



Guía de Servicios en línea para negocios (BSO, sus siglas en inglés) para el año tributable 2007

Ver Estado, Errores, e Información de avisos de datos presentados

Contiene las siguientes lecciones:

- [Ver el estado actual de datos presentados](#)
- [Ver detalles de datos presentados](#)
- [Ver información al nivel de informe para datos presentados](#)
- [Ver avisos para presentar información de nuevo](#)
- [Ver información de errores de la información presentada anteriormente](#)

Lección 1: Ver estado actual de datos presentados

El enlace de **View Submission Status/Errors/Notice Information** (en español, Ver estado, Errores, e Información de avisos de datos presentados) debe ser usado por el individuo que presentó el archivo. Si desea ver información al nivel de informe que fue presentada por un tercero a nombre suyo, use el enlace de **View Employer Report Status/Errors/Notice Information** (en español, Ver estado, Errores, e Información de avisos de Informes de empleador). Para informarse mejor, vea la sección de *View Employer Report Status\Errors\Notice Information*.

Paso 1: Dirija su navegador a la página, Business Services Online Welcome (en español, Bienvenido a los Servicios en línea para negocios):
www.segurosocial.gov/bsowelcome.htm (sólo disponible en inglés).

Paso 2: Seleccione el enlace de **Log In** (en español, Acceso) en la página, Business Services Online Welcome. El sistema mostrará la página, General Login Attestation (en español, Atestación general de acceso).

The screenshot shows the 'General Login Attestation' page on the Social Security Online Business Services Online portal. The page has a red header with 'Business Services Online' and a dark blue navigation bar with links for 'BSO Welcome', 'BSO Information', 'Contact Us', and 'Keyboard Navigation'. The main content area is white and contains the following elements:

- Left Sidebar:**
 - Online Services Availability:**
 - Monday-Friday: 5 AM - 1 AM EST
 - Saturday: 5 AM - 11 PM EST
 - Sunday: 8 AM - 11:30 PM EST
 - Warning:** DON'T USE YOUR BROWSER'S BACK BUTTON
 - Effective as of October 2007, your Personal Identification Number (PIN) is now referred to as your User ID.**
- Main Content:**
 - General Login Attestation:** I understand that the Social Security Administration (SSA) will validate the information I provide against the information in SSA's files.
 - I certify that:**
 - I understand that I may be subject to penalties if I submit fraudulent information. I agree that I am responsible for all actions taken with my User ID.
 - I understand that SSA may ban me and/or the company I represent from the use of these services if SSA determines or suspects there has been misuse of the services.
 - I am aware that any person who knowingly and willfully makes any representation to falsely obtain information from Social Security records and/or intends to deceive the Social Security Administration as to the true identity of an individual could be punished by a fine or imprisonment, or both.
 - I am authorized to do business under this User ID.
 - Disclaimer:** By selecting the "I Accept" button, you certify that you have read, understand and agree to the user certification of Business Services Online.
 - Buttons:** "I Do NOT Accept" and "I Accept"
- Footer:**
 - Have a question? Call 1-800-772-6270 Monday through Friday, 7:00 a.m. to 7:00 p.m. Eastern Time to speak with Employer Customer Service personnel. For TDD/TTY call 1-800-325-0778.
 - Navigation links: BSO Welcome | BSO Information | Contact Us | Keyboard Navigation

Paso 3: Seleccione el botón de **I Accept** (en español, Acepto) después de leer las condiciones definidas en la página, General Login Attestation. El sistema mostrará la página, Log In to BSO (en español, Acceso al BSO).

Social SecurityOnline **Business Services Online**
 www.socialsecurity.gov BSO Welcome | BSO Information | Contact Us | Keyboard Navigation

Log In to BSO [HELP](#)

[BSO Welcome](#) > Login

Online Services Availability

- Monday-Friday: 5 AM - 1 AM EST
- Saturday: 5 AM - 11 PM EST
- Sunday: 8 AM - 11:30 PM EST

DON'T USE YOUR BROWSER'S BACK BUTTON

Effective as of October 2007, your Personal Identification Number (PIN) is now referred to as your User ID.

Type your User ID and password; then select Log In.

[Need to complete your phone registration?](#)

User ID:

Password:

(not case sensitive)

[Forgot your password?](#)

Have a question? Call **1-800-772-6270** Monday through Friday, 7:00 a.m. to 7:00 p.m. Eastern Time to speak with Employer Customer Service personnel. For TDD/TTY call **1-800-325-0778**.

www.socialsecurity.gov BSO Welcome | BSO Information | Contact Us | Keyboard Navigation

Paso 4: Entre su USER ID (en español, Identificación de usuario) y contraseña.

Paso 5: Seleccione el botón de **Login**. El sistema mostrará la página, BSO Main Menu. (Para regresar a la página, Business Services Online Welcome seleccione el botón de **Cancel** [en español, Cancelar]).

Social Security Online **Business Services Online**

www.socialsecurity.gov [BSO Main Menu](#) | [BSO Information](#) | [Contact Us](#) | [Keyboard Navigation](#)

Main Menu [LOGOUT](#) | [HELP](#)

Online Services Availability

- Monday-Friday: 5 AM - 1 AM EST
- Saturday: 5 AM - 11 PM EST
- Sunday: 8 AM - 11:30 PM EST

DON'T USE YOUR BROWSER'S BACK BUTTON

Welcome, JANE DOE
Your password expires on **March 16, 2008**

[Report Wages To Social Security](#)
Submit, download or process W-2s and W-2cs
View submission status, acknowledge resubmission notices or
Request resubmission extensions

[View File / Wage Report Status with Name / SSN Errors](#)
View report status, errors and notice information

[Social Security Numbers Verification Service](#)
Request online SSN verification
Submit files for SSN verification

[Account Maintenance](#)
Request, activate or remove access to services
Re-request or deactivate access to services
Change your password

Have a question? Call **1-800-772-6270** Monday through Friday, 7:00 a.m. to 7:00 p.m. Eastern Time to speak with Employer Customer

www.socialsecurity.gov [BSO Welcome](#) | [BSO Information](#) | [Contact Us](#) | [Keyboard Navigation](#)

Paso 6: Seleccione el enlace de **Report Wages to Social Security** (en español, Informar salarios al Seguro Social).

[Report Wages To Social Security](#)

- Submit, download or process W-2s and W-2cs
- View submission status, acknowledge resubmission notices or
- Request resubmission extensions

El sistema mostrará la página de Report Wages to Social Security.

The screenshot displays the Social Security Business Services Online (BSO) interface. At the top, there is a red header with 'Social Security Online' and 'Business Services Online'. Below this is a dark blue navigation bar containing 'www.socialsecurity.gov', 'BSO Main Menu', 'BSO Information', 'Contact Us', and 'Keyboard Navigation'. The main content area has a white background. On the left, there is a sidebar with 'Online Services Availability' listing hours for Monday-Friday, Saturday, and Sunday. Below this is a yellow warning box that says 'DON'T USE YOUR BROWSER'S BACK BUTTON'. The main content area features the title 'Report Wages to Social Security' with 'LOGOUT' and 'HELP' links. Below the title is a breadcrumb trail: 'BSO Main Menu > Report Wages to Social Security'. The primary action is a blue link: 'Submit Or Resubmit Wage File, W-2 Online, And W-2c Online And View Submission Status'. Below this is another blue link: 'Resubmission Notice Processing' with the subtext 'Acknowledge resubmission notices and request resubmission extensions'. A 'BSO Main Menu' button is located below the links. At the bottom, there is contact information: 'Have a question? Call 1-800-772-6278 Monday through Friday, 7:00 a.m. to 7:00 p.m. Eastern Time to speak with Employer Customer Service personnel. For TDD/TTY call 1-800-325-0778.' A footer bar at the very bottom repeats the navigation links.

Paso 7: Seleccione el enlace de **Submit or Resubmit Wage File, W-2 Online, and W-2c Online and View Submission Status** (en español, Presentar o Presentar de Nuevo un Archivo de Salarios, W-2 Online, W-2c Online y ver el estado de los datos presentados). El sistema mostrará la página menú, Submit or Resubmit Wage File, W-2 Online, and W-2c Online and View Submission Status.

Social Security Online
www.socialsecurity.gov
Business Services Online

[BSO Main Menu](#) | [BSO Information](#) | [Contact Us](#) | [Keyboard Navigation](#)

Submit or Resubmit Wage File, W-2 Online, and W-2c Online and View Submission Status

[LOGOUT](#) | [HELP](#)

[BSO Main Menu](#) > [Report Wages to Social Security](#) > Submit or Resubmit Wage File, W-2 Online, and W-2c Online and View Submission Status

Online Services Availability

- Monday-Friday: 5 AM - 1 AM EST
- Saturday: 5 AM - 11 PM EST
- Sunday: 8 AM - 11:30 PM EST

DON'T USE YOUR BROWSER'S BACK BUTTON

[Submit a W-2 Wage File](#)
 Send an electronic file that contains annual wage data in the EFW2 format. You may submit a new EFW2 submission, an EFW2C submission to correct previous reports, or, if a Resubmission Notice has been received, resubmit a file that has been returned because Social Security was unable to process the file successfully. (Note: This link should not be used to submit wage reports created using W-2 Online or W-2c Online.

[View File / Wage Report Status without Name/SSN Errors](#)
 View report status, errors, and notice information for previously submitted W-2s.

[Create Form W-2 Online](#)

[Enter Form W-2](#)
 Create, print, and submit your Forms W-2 and Form W-3 for Tax Year 2006. Twenty (20) reports can be entered at one time.

[Resume Unsubmitted W-2s](#)
 Continue processing your unsubmitted W-2s.

[Download Submitted W-2s](#)
 Download a printable version of your submitted Forms W-2 and Form W-3. This printable version can be saved to your PC. (This feature is only available for Forms W-2 and Form W-3 created with W-2 Online within 30 days of the date of submission).

[Create Forms W-2c Online](#)

[Enter Forms W-2c](#)
 Create, print, and submit your Forms W-2c and Form W-3c for previously submitted and processed Tax Year 2006 W-2s. Five (5) reports can be entered at one time.

[Resume Unsubmitted W-2c](#)
 Continue processing your unsubmitted W-2cs.

[Download Submitted W-2c](#)
 Download a printable version of your submitted Forms W-2c and Form W-3c. This printable version can be saved to your PC. (This feature is only available for Forms W-2c and Form W-3c created with W-2c Online within 30 days of the date of submission).

BSO Main Menu

Have a question? Call **1-800-772-6270** Monday through Friday, 7:00 a.m. to 7:00 p.m. Eastern Time to speak with Employer Customer Service personnel. For TDD/TTY call **1-800-325-0778**.

www.socialsecurity.gov
BSO Main Menu | BSO Information | Contact Us | Keyboard Navigation

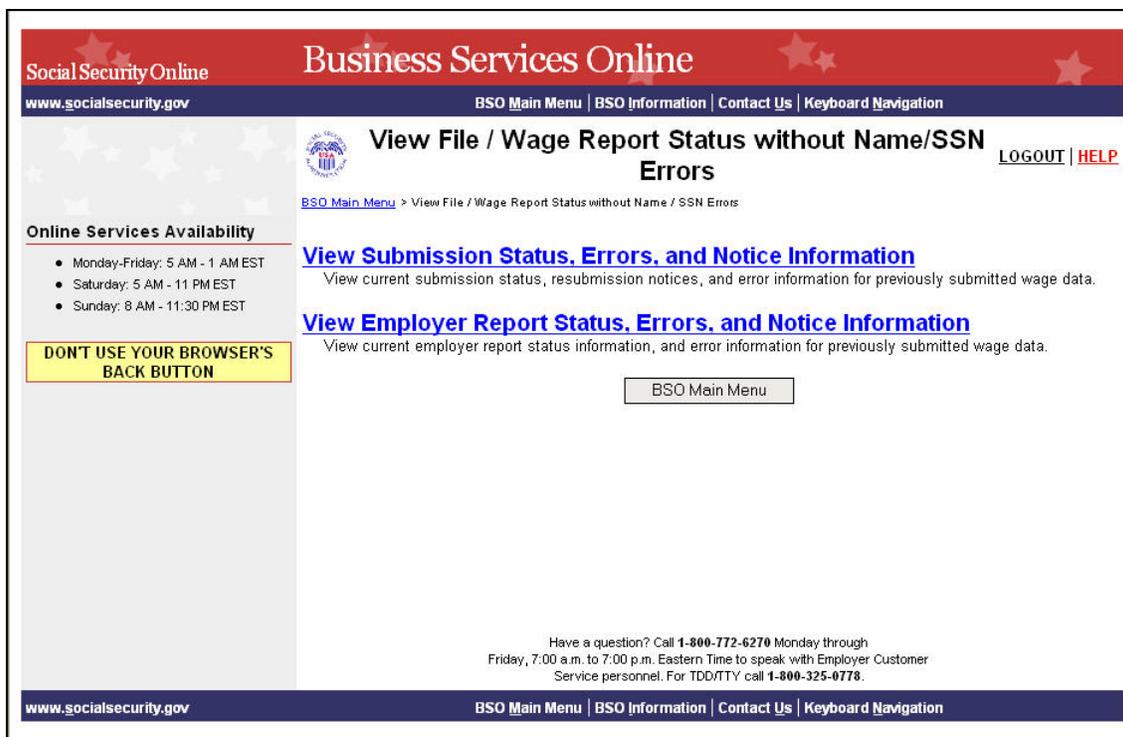
Paso 8: Seleccione el enlace de **View File / Wage Report Status [with or without] Name / SSN Errors** (en español, Ver estado de un Archivo e Informe de salarios [con o sin] errores en los nombres y números de Seguro Social).

[View File / Wage Report Status without Name/SSN Errors](#)

View report status, errors, and notice information for previously submitted W-2s.

NOTA: Si no eligió el enlace **View File / Wage Report with or without Name / SSN Errors** (en español, Ver un Archivo e Informe de salarios con o sin errores en los nombres y números de Seguro Social) cuando seleccionó la opción en el proceso de Request Access to BSO Service (en español, Pedir acceso al servicio BSO) el enlace puede aparecer como View Submission Status Information (en español, Ver información del estado de los datos presentados). Si este es el caso, si selecciona el enlace de View Submission Status Information el sistema mostrará la página, Query Attestation (en español, Atestación de consulta), como está mostrado en el paso #9 a continuación, para que usted siga al paso #10.

De lo contrario, el sistema mostrará la página menú, View File / Wage Report Status [with or without] Name / SSN Errors.



Paso 9: Seleccione el enlace de **View Submission Status/Errors/Notice Information**.

[View Submission Status, Errors, and Notice Information](#)

View current submission status, resubmission notices, and error information for previously submitted wage data.

El sistema mostrará la página, Query Attestation.



 Social Security Online
Business Services Online
Social Security's Business Services Online (BSO)

Query Attestation

User Certification to Query the SSA Business Services Online

I understand that the Social Security Administration (SSA) will validate the information I provide against the information in SSA's files.

I certify that I am the individual authorized to conduct business under this PIN and have the authority to attest to the accuracy of the data and receive employee wage information for the employer.

By selecting the "I Accept" button, you certify that you have read, understand and agree to the user certification of Business Services Online.

Paso 10: Seleccione el botón de **I Accept** después de leer las condiciones definidas en la página, Query Attestation. El sistema mostrará la página, Submission Selection (en español, Selección de datos presentados).



Social Security Online
Business Services Online

Social Security's Business Services Online (BSO)

[BSO Main Menu](#) | [BSO Information Links](#) | [Contact SSA](#) | [Keyboard Navigation](#) | [Logout](#)

 **BSO Help**

Submission Selection

Receipt Year

The Receipt Year is the year that the Social Security Administration began processing your original submission. For Resubmissions, the Receipt Year is identified on your original Resubmission Notice.

Please Choose a Receipt Year
 (For Submissions After 12/14/07 Choose 2008): ▼

WFID Option

You may specify up to five Wage File Identifiers (WFIDs) for the selected Receipt Year. If you do not specify one or more WFIDs, all WFIDs for the Receipt Year will be displayed.

Note: If you recently filed using electronic data transmission, allow one to six weeks for your submission information to be available. If you are self-employed, only Internet submissions will be displayed unless you specify one or more WFIDs. Submission information is not displayed for paper submissions.

Enter WFIDs:

WFID 1:

WFID 2:

WFID 3:

WFID 4:

WFID 5:

Sort Option

Sort List By: ▼

Have a question? Call **1-800-772-6270** to speak with Employer Customer Service personnel.
 For TDD/TTY call **1-800-325-0778**.

[BSO Main Menu](#) | [BSO Information Links](#) | [Contact SSA](#) | [Keyboard Navigation](#) | [Logout](#)

Paso 11: Seleccione el Año de acuse en el menú desplegable **Please Choose a Receipt Year** (en español, Por favor escoja un Año de acuse) de cuando presentó su información originalmente.

NOTA: *Si presentó su archivo después del 14 de diciembre del 2007, seleccione 2008.*

Paso 12: Entre su WFID para el Año de acuse. Si no entra el WFID, el sistema mostrará todos los WFID bajo su Número de identificación patronal (EIN, sus siglas en inglés), para el Año de acuse seleccionado. Este paso es opcional.

NOTA: *Si usted trabaja por cuenta propia, y no se inscribió usando un EIN, el sistema solamente mostrará informes de ingresos presentados por Internet.*

Paso 13: Seleccione una opción del menú desplegable **Sort List By** (en español, Clasificar la lista por). Las opciones de clasificación son por Receipt Year (en español, Fecha de acuse), WFID, Version (en español, Versión), Submission Status, (en español, Estado de datos presentados), y Status Date (en español, Fecha de estado).

Paso 14: Seleccione el botón de **Continue** (en español, continuar). El sistema mostrará la página, Submission Information (en español, Información de datos presentados). (De lo contrario, seleccione el botón de **Cancel** para regresar a la página principal de BSO).



Social Security Online
Business Services Online
Social Security's Business Services Online (BSO)

BSO Main Menu | BSO Information Links | Contact SSA | Keyboard Navigation | Logout

[BSO Help](#)

[Return to Submission Selection](#)

Submission Information

Submission Information for EIN: 00-9999999 **Receipt Year:** 2006

- o Select the results displayed in the *Submission Status* column for an explanation of submission status codes.
- o Select the *View Notice* link in the *Resubmission Notice* column to view your resubmission notice.
- o Select the links in the *View Errors* column to view your error information.
- o Select the *View Reports* link in the *Reports* column to view the status of your report(s).
- o If you used a method other than the Internet to file your submission, allow six weeks for it to be displayed here.
- o If you have used the Internet to **resubmit** a file, allow 30 days for it to be displayed here.

TIP: Use your browser menu *Save As* or *Print* feature if you wish to save or print this page for your records.

** Note: The Resubmission Notice, View Errors, and Reports columns will be blank if they do not apply to the submission.*

Page 1 of 1

This page displays submission records 1 through 9 of the 9 total submissions.

Receipt Date	WFID	Version	Submission Status	Status Date	*Resubmission Notice	*View Errors	Submission Details	*Reports
03/10/06	601102	01	RETURN	03/13/2006	View Notice	By Error Description By Report Number	Details	View Reports
03/10/06	601101	01	COMPLETE	03/11/2006			Details	View Reports
03/10/06	601100	01	COMPLETE	03/11/2006			Details	View Reports
03/10/06	601099	01	RECEIVED	03/11/2006			Details	View Reports
01/19/06	600861	01	RETURN	01/22/2006	View Notice	By Error Description By Report Number	Details	View Reports
01/19/06	600813	01	RETURN	01/22/2006	View Notice	By Error Description By Report Number	Details	View Reports
01/19/06	600812	01	RETURN	01/22/2006	View Notice	By Error Description By Report Number	Details	View Reports
01/19/06	600811	01	RETURN	01/22/2006	View Notice	By Error Description By Report Number	Details	View Reports
01/19/06	600808	01	RETURN	01/22/2006	View Notice	By Error Description By Report Number	Details	View Reports

This page displays submission records 1 through 9 of the 9 total submissions.

Page 1 of 1

[Back to Top](#)

Have a question? Call **1-800-772-6270** to speak with Employer Customer Service personnel.
For TDD/TTY call **1-800-325-0778**.

BSO Main Menu | BSO Information Links | Contact SSA | Keyboard Navigation | Logout

Paso 15: Seleccione el enlace en la columna de **Submission Status** (en español, Estado de datos presentados) de los datos presentados específicos para mostrar una definición del estado. El sistema mostrará la ventana desplegable, Explanation of Processing Status Codes, (en español, Explicación de los códigos del estado de procesamiento).

Explanation of Processing Status Code

You have requested information about the RECEIVED processing status code.

RECEIVED	Social Security has received your submission.
-----------------	---

Please note that you may have to close this window in order to resume your BSO session.

You can use the File menu to close this window.

NOTA: El estado de sus datos presentados está localizado en la parte superior de la ventana desplegable.

Paso 16: Seleccione el botón de **Close Browser Window** (en español, Cerrar la ventana del navegador) para cerrar la ventana desplegable y regresar a la página, Submission Information.

Lección 2: Ver detalles de datos presentados

Siga las siguientes instrucciones para ver el estado detallado de sus datos presentados.

Paso 1: Dirija su navegador a la página, Business Services Online Welcome (en español, Bienvenido a los Servicios en línea para negocios):
www.segurosocial.gov/bsowelcome.htm (sólo disponible en inglés).

Paso 2: Seleccione el enlace de **Log In** (en español, Acceso) en la página, Business Services Online Welcome. El sistema mostrará la página, General Login Attestation (en español, Atestación general de acceso).

Social Security Online **Business Services Online**
www.socialsecurity.gov [BSO Welcome](#) | [BSO Information](#) | [Contact Us](#) | [Keyboard Navigation](#)

General Login Attestation [HELP](#)

[BSO Welcome](#) > General Login Attestation

Online Services Availability

- Monday-Friday: 5 AM - 1 AM EST
- Saturday: 5 AM - 11 PM EST
- Sunday: 8 AM - 11:30 PM EST

DON'T USE YOUR BROWSER'S BACK BUTTON

Effective as of October 2007, your Personal Identification Number (PIN) is now referred to as your User ID.

I understand that the Social Security Administration (SSA) will validate the information I provide against the information in SSA's files.

I certify that:

- I understand that I may be subject to penalties if I submit fraudulent information. I agree that I am responsible for all actions taken with my User ID.
- I understand that SSA may ban me and/or the company I represent from the use of these services if SSA determines or suspects there has been misuse of the services.
- I am aware that any person who knowingly and willfully makes any representation to falsely obtain information from Social Security records and/or intends to deceive the Social Security Administration as to the true identity of an individual could be punished by a fine or imprisonment, or both.
- I am authorized to do business under this User ID.

By selecting the "I Accept" button, you certify that you have read, understand and agree to the user certification of Business Services Online.

Have a question? Call **1-800-772-6270** Monday through Friday, 7:00 a.m. to 7:00 p.m. Eastern Time to speak with Employer Customer Service personnel. For TDD/TTY call **1-800-325-0778**.

www.socialsecurity.gov [BSO Welcome](#) | [BSO Information](#) | [Contact Us](#) | [Keyboard Navigation](#)

Paso 3: Seleccione el botón de **I Accept** (en español, Acepto) después de leer las condiciones definidas en la página, General Login Attestation. El sistema mostrará la página, Log In to BSO (en español, Acceso al BSO).

Paso 4: Entre su USER ID (en español, Identificación de usuario) y contraseña.

Paso 5: Seleccione el botón de **Login**. El sistema mostrará la página, BSO Main Menu. (Para regresar a la página, BSO Welcome seleccione el botón de **Cancel** [en español, Cancelar]).

Paso 6: Seleccione el enlace de **Report Wages to Social Security** (en español, Informar salarios al Seguro Social).

Report Wages To Social Security

- Submit, download or process W-2s and W-2cs
- View submission status, acknowledge resubmission notices or
- Request resubmission extensions

El sistema mostrará la página de Report Wages to Social Security.



Paso 7: Seleccione el enlace de **Submit or Resubmit Wage File, W-2 Online, and W-2c Online and View Submission Status** (en español, Presentar o Presentar de Nuevo un Archivo de Salarios, W-2 Online, W-2c Online y ver el estado de los datos presentados). El sistema mostrará la página menú, Submit or Resubmit Wage File, W-2 Online, and W-2c Online and View Submission Status.

Social Security Online **Business Services Online**

www.socialsecurity.gov BSO Main Menu | BSO Information | Contact Us | Keyboard Navigation

Submit or Resubmit Wage File, W-2 Online, and W-2c Online and View Submission Status [LOGOUT](#) | [HELP](#)

BSO Main Menu > Report Wages to Social Security > Submit or Resubmit Wage File, W-2 Online, and W-2c Online and View Submission Status

Online Services Availability

- Monday-Friday: 5 AM - 1 AM EST
- Saturday: 5 AM - 11 PM EST
- Sunday: 8 AM - 11:30 PM EST

DON'T USE YOUR BROWSER'S BACK BUTTON

Submit a W-2 Wage File
Send an electronic file that contains annual wage data in the EFW2 format. You may submit a new EFW2 submission, an EFW2C submission to correct previous reports, or, if a Resubmission Notice has been received, resubmit a file that has been returned because Social Security was unable to process the file successfully. (Note: This link should not be used to submit wage reports created using W-2 Online or W-2c Online.)

View File / Wage Report Status without Name/SSN Errors
View report status, errors, and notice information for previously submitted W-2s.

Create Form W-2 Online

Enter Form W-2
Create, print, and submit your Forms W-2 and Form W-3 for Tax Year 2006. Twenty (20) reports can be entered at one time.

Resume Unsubmitted W-2s
Continue processing your unsubmitted W-2s.

Download Submitted W-2s
Download a printable version of your submitted Forms W-2 and Form W-3. This printable version can be saved to your PC. (This feature is only available for Forms W-2 and Form W-3 created with W-2 Online within 30 days of the date of submission).

Create Forms W-2c Online

Enter Forms W-2c
Create, print, and submit your Forms W-2c and Form W-3c for previously submitted and processed Tax Year 2006 W-2s. Five (5) reports can be entered at one time.

Resume Unsubmitted W-2c
Continue processing your unsubmitted W-2cs.

Download Submitted W-2c
Download a printable version of your submitted Forms W-2c and Form W-3c. This printable version can be saved to your PC. (This feature is only available for Forms W-2c and Form W-3c created with W-2c Online within 30 days of the date of submission).

BSO Main Menu

Have a question? Call **1-800-772-6270** Monday through Friday, 7:00 a.m. to 7:00 p.m. Eastern Time to speak with Employer Customer Service personnel. For TDD/TTY call **1-800-325-0778**.

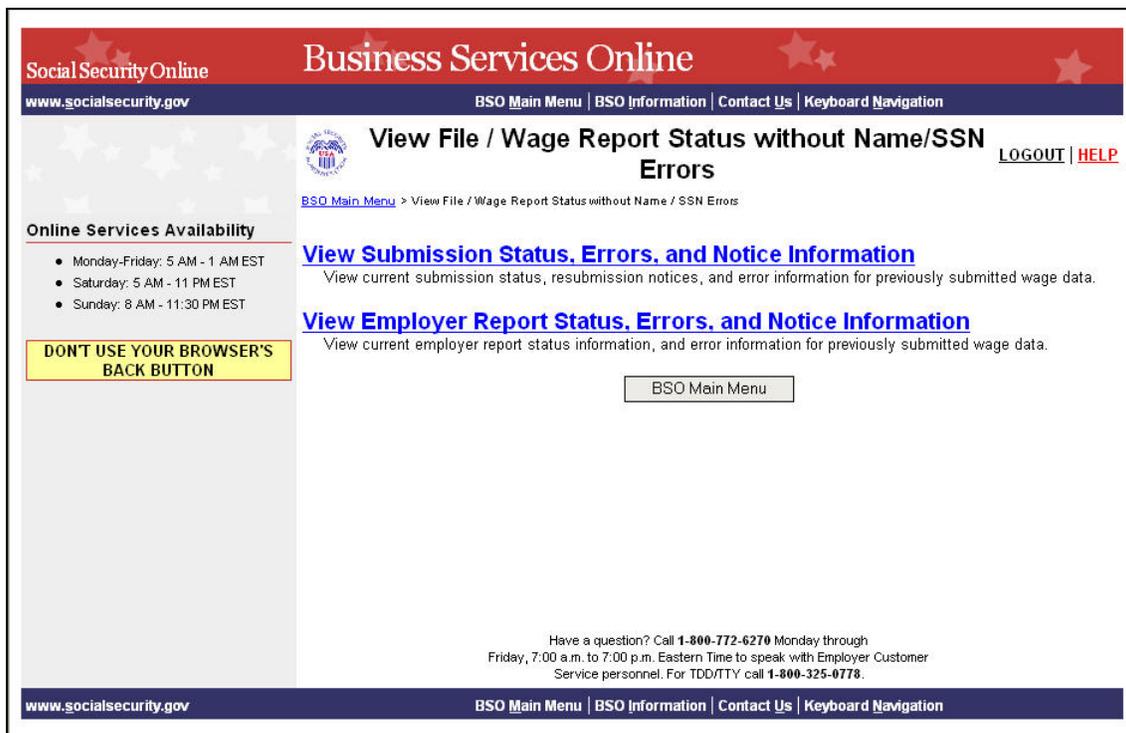
www.socialsecurity.gov BSO Main Menu | BSO Information | Contact Us | Keyboard Navigation

Paso 8: Seleccione el enlace de **View File / Wage Report Status [with or without] Name / SSN Errors** (en español, Ver estado de un Archivo e Informe de salarios [con o sin] errores en los nombres y números de Seguro Social).

[View File / Wage Report Status without Name/SSN Errors](#)
View report status, errors, and notice information for previously submitted W-2s.

NOTA: Si no eligió el enlace **View File / Wage Report with or without Name / SSN Errors** (en español, Ver un Archivo e Informe de salarios con o sin errores en los nombres y números de Seguro Social) cuando seleccionó la opción en el proceso de Request Access to BSO Service (en español, Pedir acceso al servicio BSO) el enlace puede aparecer como View Submission Status Information (en español, Ver información del estado de los datos presentados). Si este es el caso, si selecciona el enlace de View Submission Status Information el sistema mostrará la página, Query Attestation (en español, Atestación de consulta), como está mostrado en el paso #9 a continuación, para que usted siga al paso #10.

De lo contrario, el sistema mostrará la página menú, **View File / Wage Report Status** (en español, Ver estado de un Archivo e Informe de salarios).



Screenshot of the Social Security Online Business Services Online page. The page title is "View File / Wage Report Status without Name/SSN Errors". The page includes a navigation menu with "BSO Main Menu", "BSO Information", "Contact Us", and "Keyboard Navigation". The main content area has two links: "View Submission Status, Errors, and Notice Information" and "View Employer Report Status, Errors, and Notice Information". A yellow warning box says "DON'T USE YOUR BROWSER'S BACK BUTTON". The footer contains contact information: "Have a question? Call 1-800-772-6270 Monday through Friday, 7:00 a.m. to 7:00 p.m. Eastern Time to speak with Employer Customer Service personnel. For TDD/TTY call 1-800-325-0778."

Paso 9: Seleccione el enlace de **View Submission Status/Errors/Notice Information** (en español, Ver estado, Errores, e Información de avisos de datos presentados).

[View Submission Status, Errors, and Notice Information](#)

View current submission status, resubmission notices, and error information for previously submitted wage data.

El sistema mostrará la página, Query Attestation

 Social Security Online
Business Services Online
Social Security's Business Services Online (BSO)

Query Attestation

User Certification to Query the SSA Business Services Online

I understand that the Social Security Administration (SSA) will validate the information I provide against the information in SSA's files.

I certify that I am the individual authorized to conduct business under this PIN and have the authority to attest to the accuracy of the data and receive employee wage information for the employer.

By selecting the "I Accept" button, you certify that you have read, understand and agree to the user certification of Business Services Online.

Paso 10: Seleccione el botón de **I Accept** después de leer las condiciones definidas en la página, Query Attestation. El sistema mostrará la página, Submission Selection (en español, Selección de datos presentados).



Social Security Online
Business Services Online

Social Security's Business Services Online (BSO)

[BSO Main Menu](#) | [BSO Information Links](#) | [Contact SSA](#) | [Keyboard Navigation](#) | [Logout](#)

 **BSO Help**

Submission Selection

Receipt Year

The Receipt Year is the year that the Social Security Administration began processing your original submission. For Resubmissions, the Receipt Year is identified on your original Resubmission Notice.

Please Choose a Receipt Year
 (For Submissions After 12/14/07 Choose 2008):

WFID Option

You may specify up to five Wage File Identifiers (WFIDs) for the selected Receipt Year. If you do not specify one or more WFIDs, all WFIDs for the Receipt Year will be displayed.

Note: If you recently filed using electronic data transmission, allow one to six weeks for your submission information to be available. If you are self-employed, only Internet submissions will be displayed unless you specify one or more WFIDs. Submission information is not displayed for paper submissions.

Enter WFIDs:

WFID 1:

WFID 2:

WFID 3:

WFID 4:

WFID 5:

Sort Option

Sort List By:

Have a question? Call **1-800-772-6270** to speak with Employer Customer Service personnel.
 For TDD/TTY call **1-800-325-0778**.

[BSO Main Menu](#) | [BSO Information Links](#) | [Contact SSA](#) | [Keyboard Navigation](#) | [Logout](#)

Paso 11: Seleccione el Año de acuse en el menú desplegable **Please Choose a Receipt Year** (en español, Por favor escoja un Año de acuse) de cuando presentó su información originalmente.

NOTA: *Si usted presentó su archivo después del 14 de diciembre del 2007, seleccione 2008.*

Paso 12: Entre su WFID para el Año de acuse seleccionado. Si no entra el WFID, el sistema mostrará todos los WFID presentados bajo su Número de identificación patronal (EIN, sus siglas en ingles). Este paso es opcional.

NOTA: *Si usted trabaja por cuenta propia, y no se inscribió usando un EIN, el sistema solamente mostrará informes de ingresos presentados por Internet.*

Paso 13: Seleccione una opción del menú desplegable **Sort List By** (en español, Clasificar la lista por). Las opciones de clasificación son por Receipt Year (en español, Fecha de acuse), WFID, Version (en español, Versión), Submission Status, (en español, Estado de datos presentados), y Status Date (en español, Fecha de estado).

Paso 14: Seleccione el botón de **Continue** (en español, Continuar). El sistema mostrará la página, Submission Information (en español, Información sobre datos presentados). (De lo contrario, seleccione el botón de **Cancel** para regresar a la página principal de BSO).



Social Security Online
Business Services Online
Social Security's Business Services Online (BSO)

BSO Main Menu | BSO Information Links | Contact SSA | Keyboard Navigation | Logout

[BSO Help](#)

[Return to Submission Selection](#)

Submission Information

Submission Information for EIN: 00-9999999 Receipt Year: 2006

- o Select the results displayed in the *Submission Status* column for an explanation of submission status codes.
- o Select the *View Notice* link in the *Resubmission Notice* column to view your resubmission notice.
- o Select the links in the *View Errors* column to view your error information.
- o Select the *View Reports* link in the *Reports* column to view the status of your report(s).
- o If you used a method other than the Internet to file your submission, allow six weeks for it to be displayed here.
- o If you have used the Internet to **resubmit** a file, allow 30 days for it to be displayed here.

TIP: Use your browser menu *Save As* or *Print* feature if you wish to save or print this page for your records.

** Note: The Resubmission Notice, View Errors, and Reports columns will be blank if they do not apply to the submission.*

Page 1 of 1

This page displays submission records 1 through 9 of the 9 total submissions.

Receipt Date	WFID	Version	Submission Status	Status Date	*Resubmission Notice	*View Errors	Submission Details	*Reports
03/10/06	601102	01	RETURN	03/13/2006	View Notice	By Error Description By Report Number	Details	View Reports
03/10/06	601101	01	COMPLETE	03/11/2006			Details	View Reports
03/10/06	601100	01	COMPLETE	03/11/2006			Details	View Reports
03/10/06	601099	01	RECEIVED	03/11/2006			Details	View Reports
01/19/06	600861	01	RETURN	01/22/2006	View Notice	By Error Description By Report Number	Details	View Reports
01/19/06	600813	01	RETURN	01/22/2006	View Notice	By Error Description By Report Number	Details	View Reports
01/19/06	600812	01	RETURN	01/22/2006	View Notice	By Error Description By Report Number	Details	View Reports
01/19/06	600811	01	RETURN	01/22/2006	View Notice	By Error Description By Report Number	Details	View Reports
01/19/06	600808	01	RETURN	01/22/2006	View Notice	By Error Description By Report Number	Details	View Reports

This page displays submission records 1 through 9 of the 9 total submissions.

Page 1 of 1

[Back to Top](#)

Have a question? Call **1-800-772-6270** to speak with Employer Customer Service personnel.
For TDD/TTY call **1-800-325-0778**.

BSO Main Menu | BSO Information Links | Contact SSA | Keyboard Navigation | Logout

Paso 15: Seleccione el enlace de **Details** (en español, Detalles) en la columna de Submission Details (en español, Detalles de datos presentados) de los datos presentados específicos. El sistema mostrará la ventana desplegable de Submission Details.

Submission Details

WFID	601099
Version	01
Receipt Date	03/10/2006
Processing Status	RECEIVED
Status Date	03/11/2006
Filing Method	INTERNET
Number of W-3s	
Submitter's Filename	ADDcomments.doc

Please note that you may have to close this window in order to resume your BSO session.

You can use the File menu to close this window.

Paso 16: Seleccione el botón de **Close Browser Window** (en español, Cerrar la ventana del navegador) para cerrar la ventana desplegable y regresar a la página, Submission Information.

Lección 3: Ver información a nivel de informe de datos presentados

Esta opción está disponible solamente a los usuarios que seleccionaron la opción de View File/Wage Report Status, Error, and Error Notices **with** or **without** Name/SSN Errors (en español, Ver estado de un Archivo e Informe de salarios [con o sin] errores en los nombres y números de Seguro Social). Siga las siguientes instrucciones para ver la información a nivel de informe de datos presentados.

Paso 1: Dirija su navegador a la página, Business Services Online Welcome (en español, Bienvenido a los Servicios en línea para negocios):
www.segurosocial.gov/bsowelcome.htm (sólo disponible en inglés).

Paso 2: Seleccione el botón de **Log In** (en español, Acceso) en la página, Business Services Online Welcome. El sistema mostrará la página, General Login Attestation (en español, Atestación general de acceso).

The screenshot shows the 'General Login Attestation' page. At the top, there is a red banner with 'Business Services Online' and a blue navigation bar with links for 'BSO Welcome', 'BSO Information', 'Contact Us', and 'Keyboard Navigation'. The page title is 'General Login Attestation' with a 'HELP' link. The left sidebar includes 'Online Services Availability' (Monday-Friday: 5 AM - 1 AM EST, Saturday: 5 AM - 11 PM EST, Sunday: 8 AM - 11:30 PM EST) and a yellow warning box: 'DON'T USE YOUR BROWSER'S BACK BUTTON'. Below that, it states: 'Effective as of October 2007, your Personal Identification Number (PIN) is now referred to as your User ID.' The main content area starts with a statement: 'I understand that the Social Security Administration (SSA) will validate the information I provide against the information in SSA's files.' This is followed by 'I certify that:' and a list of four bullet points regarding fraudulent information, misuse of services, false representation, and authorization. At the bottom, there is a note: 'By selecting the "I Accept" button, you certify that you have read, understand and agree to the user certification of Business Services Online.' Two buttons are present: 'I Do NOT Accept' and 'I Accept'. A footer contains contact information: 'Have a question? Call 1-800-772-6270 Monday through Friday, 7:00 a.m. to 7:00 p.m. Eastern Time to speak with Employer Customer Service personnel. For TDD/TTY call 1-800-325-0778.'

Paso 3: Seleccione el botón de **I Accept** (en español, Acepto) después de leer las condiciones definidas en la página, General Login Attestation. El sistema mostrará la página, Log In to BSO (en español, Acceso al BSO).

Paso 4: Entre su USER ID (en español, Identificación de usuario) y contraseña.

Paso 5: Seleccione el botón de **Login**. El sistema mostrará la página principal de BSO. (Para regresar a la página, BSO Welcome seleccione el botón de **Cancel** [en español, Cancelar]).

Paso 6: Seleccione el enlace de **Report Wages to Social Security** (en español, Informar salarios al Seguro Social).

Report Wages To Social Security

- Submit, download or process W-2s and W-2cs
- View submission status, acknowledge resubmission notices or
- Request resubmission extensions

El sistema mostrará la página menú, Report Wages to Social Security.



Paso 7: Seleccione el enlace de **Submit or Resubmit Wage File, W-2 Online, and W-2c Online and View Submission Status** (en español, Presentar o Presentar de Nuevo un Archivo de Salarios, W-2 Online, W-2c Online y ver el estado de los datos presentados).

El sistema mostrará la página menú, Submit or Resubmit Wage File, W-2 Online, and W-2c Online and View Submission Status.

Social Security Online **Business Services Online**
 www.socialsecurity.gov | BSO Main Menu | BSO Information | Contact Us | Keyboard Navigation

Submit or Resubmit Wage File, W-2 Online, and W-2c Online and View Submission Status [LOGOUT](#) | [HELP](#)

[BSO Main Menu](#) > [Report Wages to Social Security](#) > Submit or Resubmit Wage File, W-2 Online, and W-2c Online and View Submission Status

Online Services Availability

- Monday-Friday: 5 AM - 1 AM EST
- Saturday: 5 AM - 11 PM EST
- Sunday: 8 AM - 11:30 PM EST

DON'T USE YOUR BROWSER'S BACK BUTTON

Submit a W-2 Wage File
 Send an electronic file that contains annual wage data in the EFW2 format. You may submit a new EFW2 submission, an EFW2C submission to correct previous reports, or, if a Resubmission Notice has been received, resubmit a file that has been returned because Social Security was unable to process the file successfully. (Note: This link should not be used to submit wage reports created using W-2 Online or W-2c Online.)

View File / Wage Report Status without Name/SSN Errors
 View report status, errors, and notice information for previously submitted W-2s.

Create Form W-2 Online

Enter Form W-2
 Create, print, and submit your Forms W-2 and Form W-3 for Tax Year 2006. Twenty (20) reports can be entered at one time.

Resume Unsubmitted W-2s
 Continue processing your unsubmitted W-2s.

Download Submitted W-2s
 Download a printable version of your submitted Forms W-2 and Form W-3. This printable version can be saved to your PC. (This feature is only available for Forms W-2 and Form W-3 created with W-2 Online within 30 days of the date of submission.)

Create Forms W-2c Online

Enter Forms W-2c
 Create, print, and submit your Forms W-2c and Form W-3c for previously submitted and processed Tax Year 2006 W-2s. Five (5) reports can be entered at one time.

Resume Unsubmitted W-2c
 Continue processing your unsubmitted W-2cs.

Download Submitted W-2c
 Download a printable version of your submitted Forms W-2c and Form W-3c. This printable version can be saved to your PC. (This feature is only available for Forms W-2c and Form W-3c created with W-2c Online within 30 days of the date of submission.)

[BSO Main Menu](#)

Have a question? Call **1-800-772-6270** Monday through Friday, 7:00 a.m. to 7:00 p.m. Eastern Time to speak with Employer Customer Service personnel. For TDD/TTY call **1-800-325-0778**.

www.socialsecurity.gov | BSO Main Menu | BSO Information | Contact Us | Keyboard Navigation

Paso 8: Seleccione el enlace de **View File / Wage Report Status [with or without] Name / SSN Errors** (en español, Ver estado de un Archivo e Informe de salarios [con o sin] errores en los nombres y números de Seguro Social).

[View File / Wage Report Status without Name/SSN Errors](#)

View report status, errors, and notice information for previously submitted W-2s.

El sistema mostrará la página, **View File / Wage Report Status Status** (en español, Ver estado de un Archivo e Informe de salarios).

The screenshot shows the Business Services Online (BSO) interface. At the top, there is a red header with 'Social Security Online' and 'Business Services Online'. Below this is a dark blue navigation bar with links for 'Main Menu', 'Information', 'Contact Us', and 'Keyboard Navigation'. The main content area is titled 'View File / Wage Report Status without Name/SSN Errors' and includes a 'LOGOUT | HELP' link. There are two main links: 'View Submission Status, Errors, and Notice Information' and 'View Employer Report Status, Errors, and Notice Information'. A sidebar on the left provides 'Online Services Availability' and a warning: 'DON'T USE YOUR BROWSER'S BACK BUTTON'. The footer contains contact information and the website URL.

Paso 9: Seleccione el enlace de **View Submission Status/Errors/Notice Information** (en español, Ver estado, Errores, e Información de avisos de datos presentados).

[View Submission Status, Errors, and Notice Information](#)

View current submission status, resubmission notices, and error information for previously submitted wage data.

El sistema mostrará la página, Query Attestation (en español, Atestación de consulta).



 Social Security Online
Business Services Online
Social Security's Business Services Online (BSO)

Query Attestation

User Certification to Query the SSA Business Services Online

I understand that the Social Security Administration (SSA) will validate the information I provide against the information in SSA's files.

I certify that I am the individual authorized to conduct business under this PIN and have the authority to attest to the accuracy of the data and receive employee wage information for the employer.

By selecting the "I Accept" button, you certify that you have read, understand and agree to the user certification of Business Services Online.

Paso 10: Seleccione el botón de **I Accept** después de leer las condiciones definidas en la página, Query Attestation. El sistema mostrará la página, Submission Selection (en español, Selección de datos presentados).



Social Security Online
Business Services Online

Social Security's Business Services Online (BSO)

[BSO Main Menu](#) | [BSO Information Links](#) | [Contact SSA](#) | [Keyboard Navigation](#) | [Logout](#)

 **BSO Help**

Submission Selection

Receipt Year

The Receipt Year is the year that the Social Security Administration began processing your original submission. For Resubmissions, the Receipt Year is identified on your original Resubmission Notice.

Please Choose a Receipt Year
 (For Submissions After 12/14/07 Choose 2008):

WFID Option

You may specify up to five Wage File Identifiers (WFIDs) for the selected Receipt Year. If you do not specify one or more WFIDs, all WFIDs for the Receipt Year will be displayed.

Note: If you recently filed using electronic data transmission, allow one to six weeks for your submission information to be available. If you are self-employed, only Internet submissions will be displayed unless you specify one or more WFIDs. Submission information is not displayed for paper submissions.

Enter WFIDs:

WFID 1:

WFID 2:

WFID 3:

WFID 4:

WFID 5:

Sort Option

Sort List By:

Have a question? Call **1-800-772-6270** to speak with Employer Customer Service personnel.
 For TDD/TTY call **1-800-325-0778**.

[BSO Main Menu](#) | [BSO Information Links](#) | [Contact SSA](#) | [Keyboard Navigation](#) | [Logout](#)

Paso 11: Seleccione el Año de acuse en el menú desplegable **Please Choose a Receipt Year** (en español, Por favor escoja un Año de acuse) de cuando presentó su información originalmente.

NOTA: *Si usted presentó su archivo después del 14 de diciembre del 2007, seleccione 2008.*

Paso 12: Entre su WFID para el Año de acuse. Si no entra el WFID, el sistema mostrará todos los WFID bajo su Número de identificación patronal (EIN, sus siglas en ingles), para el Año de acuse seleccionado. Este paso es opcional.

NOTA: *Si usted trabaja por cuenta propia, y no se inscribió usando un EIN, el sistema solamente mostrará informes de ingresos presentados por Internet.*

Paso 13: Seleccione una opción del menú desplegable **Sort List By** (en español, Clasificar la lista por). Las opciones de clasificación son por Receipt Year (en español, Fecha de acuse), WFID, Version (en español, Versión), Submission Status, (en español, Estado de datos presentados), y Status Date (en español, Fecha de estado).

Paso 14: Seleccione el botón de **Continue** (en español, Continuar). El sistema mostrará la página, Submission Information (en español, Información de datos presentados). (De lo contrario, seleccione el botón de **Cancel** para regresar a la página, BSO Main Menu).



Social Security Online
Business Services Online
Social Security's Business Services Online (BSO)

BSO Main Menu | BSO Information Links | Contact SSA | Keyboard Navigation | Logout

[BSO Help](#)

[Return to Submission Selection](#)

Submission Information

Submission Information for EIN: 00-9999999 Receipt Year: 2006

- o Select the results displayed in the *Submission Status* column for an explanation of submission status codes.
- o Select the *View Notice* link in the *Resubmission Notice* column to view your resubmission notice.
- o Select the links in the *View Errors* column to view your error information.
- o Select the *View Reports* link in the *Reports* column to view the status of your report(s).
- o If you used a method other than the Internet to file your submission, allow six weeks for it to be displayed here.
- o If you have used the Internet to **resubmit** a file, allow 30 days for it to be displayed here.

TIP: Use your browser menu *Save As* or *Print* feature if you wish to save or print this page for your records.

** Note: The Resubmission Notice, View Errors, and Reports columns will be blank if they do not apply to the submission.*

Page 1 of 1

This page displays submission records 1 through 9 of the 9 total submissions.

Receipt Date	WFID	Version	Submission Status	Status Date	*Resubmission Notice	*View Errors	Submission Details	*Reports
03/10/06	601102	01	RETURN	03/13/2006	View Notice	By Error Description By Report Number	Details	View Reports
03/10/06	601101	01	COMPLETE	03/11/2006			Details	View Reports
03/10/06	601100	01	COMPLETE	03/11/2006			Details	View Reports
03/10/06	601099	01	RECEIVED	03/11/2006			Details	View Reports
01/19/06	600861	01	RETURN	01/22/2006	View Notice	By Error Description By Report Number	Details	View Reports
01/19/06	600813	01	RETURN	01/22/2006	View Notice	By Error Description By Report Number	Details	View Reports
01/19/06	600812	01	RETURN	01/22/2006	View Notice	By Error Description By Report Number	Details	View Reports
01/19/06	600811	01	RETURN	01/22/2006	View Notice	By Error Description By Report Number	Details	View Reports
01/19/06	600808	01	RETURN	01/22/2006	View Notice	By Error Description By Report Number	Details	View Reports

This page displays submission records 1 through 9 of the 9 total submissions.

Page 1 of 1

[Back to Top](#)

Have a question? Call **1-800-772-6270** to speak with Employer Customer Service personnel.
For TDD/TTY call **1-800-325-0778**.

BSO Main Menu | BSO Information Links | Contact SSA | Keyboard Navigation | Logout

Paso 15: Seleccione el enlace de **View Reports** (en español, Ver informes) en la columna de Reports (en español, Informes) de los datos presentados específicos. El sistema mostrará la página, Report Level Information (en español, Información a nivel de informe).


Social Security Online
Business Services Online
Social Security's Business Services Online (BSO)

BSO Main Menu | BSO Information Links | Contact SSA | Keyboard Navigation | Logout

[BSO Help](#)

Submission Report Level Information

Report information for Submitter EIN: 00-9999999
Receipt Year: 2006, **WFID:** 601102, **Version:** 01
Submission Status Date: 03/13/2006, **Submission Type:** REGULAR

IMPORTANT: If the submission shows one or more reports in RETURN status, view and correct errors before resubmitting. When you resubmit a file, include any reports that show COMPLETE status also, but make **no** changes in the COMPLETE reports. A COMPLETE report will be processed again if it contains changes. This can cause serious tax consequences for employees and the employer. Corrections after a report is COMPLETE can only be made by filing a W-2c report.

TIP: Use your browser menu *Save As* or *Print* feature if you wish to save or print this page for your records.

Page 1 of 1

This page displays reports 1 through 1 of the 1 total reports.

Report Number	Report EIN	Reported W-2 Count	Money Totals as Reported From W-3 (Processed totals may be different)	Report Status	Report Errors
1	00 - 9999999	0000002	SS Wages(Box 3): \$9,999,999,999,999.99 Medicare(Box 5): \$6,000.00 Fed Taxable(Box 1): \$28,000.00 Fed Tax(Box 2): \$1,200.00 Adv EIC(Box 9): \$200.00	RETURN	View Errors

This page displays reports 1 through 1 of the 1 total reports.

Page 1 of 1

Options

Submission Information	Return to the Submission Information Page.
--	--

Back to Top

Have a question? Call **1-800-772-6270** to speak with Employer Customer Service personnel.
 For TDD/TTY call **1-800-325-0778**.

Paso 16: Seleccione el botón de **Submission Information** (en español, Información de datos presentados) para regresar a la página, Submission Information.

Lección 4: Ver Avisos para presentar información de nuevo

Esta opción está disponible solamente a los usuarios que seleccionaron la opción de View File/Wage Report Status, Error, and Error Notices **with** or **without** Name/SSN Errors (en español, Ver estado de un Archivo e Informe de salarios [con o sin] errores en los nombres y números de Seguro Social). Siga las siguientes instrucciones para ver avisos de la Administración del Seguro Social que piden que presente su información de nuevo. Para informarse mejor, refiérase a la sección de *Acknowledge Resubmission Notice* (en español, Acusar recibo de un aviso para presentar información de nuevo).

Paso 1: Dirija su navegador a la página, Business Services Online Welcome (en español, Bienvenido a los Servicios en línea para negocios):
www.segurosocial.gov/bsowelcome.htm (sólo disponible en inglés).

Paso 2: Seleccione el botón de **Log In** (en español, Acceso) en la página, Business Services Online Welcome. El sistema mostrará la página, General Login Attestation (en español, Atestación general de acceso).

Social Security Online
 www.socialsecurity.gov

Business Services Online
 BSO Welcome | BSO Information | Contact Us | Keyboard Navigation

General Login Attestation [HELP](#)

[BSO Welcome](#) > General Login Attestation

Online Services Availability

- Monday-Friday: 5 AM - 1 AM EST
- Saturday: 5 AM - 11 PM EST
- Sunday: 8 AM - 11:30 PM EST

DON'T USE YOUR BROWSER'S BACK BUTTON

Effective as of October 2007, your Personal Identification Number (PIN) is now referred to as your User ID.

I understand that the Social Security Administration (SSA) will validate the information I provide against the information in SSA's files.

I certify that:

- I understand that I may be subject to penalties if I submit fraudulent information. I agree that I am responsible for all actions taken with my User ID.
- I understand that SSA may ban me and/or the company I represent from the use of these services if SSA determines or suspects there has been misuse of the services.
- I am aware that any person who knowingly and willfully makes any representation to falsely obtain information from Social Security records and/or intends to deceive the Social Security Administration as to the true identity of an individual could be punished by a fine or imprisonment, or both.
- I am authorized to do business under this User ID.

By selecting the "I Accept" button, you certify that you have read, understand and agree to the user certification of Business Services Online.

Have a question? Call 1-800-772-6270 Monday through Friday, 7:00 a.m. to 7:00 p.m. Eastern Time to speak with Employer Customer Service personnel. For TDD/TTY call 1-800-325-0778.

www.socialsecurity.gov BSO Welcome | BSO Information | Contact Us | Keyboard Navigation

Paso 3: Seleccione el botón de **I Accept** (en español, Acepto) después de leer las condiciones definidas en la página, General Login Attestation. El sistema mostrará la página, Log In to BSO (en español, Acceso al BSO).

Paso 4: Entre su Identificación de usuario y contraseña.

Paso 5: Seleccione el botón de **Login**. El sistema mostrará la página, BSO Main Menu. (Para regresar a la página, Business Services Online Welcome seleccione el botón de **Cancel** [en español, Cancelar]).

Paso 6: Seleccione el enlace de **Report Wages to Social Security** (en español, Informar salarios al Seguro Social).

Report Wages To Social Security

- Submit, download or process W-2s and W-2cs
- View submission status, acknowledge resubmission notices or
- Request resubmission extensions

El sistema mostrará la página menú, Report Wages to Social Security.

Social Security Online **Business Services Online**
www.socialsecurity.gov BSO Main Menu | BSO Information | Contact Us | Keyboard Navigation

Report Wages to Social Security [LOGOUT](#) | [HELP](#)

[BSO Main Menu](#) > Report Wages to Social Security

Online Services Availability

- Monday-Friday: 5 AM - 11 AM EST
- Saturday: 5 AM - 11 PM EST
- Sunday: 8 AM - 11:30 PM EST

DON'T USE YOUR BROWSER'S BACK BUTTON

[Submit Or Resubmit Wage File, W-2 Online, And W-2c Online And View Submission Status](#)

[Resubmission Notice Processing](#)
Acknowledge resubmission notices and request resubmission extensions

[BSO Main Menu](#)

Have a question? Call **1-800-772-6278** Monday through Friday, 7:00 a.m. to 7:00 p.m. Eastern Time to speak with Employer Customer Service personnel. For TDD/TTY call **1-800-325-0778**.

www.socialsecurity.gov BSO Main Menu | BSO Information | Contact Us | Keyboard Navigation

Paso 7: Seleccione el enlace de **Submit or Resubmit Wage File, W-2 Online, and W-2c Online and View Submission Status** (en español, Presentar o Presentar de Nuevo un Archivo de Salarios, W-2 Online, W-2c Online y ver el estado de los datos presentados).

El sistema mostrará la página menú, Submit or Resubmit Wage File, W-2 Online, and W-2c Online and View Submission Status.

Social Security Online
www.socialsecurity.gov

Business Services Online

BSO Main Menu | BSO Information | Contact Us | Keyboard Navigation

Submit or Resubmit Wage File, W-2 Online, and W-2c Online and View Submission Status [LOGOUT](#) | [HELP](#)

BSO Main Menu > Report Wages to Social Security > Submit or Resubmit Wage File, W-2 Online, and W-2c Online and View Submission Status

Online Services Availability

- Monday-Friday: 5 AM - 1 AM EST
- Saturday: 5 AM - 11 PM EST
- Sunday: 8 AM - 11:30 PM EST

DON'T USE YOUR BROWSER'S BACK BUTTON

Submit a W-2 Wage File
Send an electronic file that contains annual wage data in the EFW2 format. You may submit a new EFW2 submission, an EFW2C submission to correct previous reports, or, if a Resubmission Notice has been received, resubmit a file that has been returned because Social Security was unable to process the file successfully. (Note: This link should not be used to submit wage reports created using W-2 Online or W-2c Online.)

View File / Wage Report Status without Name/SSN Errors
View report status, errors, and notice information for previously submitted W-2s.

Create Form W-2 Online

Enter Form W-2
Create, print, and submit your Forms W-2 and Form W-3 for Tax Year 2006. Twenty (20) reports can be entered at one time.

Resume Unsubmitted W-2s
Continue processing your unsubmitted W-2s.

Download Submitted W-2s
Download a printable version of your submitted Forms W-2 and Form W-3. This printable version can be saved to your PC. (This feature is only available for Forms W-2 and Form W-3 created with W-2 Online within 30 days of the date of submission).

Create Forms W-2c Online

Enter Forms W-2c
Create, print, and submit your Forms W-2c and Form W-3c for previously submitted and processed Tax Year 2006 W-2s. Five (5) reports can be entered at one time.

Resume Unsubmitted W-2c
Continue processing your unsubmitted W-2cs.

Download Submitted W-2c
Download a printable version of your submitted Forms W-2c and Form W-3c. This printable version can be saved to your PC. (This feature is only available for Forms W-2c and Form W-3c created with W-2c Online within 30 days of the date of submission).

BSO Main Menu

Have a question? Call **1-800-772-6270** Monday through Friday, 7:00 a.m. to 7:00 p.m. Eastern Time to speak with Employer Customer Service personnel. For TDD/TTY call **1-800-325-0778**.

www.socialsecurity.gov BSO Main Menu | BSO Information | Contact Us | Keyboard Navigation

Paso 8: Seleccione el enlace de **View File / Wage Report Status [with or without] Name / SSN Errors** (en español, Ver estado de un Archivo e Informe de salarios [con o sin] errores en los nombres y números de Seguro Social).

[View File / Wage Report Status without Name/SSN Errors](#)

View report status, errors, and notice information for previously submitted W-2s.

El sistema mostrará la página, **View File / Wage Report Status Status** (en español, Ver estado de un Archivo e Informe de salarios).

Social Security Online **Business Services Online**

www.socialsecurity.gov BSO Main Menu | BSO Information | Contact Us | Keyboard Navigation

View File / Wage Report Status without Name/SSN Errors [LOGOUT](#) | [HELP](#)

[BSO Main Menu](#) > View File / Wage Report Status without Name / SSN Errors

Online Services Availability

- Monday-Friday: 5 AM - 1 AM EST
- Saturday: 5 AM - 11 PM EST
- Sunday: 8 AM - 11:30 PM EST

DON'T USE YOUR BROWSER'S BACK BUTTON

[View Submission Status, Errors, and Notice Information](#)
View current submission status, resubmission notices, and error information for previously submitted wage data.

[View Employer Report Status, Errors, and Notice Information](#)
View current employer report status information, and error information for previously submitted wage data.

[BSO Main Menu](#)

Have a question? Call **1-800-772-6270** Monday through Friday, 7:00 a.m. to 7:00 p.m. Eastern Time to speak with Employer Customer Service personnel. For TDD/TTY call **1-800-325-0778**.

www.socialsecurity.gov BSO Main Menu | BSO Information | Contact Us | Keyboard Navigation

Paso 9: Seleccione el enlace de **View Submission Status/Errors/Notice Information** (en español, Ver estado, Errores, e Información de avisos de datos presentados).

[View Submission Status, Errors, and Notice Information](#)

View current submission status, resubmission notices, and error information for previously submitted wage data.

El sistema mostrará la página, Query Attestation (en español, Atestación de consulta).



The screenshot shows the 'Query Attestation' page of the Social Security Online Business Services Online (BSO). At the top, there is the Social Security Administration logo and the text 'Social Security Online Business Services Online' with a subtitle 'Social Security's Business Services Online (BSO)'. Below this, the heading 'Query Attestation' is displayed. The main content area contains the following text:

User Certification to Query the SSA Business Services Online

I understand that the Social Security Administration (SSA) will validate the information I provide against the information in SSA's files.

I certify that I am the individual authorized to conduct business under this PIN and have the authority to attest to the accuracy of the data and receive employee wage information for the employer.

By selecting the "I Accept" button, you certify that you have read, understand and agree to the user certification of Business Services Online.

At the bottom, there are two buttons: "I Accept" and "I DO NOT Accept".

Paso 10: Seleccione el botón de **I Accept** después de leer las condiciones definidas en la página, Query Attestation. El sistema mostrará la página, Submission Selection (en español, Selección de datos presentados).



Social Security Online
Business Services Online

Social Security's Business Services Online (BSO)

[BSO Main Menu](#) | [BSO Information Links](#) | [Contact SSA](#) | [Keyboard Navigation](#) | [Logout](#)

 **BSO Help**

Submission Selection

Receipt Year

The Receipt Year is the year that the Social Security Administration began processing your original submission. For Resubmissions, the Receipt Year is identified on your original Resubmission Notice.

Please Choose a Receipt Year
 (For Submissions After 12/14/07 Choose 2008):

WFID Option

You may specify up to five Wage File Identifiers (WFIDs) for the selected Receipt Year. If you do not specify one or more WFIDs, all WFIDs for the Receipt Year will be displayed.

Note: If you recently filed using electronic data transmission, allow one to six weeks for your submission information to be available. If you are self-employed, only Internet submissions will be displayed unless you specify one or more WFIDs. Submission information is not displayed for paper submissions.

Enter WFIDs:

WFID 1:

WFID 2:

WFID 3:

WFID 4:

WFID 5:

Sort Option

Sort List By:

Have a question? Call **1-800-772-6270** to speak with Employer Customer Service personnel.
 For TDD/TTY call **1-800-325-0778**.

[BSO Main Menu](#) | [BSO Information Links](#) | [Contact SSA](#) | [Keyboard Navigation](#) | [Logout](#)

Paso 11: Seleccione el Año de acuse en el menú desplegable **Please Choose a Receipt Year** (en español, Por favor escoja un Año de acuse) de cuando presentó su información originalmente.

NOTA: *Si usted presentó su archivo después del 14 de diciembre del 2007, seleccione 2008.*

Paso 12: Entre su WFID para el Año de acuse. Si no entra el WFID, el sistema mostrará todos los WFID bajo su Número de identificación patronal (EIN, sus siglas en ingles), para el Año de acuse seleccionado. Este paso es opcional.

NOTA: *Si usted trabaja por cuenta propia, y no se inscribió usando un EIN, el sistema solamente mostrará informes de ingresos presentados por Internet.*

Paso 13: Seleccione una opción del menú desplegable **Sort List By** (en español, Clasificar la lista por). Las opciones de clasificación son por Receipt Year (en español, Fecha de acuse), WFID, Version (en español, Versión), Submission Status, (en español, Estado de datos presentados), y Status Date (en español, Fecha de estado).

Paso 14: Seleccione el botón de **Continue** (en español, Continuar). El sistema mostrará la página, Submission Information (en español, Información de datos presentados). (De lo contrario, seleccione el botón de **Cancel** para regresar a la página, BSO Main Menu).



Social Security Online
Business Services Online
Social Security's Business Services Online (BSO)

BSO Main Menu | BSO Information Links | Contact SSA | Keyboard Navigation | Logout

[BSO Help](#)

[Return to Submission Selection](#)

Submission Information

Submission Information for EIN: 00-9999999 Receipt Year: 2006

- o Select the results displayed in the *Submission Status* column for an explanation of submission status codes.
- o Select the *View Notice* link in the *Resubmission Notice* column to view your resubmission notice.
- o Select the links in the *View Errors* column to view your error information.
- o Select the *View Reports* link in the *Reports* column to view the status of your report(s).
- o If you used a method other than the Internet to file your submission, allow six weeks for it to be displayed here.
- o If you have used the Internet to **resubmit** a file, allow 30 days for it to be displayed here.

TIP: Use your browser menu *Save As* or *Print* feature if you wish to save or print this page for your records.

** Note: The Resubmission Notice, View Errors, and Reports columns will be blank if they do not apply to the submission.*

Page 1 of 1

This page displays submission records 1 through 9 of the 9 total submissions.

Receipt Date	WFID	Version	Submission Status	Status Date	*Resubmission Notice	*View Errors	Submission Details	*Reports
03/10/06	601102	01	RETURN	03/13/2006	View Notice	By Error Description By Report Number	Details	View Reports
03/10/06	601101	01	COMPLETE	03/11/2006			Details	View Reports
03/10/06	601100	01	COMPLETE	03/11/2006			Details	View Reports
03/10/06	601099	01	RECEIVED	03/11/2006			Details	View Reports
01/19/06	600861	01	RETURN	01/22/2006	View Notice	By Error Description By Report Number	Details	View Reports
01/19/06	600813	01	RETURN	01/22/2006	View Notice	By Error Description By Report Number	Details	View Reports
01/19/06	600812	01	RETURN	01/22/2006	View Notice	By Error Description By Report Number	Details	View Reports
01/19/06	600811	01	RETURN	01/22/2006	View Notice	By Error Description By Report Number	Details	View Reports
01/19/06	600808	01	RETURN	01/22/2006	View Notice	By Error Description By Report Number	Details	View Reports

This page displays submission records 1 through 9 of the 9 total submissions.

Page 1 of 1

[Back to Top](#)

Have a question? Call **1-800-772-6270** to speak with Employer Customer Service personnel.
For TDD/TTY call **1-800-325-0778**.

BSO Main Menu | BSO Information Links | Contact SSA | Keyboard Navigation | Logout

Paso 15: Seleccione el enlace de **View Notice** (en español, Ver aviso) en la columna de Resubmission Notice (en español, Aviso para presentar información de nuevo) de los datos presentados específicos. El sistema mostrará los más recientes Avisos para presentar información de nuevo.



Social Security's Business Services Online (BSO)

BSO Main Menu | BSO Information Links | Contact SSA | Keyboard Navigation | Logout

BSO Help

Resubmission Notice

TIP: Use your browser menu *Save As* or *Print* feature if you wish to save or print this page for your records.

Date: March 14, 2006 EIN: 00-9999999
 Slet: 400039 WFID: 60102-01
 Receipt Year: 2006 Notice ID: 0000006499*

NO-NAME COMPANY
 1 NO-NAME STREET
 ANYTOWN, ST 99999

We found errors in your Form W-2 file that we cannot correct. Log in to view your error information at <http://www.socialsecurity.gov/bsor/bsowelcome.htm> with your active PIN and password.

If you have registered and have not received your password, call 1-800-772-6270 for information about your errors. If you do not have an active PIN and password, see the Registration section below for additional information.

WHAT YOU NEED TO DO

STEP 1
 VERIFY receipt of your notice within two weeks of the date of this notice on SSA's Business Services Online (BSO) Web site at <http://www.socialsecurity.gov/bsor/bsowelcome.htm>. After logging on to this site, select *Acknowledge Resubmission Notice* on the BSO Home Page. Enter the EIN, WFID (Wage File Identifier) and receipt year as they appear on this notice and choose the appropriate statement. Select *Continue*.

STEP 2
 VIEW your errors on SSA's BSO Web site at <http://www.socialsecurity.gov/bsor/bsowelcome.htm>. Log on to the BSO Home Page and select *View Status / Notice / Error Information*. Enter the receipt year and the first six characters of the WFID noted above. Select *Continue*. In the *View Critical Errors* column, select *By Error Description* to view error information organized by error type OR select *By Report Number* to view error information organized by report number. Use the underlined links within the error display to navigate among various views of the data.

STEP 3
 CORRECT your file using your back-up copy of the file you originally sent us. Check the Magnetic Media Reporting and Electronic Filing (MMREF-1) reporting specifications and make any necessary changes. If you need help correcting your file, call us toll free at 1-800-772-6270. If you need a copy of the MMREF-1 publication, visit our Web site at <http://www.socialsecurity.gov/employer/pub.htm>.

STEP 4
 RETURN your corrected file to Social Security within 45 days. You must keep a back-up copy of the corrected file for your records. We will not return your file since you elected to receive electronic notification of errors. Label your Form W-2 media with your EIN and WFID when resubmitting on diskette, tape or cartridge.

POSSIBLE PENALTIES
 The Internal Revenue Service (IRS) may assess penalties for files that are not filed on time or not according to our requirements. Paper and magnetic media filers must file correctly before March 1 of each year. Electronic filers must file correctly before April 1. The amount of the penalty depends on the date a correct report is filed.

- \$15 per W-2 for correct filing after March 1 for paper and magnetic media, and after April 1 for electronic submissions.
- \$30 per W-2 for correct filing after the timeframes above but before August 1.
- \$50 per W-2 for correct filing on or after August 1, or no report filed.

Since the file must be both on time and correct, the IRS may charge penalties for incorrect filing even if we receive the wage reports before the due date. We give you two attempts to correct a file before advising the IRS that the file is late.

A penalty may also apply if you do not return your file within 45 days.

WAGE REPORTING SERVICES ON THE INTERNET

- **EMPLOYER REPORTING INSTRUCTIONS AND INFORMATION**
 SSA provides employers with access to many resources at <http://www.socialsecurity.gov/employer>, including forms, publications, Frequently Asked Questions (FAQs), contact information, news and much more.
- **ACCURWAGE**
 AccuWage/AccuWQC is free software from SSA that allows you to check your W-2 (Wage and Tax Statement) and W-2C (W-2 Correction) files for over 200 different errors before you send them to SSA. You can download AccuWage and AccuWQC from the Internet at <http://www.socialsecurity.gov/employer/accuwage>.
- **VERIFYING SOCIAL SECURITY NUMBERS**
 Social Security offers a free service that allows you to verify your employees' Social Security Numbers (SSNs). For more information please visit our Web site at <http://www.socialsecurity.gov/employer/ssnv.htm>.
- **REGISTRATION**
 Registration is required to use BSO. You may register online at <http://www.socialsecurity.gov/bsor/bsowelcome.htm> or by phone at 1-800-772-6270. You must change your password at least once every 365 days. If your password has expired, you must re-register.

IF YOU HAVE QUESTIONS

If you have questions concerning this e-mail, you may call us toll free at 1-800-772-6270 between 7:00 a.m. and 7:00 p.m. Eastern Time, Monday through Friday or send an e-mail to employerinfo@ssa.gov.

E-mail transmissions are not secure and SSA does not send personal or sensitive information over email. You should not send personal or sensitive information in your e-mail communications with SSA.

If the company name and/or mailing address shown on this notice are incorrect, review the address information and EIN on the Code RA-Submitter Record of your Form W-2 MMREF-1 file prior to resubmitting the file.

W. Burnell Hurt
 Associate Commissioner,
 Office of Central Operations

Options

<input type="button" value="Acknowledge This Notice"/>	Acknowledge that you received this notice. This is not necessary if you have already acknowledged receipt of the notice either online or by phone.
<input type="button" value="Submission Information"/>	Return to the Submission Information Page.

Have a question? Call **1 800 772 6270** to speak with Employer Customer Service personnel. For TDD/TTY call **1 800 325 0778**.

BSO Home | BSO Information Links | Contact SSA | Keyboard Navigation | Logout

NOTA: *La columna de Resubmission Notice puede estar vacía si no hay un Aviso para presentar información de nuevo para los datos presentados específicos.*

Paso 16: Seleccione el botón de **Acknowledge this Notice** (en español, Acusar recibo de este aviso) para reconocer que usted recibió el aviso. El sistema mostrará la página, Acknowledge Resubmission Notice (en español, Acusar recibo de un aviso para presentar información de nuevo).

NOTA: *El sistema mostrará el botón de Acknowledge this Notice solamente si no ha confirmado que recibió el aviso.*

Social Security Online
Business Services Online
Social Security's Business Services Online (BSO)

BSO Main Menu | BSO Information Links | Contact SSA | Keyboard Navigation | Logout

[BSO Help](#)

Acknowledge Resubmission Notice

Use this form to acknowledge that you received a notice from the Social Security Administration requiring you to resubmit your wage data. Please specify the Employer Identification Number (EIN), Wage File Identifier (WFID), and Receipt Year exactly as they appear on the resubmission notice you received from the Social Security Administration.

EIN:

WFID - Version: -

Receipt Year:

Choose one of the following:

- I filed using electronic media (e.g. Internet or Electronic Data Transfer).
- I filed using physical media (e.g. tape, cartridge, or diskette) and I received my submission in the mail.
- I filed using physical media (e.g. tape, cartridge, or diskette) and I did not receive my submission in the mail.

Have a question? Call **1-800-772-6270** to speak with Employer Customer Service personnel.
For TDD/TTY call **1-800-325-0778**.

Paso 17: Entre su EIN, WFID, Versión, y Año de acuse (exactamente como aparecen en el Acuse de recibo de un aviso para presentar información de nuevo, que usted recibió de la Administración del Seguro Social) e indique el método apropiado para presentar información.

Paso 18: Seleccione el botón de **Acknowledge Notice** (en español, Acusar recibo de un aviso) para procesar el acuse de recibo. (De lo contrario, seleccione el botón de **Cancel** para cancelar el acuse de recibo y regresar a la página principal de BSO). El sistema mostrará la página, Notice Acknowledgement Receipt (en español, Recibo de confirmación del aviso).


Social Security Online
Business Services Online
Social Security's Business Services Online (BSO)

[BSO Main Menu](#) | [BSO Information Links](#) | [Contact SSA](#) | [Keyboard Navigation](#) | [Logout](#)

Notice Acknowledgment Receipt

14-Sep-06 02:29 PM Eastern Time

Thank you for acknowledging receipt of your resubmission notice. Please follow the instructions provided in the notice for submitting your corrected file.

If you need assistance, please call the Employer Reporting Branch at 1-800-772-6270 between Monday and Friday, 7:00 a.m. to 7:00 p.m. Eastern Time. For TDD/TTY call 1-800-325-0778.

Have a question? Call **1-800-772-6270** to speak with Employer Customer Service personnel.
For TDD/TTY call **1-800-325-0778**.

[BSO Main Menu](#) | [BSO Information Links](#) | [Contact SSA](#) | [Keyboard Navigation](#) | [Logout](#)

Paso 19: Seleccione el botón de **BSO Home** (en español, Página principal de BSO) para regresar a la página, BSO Main Menu.

Lección 5: Ver información de errores de información presentada anteriormente

Esta opción está disponible solamente a los usuarios que seleccionaron la opción de View File/Wage Report Status, Error, and Error Notices **with** or **without** Name/SSN Errors (en español, Ver estado de un Archivo e Informe de salarios [con o sin] errores en los nombres y números de Seguro Social). Siga las siguientes instrucciones para hojear la información sobre los errores encontrados en sus datos presentados.

Paso 1: Dirija su navegador a la página, Business Services Online Welcome (en español, Bienvenido a los Servicios en línea para negocios):
www.segurosocial.gov/bsowelcome.htm (sólo disponible en inglés).

Paso 2: Seleccione el botón de **Log In** (en español, Acceso) en la página, Business Services Online Welcome. El sistema mostrará la página, General Login Attestation (en español, Atestación general de acceso).

The screenshot shows the 'General Login Attestation' page on the Social Security Business Services Online portal. The page has a red header with 'Social Security Online' and 'Business Services Online'. Below the header is a navigation bar with links for 'BSO Welcome', 'BSO Information', 'Contact Us', and 'Keyboard Navigation'. The main content area includes a 'HELP' link, a breadcrumb trail 'BSO Welcome > General Login Attestation', and a section titled 'General Login Attestation'. This section contains a statement of understanding: 'I understand that the Social Security Administration (SSA) will validate the information I provide against the information in SSA's files.' Below this is a certification section: 'I certify that:' followed by three bullet points: 1. 'I understand that I may be subject to penalties if I submit fraudulent information. I agree that I am responsible for all actions taken with my User ID.' 2. 'I understand that SSA may ban me and/or the company I represent from the use of these services if SSA determines or suspects there has been misuse of the services.' 3. 'I am aware that any person who knowingly and willfully makes any representation to falsely obtain information from Social Security records and/or intends to deceive the Social Security Administration as to the true identity of an individual could be punished by a fine or imprisonment, or both.' 4. 'I am authorized to do business under this User ID.' Below the certification is a statement: 'By selecting the "I Accept" button, you certify that you have read, understand and agree to the user certification of Business Services Online.' At the bottom of the certification section are two buttons: 'I Do NOT Accept' and 'I Accept'. A footer section contains contact information: 'Have a question? Call 1-800-772-6270 Monday through Friday, 7:00 a.m. to 7:00 p.m. Eastern Time to speak with Employer Customer Service personnel. For TDD/TTY call 1-800-325-0778.' The footer also includes the 'www.socialsecurity.gov' URL and navigation links.

Paso 3: Seleccione el botón de **I Accept** (en español, Acepto) después de leer las condiciones definidas en la página, General Login Attestation. El sistema mostrará la página, Log In to BSO (en español, Acceso al BSO).

Social Security Online
www.socialsecurity.gov

Business Services Online
BSO Welcome | BSO Information | Contact Us | Keyboard Navigation

Log In to BSO [HELP](#)

BSO Welcome > Login

Online Services Availability

- Monday-Friday: 5 AM - 1 AM EST
- Saturday: 5 AM - 11 PM EST
- Sunday: 8 AM - 11:30 PM EST

DONT USE YOUR BROWSER'S BACK BUTTON

Effective as of October 2007, your Personal Identification Number (PIN) is now referred to as your User ID.

Type your User ID and password; then select Log In.

[Need to complete your phone registration?](#)

User ID: 3E5TG6Y6
Password: ●●●●●●●●
(not case sensitive)

[Forgot your password?](#)

Cancel Login

Have a question? Call 1-800-772-6270 Monday through Friday, 7:00 a.m. to 7:00 p.m. Eastern Time to speak with Employer Customer Service personnel. For TDD/TTY call 1-800-325-0778.

www.socialsecurity.gov
BSO Welcome | BSO Information | Contact Us | Keyboard Navigation

Paso 4: Entre su Identificación de usuario y contraseña

Paso 5: Seleccione el botón de **Login**. El sistema mostrará la página, BSO Main Menu. (Para regresar a la página, Business Services Online Welcome seleccione el botón de **Cancel** [en español, Cancelar]).

Paso 6: Seleccione el enlace de **Report Wages to Social Security** (en español, Informar salarios al Seguro Social).

Report Wages To Social Security

Submit, download or process W-2s and W-2cs
View submission status, acknowledge resubmission notices or
Request resubmission extensions

El sistema mostrará la página menú, Report Wages to Social Security.



Paso 7: Seleccione el enlace de **Submit or Resubmit Wage File, W-2 Online, and W-2c Online and View Submission Status** (en español, Presentar o Presentar de Nuevo un Archivo de Salarios, W-2 Online, W-2c Online y ver el estado de los datos presentados).

El sistema mostrará la página menú, Submit or Resubmit Wage File, W-2 Online, and W-2c Online and View Submission Status.

Social Security Online **Business Services Online**

www.socialsecurity.gov BSO Main Menu | BSO Information | Contact Us | Keyboard Navigation

Submit or Resubmit Wage File, W-2 Online, and W-2c Online and View Submission Status [LOGOUT](#) | [HELP](#)

BSO Main Menu > Report Wages to Social Security > Submit or Resubmit Wage File, W-2 Online, and W-2c Online and View Submission Status

Online Services Availability

- Monday-Friday: 5 AM - 1 AM EST
- Saturday: 5 AM - 11 PM EST
- Sunday: 8 AM - 11:30 PM EST

DON'T USE YOUR BROWSER'S BACK BUTTON

Submit a W-2 Wage File
Send an electronic file that contains annual wage data in the EFW2 format. You may submit a new EFW2 submission, an EFW2C submission to correct previous reports, or, if a Resubmission Notice has been received, resubmit a file that has been returned because Social Security was unable to process the file successfully. (Note: This link should not be used to submit wage reports created using W-2 Online or W-2c Online.)

View File / Wage Report Status without Name/SSN Errors
View report status, errors, and notice information for previously submitted W-2s.

Create Form W-2 Online

Enter Form W-2
Create, print, and submit your Forms W-2 and Form W-3 for Tax Year 2006. Twenty (20) reports can be entered at one time.

Resume Unsubmitted W-2s
Continue processing your unsubmitted W-2s.

Download Submitted W-2s
Download a printable version of your submitted Forms W-2 and Form W-3. This printable version can be saved to your PC. (This feature is only available for Forms W-2 and Form W-3 created with W-2 Online within 30 days of the date of submission).

Create Forms W-2c Online

Enter Forms W-2c
Create, print, and submit your Forms W-2c and Form W-3c for previously submitted and processed Tax Year 2006 W-2s. Five (5) reports can be entered at one time.

Resume Unsubmitted W-2c
Continue processing your unsubmitted W-2cs.

Download Submitted W-2c
Download a printable version of your submitted Forms W-2c and Form W-3c. This printable version can be saved to your PC. (This feature is only available for Forms W-2c and Form W-3c created with W-2c Online within 30 days of the date of submission).

BSO Main Menu

Have a question? Call **1-800-772-6270** Monday through Friday, 7:00 a.m. to 7:00 p.m. Eastern Time to speak with Employer Customer Service personnel. For TDD/TTY call **1-800-325-0778**.

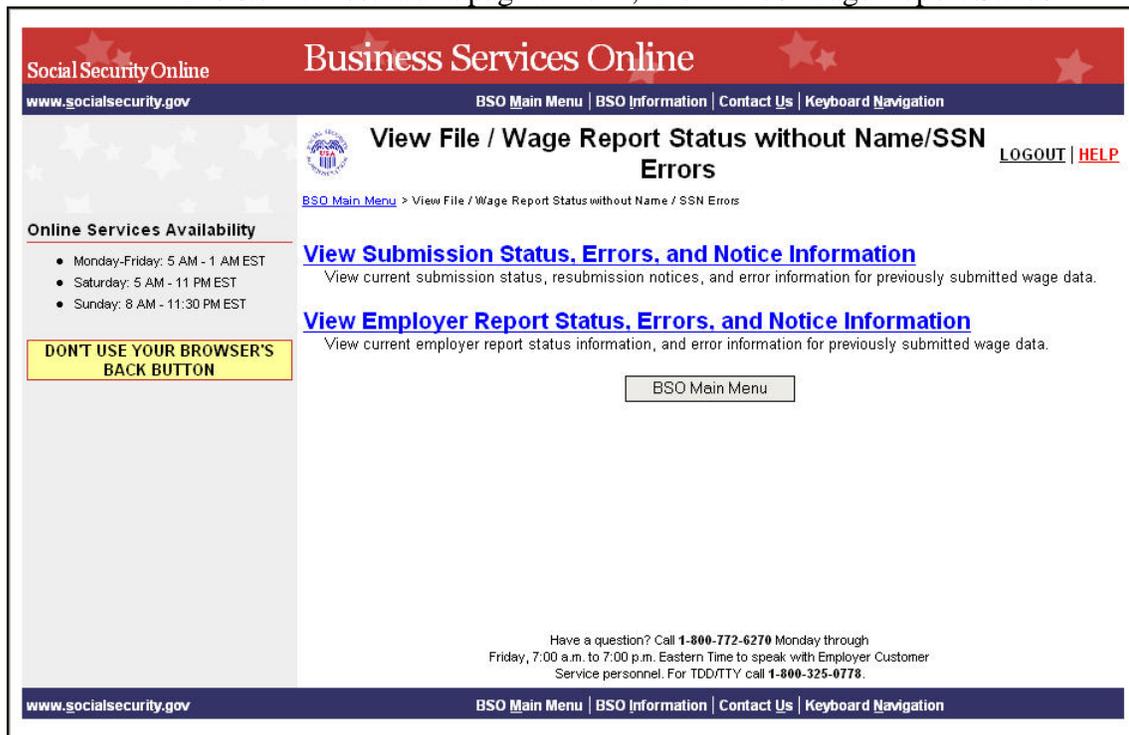
www.socialsecurity.gov BSO Main Menu | BSO Information | Contact Us | Keyboard Navigation

Paso 8: Seleccione el enlace de **View File / Wage Report Status [with or without] Name / SSN Errors** (en español, Ver estado de un Archivo e Informe de salarios [con o sin] errores en los nombres y números de Seguro Social).

[View File / Wage Report Status without Name/SSN Errors](#)

View report status, errors, and notice information for previously submitted W-2s.

El sistema mostrará la página menú, View File / Wage Report Status.



Paso 9: Seleccione el enlace de **View Submission Status/Errors/Notice Information** (en español, Ver estado, Errores, e Información de avisos de datos presentados).

[View Submission Status, Errors, and Notice Information](#)

View current submission status, resubmission notices, and error information for previously submitted wage data.

El sistema mostrará la página, Query Attestation (en español, Atestación de consulta).



 Social Security Online
Business Services Online
Social Security's Business Services Online (BSO)

Query Attestation

User Certification to Query the SSA Business Services Online

I understand that the Social Security Administration (SSA) will validate the information I provide against the information in SSA's files.

I certify that I am the individual authorized to conduct business under this PIN and have the authority to attest to the accuracy of the data and receive employee wage information for the employer.

By selecting the "I Accept" button, you certify that you have read, understand and agree to the user certification of Business Services Online.

Paso 10: Seleccione el botón de **I Accept** después de leer las condiciones definidas en la página, Query Attestation. El sistema mostrará la página, Submission Selection (en español, Selección de datos presentados).



Social Security Online
Business Services Online

Social Security's Business Services Online (BSO)

[BSO Main Menu](#) | [BSO Information Links](#) | [Contact SSA](#) | [Keyboard Navigation](#) | [Logout](#)

 **BSO Help**

Submission Selection

Receipt Year

The Receipt Year is the year that the Social Security Administration began processing your original submission. For Resubmissions, the Receipt Year is identified on your original Resubmission Notice.

Please Choose a Receipt Year
 (For Submissions After 12/14/07 Choose 2008): ▼

WFID Option

You may specify up to five Wage File Identifiers (WFIDs) for the selected Receipt Year. If you do not specify one or more WFIDs, all WFIDs for the Receipt Year will be displayed.

Note: If you recently filed using electronic data transmission, allow one to six weeks for your submission information to be available. If you are self-employed, only Internet submissions will be displayed unless you specify one or more WFIDs. Submission information is not displayed for paper submissions.

Enter WFIDs:

WFID 1:

WFID 2:

WFID 3:

WFID 4:

WFID 5:

Sort Option

Sort List By: ▼

Have a question? Call **1-800-772-6270** to speak with Employer Customer Service personnel.
 For TDD/TTY call **1-800-325-0778**.

[BSO Main Menu](#) | [BSO Information Links](#) | [Contact SSA](#) | [Keyboard Navigation](#) | [Logout](#)

Paso 11: Seleccione el Año de acuse en el menú desplegable **Please Choose a Receipt Year** (en español, Por favor escoja un Año de acuse) de cuando presentó su información originalmente.

NOTA: *Si usted presentó su archivo después del 14 de diciembre del 2007, seleccione 2008.*

Paso 12: Este paso es opcional. Entre su WFID para el Año de acuse. Si no entra el WFID, el sistema mostrará todos los WFID bajo su Número de identificación patronal (EIN, sus siglas en inglés) o número de Seguro Social, para el Año de acuse seleccionado.

NOTA: *Si usted trabaja por cuenta propia, y no se inscribió usando un EIN, el sistema solamente mostrará informes de ingresos presentados por Internet.*

Paso 13: Seleccione una opción del menú desplegable **Sort List By** (en español, Clasificar la lista por). Las opciones de clasificación son por Receipt Year (en español, Fecha de acuse), WFID, Version (en español, Versión), Submission Status, (en español, Estado de datos presentados), y Status Date (en español, Fecha de estado).

Paso 14: Seleccione el botón de **Continue** (en español, Continuar). El sistema mostrará la página, Submission Information (en español, Información de datos presentados). (De lo contrario, seleccione el botón de **Cancel** para regresar a la página, BSO Main Menu).



Social Security Online
Business Services Online
Social Security's Business Services Online (BSO)

BSO Main Menu | BSO Information Links | Contact SSA | Keyboard Navigation | Logout

[BSO Help](#)

[Return to Submission Selection](#)

Submission Information

Submission Information for EIN: 00-9999999 Receipt Year: 2006

- o Select the results displayed in the *Submission Status* column for an explanation of submission status codes.
- o Select the *View Notice* link in the *Resubmission Notice* column to view your resubmission notice.
- o Select the links in the *View Errors* column to view your error information.
- o Select the *View Reports* link in the *Reports* column to view the status of your report(s).
- o If you used a method other than the Internet to file your submission, allow six weeks for it to be displayed here.
- o If you have used the Internet to **resubmit** a file, allow 30 days for it to be displayed here.

TIP: Use your browser menu *Save As* or *Print* feature if you wish to save or print this page for your records.

** Note: The Resubmission Notice, View Errors, and Reports columns will be blank if they do not apply to the submission.*

Page 1 of 1

This page displays submission records 1 through 9 of the 9 total submissions.

Receipt Date	WFID	Version	Submission Status	Status Date	*Resubmission Notice	*View Errors	Submission Details	*Reports
03/10/06	601102	01	RETURN	03/13/2006	View Notice	By Error Description By Report Number	Details	View Reports
03/10/06	601101	01	COMPLETE	03/11/2006			Details	View Reports
03/10/06	601100	01	COMPLETE	03/11/2006			Details	View Reports
03/10/06	601099	01	RECEIVED	03/11/2006			Details	View Reports
01/19/06	600861	01	RETURN	01/22/2006	View Notice	By Error Description By Report Number	Details	View Reports
01/19/06	600813	01	RETURN	01/22/2006	View Notice	By Error Description By Report Number	Details	View Reports
01/19/06	600812	01	RETURN	01/22/2006	View Notice	By Error Description By Report Number	Details	View Reports
01/19/06	600811	01	RETURN	01/22/2006	View Notice	By Error Description By Report Number	Details	View Reports
01/19/06	600808	01	RETURN	01/22/2006	View Notice	By Error Description By Report Number	Details	View Reports

This page displays submission records 1 through 9 of the 9 total submissions.

Page 1 of 1

[Back to Top](#)

Have a question? Call **1-800-772-6270** to speak with Employer Customer Service personnel.
For TDD/TTY call **1-800-325-0778**.

BSO Main Menu | BSO Information Links | Contact SSA | Keyboard Navigation | Logout

NOTA: *La columna de View Errors (en español, Ver los errores) no incluirá ningún enlace si no hay errores relacionados con los datos presentados específicos.*

Paso 15: Seleccione el enlace de **By Error Description** (en español, Por descripción de errores) o el de **By Report Number** (en español, Por número de informe) en la columna de View Errors de los datos presentados específicos para que el sistema muestre cualquier error relacionado con los datos presentados. Refiérase al paso 16 si seleccionó el enlace de **By Error Description**. Refiérase al paso 19 si seleccionó el enlace de **By Report Number**.

Paso 16: Seleccione el enlace de **By Error Description** en la columna de View Errors de los datos presentados específicos que usted desea ver. El sistema mostrará la página, All Errors by Error Description (en español, Todos los errores por descripción de error).



Social Security Online
Business Services Online
Social Security's Business Services Online (BSO)

BSO Main Menu | BSO Information Links | Contact SSA | Keyboard Navigation | Logout

[BSO Help](#)

All Errors by Error Description

Error Information for Submitter EIN: 00-9999999
Receipt Year: 2006, **WFID:** 601102, **Version:** 01

Select a particular report number to view all errors for that report. Select *View All* to view all reports for a particular error. If no *View All* link is present, all reports are already displayed. Select the results displayed in the *Report Status* column for an explanation of status codes. Select *Details* to view detailed error information for a particular error found in a particular report.

IMPORTANT: If the submission shows one or more reports in RETURN status, view and correct errors before resubmitting. When you resubmit a file, include any reports that show COMPLETE status also, but make NO changes in the COMPLETE reports. A COMPLETE report will be processed again if it contains changes. This can cause serious tax consequences for employees and the employer. Corrections after a report is COMPLETE can only be made by filing a W-2c report.

TIP: Use your browser menu *Save As* or *Print* feature if you wish to save or print this page for your records.

Error Description	Importance	Total Error Count	Report EIN	Report Number	Report Status	
Invalid Names and/or SSNs	INFORMATIONAL	1	00-9999999	0000000001	COMPLETE	Details

Options

Submission Information	Return to the Submission Information Page.
All Errors by Report Number	View All Errors by Report Number.

Have a question? Call **1-800-772-6270** to speak with Employer Customer Service personnel. For TDD/TTY call **1-800-325-0778**.

BSO Main Menu | BSO Information Links | Contact SSA | Keyboard Navigation | Logout

Paso 17: Seleccione el enlace de **Details** en la fila de la descripción del error que desea ver. El sistema mostrará la página, Detailed Information for Error (en español, Información detallada sobre el error).



Social Security Online
Business Services Online
Social Security's Business Services Online (BSO)

BSO Main Menu | BSO Information Links | Contact SSA | Keyboard Navigation | Logout

BSO Help

Detailed Information for Error
Invalid Names and/or SSNs in
Report Number 000000001

Error Information for EIN: 00-9999999, Tax Year: 2003

TIP: Use your browser menu *Save As* or *Print* feature if you wish to save or print this page for your records.

Employer Name: NO-NAME COMPANY	Tax Year: 2006
Employer EIN: 00-9999999	Establishment Number: 1113
Employer Employment Type: Agricultural	Reported W-2 Count: 8888888
Tax Jurisdiction: Domestic Form W-2	Processed W-2 Count: 0002

Importance: INFORMATIONAL

Error Description: Some Employee Wage Records in the wage report contain Names and/or Social Security Numbers (SSNs) that do not agree with our records. This may be due to a data processing error. Check the structure of the wage report to ensure that Names and SSNs are in the proper positions in the RW Records. Also, please check all names to ensure that: a) the first name and/or the last name fields are not blank; b) the name agrees with the individual's name exactly as it is shown on the individual's Social Security card; c) the first name, middle name and last name are provided in separate fields; d) the individual's title (Mr., Mrs., etc.) is not included in any of the name fields. Please check all SSNs to ensure that: a) the SSN agrees with the individual's SSN exactly as it is shown on the individual's Social Security card; b) the SSN is nine (9) numeric characters and does not contain letters, blanks, spaces, hyphens, prefixes or suffixes; c) the SSN does not contain "111111111", "333333333" or "123456789"; d) the SSN does not begin with "8" or "9"; and e) the SSN is not in reverse order.

Reported All Zeros	Non-Zero Missing or Incomplete SSNs	Failed to Match	Total Failed SSNs
9999	0	9999	19998

Options

<input type="button" value="All Errors for Report"/>	View All Errors for this Report.
<input checked="" type="button" value="Employer Report Detailed Information"/>	Return to the Employer Report Detailed Information Page.

Have a question? Call **1-800-772-6270** to speak with Employer Customer Service personnel.
For TDD/TTY call **1-800-325-0778**.

BSO Main Menu | BSO Information Links | Contact SSA | Keyboard Navigation | Logout

Paso 18: Seleccione el botón de **Submission Information** (en español, Información de datos presentados) para regresar a la página, Submission Information.



Social Security Online
Business Services Online
Social Security's Business Services Online (BSO)

BSO Main Menu | BSO Information Links | Contact SSA | Keyboard Navigation | Logout

[BSO Help](#)

[Return to Submission Selection](#)

Submission Information

Submission Information for EIN: 00-9999999 Receipt Year: 2006

- o Select the results displayed in the *Submission Status* column for an explanation of submission status codes.
- o Select the *View Notice* link in the *Resubmission Notice* column to view your resubmission notice.
- o Select the links in the *View Errors* column to view your error information.
- o Select the *View Reports* link in the *Reports* column to view the status of your report(s).
- o If you used a method other than the Internet to file your submission, allow six weeks for it to be displayed here.
- o If you have used the Internet to **resubmit** a file, allow 30 days for it to be displayed here.

TIP: Use your browser menu *Save As* or *Print* feature if you wish to save or print this page for your records.

** Note: The Resubmission Notice, View Errors, and Reports columns will be blank if they do not apply to the submission.*

Page 1 of 1

This page displays submission records 1 through 9 of the 9 total submissions.

Receipt Date	WFID	Version	Submission Status	Status Date	*Resubmission Notice	*View Errors	Submission Details	*Reports
03/10/06	601102	01	RETURN	03/13/2006	View Notice	By Error Description By Report Number	Details	View Reports
03/10/06	601101	01	COMPLETE	03/11/2006			Details	View Reports
03/10/06	601100	01	COMPLETE	03/11/2006			Details	View Reports
03/10/06	601099	01	RECEIVED	03/11/2006			Details	View Reports
01/19/06	600861	01	RETURN	01/22/2006	View Notice	By Error Description By Report Number	Details	View Reports
01/19/06	600813	01	RETURN	01/22/2006	View Notice	By Error Description By Report Number	Details	View Reports
01/19/06	600812	01	RETURN	01/22/2006	View Notice	By Error Description By Report Number	Details	View Reports
01/19/06	600811	01	RETURN	01/22/2006	View Notice	By Error Description By Report Number	Details	View Reports
01/19/06	600808	01	RETURN	01/22/2006	View Notice	By Error Description By Report Number	Details	View Reports

This page displays submission records 1 through 9 of the 9 total submissions.

Page 1 of 1

[Back to Top](#)

Have a question? Call **1-800-772-6270** to speak with Employer Customer Service personnel.
For TDD/TTY call **1-800-325-0778**.

BSO Main Menu | BSO Information Links | Contact SSA | Keyboard Navigation | Logout

Paso 19: Seleccione el enlace de **By Report Number** (en español, Por número de informe) en la columna de View Errors de los datos presentados específicos para mostrar cualquier error relacionado con los datos presentados. El sistema mostrará la página, All Errors by Report Number (en español, Todos los errores por número de informe).



Social Security Online
Business Services Online

Social Security's Business Services Online (BSO)

BSO Main Menu | BSO Information Links | Contact SSA | Keyboard Navigation | Logout

[BSO Help](#)

All Errors by Report Number

Error Information for Submitter EIN: 00-9999999
Receipt Year: 2006, **WFID:** 601102, **Version:** 01

Select a particular error description to view all reports for that error.

Select the results displayed in the *Report Status* column for an explanation of status codes.

Select *Details* to view detailed error information for a particular error found in a particular report.

IMPORTANT: If the submission shows one or more reports in RETURN status, view and correct errors before resubmitting. When you resubmit a file, include any reports that show COMPLETE status also, but make NO changes in the COMPLETE reports. A COMPLETE report will be processed again if it contains changes. This can cause serious tax consequences for employees and the employer. Corrections after a report is COMPLETE can only be made by filing a W-2c report.

TIP: Use your browser menu *Save As* or *Print* feature if you wish to save or print this page for your records.

Report Number	Report EIN	Report Status	Error Description	Importance	
000000001	00-9999999	COMPLETE	Invalid Names and/or SSNs	INFORMATIONAL	Details

Options

Submission Information	Return to the Submission Information Page.
All Errors by Error Description	View All Errors by Error Description.

Have a question? Call **1-800-772-6270** to speak with Employer Customer Service personnel.
For TDD/TTY call **1-800-325-0778**.

BSO Main Menu | BSO Information Links | Contact SSA | Keyboard Navigation | Logout

Paso 20: Seleccione el enlace de **Details** (en español, Detalles) en la fila del número de informe que usted desea ver. El sistema mostrará la página, Detailed Information for Error (en español, Información detallada sobre el error).



Social Security Online
Business Services Online
Social Security's Business Services Online (BSO)

BSO Main Menu | BSO Information Links | Contact SSA | Keyboard Navigation | Logout

[BSO Help](#)

Detailed Information for Error
Invalid Names and/or SSNs in
Report Number 000000001

Error Information for EIN: 00-9999999, Tax Year: 2003

TIP: Use your browser menu *Save As* or *Print* feature if you wish to save or print this page for your records.

Employer Name: NO-NAME COMPANY	Tax Year: 2006
Employer EIN: 00-9999999	Establishment Number: 1113
Employer Employment Type: Agricultural	Reported W-2 Count: 8888888
Tax Jurisdiction: Domestic Form W-2	Processed W-2 Count: 0002

Importance: INFORMATIONAL

Error Description: Some Employee Wage Records in the wage report contain Names and/or Social Security Numbers (SSNs) that do not agree with our records. This may be due to a data processing error. Check the structure of the wage report to ensure that Names and SSNs are in the proper positions in the RW Records. Also, please check all names to ensure that: a) the first name and/or the last name fields are not blank; b) the name agrees with the individual's name exactly as it is shown on the individual's Social Security card; c) the first name, middle name and last name are provided in separate fields; d) the individual's title (Mr., Mrs., etc.) is not included in any of the name fields. Please check all SSNs to ensure that: a) the SSN agrees with the individual's SSN exactly as it is shown on the individual's Social Security card; b) the SSN is nine (9) numeric characters and does not contain letters, blanks, spaces, hyphens, prefixes or suffixes; c) the SSN does not contain "111111111", "333333333" or "123456789"; d) the SSN does not begin with "8" or "9"; and e) the SSN is not in reverse order.

Reported All Zeros	Non-Zero Missing or Incomplete SSNs	Failed to Match	Total Failed SSNs
9999	0	9999	19998

Options

<input type="button" value="All Errors for Report"/>	View All Errors for this Report.
<input checked="" type="button" value="Employer Report Detailed Information"/>	Return to the Employer Report Detailed Information Page.

Have a question? Call **1-800-772-6270** to speak with Employer Customer Service personnel.
For TDD/TTY call **1-800-325-0778**.

BSO Main Menu | BSO Information Links | Contact SSA | Keyboard Navigation | Logout

NOTA: *Si usted tiene autorización para ver los nombres y números de Seguro Social en los informes de salarios que presentó pero que no concuerdan, éstos aparecerán en la página, Detailed Information for Error donde el error indicará los nombres y números que no son válidos. De lo contrario, verá la cantidad de los números de Seguro Social que no concordaron. Para instrucciones sobre cómo pedir autorización par ver esta información, vea la sección de Registration Services (en español, Servicios de inscripción) en esta guía.*