

**MEMORANDUM OF AGREEMENT
BETWEEN
THE DEPARTMENT OF STATE
AND
THE U.S. AGENCY FOR INTERNATIONAL DEVELOPMENT
FOR
DIPLOMATIC POUCH SERVICES
FOR
U.S. CITIZEN PERSONAL SERVICES CONTRACT EMPLOYEES**

Whereas, on February 15, 2000, Assistant Secretary for Administration Patrick Kennedy approved full-pouch privileges for USAID's internationally recruited U.S. citizen personal services contract employees ("USPSCs"), the parties agree as follows:

1. Beginning _____, 2000, the Department will provide to eligible "internationally-recruited" USAID U. S. citizen PSC employees, full pouch privileges, i.e. the same pouch privileges as those extended to USAID's direct-hire employees under 5 FAM 300.
2. USAID will reimburse the Department for the cost of Washington-based pouch services for its eligible U.S. citizen PSC employees on the same per capita basis as that charged by the Department for the direct-hire employees of USAID, State and other agencies. The reimbursement will be obligated through inter-agency agreements.
3. Eligible USPSC Employees. Under 5 FAM 300, only those U.S. Government employees "assigned overseas" are eligible to receive pouch privileges. USAID makes the same distinction between resident (locally recruited) and non-resident (internationally recruited) USPSCs as is made for direct-hire Foreign Service employees.
 - Resident USPSC employees are recruited locally and do not receive repatriation travel or allowances under the Standardized Regulations. They are identified as "locally-recruited" in the USAID Worldwide Staffing Pattern Report" and are not eligible to receive pouch services
 - Non-resident U.S. PSC employees are recruited internationally through an advertisement on the USAID internet web page, are usually hired by a USAID contracting officer at the post of assignment or at a regional-support post and are identified as "internationally-recruited" in the USAID Worldwide Staffing Pattern Report. They must meet the same requirements under the Standardized Regulations (Section SR 031.1) as Foreign Service and other US direct-hire employees being assigned overseas in order to be eligible for living quarters and other allowances, and their contracts provide a full repatriation package. These

“internationally-recruited” USPSC employees are eligible for pouch services.

4. USAID/Washington will provide the Department with the number of eligible USPSCs by post. USAID will also furnish such other information as the Department may request for administration of pouch services.

5. Representatives:

a. Department of State:

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b. USAID:

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6. General Provisions. This Agreement is effective as of the date in 1. above with no set termination date. It may be amended by mutual agreement of the parties. It may be terminated by either party upon 60 day notice.

For the Department:

For USAID:

Signature: _____

Signature: _____

Name: Cecilia M. Holson

Name: Charles Knight

Title: Director, Program Management
and Policy, Office of Logistics
Management

Title: Chief, Overseas Management
Support Division, Office of
Administrative Services

Date: _____

Date: _____