

**SPECIAL FILING INSTRUCTIONS FOR
2004 - 2005 National Industries for the Blind & Severely Handicapped
2004-2006 Western Distribution Center**

**SECTION 1
TERMS AND CONDITIONS**

GENERAL: The following Request for Offers (RFO) and its Special Filing Instructions (SFI) are provided in addition to the terms and conditions of the General Services Administration's (GSA's) Standard Tender of Service (STOS), General Freight Traffic Management Program, GSA General Freight Tender of Service No. 1-F (GSA TOS No. 1-F) dated December 04, 2001, supplements and reissues thereto. However, certain provisions and requirements of this RFO and its SFI may deviate from and supersede those published in the STOS, GSA TOS No. 1-F.

Traffic to be included under this Request and its SFI will be freight-all-kinds (FAK) shipments moving via closed van for all less than truckload (LTL) (0 pounds to 10,000 pounds) shipments and all truckload (TL) (20,000 pounds to 40,000 pounds and over) shipments. Rates will be applicable only to interstate shipments moving in the Continental United States (CONUS) and the identified intrastate shipments within CONUS.

Non-alternating Standing Route Orders (SRO) rate offers where SRO is defined as the normal, repetitive movement of two or more shipments per month of specific items between specified points. The non-alternating SRO rate offers being requested will apply specifically to those agencies/locations identified in Sections 8 and 9 of this RFO and SFI and WILL NOT alternate with any other accepted rate offer; and the accepted rates and charges MAY NOT be used in the construction of combination through rates, charges or other provisions.

Non-alternating SRO rate offers will be accepted for the following facilities:

1. Section 8 Non-alternating SRO's for the National Industries for the Blind & Severely Handicapped (NIB/NISH)
 - a. Various NIB/NISH work shops located within CONUS shipping to the Western Distribution Center, French Camp & Stockton, CA, Eastern Distribution Center, Burlington, NJ, CONUS, and Intrastate.
2. Section 9 Non-alternating SRO's for the Western Distribution Center (WDC)
 - b. WDC located in French Camp & Stockton, CA shipping to service areas within CONUS and Intrastate California.

1-1. **EFFECTIVE PERIOD:** Acceptable rate offers submitted in response to this Request and its SFI for Section 8 will be for the period **November 1, 2004 through October 31, 2005**; and for Section 9 will be for the period **November 1, 2004 through October 31, 2006**.

1-2. **FILING PERIOD:**

A. **INITIAL FILINGS:** Rate offers made by TSP's approved to participate in GSA's Freight Management Program are due by 4:30 p.m. Central Standard Time, **October 4, 2004**, and will be processed in accordance with 1-2C.

B. **REFILINGS OF ELECTRONICALLY SUBMITTED FILING DEFICIENCIES:** Electronic rate filings received between **September 8, 2004, through October 4, 2004**, which do not meet the requirements as stated in this Request and its SFI will be considered unacceptable, rates will not be included in GSA's Transportation Management Services Solution (TMSS) system. The TSP's utilizing the FTP will be notified daily of any deficiencies submitted per **Section 11-4** by an email confirmation acknowledging the receipt and processing of the file, the email will contain the number of records processed and the number of errors encountered. If a firm's rate offer is submitted in accordance with this Request and its SFI by a Rate Filing Service Provider or a Tariff Publishing Agent, the Rate Filing Service Provider or the Tariff Publishing Agent will be notified of the deficiencies and not the firm. Corrected rate offers **must be** resubmitted no later than

October 4, 2004. In those instances where corrections are not received by **October 4, 2004**, rate offers will be considered unacceptable and the firm will not be allowed to re-file. TSP's utilizing TMSS online rate filing will **NOT** receive error reports on the FTP, since the validation notifies the TSP in real time of any errors encountered.

RATE OFFERS SUBMITTED BY FTP WILL BE VALIDATED DAILY, ALLOWING TSP'S TO RESUBMIT CORRECTIONS AFTER EACH VALIDATION.

RATE OFFERS CREATED WITHIN TMSS ONLINE RATE FILING ARE VALIDATED IN REAL TIME.

C. ACCEPTED/EFFECTIVE DATE: Initial rate offers allowable under Paragraph 1-2.A. will be accepted into TMSS by November 1, 2004, except in those instances of a failure to meet the resubmission requirements of corrected Rate Filing Deficiencies as identified in Paragraph 1-2.B

D. TSP NOTIFICATIONS: If the submitting TSP receives no communication from GSA pursuant to Paragraph 1-2.B. by November 1, 2004, the TSP is on notice that its rate offer(s) has been accepted and transmitted to its designated Tariff Publishing Agent for publication, or in the absence of a designated Tariff Publishing Agent, its rate file(s) has been offered to GSA's Office of Transportation Audits.

E. ACCEPTED/EFFECTIVE DATE: Rate offers will be accepted and entered into TMSS on the date indicated below or the first working day of the month, whichever occurs later.

INITIAL FILINGS: Initial rate offers allowable under Paragraph 1-2.A. will be processed as shown below, except in those instances of a failure to meet the resubmission requirements of corrected Rate Filing Deficiencies as identified in Paragraph 1-2.B:

SRO	DATE RECEIVED	COMPUTER ENTRY DATE	ACCEPTED/EFFECTIVE DATES
Section 8 NIB/NISH	09/08/04 through 10/04/2004	11/01/2004 or before	11/01/2004 through 10/31/2005
Section 9 WDC	09/08/04 through 10/04/2004	11/01/2004 or before	11/01/2004 through 10/31/2006

1-3. APPLICABILITY OF RATE OFFERS: By submission of a rate offer to GSA for the traffic identified in this Request and its SFI, the offeror agrees that it can and will service the identified origin facility for which a rate is offered and all points within each identified destination State and/or destination service area for which a rate is offered.

Note: As a TSP submitting a rate offer in accordance with this RFO and SFI for the support of NIB/NISH & WDC traffic, you are stating you will honor that rate. Failure to do so could result in Temporary Nonuse, Debarment, or Suspension within GSA's Freight Management Program.

1-4. OPTION TO EXTEND: The Government reserves the right to extend the expiration date of all or part of the rate offers accepted in accordance with this Request and its SFI for up to ninety (90) days.

1-5. TERMINATION:

A. The following provision will apply in addition to Item 18.e. of the Optional Form 280 (REV. 6/2003):

1. Accepted rate offers may be terminated upon determination that a TSP has failed to satisfactorily respond to a show cause notice(s); and

2. Accepted rate offers may be terminated by the Government immediately upon the debarment or suspension of the TSP in accordance with the 41 Code of Federal Regulation (CFR) 102-117.

B. Upon termination of the rate offer under 1-5.A.1 and/or 2 above, the TSP shall be paid any sum due the TSP for services performed under this Request and its SFI to the date of such termination; and in the event of partial termination, shall

be paid in accordance with the terms of this rate offer for any services furnished under the portion of the rate offer that is not terminated; provided any such payments shall be without prejudice to any claim which the Government may have against the TSP and the Government shall have the right to offset any such claims against such payment.

1-6. **TERMINATION FOR CONVENIENCE OF THE GOVERNMENT:** The Government, by written notice, may terminate all or part of the rate offers accepted in accordance with this Request and its SFI when it is in the Government's best interest. If a rate offer(s) is terminated, the Government shall only be liable for payment for services rendered before the effective date of the termination.

1-7. **CONTACTS:** Questions dealing with this Request, its SFI, or the STOS should be directed to Maria Gutierrez at (415) 522-2846 or by e-mail at maria.gutierrez@gsa.gov. Questions dealing with the submission of electronic rate offers should be directed to Carey DeForest at (816) 823-3646 or by e-mail at carey.deforest@gsa.gov.

SECTION 2 EVALUATION AND ACCEPTANCE

2-1. **EVALUATION:** The GSA Transportation Management Branch, San Francisco, CA, will conduct all evaluations. TSP notification of acceptance will be in accordance with Paragraph 1-2.D.

2-2. **ACCEPTANCE:** Accepted rate offers will be contained in GSA's Transportation Management Services Solution (TMSS) system. When identified in TMSS, the acceptable rate offers will be listed based on price only. The listing of TSP's and their rate offers will be based on the anticipated shipping date, the origin of the shipment, the destination of the shipment, the weight of the shipment, the number of miles between the origin and destination of the shipment, and any accessorial services requested by the customer agency. TSP's with applicable rates for the requested shipment will be listed on the cost comparison in cost ascending order. In the case of brokers and shippers agents/Intermodal Marketing Companies, please note that the broker's name and/or the shipper agent's/Intermodal Marketing Company's name and not the names of its underlying TSP's will be identified on cost comparisons. However, when rate information is made available either to a Tariff Publishing Agent or to GSA's Office of Transportation Audits in the absence of a Tariff Publishing Agent, rate information will be submitted in the name of the broker's and/or a shipper agent's/Intermodal Marketing Company's underlying TSP's and not in the name of the broker and/or the shipper agent/Intermodal Marketing Company. If the occasion arises when two or more TSP's have offered the exact same rate offer (both for transportation and the requested accessorial services), then the TSP's will be listed on the cost comparison in alphabetical order according to the TSP's names.

PLEASE NOTE: The GSA Transportation Management Branch, San Francisco, CA, may consider other factors when routing shipments other than just price. As a result, the listing of TSP's on a cost comparison is for viewing/verification purposes only and does not guarantee any traffic will be awarded.

SECTION 3 LETTER OF INTENT CERTIFICATION

By the submission of a rate offer to GSA in accordance with this RFO and its SFI, the submitting TSP certifies that:

I have read and will comply with all the provisions contained in this request dated September 1, 2004, as well as any supplements, changes, and/or reissues thereto and the GSA Standard Tender of Service (STOS), GSA General Freight Tender of Service No. 1-F, the GSA National Rules Tender No. 100-D, and the GSA Baseline Rate Publication No. 1000-D, all effective December 4, 2001, as well as any supplements, changes, and/or reissues thereto and I further certify that the company for which rate offers have been submitted has the operating authority and insurance required by Item 1-6 (See Below) and Section 2 of the GSA General Freight Tender of Service No. 1-F.

Item 1-6 of the GSA General Freight Tender of Service No. 1-F reads as follows:

“LAWFUL PERFORMANCE, OPERATING AUTHORITY, AND INSURANCE. All service shall be performed in

accordance with applicable Federal, State, and local laws and regulations. Common motor carriers or brokers, freight forwarders, rail carriers, shippers agents, or shippers associations shall possess the required carrier or Surface Transportation Board (STB) broker operating authority and maintain cargo as well as public liability insurance as required by Federal, State, and local regulatory agencies.”

SECTION 4 SUBSTITUTED SERVICE – RAIL FOR MOTOR

If a TSP utilized Item 1125, Substituted Service – Rail for Motor, of the GSA National Rules Tender No. 100-D for shipments moving under this Request and its SFI, the submission of a rate offer(s) constitutes agreement to the terms and conditions of Item 1125 and that rates submitted include for the proper blocking and bracing by the TSP for Trailer-On-Flat-Car (TOFC) or Road Railer movement to preclude damage to the material.

SECTION 5 TERMS & CONDITIONS OF THE UNIFORM TENDER OF RATES AND/OR CHARGES FOR TRANSPORTATION SERVICES

By submission of a rate offer(s) to GSA in accordance with this RFO and its SFI, the submitting TSP agrees to and/or meets the terms and conditions of the Uniform Tender of Rates And/Or Charges For Transportation Services, Optional Form 280 (REV. 06/2003), except as provided in Paragraph 1-5.

SECTION 6 TERMS AND CONDITIONS FOR BILLS OF LADING ISSUED FOR GOVERNMENT SHIPMENTS

Application of the Terms and Conditions of the Bill of Lading, Item 1-10 of the Standard Tender of Service (STOS), General Freight Tender of Service No. 1-F. Per this RFO and its SFI, effective November 1, 2002, all Government shipments handled pursuant to the STOS will be subject to the terms/conditions of 41 CFR 102-117 and 102-118. For a complete description of the terms/conditions, go to <http://www.gsa.gov/transportationpolicy>, and follow the links **102-117** Transportation Management or **102-118** Transportation Payment and Audit.

SECTION 7 BASIS FOR DETERMINING APPLICABLE DISTANCE/MILEAGE

Per the Standard Tender of Service (STOS), to include the General Freight Tender of Service No. 1-F, the National Rules Tender No. 100-D, and the Baseline Rate Publication No. 1000-D, with regard to determining applicable mileage/distance or Governing Publications, effective November 1, 2004, auditing of freight shipments handled pursuant to the STOS will be based on mileage provided by ALK Technologies, Inc., **Version 18 (coincides with PC*Miler 18)**. The transportation industry will be notified of any future Version updates. Below is the basis for construction of mileage within North America:

GENERAL: borders closed, shortest mileage, ferry on.

OW/OD: borders closed, practical miles, ferry on.

HAZMAT; borders closed, practical miles, ferry on.

For a full description of Default Settings, please refer to: <http://dtod.sddc.army.mil/>.

SECTION 8
IDENTIFICATION OF NON-ALTERNATING, STANDING ROUTE ORDER TRAFFIC FOR THE NATIONAL INDUSTRIES FOR THE BLIND AND SEVERELY HANDICAPPED (NIB/NISH)

8-1. IDENTIFICATION OF NON-ALTERNATING STANDING ROUTE ORDER (SRO) TRAFFIC: Listed below are the NIB/NISH Work Centers for which the General Services Administration (GSA) is requesting **non-alternating** SRO rate offers. Rate offers may only be submitted for non-alternating SRO rate requests when specifically requested and/or authorized by GSA. Rate offers submitted in response to this RFO and its SFI for the identified NIB/NISH traffic **WILL NOT** alternate with any other accepted rate offer and the accepted rates and charges **MAY NOT** be used as factors in the construction of any combination rates or charges. A **SEPARATE RATE OFFER MUST** be submitted for **EACH** NIB/NISH - Agency Code for which a TSP intends to submit a rate offer. Rates will only be accepted for the origins/destinations identified below. Rates submitted for any other origin/destination will automatically be rejected. An offering TSP must be able to service all points within each destination state or destination code for which a rate is offered. Rates may be, but are not required to be, submitted for all origins/destinations requested. **If the origin/destination is a particular city or cities, the accepted rate offer will only be applicable to the identified city or cities and not the entire state in which the city or cities are located.**

PLEASE NOTE: **STATE TO STATE RATE OFFERS WILL NOT** be applicable from a NIB/NISH Work Center to the Western Distribution Center or Eastern Distribution Center.

Only those rate offers submitted by the Initial Filing due date identified in Paragraph 1-2.A will be considered for acceptance. **THERE WILL BE NO SUPPLEMENTAL FILINGS.**

Truckload rate offers **MUST** be submitted as cents per mile with a minimum charge per vehicle used;

NIB/NISH Work Centers most frequently ship to the GSA Distribution Centers located in French Camp & Stockton, CA, and Burlington, NJ

The Table provided in Paragraph 8-1.A. identifies destination service areas, Table 8-2.B. identifies partial commodities and whether the facility ships predominately LTL, TL, or both types of shipments; however, we are requesting that rate offers be submitted for both LTL and TL if the TSP can provide the required service.

A. IDENTIFICATION OF REQUESTED DESTINATION POINTS:

Destination Service Area Description	Destination Service Area Code	
All Points in CONUS including Intrastate	Appropriate State Abbreviation	Note: Rates to the Destination States of: CA - exclude the WDC NJ - exclude the EDC Destination Service Area Codes 50 & 53 must be used for the two Distribution Centers
Western Distribution Center (WDC) facilities, French Camp & Stockton, CA	50	
Eastern Distribution Center (EDC), Burlington, NJ	53	

B. IDENTIFICATION OF ONE YEAR, NON-ALTERNATING CODES: Accepted rate offers will automatically expire October 31, 2005.

NIB/NISH Agency Codes	Work Center	Commodities	Address	Destination	LTL	TL	Phone
NAL01	Industries for the Blind	<i>Not available at time of request.</i>	220 34 th St. South Birmingham, AL 35212	CONUS & Intrastate	X	X	(205) 252-3164
NAL02	Industries for the Blind	Pillowcases, Bedspreads, Toner Cartridge, Mops, Steno Notebook, Writing Pad, Paper, File Folder, Easel Pads, Aprons	1209 Fort Lashley Avenue Talladega, AL 35160	CONUS & Intrastate	X	X	(256) 761-3379
NAR01	AR Lighthouse for the Blind	Steno & Memo Notebooks, Executive Message Pads	69 th & Murray St. Little Rock, AR 72209	CONUS & Intrastate	X	X	(501) 562-2222
NAZ01	AFH Enterprises	<i>Not available at time of request.</i>	208 West Main St. Casa Grande, AZ 85222	CONUS & Intrastate	X		(520) 254-0754
NAZ02	AZ Industries for the Blind	Paper, Mop Head, Apron, Extension Handles, Bookends	3013 West Lincoln St. Phoenix, AZ 85009	CONUS & Intrastate	X	X	(602) 269-5131
NCA01	Exceptional Children's Foundation	File Folders	8740 West Washington Blvd. Culver City, CA 90232	CONUS & Intrastate	X		(310) 204-3300
NCA02	Napa Valley PS & I Inc.	<i>Not available at time of request.</i>	651 Trabajo Lane Napa, CA 94559-0600	CONUS & Intrastate	X		(707) 255-0177
NCA03	Foothill Workshop for the Handicapped	<i>Not available at time of request.</i>	789 North Fair Oaks Ave. Pasadena, CA 91103	CONUS & Intrastate	X		(626) 449-0218
NCO01	Pueblo Diversified Industries	Tool Roll, Key Tag, Loose Leaf Binder, Binders and Filler, Sewing Kit	2828 Granada Blvd. Pueblo, CO 81005	CONUS & Intrastate	X		(719) 564-0000
NCT01	CW Resources, Inc.	Binder Clips, Vehicle Sign Kit	200 Myrtle St. New Britain, CT 06053	CONUS & Intrastate	X		(860) 229-7700
NCT02	Easter Seal, Hartford Rehab. Center, Inc.	<i>Not available at time of request.</i>	100 Deerfield Rd Windsor, CT 06095	CONUS & Intrastate	X		(860) 714-9610
NDE01	Delaware Industries for the Blind	Rubberized Fabric Line Mat	1901 Dupont Highway New Castle, DE 19720	CONUS & Intrastate	X		(302) 577-4760
NFL01	Enrichment Industries, Inc.	<i>Not available at time of request.</i>	771 Fentress Blvd. #1-F Daytona Beach, FL 32114	CONUS & Intrastate	X		(904) 274-3475
NFL02	United Cerebral Palsy of Broward County	<i>Not available at time of request.</i>	3117 Southwest 13 Court Fort Lauderdale, FL 33312	CONUS & Intrastate	X		(954) 584-7178
NFL03	The Pinellas Assoc. for Retarded Citizens	<i>Not available at time of request.</i>	3100 75 th St. North St. Petersburg, FL 33710	CONUS & Intrastate	X		(727) 345-9111 X-260
NFL04	Tampa Lighthouse for the Blind	<i>Not available at time of request.</i>	1106 West Platt St. Tampa, FL 33606	CONUS & Intrastate	X		(813) 251-2407
NFL05	Lighthouse for the Blind of the Palm Beaches	<i>Not available at time of request.</i>	7810 South Dixie West Palm Beach, FL 33405	CONUS & Intrastate	X		(305) 586-5600
NFL06	McDonald Training Center	Mailing and Filing Tubes	2909 North Cork Road Plant City, FL 33565	CONUS & Intrastate	X	X	(813) 752-6508
NGA01	Georgia Industries for the Blind	Whisk Brooms, Mop Heads & Handles, Mattress & Box Springs, Pillows, Binder, Card Guides, File Folders	Faceville Hwy, PO Box 218 Bainbridge, GA 31717	CONUS & Intrastate	X	X	(912) 248-2666
NGA02	GA Industries for the Blind	Plastic Flatware Set	235 Emler Drive, Griffin, GA 30224	CONUS & Intrastate	X	X	(707) 229-3309
NIA01	Mid-Iowa Workshops	<i>Not available at time of request.</i>	909 South 14 Ave. Marshalltown, IA 50158	CONUS & Intrastate	X		(515) 752-3697
NIA02	Progress Industries	Interior & Exterior Latex Paints	1017 East 7 th St. North Newton, IA 50208	CONUS & Intrastate	X		(515) 791-2847
NIA03	Hope Haven Inc.	Floor Mats	1800 19 th Street Rock Valley, IA 51247	CONUS & Intrastate	X	X	(712) 476-3166
NID01	Development Workshop, Inc.	Flashlights, Tape Dispensers, Combs, Message Droppers, Sand Bags, Sheaths	555 West 25 th Street Idaho Falls, ID 83402	CONUS & Intrastate	X		(208) 524-1550

NIB/NISH Agency Codes	Work Center	Commodities	Address	Destination	LTL	TL	Phone
NIL01	Chicago Lighthouse for the Blind	Wall Clocks, Lighting Fixtures	1850 West Roosevelt Rd. Chicago, IL 60608	CONUS & Intrastate	X	X	(312) 666-1331
NIN01	Stone Belt Council for Retarded Citizens, Inc.	Leather Belts	2815 East 10 th St. Bloomington, IN 47408	CONUS & Intrastate	X		(812) 332-2168
NIN02	Goodwill Industries of Central Indiana	<i>Not available at time of request.</i>	1635 West Michigan St. Indianapolis, IN 46222	CONUS & Intrastate	X		(317) 636-2541
NIN03	Bosma Center for the Blind	<i>Not available at time of request.</i>	59 South State Ave. Indianapolis, IN 46201	CONUS & Intrastate	X		(317) 684-0600
NIN04	Knox Cnty Assoc. for the Retarded Citizens, Inc.	Coffee, End, Lamp, Rectangular, Conference Table	Rte 3, Box 262A, Harte St. Rd. Vincennes, IN 47591	CONUS & Intrastate	X		(812) 886-4312
NKS01	Envision – KC Division	<i>Not available at time of request.</i>	925 Sunshine Rd. Kansas City, KS 66115	CONUS & Intrastate	X	X	(913) 281-0710
NKS02	Envision – Pittsburg Div.	Trash Bags	1600 North Walnut St. Pittsburg, KS 66762	CONUS & Intrastate	X	X	(316) 231-8600
NKS04	Center Industries Corp	<i>Not available at time of request.</i>	2505 South Custer St. Wichita, KS 67217	CONUS & Intrastate	X	X	(316) 942-8255
NKS05	Envision	<i>Not available at time of request.</i>	2301 South Water Street Wichita, KS 67213	CONUS & Intrastate	X	X	(316) 267-2244
NKY01	Opportunity Workshop	Wooden File Boxes	650 Kennedy Rd. Lexington, KY 40511	CONUS & Intrastate	X		(859) 254-0576
NKY02	New Vision Enterprises	<i>Not available at time of request.</i>	1900 Brownsboro Rd. Louisville, KY 40206	CONUS & Intrastate	X	X	(502) 893-0211
NLA01	LaSalle Assoc. for the Develop. Delayed	Wash Kit Assembly	1258 Pepper Street Jena, LA 71342	CONUS & Intrastate	X		(318) 992-6217
NLA02	Lighthouse for the Blind	Paper Towels, Plates, & Cups, Aprons, Pillow Cases Mops & Mop Heads, Sponges, First Aid Kits, Tape Dispensers	123 State Street New Orleans, LA 70118-5793	CONUS & Intrastate	X	X	(504) 899-4501
NLA03	LA Association for the Blind	Copy Paper, Sand Paper, Deck Covering	1107 Burt Street Shreveport, LA 71107	CONUS & Intrastate	X	X	(318) 635-6471
NLA04	LA Association for the Blind	<i>Not available at time of request.</i>	1750 Clairborne Ave. Shreveport, LA 71103-4189	CONUS & Intrastate	X	X	(318) 635-6471
NMA01	Ferguson Industries for the Blind	Mop Heads, Pillow Cases	11 Highland Avenue Malden, MA 02148	CONUS & Intrastate	X		(781) 324-0800
NMA02	American Training Rehabilitation Svcs.	<i>Not available at time of request.</i>	102 Glenn St. Lawrence, MA 01843	CONUS & Intrastate	X		(978) 685-2151
NMA03	Goodwill Industries of Springfield/Hartford	File Folders, Red Paper or Paperboard	285 Dorset Street Springfield, MA 1138	CONUS & Intrastate	X		(413) 788-6981
NMD01	Blind Ind & Services of MD Baltimore Div.	Paper Writing Pad, Calendar Boards, Desk Kits	2901 Strickland St. Baltimore, MD 21223	CONUS & Intrastate	X	X	(888) 322-4567
NMD02	Blind Ind & Services of MD Western MD Div	<i>Not available at time of request.</i>	322 Paca Street Cumberland, MD 21502	CONUS & Intrastate	X		(301) 724-4111
NMI01	NEMROC, Inc.	Chair Mats	800 Bolton St., PO Box 645 Alpena, MI 49707	CONUS & Intrastate	X	X	(517) 356-6141
NMI02	Cass Valley Enterprises	Dustpan, Steel Rake,	1342 Prospect Ave. Caro, MI 48723	CONUS & Intrastate	X		(989) 672-3085
NMI03	Kandu Industries	<i>Not available at time of request.</i>	1825 Industrial Parkway Grand Haven, MI 49417	CONUS & Intrastate	X		(616) 842-3190
NMI04	Kandu Industries	<i>Not available at time of request.</i>	1373 South Lincoln Holland, MI 49423	CONUS & Intrastate	X		(616) 396-3585
NMI05	Midwest Enterprises F/T Blind	<i>Not available at time of request.</i>	3501 East Main St. Kalamazoo, MI 49001	CONUS & Intrastate	X		(616) 383-0173
NMI06	St. Clair County Asso. For Retarded Citizens	12, 10, 5, Quart and 5 Pint Pails	1033 26 th Street Port Huron, MI 48060	CONUS & Intrastate	X	X	(313) 982-3261

NIB/NISH Agency Codes	Work Center	Commodities	Address	Destination	LTL	TL	Phone
NMN01	Occupational Development Ctr	Horizontal Desk File	1260 Industrial Park Dr. SE Bemidji, MN 56601	CONUS & Intrastate	X		(218) 751-6001
NMN04	Minneapolis Society for the Blind	<i>Not available at time of request.</i>	1936 Lyndale Ave. South Minneapolis, MN 55403	CONUS & Intrastate	X		(612) 871-2222
NMO01	LHB Industries	Aerosol Cans, Consumer Commodity ORM-D, Coating Solution, Flammable Liquid	8833 Fleisher Place Berkely, MO 63134	CONUS & Intrastate	X	X	(314) 522-3141
NMO02	Alphapointe Assoc. for the Blind	<i>Not available at time of request.</i>	7501 Prospect Ave Kansas City, MO 64132	CONUS & Intrastate	X	X	(816) 421-5848
NMO03	Cooperative Workshops, Inc.	Type II First Aid Kit	1500 Ewing Drive Sedalia, MO 65302	CONUS & Intrastate	X		(816) 827-2100
NMO04	Lighthouse for the Blind	Cleaning Products, Degreasers, Motion Sickness Bags, First Aid Kits	10440 Trenton Ave. Saint Louis, MO 63132	CONUS & Intrastate	X	X	(314) 423-4333
NMS01	Signature Works, Inc.		424 34 th Street Gulfport, MS 39501	CONUS & Intrastate	X		(225) 865-0324
NMS02	Signature Works, Inc.	Plastic Ware, Paper Plates, Napkins, Towels, File Backers, Tape Dispensers, Post Note Trays, Desk Trays, Dust Pans, Wooden Handles	PO Drawer 30, 1 Signature Dr Hazlehurst, MS 39083	CONUS & Intrastate	X	X	(601) 894-1771
NMS03	Industries for the Blind	Sponges, Mop Heads, Card Label Holder, Mcleod Tool	2501 N. West St., PO Drawer 4417 Jackson, MS 39216	CONUS & Intrastate	X		(601) 355-0212
NMS04	MS Industry for the Blind, Meridian Div.	Card Label Holder, Mcleod Tool	6603 Laurel Drive Meridian, MS 39307	CONUS & Intrastate	X		(601) 984-3200
NMS05	Signature Works	Facial & Toilet Tissue, Tea Spoon, Fork, Wallet, Letter Size Jacket, Mop Heads	1151 South Veterans Blvd. Tupelo, MS 38801	CONUS & Intrastate	X	X	(662) 841-1640
NMT01	Butte Sheltered Workshop, Inc.	<i>Not available at time of request.</i>	207 South Montana St. Butte, MT 59701-1695	CONUS & Intrastate	X		(406) 723-3253
NMT02	Helena Industries	Fabric & Wood Products	1325 Helena Ave. Helena, MT 59601	CONUS & Intrastate	X		(406) 442-8440
NNC02	Watauga Opportunities	<i>Not available at time of request.</i>	642 Greenway Road Boone, NC 28607	CONUS & Intrastate	X		(828) 264-5008
NNC03	Lions Services, Inc.	Pillow Cases, Mattress Covers, Mop Heads, Cheesecloth	4600-A North Tryon St. Charlotte, NC 28213	CONUS & Intrastate	X		(704) 921-1527
NNC04	Lions Club Industries, Inc.	Paper File Folders & Mattress	4500 Emperor Blvd. Durham, NC 27703	CONUS & Intrastate	X	X	(919) 596-8277
NNC05	Industries of the Blind, Inc.	Mop Heads & Handles, Clipboards, Transparency Film, Whisk Brooms	920 West Lee St. Greensboro, NC 27402	CONUS & Intrastate	X		(336) 274-1591
NNC06	Eastern Carolina Vocational Center	Picture Frames	901 Station Road Greenville, NC 27834	CONUS & Intrastate	X		(800) 758-4188
NNC07	Lions Industry for the Blind	Maintenance & Operational Manual Case, Cotton Mailing Bag	2600 W. Vernon Ave., PO Box 2001 Kinston, NC 28502	CONUS & Intrastate	X		(252) 523-1019
NNC08	CETC Employment Opportunities	Drafting Chairs	950 Highway 55 West New Bern, NC 28561-2216	CONUS & Intrastate	X		(252) 638-2177
NNC09	Raleigh Lions Clinic for the Blind	Pillows, Sleeping Bags, File folders, Loose Leaf Binder	315 Hubert St. Raleigh, NC 27603-2392	CONUS & Intrastate	X	X	(919) 833-8611
NNC10	Winston Salem Ind. for the Blind	<i>Not available at time of request.</i>	7730 North Point Drive Winston Salem, NC 27106	CONUS & Intrastate	X		(336) 759-0551
NNE01	Region V Mental Retardation Services	Tool Bag Satchel	808 8 th Corso Nebraska City, NE 68410	CONUS & Intrastate	X		(402) 873-3306
NNE02	Outlook Nebraska	Toilet Tissue and related Paper Products	5600 South 42 Street Omaha, NE 68107	CONUS & Intrastate	X	X	(402) 727-7032

NIB/NISH Agency Codes	Work Center	Commodities	Address	Destination	LTL	TL	Phone
NNJ01	Bestwork Industries for the Blind	Vest, Paper Wipes, Tool Bags, Apron, PVC Portfolio, Laundry Net, Bands, Polishing Cloth	801 East Clemens Bridge Rd. Runnemede, NJ 87078	CONUS & Intrastate	X	X	(856) 939-5220
NNM01	NM Industries for the Blind	Paper Weights	2200 Yale Blvd. SE Albuquerque, NM 87106	CONUS & Intrastate	X		(505) 841-8844
NNY01	Blind Work Assoc.	<i>Not available at time of request.</i>	55 Washington St. Binghamton, NY 13901	CONUS & Intrastate	X	X	(607) 724-2428
NNY02	Federation Employment & Guidance Services	<i>Not available at time of request.</i>	3600 Jerome Avenue Bronx, NY 10467	CONUS & Intrastate	X		(718) 220-8056
NNY03	NY City Industries for the Blind	<i>Not available at time of request.</i>	3611 14 th Avenue Brooklyn, NY 11218	CONUS & Intrastate	X		(718) 786-9300
NNY04	J.M Murray Center	Toothpaste, Toothbrush	823 NY State Rte 13 Cortland, NY 13045	CONUS & Intrastate	X		(607) 756-9913
NNY05	Chautauqua County Chapter NYSARC	Thermal Blanket, Cotton Pouch Entrenching Tool	880 East Second St. Jamestown, NY 14701	CONUS & Intrastate	X	X	(716) 664-3893
NNY06	Occupations, Inc.	Stapler, Desk, Full-Strip, Stencil Set, Brass	70 Fortune Road West Middletown, NY 10940	CONUS & Intrastate	X	X	(914) 692-0022
NNY07	Cattaraugus County Chapter NYSARC	Un-inked Fingerprint Stamp Pads	338 North 15 th St. Olean, NY 14760	CONUS & Intrastate	X		(716) 375-4782
NNY08	Assoc. for the Blind of Rochester & Monroe Cnty	Post it Notepads	422 South Clinton Ave. Rochester, NY 14620	CONUS & Intrastate	X	X	(716) 232-1111
NNY09	Suburban Adult Svcs.	<i>Not available at time of request.</i>	13339 Route 39 – Bx 526 Sardinia, NY 14134	CONUS & Intrastate	X		(716) 496-5551
NNY10	Central Association for the Blind	File Folders	507 Kent Street Utica, NY 13501	CONUS & Intrastate	X	X	(315) 797-2233
NNY11	Human Technology Corp.	<i>Not available at time of request.</i>	2260 Dwyer Ave. Utica, NY 13501	CONUS & Intrastate	X	X	(315) 724-9891
NNY12	DE County Chapter NYSARC	Fastener Compressor, Thumbtack, Pushpins	Prospect Ave, Rd 1, Box 109 Walton, NY 13856	CONUS & Intrastate	X		(607) 865-7126
NNY13	Production Unlimited	3 Ring Binder, Army Equipmt, Tag Marker Plastic	615 West Main Street Watertown, NY 13601	CONUS & Intrastate	X		(315) 782-0330
NOH01	Cincinnati Assoc. for the Blind	Tape Products & Rolled Paper, Kitchen Gadgets, Dining Packets	2045 Gilbert Ave. Cincinnati, OH 45202	CONUS & Intrastate	X	X	(513) 221-8558
NOH02	Cleveland Skilled Industries for the Blind	<i>Not available at time of request.</i>	2239 East 55 th St. Cleveland, OH 44103	CONUS & Intrastate	X		(216) 431-8085 X-249
NOH03	Clovernook Center for the Blind	Paper Drink Cups, File Folders	7000 Hamilton Cincinnati, OH 45231	CONUS & Intrastate			(513) 728-6257
NOK01	OK League for the Blind	Styrofoam cups, Fire Hoses	501 North Douglas Ave. Oklahoma City, OK 73124	CONUS & Intrastate	X	X	(405) 232-4644
NPA01	Indiana County Blind Assoc.	<i>Not available at time of request.</i>	402 North 4 th Street Indiana, PA 15701	CONUS & Intrastate	X		(724) 465-5549
NPA02	Cambria Cnty Assoc. for the Blind & Handicapped	Tablecloth White 54"x90"	211 Central Ave. Johnstown, PA 15902	CONUS & Intrastate	X		(814) 536-3531
NPA03	Juniata Branch PA Association F/T Blind	Ironing Board Pads & Covers	658 Valley St. Lewistown, PA 17044-0053	CONUS & Intrastate	X		(717) 242-1444
NPA04	Pittsburgh Vision Service	Apron Food Handlers, Bass Brooms, Pillow Cases	300 South Craig St. Pittsburgh, PA 15213-3791	CONUS & Intrastate	X		(412) 682-5600
NPA05	Easter Seal Society of Western PA	Calendar Pads, Appointment Book Refill , Index Sheet Sets	632 Fort Duquesne Blvd. Pittsburgh, PA 15222-3376	CONUS & Intrastate	X	X	(412) 281-7244
NPA06	Voc. Rehab. Center for Allegheny County	<i>Not available at time of request.</i>	1323 Forbes Ave. Pittsburgh, PA 15219-4700	CONUS & Intrastate	X		(412) 471-2600
NPA07	North Central Sight Services PA Assoc. for the Blind	Labels, Computer Media-Diskettes, CD-R's, CD-RW's, Back UP Data Cartridges	901 Memorial Ave., PO Box 3292 Williamsport, PA 17701	CONUS & Intrastate	X		(570) 323-9401

NIB/NISH Agency Codes	Work Center	Commodities	Address	Destination	LTL	TL	Phone
NPA08	York County Blind Center	<i>Not available at time of request.</i>	1380 Spahn Ave. York, PA 17403	CONUS & Intrastate	X		(717) 848-4188
NRI01	In-Sight Enterprises	Baker's Pad, Pen's & Pen Refills	750 Narragansett Park Drive Rumford, RI 02916	CONUS & Intrastate	X		(401) 941-6666
NSC01	Charleston Vo. Rehabilitation Ctr.	IBM Correction Ribbon Tape	4360 Dorchester Rd. Charleston, SC 29405	CONUS & Intrastate	X		(843) 740-1610
NTN02	Knox County Assoc. for Retarded Citizens, Inc.	Office Furniture, Aluminum Tri-Pod Cradle, Magnetic Hanger Plates	3000 North Central Ave. Knoxville, TN 37917	CONUS & Intrastate	X		(865) 546-9431
NTN03	Clover Center for the Blind	<i>Not available at time of request.</i>	346 St. Paul Ave. Memphis, TN 38126	CONUS & Intrastate	X	X	(901) 523-9590
NTN04	Volunteer Blind Industries Inc.	Mattress, Boxspring, Paper Towels, Mattress Pads	758 W Morris Blvd., PO Box 706 Morristown, TN 37814	CONUS & Intrastate	X	X	(423) 586-3922
NTN05	Ed Lindsey Blind Industries	<i>Not available at time of request.</i>	4110 Charlotte Ave. Nashville, TN 37209-3706	CONUS & Intrastate	X		(615) 741-2251
NTX01	South Texas Lighthouse for the Blind	<i>Not available at time of request.</i>	1907 Leopard St. Corpus Christi, TX 78408	CONUS & Intrastate	X	X	(512) 883-6553
NTX02	Dallas Lighthouse for the Blind	Markers, Military Award Binder,	3940 Capitol Ave. Dallas, TX 75204	CONUS & Intrastate	X	X	(214) 821-2375
NTX03	National Center for Employment of Disabled	Record Retirement Shipping Boxes	12100 Esther Lama El Paso, TX 79936	CONUS & Intrastate	X	X	(915) 858-7277
NTX04	Expanco, Inc.	Back Pack Pump, Beltweather, Canteen, Dinnerware, Hot Food, & 3 Man Kits	3005 Wichita Court Fort Worth, TX 76140	CONUS & Intrastate	X	X	(817) 293-9486
NTX05	Tarrant County Assoc. for the Blind	Computer Paper, Cushioned Shipping Boxes, Desk Accessories, Computer Accessories	912 West Broadway Fort Worth, TX 76104	CONUS & Intrastate	X	X	(817) 332-3341
NTX06	The Lighthouse of Houston	Glass Cleaner, Pine Oil, All Purpose Cleaner, Johnson Wax Floor Care Products	3530 West Dallas, PO Box 13435 Houston, TX 77219-0435	CONUS & Intrastate	X	X	(713) 284-8410
NTX07	San Antonio Lighthouse	<i>Not available at time of request.</i>	2305 Roosevelt San Antonio, TX 78210	CONUS & Intrastate	X		(210) 533-5195
NTX08	East Texas Lighthouse for the Blind	Bath Towel, Specialty Wipes, Vinyl Floor Mat	500 North Bois D' Arc Tyler, TX 75702-5310	CONUS & Intrastate	X	X	(903) 595-3444
NTX09	Beacon Lighthouse for the Blind	Paper Clips	300 Seventh St. Wichita Falls, TX 76301	CONUS & Intrastate	X	X	(940) 767-0888
NTX10	Work Services Corp.	<i>Not available at time of request.</i>	3401 Armory Rd. Wichita Falls, TX 76302-1723	CONUS & Intrastate	X	X	(940) 766-3207
NVA01	VA Industries for the Blind	Mop heads	1102 Monticello Road Charlottesville, VA 22902	CONUS & Intrastate	X		(804) 295-5168
NVA02	Lynchburg Sheltered Industries	Corrugated Boxes	3210 Odd Fellows Rd. Lynchburg, VA 24501	CONUS & Intrastate	X	X	(804) 847-4488
NWA01	Columbia Industries	<i>Not available at time of request.</i>	900 South Dayton St. Kennewick, WA 99336	CONUS & Intrastate	X	X	(509) 582-4142
NWA02	Lighthouse for the Blind	File Folders, Display Easels, Paper Trimmers & Binders, Traffic Safety Items, Cubie Boards	2501 South Plum Street Seattle, WA 98114	CONUS & Intrastate	X	X	(206) 322-4200
NWI01	Wiscraft Inc.	<i>Not available at time of request.</i>	5316 West State St. Milwaukee, WI 53208	CONUS & Intrastate	X		(414) 778-5800
NWI02	Industries for the Blind, Inc.	<i>Not available at time of request.</i>	3220 West Vilet St. Milwaukee, WI 53208	CONUS & Intrastate	X		(414) 933-4319
NWV01	Shawnee Hills Cmmt MH/MR Center, Inc.	<i>Not available at time of request.</i>	801 Ruffner Ave. Charleston, WV 25301	CONUS & Intrastate	X		(304) 341-0438
NWV02	Gateway Ind, Inc.	<i>Not available at time of request.</i>	299 East Edgar Ave. Ronceverte, WV 24970	CONUS & Intrastate	X		(304) 645-3165

8-2. HISTORICAL TRAFFIC VOLUME: Identified on the following pages is historical traffic volume for fiscal year 2003 for the identified NIB/NISH Work Centers. These figures are the combination of both Less Than Truckload and Truckload shipments. The data provided should not be interpreted as a guarantee to the TSP that future traffic will amount to these quantities. The Government makes no guarantee that these quantities or any quantities will be shipped. Failure of estimates to materialize will not constitute a basis for rate adjustments.

A. The table below identifies historical traffic volume as it relates to shipments moving from the identified Work Centers to the GSA Distribution Centers located in French Camp & Stockton, CA, and Burlington, NJ.

GRAND TOTAL		
GBLS/BLS	LBS	\$\$\$
5,353	49,167,646	3,875,979

STATE	WORK CENTER	DEST	GBL'S	LBS	\$\$\$	STATE	WORK CENTER	DEST	GBL'S	LBS	\$\$\$
AL Total			115	560,669	50,666	MT Total			41	215,914	19,233
	BIRMINGHAM Total		42	178,690	17,977		HELENA Total		41	215,914	19,233
		CA	18	33,944	4,865			CA	21	61,078	6,841
		NJ	24	144,746	13,112			NJ	20	154,836	12,392
	TALLADEGA Total		73	381,979	32,689	NC Total			655	7,002,721	603,612
		CA	29	174,178	11,161		CHARLOTTE Total		56	870,022	71,700
		NJ	44	207,801	21,528			CA	20	143,085	17,683
AR Total			29	293,491	26,743			NJ	36	726,937	54,017
	LITTLE ROCK Total		29	293,491	26,743		DURHAM Total		176	781,016	58,653
		CA	8	78,605	8,693			CA	57	356,615	32,295
		NJ	21	214,886	18,050			NJ	119	424,401	26,358
AZ Total			63	427,745	38,786		GREENSBORO Total		114	819,453	61,506
	PHOENIX Total		63	427,745	38,786			CA	42	248,334	15,184
		CA	38	136,107	15,609			NJ	72	571,119	46,322
		NJ	25	291,638	23,177		GREENVILLE Total		94	176,775	16,404
CA Total			14	42,504	6,218			CA	35	50,331	7,362
	CULVER CITY Total		14	42,504	6,218			NJ	59	126,444	9,042
		CA	5	11,320	1,741		KINSTON Total		38	699,216	56,874
		NJ	9	31,184	4,477			CA	17	64,986	8,309
CO Total			51	889,362	66,484			NJ	21	634,230	48,565
	PUEBLO Total		51	889,362	66,484		RALEIGH Total		174	3,653,826	337,950
		CA	20	229,573	17,704			CA	66	309,882	19,776
		NJ	31	659,789	48,780			NJ	108	3,343,944	318,174
CT Total			44	574,336	30,348		WINSTON-SALEM TOTAL		2	2,060	470
	HARTFORD TOTAL		12	393,401	12,677			CA	1	1,610	328
		CA	7	179,512	5,682			NJ	1	450	142
		NJ	5	213,889	6,995	NE Total			207	1,131,706	91,312
	NEW BRITAIN Total		32	180,935	17,671		NEBRASKA CITY Total		28	162,788	17,942
		CA	11	36,910	5,146			CA	5	65,258	6,831
		NJ	21	144,025	12,525			NJ	23	97,530	11,111
DE Total			24	150,663	13,601		OMAHA Total		179	968,918	73,370
	NEW CASTLE Total		24	150,663	13,601			NJ	179	968,918	73,370
		CA	10	28,219	4,486	NJ Total			78	562,855	43,138
		NJ	14	122,444	9,115		RUNNEMEDE Total		78	562,855	43,138
FL Total			20	679,437	42,393			CA	18	188,851	15,290
	PLANT CITY Total		20	679,437	42,393			NJ	60	374,004	27,848
	PLANT CITY	CA	8	604,402	34,158	NM Total			7	403,335	37,748
		NJ	12	75,035	8,235		ALBUQUERQUE Total		7	403,335	37,748
GA Total			130	902,171	68,081			CA	3	200,870	22,160
	BAINBRIDGE Total		112	762,957	57,178			NJ	4	202,465	15,588
		CA	43	539,078	39,806	NY Total			418	7,308,360	633,148

STATE	WORK CENTER	DEST	GBL'S	LBS	\$\$\$	STATE	WORK CENTER	DEST	GBL'S	LBS	\$\$\$
GA cont.	BAINBRIDGE cont.	NJ	69	223,879	17,372	NY cont.	BINGHAMTON Total		63	799,652	53,074
	GRIFFIN Total		18	139,214	10,903			CA	13	450,418	24,052
		CA	10	100,540	7,149			NJ	50	349,234	29,022
		NJ	8	38,674	3,754		BRONX Total		8	52,146	4,951
IA Total			96	1,519,276	94,213			CA	4	34,451	3,053
	NEWTON Total		96	1,519,276	94,213			NJ	4	17,695	1,898
		CA	33	1,158,340	68,039		BROOKLYN Total		150	2,011,577	199,321
		NJ	63	360,936	26,174			CA	60	347,642	15,584
ID Total			44	417,528	33,974			NJ	90	1,663,935	183,737
	IDAHO FALLS Total		44	417,528	39,974		CORTLAND Total		24	491,244	48,181
		CA	21	282,989	17,368			CA	12	36,157	3,940
		NJ	23	134,539	16,606			NJ	12	455,087	44,241
IL Total			229	582,525	40,757		JAMESTOWN Total		11	405,677	25,307
	CHICAGO Total		229	582,525	40,757			CA	7	220,949	14,704
		CA	78	236,028	13,642			NJ	4	184,728	10,603
		NJ	151	346,497	27,115		MIDDLETOWN Total		29	219,330	19,376
IN Total			11	137,876	17,889			CA	9	28,549	3,314
	INDIANAPOLIS Total		11	137,876	17,889			NJ	20	190,781	16,062
		CA	4	31,673	1,625		OLEAN Total		17	1,311,562	83,498
		NJ	7	106,203	16,264			CA	6	4,960	1,281
KS Total			270	1,229,866	175,834			NJ	11	1,306,602	83,498
	KANSAS CITY Total		43	87,960	9,236		UTICA Total		56	879,076	68,950
		CA	22	79,803	7,711			CA	33	524,458	31,974
		NJ	21	8,157	1,525			NJ	23	354,618	36,976
	PITTSBURG Total		139	565,402	114,797		WATERTOWN Total		60	1,138,096	130,490
		CA	55	307,211	23,279			CA	25	909,761	109,586
		NJ	84	258,191	91,518			NJ	35	228,335	130,490
	WICHITA Total		90	577,058	51,947	PA Total			153	2,399,828	171,566
		CA	40	387,092	31,619		INDIANA Total		7	385,816	32,911
		NJ	50	189,966	20,328			CA	2	112,797	11,601
KY Total			38	774,463	58,756			NJ	5	273,019	21,310
	LEXINGTON Total		38	774,463	58,756		PITTSBURGH Total		97	892,058	58,030
		CA	15	131,371	12,893			CA	35	257,580	22,155
		NJ	23	643,092	45,863			NJ	62	634,478	35,875
LA Total			658	1,684,441	148,739		WILLIAMSPORT Total		25	483,186	47,392
	JENA Total		6	131,908	10,677			CA	13	192,423	22,729
		CA	6	131,908	10,677			NJ	12	290,763	24,663
	NEW ORLEANS Total		365	910,042	67,120		YORK Total		24	638,768	33,233
		CA	141	302,346	31,885			CA	8	605,577	26,932
		NJ	224	607,696	35,235			NJ	16	33,191	6,301
	SHREVEPORT Total		287	642,491	70,942	RI Total			9	329,178	20,642
		CA	99	373,924	38,070		Providence Total		9	329,178	20,642
		NJ	188	268,567	32,872			CA	5	62,930	7,532
MA Total			54	674,274	55,360			NJ	4	266,248	13,110
	MALDEN Total		23	173,532	17,791	SC Total			27	270,625	34,533
		CA	2	29,842	2,119		CHARLESTON Total		27	270,625	34,533
		NJ	21	143,690	15,672			CA	11	135,792	11,293
	SPRINGFIELD Total		31	500,742	37,569			NJ	16	134,833	23,240
		CA	31	500,742	37,569	TN Total			109	2,163,425	164,350
		NJ	18	299,358	17,540		KNOXVILLE Total		14	388,861	22,498
MD Total			42	209,203	19,657			CA	4	150,568	10,673
	BALTIMORE Total		42	209,203	19,657			NJ	10	238,293	11,825
		CA	10	133,679	11,530		MORRISTOWN Total		86	1,436,454	120,935
		NJ	32	75,524	8,127			CA	33	412,533	44,601
MI Total			189	5,247,028	305,810			NJ	53	1,023,921	76,334
	ALPENA Total		44	656,573	50,107		NASHVILLE Total		9	338,110	20,917

STATE	WORK CENTER	DEST	GBL'S	LBS	\$\$\$	STATE	WORK CENTER	DEST	GBL'S	LBS	\$\$\$
MI cont	ALPENA cont.	CA	24	452,092	31,638	TN cont	NASHVILLE cont.	CA	4	4,468	737
		NJ	20	204,481	18,469			NJ	5	333,642	20,180
	CARO Total		23	118,810	12,258	TX Total			542	3,389,456	275,157
		CA	7	13,020	1,716		EL PASO Total		278	432,062	45,017
		NJ	16	105,790	10,542			CA	54	42,086	9,209
	HOLLAND Total		85	3,455,613	189,401			NJ	224	389,976	35,808
		CA	39	2,080,084	129,874		FORT WORTH Total		115	942,581	65,263
		NJ	46	1,375,529	59,527			CA	44	761,489	49,349
	PORT HURON Total		37	1,016,032	54,044			NJ	71	181,092	15,914
		CA	17	183,158	15,809		SAN ANTONIO Total		61	1,228,707	100,394
		NJ	20	832,874	38,235			CA	30	147,466	18,290
MN Total			2	13,752	1,199			NJ	31	1,081,241	82,104
	LAKE LILLIAN Total		2	13,752	1,199		WICHITA FALLS Total		88	786,106	64,483
		CA	1	5,969	568			CA	31	489,639	37,441
		NJ	1	7,783	631			NJ	57	296,467	27,042
MO Total			240	2,276,608	141,836	VA Total			65	454,472	36,237
	BERKELEY Total		57	564,288	43,313		CHARLOTTESVILLE TOTAL		1	3,065	320
		CA	27	284,139	18,027			CA	1	3,065	320
		NJ	30	280,149	25,286		LYNCHBURG Total		64	451,407	35,917
	SEDALIA Total		33	964,648	47,587			CA	44	167,902	17,846
		CA	14	268,162	13,512			NJ	20	283,505	18,071
		NJ	19	696,486	34,075	WA Total			222	1,784,257	118,382
	ST. LOUIS Total		150	747,672	50,936		SEATTLE Total		222	1,784,257	118,382
		CA	61	603,529	31,513			CA	99	554,015	39,908
		NJ	89	144,143	19,423			NJ	123	1,230,242	78,474
MS Total			413	2,133,310	166,179	WI Total			1	1,056	135
	GULFPORT Total		50	467,854	37,053		Milwaukee Total		1	1,056	135
		CA	28	368,253	25,524			CA	1	1,065	135
		NJ	22	99,601	11,529	WV Total			39	327,180	22,837
	HAZELHURST Total		203	243,354	20,004		RONCEVERTE Total		39	327,180	22,837
		CA	81	111,394	11,613			CA	17	178,610	9,758
		NJ	122	131,960	8,391			NJ	22	148,570	13,079
	JACKSON Total		87	717,820	50,618						
		CA	39	541,744	32,864						
		NJ	48	176,076	17,754						
	MERIDIAN Total		19	385,894	37,039						
		CA	13	236,721	18,674						
		NJ	6	149,173	18,365						
	TUPELO Total		54	318,388	21,465						
		CA	22	240,338	11,337						
		NJ	32	78,050	10,128						

B. The table below identifies historical traffic volume as it relates to shipments moving from the identified Work Centers to all points excluding the GSA Distribution Centers located in French Camp & Stockton, CA and Burlington, NJ.

GRAND TOTAL		
GBLS/BLS	LBS	\$\$\$
1,128	7,362,001	512,301

STATE	WORK CENTER	GBL'S	LBS	\$\$\$	STATE	WORK CENTER	GBL'S	LBS	\$\$\$
AL Total		19	103,681	7,038	MS Total		46	601,012	45,035
	BIRMINGHAM Total	18	101,284	6,863		GULFPORT Total	3	3,104	695
	TALLADEGA Total	1	2,397	175		HAZELHURST Total	31	554,073	40,396
AZ Total		16	125,948	11,379		JACKSON Total	11	42,172	3,581
	CASA GRANDE Total	5	79,503	3,634		MERIDIAN Total	1	1,663	363
	PHOENIX Total	11	46,445	7,745	MT Total	HELENA Total	3	2,864	840
CO Total	PUEBLO Total	2	9,751	1,503	NC Total		239	510,479	53,210
CT Total		4	132,602	15,075		CHARLOTTE Total	27	91,467	12,822
	HARTFORD Total	1	14,186	799		DURHAM Total	2	27,611	2,926
	NEW BRITAIN Total	3	118,416	14,276		GREENSBORO Total	3	8,161	1,162
DE Total	NEW CASTLE Total	1	5,772	1,156		GREENVILLE Total	34	113,718	9,144
GA Total	BAINBRIDGE Total	10	128,090	5,981		KINSTON Total	9	10,117	1,701
IA Total	NEWTON Total	48	499,438	28,852		NEW BERN Total	143	214,704	20,518
ID Total	IDAHO FALLS Total	3	13,621	1,416		RALEIGH Total	21	44,701	4,937
IL Total	CHICAGO Total	1	13,621	1,416	NE Total	OMAHA Total	1	2,300	437
IN Total		8	182,824	11,489	NJ Total	RUNNEMEDE Total	6	7,337	1,427
	INDIANAPOLIS Total	7	94,115	6,393	NY Total		7	522,126	30,976
	VINCENNES Total	1	88,709	5,096		BINGHAMTON Total	1	1,525	110
KS Total		17	187,276	16,653		BROOKLYN Total	2	496,245	27,398
	KANSAS CITY Total	1	434	160		CORTLAND Total	2	1,700	319
	WICHITA Total	16	186,842	16,493		OLEAN Total	1	22,506	3,058
KY Total	LEXINGTON Total	1	1,630	378		WATERTOWN Total	1	150	91
LA Total		21	326,341	17,656	PA Total		4	112,549	4,812
	NEW ORLEANS Total	7	12,891	2,498		PITTSBURGH Total	3	68,027	872
	SHREVEPORT Total	14	313,450	15,158		WILLIAMSPORT Total	1	44,522	3,940
MA Total		4	76,004	3,196	TN Total		210	1,224,532	71,544
	MALDEN Total	3	59,253	1,568		KNOXVILLE Total	189	478,061	23,520
	SPRINGFIELD Total	1	16,751	1,628		MORRISTOWN Total	16	723,631	42,561
MD Total	BALTIMORE Total	2	4,062	685		NASHVILLE Total	5	22,840	5,463
MI Total		37	387,221	33,466	TX Total		360	1,360,296	84,197
	HOLLAND Total	27	368,322	33,466		EL PASO Total	218	70,955	7,860
	PORT HURON Total	10	18,899	2,998		FORT WORTH Total	133	1,080,508	62,448
MO Total		11	126,006	11,061		SAN ANTONIO Total	3	10,222	541
	BERKELEY Total	7	104,071	8,279		WICHITA FALLS Total	6	198,611	13,348
	ST. LOUIS Total	4	21,935	2,782	VA Total	LYNCHBURG Total	37	610,838	41,811
					WA Total	SEATTLE Total	4	12,091	1,328
					WV Total	RONCEVERTE Total	6	68,067	4,999

SECTION 9
IDENTIFICATION OF NON-ALTERNATING, STANDING ROUTE ORDER (SRO) TRAFFIC FOR
THE WESTERN DISTRIBUTION CENTER (WDC)

General: Traffic included under Section 9 will be freight-all-kinds (FAK) shipments moving via closed van for all less than truckload (LTL) (0 pounds to 10,000 pounds) shipments and all truckload (TL) (20,000 pounds to 40,000 pounds and over) shipments. Rates will be applicable only to interstate shipments moving in the Continental United States (CONUS) and the identified intrastate shipments within California. Rate offers will be accepted for the following GSA facility:

GSA'S Western Distribution Center, **700 E Roth Road, Bldg 230, French Camp, CA 95231**

Please note the following reminders and/or significant items:

1. Service Areas CDC01, CDC02, and CDC03 have been combined to form CDC30.
2. Service Area CDC04 has been renamed to CDC31
3. Service Areas CDC05 and CDC06 have been combined to form CDC32.
4. Service Areas CDC07 and CDC10 have been combined to form CDC33.
5. Service Areas CDC08 and CDC09 have been combined to form CDC34.
6. Service Areas CDC11 and CDC14 have been combined to form CDC35.
7. Service Areas CDC12 and CDC16 have been combined to form CDC36.
 - San Bernardino County located in CDC16 has been moved to the New Service Area CDC38.
8. Service Areas CDC13 and CDC15 have been combined to form CDC37.
9. Service Areas CDC17 and CDC18 have been combined to form CDC38.
10. New Overnight Service area for Travis Air Force Base (AFB), CDC39.
11. Service Areas CDC19 & CDC21 have been deleted.

12. Destination Service Area CDC39 to Travis Air Force Base transit time is overnight.

13. Destination Service Area Code CDC37. The San Francisco route at 450 Golden Gate Ave, San Francisco Access Store requires the use of a **delivery truck under 12 feet tall and less than 20 feet long**. The delivery dock is in the parking garage of the Phillip Burton Federal Building.

14. Destination Service Area Code CDC38. The San Diego Route at 525 B Street, San Diego, CA will only accept deliveries after 5PM or on Saturdays.

15. TSP's submitting less than truckload and truckload rate offers for the Western Distribution Center will utilize the B2 rate type. Note that the C1, C2, C3, C4, & C5 rate types will not apply to SRO Codes CDC50 – CDC59

16. TSP's who are selected for Western Distribution Center assignments may also be offered freight shipments weighing 350 pounds or more from the Customer Supply Center, Building 510B, Stockton, CA. Charges will be based on the selected carrier's tender for the Western Distribution Center shipments; however, service requirements for transit time, beginning the day after pickup, will be:
 - A. Overnight Service for Travis Air Force Base
 - B. Two (2) days for points within California,
 - C. Three (3) days for points to AZ, CO, ID, OR, NM, NV, UT, WA.
 - D. Four (4) days for points to OK and TX
 - E. All other states are normal industry transit times

17. Carriers who submit rate offers for California intrastate shipments and less than truckload interstate shipments **MUST** have the capability to pickup the shipments in company owned/operated equipment. Use of pickup agents will not be allowed. Carriers **MUST** also have carrier owned/operated terminal facilities in the Sacramento and/or San Joaquin Valley areas and/or the San Francisco Bay Area.

9-1. IDENTIFICATION OF TRAFFIC: Identified below is the WDC, French Camp, CA for which the GSA is requesting **Non-Alternating** rate offers. Rate offers submitted in response to this Request **Will Not** alternate with any other accepted rate offer and the accepted rates and charges **May Not** be used in the construction of combination rates or charges. Please note that **“BETWEEN”** rate offers are being requested for the Western Distribution Center. By **“BETWEEN”** it is meant that the same rate offered from the Western Distribution Center to a destination will **ALSO** apply from that destination to the Western Distribution Center. A firm is not required to offer rates to each of the identified Destination Service Area Codes. Offers received that contain origins/destinations not identified below will be found unacceptable. An offering firm must be able to service all points within an identified Destination Service Area Description.

PLEASE NOTE: Only those rate offers submitted by the Initial Filing due date identified in Paragraph 1-2.A will be considered for acceptance. **THERE WILL BE NO SUPPLEMENTAL FILINGS.**

IDENTIFICATION OF TWO YEAR, NON-ALTERNATING SERVICE AREA CODES: Accepted rate offers will automatically expire October 31, 2006.

Please Note: One rate offer will apply to each service area.

INTERSTATE SERVICE AREAS						
Service Area Code	Service Area Description	Route No.		Service Area Code	Service Area Description	Route No.
CDC30 (destination code 30)	CT, MA, ME, NH, RI, VT DE, NJ, NY, PA DC, MD, VA, WV	411 420, 423 thru 426 430, 432, 436		CDC33 (destination code 33)	AR, LA, NM, OK, TX AZ & NV	470, 472, 475 thru 478 484, 491
CDC31 (destination code 31)	AL, FL, GA, MS, NC, SC, & TN	440, 442 thru 444, 446 thru 449		CDC34 (destination code 34)	CO, ID, MT, UT, WY OR & WA	480 thru 483, 487, 404 401 thru 402
CDC32 (destination code 32)	IL, IN, KY, MI, OH, WI IA, KS, MN, MO, ND, NE, & SD	450, 452 thru 457 460 thru 467				
INTRASTATE CALIFORNIA SERVICE AREAS						
Service Area Code	Service Area Description – Codes 11-18 are CA Counties	Route No.		Service Area Code	Service Area Description – Codes 11-18 are CA Counties	Route No.
CDC35 (destination state CA)	Siskiyou, Del Norte, Humboldt, Trinity, Lake Mendocino, Sonoma, & Marin Napa, Solano, Contra Costa & Alameda	A01–A08 D01 – D03, & D05		CDC38 (destination state CA)	Ventura & Los Angeles Riverside, San Diego, Orange, Imperial, San Bernardino	H01 – H02 I01 – I03 J01 – J02
CDC36 (destination state CA)	Modoc, Lassen, Shasta, Tehema, Plumas, Sierra, Nevada, Placer, Butte, Glenn, Colusa, Yuba, Sutter, Inyo, Kern, Kings, Tulare, Fresno, Madera, Mono, Mariposa, Tuolumne, Calaveras, Alpine, Amador, El Dorado,	B01 – B13 F01 – F13		CDC39 (destination state CA)	Travis Air Force Base, CA 94535 OVERNIGHT SERVICE	
CDC37 (destination state CA)	Santa Cruz, San Mateo, San Francisco, Santa Clara, Santa Barbara, San Luis Obispo, Monterey, San Benito Merced, Stanislaus, Yolo, Sacramento, & San Joaquin	C01 – C03, D04 G01 – G04 E01 – E05				

SECTION 10 FORMAT REQUIREMENTS FOR THE SUBMISSION OF ELECTRONIC RATE OFFERS VIA FTP

10-1. FILE FORMAT REQUIREMENTS FOR THE SUBMISSION OF ELECTRONIC RATE OFFERS: TSP's submitting rate offers for the identified NIB/NISH Work Centers & WDC **MUST** submit their rate offers electronically via the File Transfer Protocol (FTP) or TMSS online rate filing. TSP's utilizing the FTP rate filing capabilities for the submission of rate offers within Transportation Management Services Solution (TMSS) must adhere to the file format requirements identified in this Section when creating rate offers for submission. Rate offers received which do not conform to these format requirements will be found unacceptable. Please note that Section 10 can provide general information to those TSP's utilizing TMSS to create their rate offers within TMSS online rate filing.

10-2. HEADER RECORD FORMAT REQUIREMENTS: In addition to each TSP's rate records, for all rate offers filed in accordance with this RFO TSP's must file ONE SET of the following "F Records" at the beginning of EVERY RATE FILE submitted to GSA.

➤ **Important Notes:**

Mandatory E-mail Address: Booking office e-mails contained in the rate offer have become **MANDATORY** for the purpose of online booking within TMSS;

The TSP must provide an Email address and are encouraged to provide a fax number for each rate record. The e-mail address provided in the rate record will be used by TMSS for automated booking notification. The e-mail is expected to be associated with the booking office at the route level. If no such e-mail can be provided at the route level, a corporate level e-mail should be provided in this record. For automated booking notifications to be sent by TMSS to the TSP's, the government will consider offering a system-to-system level information exchange between TMSS and the TSP's system, in lieu of sending a booking request via e-mail. TSP's interested in this feature of TMSS are required to contact GSA's program office (FBL) at (703) 605-5618 and the Government will evaluate such requests for implementation.

NOTE: When the rate file is complete, it MUST be saved as an unformatted ASCII (Text Only) flat file (e.g. no tab characters, etc.) before attempting to transfer the file.

A. List of Header Record Types and their Usage

Record Type	Description
F1	Mandatory record. This record will contain TSP's specific information, Rate offer will be rejected if this record is not submitted
F2	Optional record. A Rate Filing Service Provider (RFSP) when filing rates on behalf of a TSP must submit this record. All rate filing related communications will use the RFSP's Email address specified in this record.
F3	Optional record. Must be submitted when TSP is a Broker/ Shipping Agent/ Intermodal marketing company. This record is used to submit the underlying TSP's represented by a Broker. Each 'F3' record can accommodate 50 SCACS. If you represent more than 50 TSPs use an additional 'F3' record.

B. Header Information of TSP (Mandatory Record)

Record Field	Maximum Positions	Positions	Contents
Record ID	2	1-2	Must be the letters ' F1 '
SCAC	4	3-6	4 Digit Standard Carrier Alpha Code of the TSP
Separator	1	7-7	\[backslash]
TSP's Name	45	8-52	Name of TSP participating in this RFO
Separator	1	53-53	\[backslash]
Effective Date-YYYYMMDD	8	54-61	Initial Filing, New Filings: must be 20041101

Record Field	Maximum Positions	Positions	Contents
Separator	1	62-62	\ [backslash]
Taxpayer Identification Number	9	63-71	TIN assigned by the IRS to the TSP. Do not use hyphen. Example: 321456789
Separator	1	72-72	\ [backslash]
TSP's Government Representative	45	73-117	Name of TSP's authorized official. If the name of the authorized official is longer than the allotted positions, abbreviate or use initials of first and/or middle name plus full last name.

C. Header Information of Rate Filing Service Provider (RFSP):
Optional Record, required only when RFSP is filing rates

Record Field	Maximum Positions	Positions	Contents
Record ID	2	1-2	Must be the letters 'F2'
RFSP CODE	4	3-6	4 Digit RFSP Code assigned by GSA
Separator	1	7-7	\ [backslash]
RFSP's Name	45	8-52	Name of RFSP filing on behalf of the TSP
Separator	1	53-53	\ [backslash]
RFSP's Phone Number	12	54-65	Phone number of the RFSP. This number will be used to contact the RFSP for any rate filing related issues
Separator	1	66-66	\ [backslash]
RFSP's Fax Number	12	67-78	Fax number of the RFSP. This number will be used to contact the RFSP for any rate filing related issues
Separator	1	79-79	\ [backslash]
RFSP's Email Address	45	80-124	Email address of Rate Filing Service Provider. This email address will be used to send the FTP file transmission and confirmation

D. Record for Underlying TSP's Represented by Broker or Shipper Agent/Intermodal Marketing Co.:

Repeat Formatting Process Until All Underlying TSP's Have Been Identified For A Maximum Of 50 SCACS Per Line. If Additional Space Is Needed, Start Next Line With F3 And Repeat Formatting Process Shown Above

RECORD FIELD	Maximum Positions	Maximum Positions	CONTENTS
Record ID	2	1-2	Must be the letters 'F3'
SCAC	4	2-5	SCAC of 1st Underlying TSP Represented by the Broker/Shipper Agent
Separator	1	6-6	\ [backslash]
SCAC	4	7-10	SCAC of 2nd Underlying TSP Represented by the Broker/Shipper Agent
Separator	1	11-11	\ [backslash]
			...Continue until a maximum of 50 SCACs are recorded, If the number of SCACs exceed 50 use an additional 'F3' record.

10-3. RATE RECORDS:

A. Rate Record for Rate Offers Based on a Percent of the Minimum Charge and a Percent of the Less Than Truckload Rates Identified in the GSA Baseline Rate Table Publication No. 1000-D and Cents Per Mile for Truckload Rates when Based on a State to State or Intrastate Basis:

Record Field	Maximum Positions	Positions	Contents
Rate Type	2	1-2	Always enter B2
TSP's Tender Number	4	3-6	TSP assigned offer number. May be numeric, alphabetic, or a combination. Must contain at least one character. If the other positions are not used, enter spaces (Use SPACE BAR).
Separator	1	7-7	Use a comma (,)
Agency ID	5	8-12	SROs for NIB/NISH& WDC; Enter appropriate NIB/NISH – Agency

Record Field	Maximum Positions	Positions	Contents
			Code identified in Section 8-1.A or appropriate WDC Service Area Code identified in Section 9-1. ie NAL01... CDC30...
Separator	1	13-13	Use a comma (,)
Origin	2	14-15	Origin State (state in which the appropriate NIB/NISH Work Center is located or Origin of CA for the Western Distribution Center)
Separator	1	16-16	Use a comma (,)
Destination	2	17-18	Destination State (state in which the appropriate; NIB/NISH Work Center ships to (CONUS) or Codes 50 & 53; and WDC destination codes or intrastate CA)
Separator	1	19-19	Use a comma (,)
Phone Number	12	20-31	Phone number that requesting customer agency should utilize in order to book the shipment for this particular from/to rate application.
Separator	1	32-32	Use a comma (,)
Facsimile Number	12	33-44	Facsimile number that requesting customer agency should utilize in order to book the shipment for this particular from/to rate application.
Separator	1	45-45	Use a comma (,)
Email ID	45	46-90	MANDATORY Email ID that requesting customer agency should utilize in order to book the shipment for this particular from/to rate application.
Separator	1	91-91	Use a comma (,)
Percent of Minimum Charge	3	92-94	Percent of the Minimum Charge Base Rate being Offered. Examples: 089, 102. If not offering a Percent of Minimum Charge, enter zeros (000) to indicate Not Applicable.
Separator	1	95-95	Use a comma (,)
Percent of Less Than Truckload	3	96-98	Percent of the Less Than Truckload Base Rate being Offered. Examples: 072, 100. If not offering a Percent of Less Than Truckload, enter zeros (000) to indicate Not Applicable.
Separator	1	99-99	Use a comma (,)
Cents Per Mile Truckload	3	100-102	Cents per Miles offered for Truckload shipments. Examples: 090 (\$0.90 cents per mile), 101 (\$1.01 cents per mile).
Separator	1	103-103	Use a comma (,)
Minimum Truckload Charge	6	104-109	Minimum Truckload Charge in Dollars and Cents. Examples: 045000 (\$450.00), 130000 (\$1,300.00). A Minimum Truckload Charge must be entered if cents per mile offer is entered.
Separator	1	110-120	Spaces
Required Item Percentages	132	121-252	Required Item Percentage for the Accessorial Services containing rates and charges as identified in the GSA National Rules Tender No. 100-D. If offering the same percentage for all 43 Required Items, enter that percentage in the first three positions (121-123). Examples: 090, 100. The remaining positions (124-252) may be left blank. If offering different percentages, use positions (124-252), enter the percentage for each Required Item in ascending order as they appear in the No. 100-D and Item 3-2.A.1 of the TOS 1-F. DO NOT USE COMMA DELIMITERS The first three positions (121-123) must be zeros (000). For example, the beginning of your entry could be: 000095077110. For those Required Items identified by ** in Item 3-2.A.1. of the TOS 1-F, TSP's are not required to offer a percentage unless they choose to do so. If not offering a percentage for these items, enter zeros (000) in the appropriate positions for those Items. Percentages must be offered for all Required Items not indicated with **.

10-4. RATE OFFER EXAMPLES:

A. Example of multiple rate offers for a TSP, being sent as one (1) file, filed by an RFSP:

F1ABCD\ABC TRANSPORTATION INC.	\20041101\123456789\JOHN K DOE		
F2RFSI\RATE FILING SERVICE INC.	\703-555-5555\703-555-5556\RFS@RATEFILINGSERVICE.COM		
B2ABC1, NAL01, AL, 50, 816-555-1212, 816-555-1213, ABC. TRANSPORTATION@TRANS.COM		, 089, 072, 115, 045000	100 <i>see 9-3. A. for required item</i>
B2ABC1, NAL01, AL, 53, 816-555-1212, 816-555-1213, ABC. TRANSPORTATION@TRANS.COM		, 089, 072, 090, 045000	100 <i>percentages in positions</i>
B2ABC1, NAL01, AL, CA, 816-555-1212, 816-555-1213, ABC. TRANSPORTATION@TRANS.COM		, 089, 072, 135, 045000	100 <i>121-123 & 124-252</i>
B2ABC1, NAL01, AL, AL, 816-555-1212, 816-555-1213, ABC. TRANSPORTATION@TRANS.COM		, 089, 072, 090, 045000	100
B2ABC1, NAL02, AL, 50, 816-555-1212, 816-555-1213, ABC. TRANSPORTATION@TRANS.COM		, 089, 072, 090, 045000	100
B2ABC1, NAL02, AL, 53, 816-555-1212, 816-555-1213, ABC. TRANSPORTATION@TRANS.COM		, 089, 072, 090, 045000	100
B2ABC1, NAL02, AL, CA, 816-555-1212, 816-555-1213, ABC. TRANSPORTATION@TRANS.COM		, 089, 072, 090, 045000	100
B2ABC1, NAL02, AL, AL, 816-555-1212, 816-555-1213, ABC. TRANSPORTATION@TRANS.COM		, 089, 072, 090, 045000	100
B2ABC3, CDC30, CA, 30, 816-555-1212, 816-555-1213, ABC. TRANSPORTATION@TRANS.COM		, 089, 072, 090, 045000	100

B. Examples of multiple rate offers being sent as separate rate file, filed by a TSP:

1. First Rate File:

F1ABCD\ABC TRANSPORTATION INC.	\20041101\123456789\JOHN K DOE		
B2ABC1, NAL01, AL, 50, 816-555-1212, 816-555-1213, ABC. TRANSPORTATION@TRANS.COM		, 089, 072, 115, 045000	100 <i>see 9-3. A. for required item</i>
B2ABC1, NAL01, AL, 53, 816-555-1212, 816-555-1213, ABC. TRANSPORTATION@TRANS.COM		, 089, 072, 090, 045000	100 <i>percentages in positions</i>
B2ABC1, NAL01, AL, CA, 816-555-1212, 816-555-1213, ABC. TRANSPORTATION@TRANS.COM		, 089, 072, 135, 045000	100 <i>121-123 & 124-252</i>
B2ABC1, NAL01, AL, AL, 816-555-1212, 816-555-1213, ABC. TRANSPORTATION@TRANS.COM		, 089, 072, 090, 045000	100
B2ABC3, CDC31, CA, 31, 816-555-1212, 816-555-1213, ABC. TRANSPORTATION@TRANS.COM		, 089, 072, 090, 045000	100

2. Second Rate File:

F1ABCD\ABC TRANSPORTATION INC.	\20041101\123456789\JOHN K DOE		
B2ABC1, NAL02, AL, 50, 816-555-1212, 816-555-1213, ABC. TRANSPORTATION@TRANS.COM		, 089, 072, 090, 045000	100 <i>see 9-3. A. for required item</i>
B2ABC1, NAL02, AL, 53, 816-555-1212, 816-555-1213, ABC. TRANSPORTATION@TRANS.COM		, 089, 072, 090, 045000	100 <i>percentages in positions</i>
B2ABC1, NAL01, AL, CA, 816-555-1212, 816-555-1213, ABC. TRANSPORTATION@TRANS.COM		, 089, 072, 090, 045000	100 <i>121-123 & 124-252</i>
B2ABC1, NAL02, AL, AL, 816-555-1212, 816-555-1213, ABC. TRANSPORTATION@TRANS.COM		, 089, 072, 090, 045000	100
B2ABC3, CDC32, CA, 32, 816-555-1212, 816-555-1213, ABC. TRANSPORTATION@TRANS.COM		, 089, 072, 090, 045000	100

C. Examples of multiple rate offers being sent as one (1) file, TSP is a broker with underlying TSP:

F1ABCD\ABC BROKER SERVICE INC	\20041101\123456789\JOHN K DOE		
F2RFSI\RATE FILING SERVICE INC.	\703-555-5555\703-555-5556\RFS@RATEFILINGSERVICE.COM		
F3BBBB\CCCC\DDDD\EEEE\FFFFF <i>only 50 SCACS can be recorded per "F3" line</i>			
B2ABC1, NAL01, AL, 50, 816-555-1212, 816-555-1213, ABC. TRANSPORTATION@TRANS.COM		, 089, 072, 115, 045000	100 <i>see 9-3. A. for required item</i>
B2ABC1, NAL01, AL, 53, 816-555-1212, 816-555-1213, ABC. TRANSPORTATION@TRANS.COM		, 089, 072, 090, 045000	100 <i>percentages in positions</i>
B2ABC1, NAL01, AL, CA, 816-555-1212, 816-555-1213, ABC. TRANSPORTATION@TRANS.COM		, 089, 072, 135, 045000	100 <i>121-123 & 124-252</i>
B2ABC1, NAL01, AL, AL, 816-555-1212, 816-555-1213, ABC. TRANSPORTATION@TRANS.COM		, 089, 072, 090, 045000	100
B2ABC1, NAL02, AL, 50, 816-555-1212, 816-555-1213, ABC. TRANSPORTATION@TRANS.COM		, 089, 072, 090, 045000	100
B2ABC1, NAL02, AL, 53, 816-555-1212, 816-555-1213, ABC. TRANSPORTATION@TRANS.COM		, 089, 072, 090, 045000	100
B2ABC1, NAL02, AL, CA, 816-555-1212, 816-555-1213, ABC. TRANSPORTATION@TRANS.COM		, 089, 072, 090, 045000	100
B2ABC3, CDC33, CA, 33, 816-555-1212, 816-555-1213, ABC. TRANSPORTATION@TRANS.COM		, 089, 072, 090, 045000	100
B2ABC3, CDC34, CA, 34, 816-555-1212, 816-555-1213, ABC. TRANSPORTATION@TRANS.COM		, 089, 072, 090, 045000	100
B2ABC3, CDC35, CA, 35, 816-555-1212, 816-555-1213, ABC. TRANSPORTATION@TRANS.COM		, 089, 072, 090, 045000	100
B2ABC3, CDC36, CA, 36, 816-555-1212, 816-555-1213, ABC. TRANSPORTATION@TRANS.COM		, 089, 072, 090, 045000	100
B2ABC3, CDC37, CA, 37, 816-555-1212, 816-555-1213, ABC. TRANSPORTATION@TRANS.COM		, 089, 072, 090, 045000	100

SECTION 11

ELECTRONIC RATE TRANSMISSION SPECIAL INSTRUCTIONS

11-1. SUBMISSION INSTRUCTIONS: All electronic rate transmissions submitted in accordance with Sections 8, 9, & 10 of this Request and its Special Filing Instructions (SFI) **MUST** be via the rate filing capabilities of TMSS or via the Internet, utilizing the File Transfer Protocol (FTP). Below are the instructions for accessing the FTP.

NOTE: If your company intends to transmit its rate offer(s) via FTP without utilizing the services of a Rate Filing Service Provider (RFSP) or Tariff Publishing Agent (TPA) and your company does not already have an assigned **User ID and Password** to access the FTP server, you will need to notify the Central Zone Office in order to receive a User ID and Password to access the FTP. Requests for a User ID and Password may be emailed or faxed to the attention of Carey DeForest at carey.deforest@gsa.gov, or (816) 823-3656. The response from GSA assigning your company a User ID and Password will be emailed, so please be sure to include your company's email address when submitting your request. Please be aware that it will take several days upon the receipt of your request to process and assign a User ID and Password to the FTP server.

A. **FORMAT REQUIREMENTS:** Electronic format requirements as set out in this Request and its SFI must be strictly adhered to. Submissions received from TSP's, Rate Filing Service Providers, or Tariff Publishing Agents not conforming to format requirements identified in Section 8, 9, and 10 will be found unacceptable.

B. FILE PREPARATION:

In order to transfer the file via the FTP, the file must be saved and transmitted as an unformatted ASCII (TEXT ONLY) flat file (i.e. no tab characters, etc.). The file must not have a top, bottom, right, or left margin.

Note: The type of software you will be utilizing will determine what must be done to prepare the file for transmission.

11-2. FILE NAMING CONVENTION:

Implementation of the Transportation Management Services Solution (TMSS) has created the need for the development of a File Naming Convention. This File Naming Convention applies to any initial, new, late, or supplemental rate offer(s) transmitted in accordance with this Request and SFI. Extensions (**.FRT**) to file names are **NOT** permitted.

FILE NAME	MAXIMUM POSITIONS	POSTIONS	CONTENTS
Prefix	3	1-3	Must be FRT
TSP's SCAC	4	1-4	RFSP: If transmitting rates on behalf of a TSP, enter TSP's SCAC. Do not append any characters if the SCAC assigned to you is less than four (4) positions.
Rate File Number	3	5-8	A running serial number starting with 001
Extension			File Extensions will NOT be supported.

Examples of filenames for SCAC with different number of positions:

File name where assigned SCAC has four positions: FRT**ABCD**001 where 'ABCD' is the SCAC

File name where assigned SCAC has three positions: FRT**ABC**001 where 'ABC' is the SCAC

File name where assigned SCAC has two positions: FRT**AB**001 where 'AB' is the SCAC

The TSP can send one or more files for rate filing. The TSP can send one or more rate types in a single file. It is strongly recommended that the number of files be kept to a minimum by combining multiple rate types. Irrespective of the number of files transmitted a 3-digit file number is required.

Examples of multiple filenames for a SCAC:

TSP transmitting only one file: File Name: FRT**ABCD001**

TSP transmitting two files: First File Name: FRT**ABCD001**, Second File Name: FRT**ABCD002**

TSP transmitting three files: First File Name: FRT**ABCD001**, Second File Name: FRT**ABCD002**, Third File Name: FRT**ABCD003**.

If as a TSP, RFSP, or TPA, you are unsure as to your TSP's SCAC/RFSP Code (up to 4 positions) or TPA code (up to 4 positions) in GSA's Freight Management Program, please contact Carey DeForest at (816) 823-3646 or via e-mail at carey.deforest@gsa.gov, respectively, for verification.

The file naming convention identified above MUST be strictly adhered to. Failure to do so will result in the rate offer(s) not being picked up from your TSP's directory on the FTP and/or automatic rejection of the rate offer(s). Furthermore, if your company submits multiple rate files on the same day, files named the same will be overwritten; therefore, it is extremely important that files submitted on the same day have different names.

11-3. ACCESSING THE FTP:

GSA is unable to provide specific instructions on how to access the FTP, how to upload a file onto the FTP, how to download a file from the FTP, or how to move around in the FTP due to the fact that accessing and operating within the FTP are dependent upon the type of FTP software utilized by a TSP. Consequently, a TSP will need to contact their FTP provider for assistance. FTP utilities such as WS_FTP95LE are widely used and could serve the purpose, however, GSA does not mandate these products and you are free to choose your own FTP software. Listed below is information GSA can provide. The address to GSA's FTP directory and two different methods (there are others) by which to access a TSP's individual directory in which a TSP's rate file(s) will need to be uploaded.

A. FTP ADDRESS:

Existing user codes/passwords will be carried over from ITMS to TMSS. However, the letters FTP will prefix the new user codes. Example: If your existing user code was ABCD the new user code will be FTPABCD. The password will remain the same.

The FTP server address to be used for transmitting files to TMSS is: **159.142.4.2**

B. DIRECTORY ACCESS:

Once you have placed a file within your TSP's directory using FTP, you may verify that your company's file was successfully transmitted. If the file doesn't appear in your directory, you will need to "Upload" the file again. This will only assist you in verifying that your rate offer/file was transferred successfully and WILL NOT verify that the contents of your rate offer/file have been formatted correctly.

11-4. CONFIRMING RATE TRANSMISSIONS:

At the end of each business day during the rate filing period, an automated process will search the FTP for rate files submitted from TSPs and process them. An email confirmation acknowledging the receipt and processing of the file will be sent to the TSP's email address OR the RFSP's email address if an RFSP has filed on behalf of the TSP. The email will contain the number of records processed and the number of errors encountered. In order to receive timely notifications on the outcome of file processing it is essential that a correct email address be kept on file. Error files will be generated and placed in the TSP's or RFSP's FTP directory and will be named as FRTSCAC999ERR where SCAC is the SCAC of the TSP (Not the RFSP), 999 is the original file number assigned by the TSP. You need to connect to FTP to download the error file/s, if any. If appropriate, TSP's will receive notification of rate filing deficiencies in accordance with Section 1, Paragraph 1-4.B. of this Request and its SFI.