

REGION 7 CONTACTS

Karen Sherrill, Grants Management
Officer 913-551-7461

Grant Specialists:

Debbie Titus 913-551-7712
Connie Allen 913-551-7363
Annora Ogletree 913-551-7233
Rob Bukaty 913-551-7846
Christine Schmaltz 913-551-7116
Sabre Germano 913-551-7026
Aaron Casady 913-551-7592
Laura Solombrino 913-551-7345

State & Tribal Representatives:

(see above for contact information)

Iowa Connie Allen
Kansas Debbie Titus
Missouri Rob Bukaty
Nebraska Annora Ogletree
Tribal Nations Sabre Germano

Minority Business Enterprises/Women- Owned Business Enterprises (MBE/WBE) Coordinator

Chester Stovall 913-551-7549

EPA's Las Vegas Financial Center:

Colleen Garis 702-798-2406



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U.S. ENVIRONMENTAL
PROTECTION AGENCY

A graphic featuring a stack of US dollar bills held together by white clothespins. The text "Region 7 Grants Management Office" is overlaid on the image in a serif font.

Region 7
Grants Management
Office



WHAT WE DO

WHAT WE DO

Each fiscal year, EPA awards about \$4 billion in grants, which constitutes more than one-half of the Agency's budget. On average, Region 7 awards more than \$210 million of these funds per fiscal year. This funding is a key mechanism with which EPA protects the environment and human health, in concert with states, local governments, tribes, educational institutions, and nonprofit organizations.

EPA's environmental statutes are the legal basis for funding assistance agreements. EPA's assistance agreement programs are listed in the Catalog of Federal Domestic Assistance (CFDA). Currently, there are more than 100 assistance programs listed. These programs can be viewed at: www.cfda.gov

HOW GRANTS ARE PROCESSED

It is the goal of Region 7's Grants Management Office to award all assistance agreements within 60 calendar days (90 days for Superfund awards). This time frame begins when the complete, formal application for assistance is received in the Grants Management Office. Once the application is accepted, it is reviewed and processed by the assigned Grant Specialist and Project Officer. Then, the award document is prepared and submitted to the Grants Management Officer for signature. Once signed, the grant enters a seven-day waiting period, during which time it is reviewed by the congressional office

corresponding to the congressional district named on the application for assistance.

When congressional notification is complete, the award is packaged and sent to the recipient for review and acceptance, requiring the signature of the organization's authorized representative. (The recipient will not be notified of the award until congressional notification has passed.) Finally, the countersigned grant award document is returned to EPA Region 7 where the grant is finalized.

During the recipient's review and acceptance period, EPA's Las Vegas Financial Center will simultaneously send accounting and payment information for the grant. Any questions concerning such activity should be directed to the Las Vegas contact located in the REGION 7 CONTACTS section of this brochure.

IMPORTANT INFORMATION ON MANAGING YOUR GRANT

Understanding the terms and conditions (T&Cs) of the grant agreement and maintaining contact with your Grant Specialist and Project Officer are the most crucial aspects of proper grant management.

Read the terms and conditions of your grant before signing the grant award agreement. The T&Cs detail what is required during the life of the grant, including important information about reporting requirements and their respective due dates.

There are two types of terms and conditions: administrative and programmatic. Questions

about administrative T&Cs should be directed to the Grant Specialist. Questions about programmatic T&Cs should be directed to the Project Officer. The Grant Specialist and Project Officer for your grant will be identified on the front page of your grant award agreement.

GRANT WEB SITES

Below is a list of helpful references about EPA's grants:

Region 7's Grants Web site is located at:

www.epa.gov/region7/economics

EPA Headquarters' Grants Web site is located at:

www.epa.gov/ogd/

Purdue University's EPA Grant Writing Tutorial is located at:

www.purdue.edu/envirosoft/grants_disclaim.html

GRANT REFERENCES AND STATUTES

The terms and conditions of your award are direct requirements under the statute(s), section(s) of the Code of Federal Regulations, Title 40, and any program guidance applicable to the grant. This information is located on Page 2 of the grant award agreement. To reference the regulations governing your award, please visit:

www.epa.gov/ogd/grants/regulations.htm