget_fillable.pdf).

#### Project Timeline, Resumes, and Letters of Support (Attachment 3)

Attach a project timeline with each task, expected completion date, and responsible person or organization; resumes for project personnel and consultants; and letters of support that outline the partners' responsibilities (if applicable).

## Selection Criteria

### 1. Statement of the Problem (15 points)

Provide a thorough understanding of the complex issues involving alcohol, methamphetamine, and drug abuse confronting American Indian and Alaska Native

communities. Demonstrate a comprehensive plan for transferring knowledge about tested and best practices for tribal justice systems.

**2. Program Design and Implementation (25 points)**

Describe the goals, objectives, and strategy for implementing IASAP activities addressed in pages 2-3. Provide a description of the training and technical assistance protocols and triage process that will be used. Applicants who partner with other criminal justice subject-matter experts or consultants must clearly show the qualifications of those partners. Describe the tasks to be accomplished and note the percentage of time that will be dedicated by the individuals/organizations responsible for the tasks (see Attachment 3).

**3. Capabilities/Competencies (35 points)**

Describe the management structure, staffing, and in-house or contracted capacity to complete each of the identified activities. Illustrate the applicant's (and co-applicant's, if applicable) ability to manage complex activities and have the initiative operational within 60 days of receipt of the award. Outline the organization's ability to conduct the activities and the organization's and staff's experience in delivering training and technical assistance to tribal representatives to plan, implement, and enhance tribal-wide public safety strategies.

**4. Budget (15 points)**

Provide a budget that is complete, allowable, and cost effective (see Attachment 2).

**5. Impact/Outcomes and Evaluation (10 points)**

Describe the process for measuring project performance, including meeting timelines and deliverables, as well as obtaining input and feedback from customers and stakeholders. Identify who is responsible for collecting data, who is responsible for performance measurement, and how the information will be used to guide the program.

## **Review Process**

All applications will be peer reviewed. The BJA Director will then make award recommendations to OJP's Assistant Attorney General, who will make final determinations.

## **Additional Requirements**

- Civil Rights compliance.
- Confidentiality and Human Subjects Protections regulations.
- Anti-Lobbying Act.
- Financial and Government Audit requirements.
- National Environmental Policy Act (NEPA) compliance.
- DOJ Information Technology Standards.
- Single Point of Contact Review.



- Non-Supplanting of State or Local Funds.
- Criminal Penalty for False Statements.
- Compliance with Office of the Comptroller *Financial Guide*.
- Suspension or Termination of Funding.

We strongly encourage you to review the information pertaining to these additional requirements prior to submitting your application. Additional information for each can be found at [www.ojp.usdoj.gov/funding/otherrequirements.htm](http://www.ojp.usdoj.gov/funding/otherrequirements.htm).