

March 23, 2001

MEMORANDUM FOR ALL CONTRACTING OFFICERS, NEGOTIATORS
AND EXECUTIVE OFFICERS

FROM: M/OP, Mark S. Ward, Director

SUBJECT: Clarification of the Extension/Renewal Policy
Regarding Personal Services Contracts (PSCs)
Under Appendix D or Appendix J of the AIDAR

CONTRACT INFORMATION BULLETIN No. 01 - 07

This CIB clarifies the policy regarding the non-competitive extension or renewal of PSC's awarded under Appendix D or Appendix J of the AIDAR.

Over the last several months, there have been inquiries to M/OP/P regarding the policy of non-competitive extensions and renewals of PSC's, particularly with regard to Washington-based and offshore PSC's with United States citizens under Appendix D. These inquiries noted apparent confusion in the policy, especially since the publication of CIB 97-16 and the current version of Appendix D, and the omission of any reference to Washington-based and offshore PSC.

Notwithstanding any other references, extensions or renewals with the same individual for the same services do not need to be publicized. This policy applies to any PSC, regardless of whether they are covered by Appendix D or Appendix J. However, as a reminder, the requirements of CIB 00-08 and CIB 00-08S remain in effect and shall continue to be followed.

Questions regarding this CIB may be directed to
Tom M. Henson, M/OP/P, telephone number 202-712-5448.