## **TCEQ State Innovations Grant Final Report**

**Attachment 3: Clean Texas Descriptive Material** 

# **Make A Commitment**

CLEAN TEXAS member organizations are instrumental in helping improve the environment throughout Texas. The CLEAN TEXAS program and its members are nationally recognized as leaders in promoting environmental performance and leadership.

Participating facilities make environmental improvement goals and renew their commitments every three years.



#### MEMBERSHIP LEVELS

CLEAN TEXAS is open to all types of organizations, including industries, businesses, federal facilities, schools, universities, cities, counties, and community organizations.

There's a participation level for everyone, each with different benefits and commitments. For more specific information about each level, visit www.cleantexas.org.



# REAL IMPROVEMENTS MEAN REAL BENEFITS

CLEAN TEXAS offers both support and rewards for enhanced performance. Benefits available to CLEAN TEXAS members include:

- **★ Regulatory Incentives**
- \* Recognition
- **★** Technical Assistance
- **★** Discounts at TCEQ Events
- **★ Networking Opportunities**

### How to Join:

- ★ Determine Your Membership Level The four membership levels provide flexibility in determining your commitments.
  - Set environmental goals
  - Support community environmental service projects
  - Implement an Environmental Management System
- \* Arrange an Independent Assessment
  Silver, Gold, and Platinum levels complete an
  independent assessment of their EMS prior to
  submitting an application.
- ★ Submit an Application CLEAN TEXAS applications are available online, or you can request a hard copy.
- Prepare for a Verification Visit
   Gold, Platinum, and some Silver level participants
   must undergo an EMS verification visit. TCEQ staff
   will work with you to schedule the visit.

NEED MORE INFORMATION?

512-239-3100

www.cleantexas.org

 Boson Company of the property of gradien in de la calegraphical de la calegraphica d

TO CAR STANDARD CONTRACTOR OF BUILDING CONTRACTOR OF CONTRACTOR OF STANDARD CONTRACTOR OF CONTRACTOR and the contract of the contra

The second of th

and the second of the second of the second The second of th

Colores A. Comprehension (1995) (1995

a alla essa a variat la costa da la

the bug intributes in a public of the business and business and the contract of the contract o

## CLEAN TEXAS BENEFITS & LEADERSHIP LEVELS

Benefits	Bronze ★	Silver ★★	Gold ★★★	Platinum ★★★★
Reduced fees for select TCEQ training	√.	. 🗸	✓	✓
Technical assistance and networking			<b>'</b>	
Improvement in Compliance History	1.1 Bodinskomuski dilikularinin marija (1.1 marija 1.1 dilikula dilikularinin marija (1.1 dilikula di		<b>✓</b>	✓
Single point of contact within TCEQ for innovation activities		✓		<b>√</b>
Reduced state investigation frequency and additional notice on a case-by-case basis		✓	· ✓	✓
Customized recognition such as press releases, news articles, and on-site events  Expedited administrative and technical review of state permits on a case-by-case basis			<ul><li>✓</li></ul>	
Exemption from source reduction and waste minimization planning requirements Reduced reporting and monitoring under discharge monitoring report provisions				
Stringency evaluation under air programs so sites are held to only one standard versus two				<b>y</b>
Low EPA inspection priority				✓
Reduced reporting under Maximum Achievable Control Technology (MACT)		Belogijak din Soposekoma		

Leadership Level Requirements	Bronze ★	Silver ★★	Gold ★★★	Platinum ★★★★
Environmental Performance				
Environmental Management System	Not required			
Environmental improvement(s) beyond regulatory requirements	One	Only as set in the EMS	Two	Four
Compliance assurance goal	Not required			
Annual performance report				n var gering de service de la company de La company de la company d
Community environmental project(s)	One	Not required	Two	Three
Compliance Requirements		de a considera manana de la comunicación comunicación de la comunicación de la comunicación de la comunicación	Andrew and the second	nalatika kan kalatikika kan alaka kan kan kan kan kan kan kan kan kan
Average or high compliance history rating and no substantial pattern of non-compliance	· · · · · · · · · · · · · · · · · · ·			√+ fewer than three significant non- compliance violations over three years
Minimum time since a state or federal court order	One year	Two years	Three years	Three years
No criminal convictions for the last five years	At the site	At the site	At the site or corporate level	At the site or corporate level
Approval Process				
Verification visit	Not required	For certain facilities	For all applicants	For all applicants

and the second the second second 1, 1981 11133 and the second s

> a W. Name

#### **CLEAN TEXAS Application Process (As Used in FY 2007)**

#### **Application Review Process and Procedures**

The draft Application Processing Flowchart at the end of this section illustrates the sequence of processing steps. Ideally, the entire process is designed to be completed in 90 days; however, this process may vary depending on a number of uncontrollable variables such as Platinum level memberships and EPA's Performance Track status or input from managers and regional directors.

	GENERAL APPLICATION REVIEW TIMELINE*				
Target Time Frame	Activity				
Within 2 weeks of submittal:	Clean Texas Coordinator contacts site that application was received and conducts an initial application review for completeness.				
	Notifies site if additional material is needed.				
Within next 30 days:	Once application is complete, Application Review Coordinator conduct a full application review and input information in database:  - Compliance Screen - EMS Document Review (Silver, Gold, Platinum)				
	<ul><li>Goals appropriateness</li><li>Verification Visit Need Determined</li></ul>				
Within next 180 days:	Compliance Screening Coordinator requests input from TCEQ Regional Director and appropriate TCEQ Media Managers (Field Ops, Air Permits, PST, Stormwater, Enforcement, Wastewater, OPRR, Legal)  Verification Visit Coordinator schedules visit with site and conducts visit within 30				
	days*.				
Within next 60 days:	Application Review Coordinator completes additional necessary application follow- up.  Applicants submit revised applications if applicable.				
Within next 75 days:	Verification Visit conducted (if needed)*.				
	Verification Report prepared and submitted for agency review*.				
Within next 90 days**	SBEA Director briefs Executive Director on acceptance recommendations.  Application revisions are finalized.				
	Executive Director/Chairman issues notification of decisions to applicants by letter.  Application Review Coordinator notifies applicant via phone call.				

<sup>\*</sup> Schedule for verification visit may vary based on site request.

• Application Submission: Facilities submit an application through submitting application via email (preferably). In addition, the facility must fax a signed Section E to the Information Center in order for the entire application to be considered complete.

#### • Compliance Screening:

#### o Reasons for Compliance Screening

The compliance screening process serves many purposes for Clean Texas. The primary purpose of compliance screening is to help ensure that TCEQ program managers are fully aware of the compliance status and history of

<sup>\*\*</sup> Specific timeline for review process is subject to be revised by the Application Coordinator.

program participants in situations where the information may be relevant. Specific reasons for compliance screening include the following:

- To maintain the integrity and credibility of the Clean Texas program.
- To ensure that for programs designed to demonstrate environmental leadership and regulatory accountability, only appropriate sites participate
- To ensure consistent minimum requirements and standards for regulated entities (i.e., level playing field).
- To support the enforcement work of the Agency. (If an enforcement action is pending, recognition may complicate or undermine the procedure.)
- To avoid the perception of inconsistent treatment by TCEQ of a particular site

#### o Review Process:

- The Application Review Coordinator and Compliance Screen Coordinator initiate compliance screens of all applicants. Compliance screens are designed to determine if the applicant meets the program's compliance criteria. Additionally, the certification statement in the environmental history section of the application is designed similar to an affidavit to ensure that all statements of environmental history are true and correct.
- The Application Review Coordinator will perform an initial compliance screen using Central Registry, OTIS, and ECHO to determine whether clear compliance issues would prohibit an applicant's acceptance into the program. See the Compliance History Review Checklist. Specific items that are:
  - Compliance History Rating
  - State Attorney General Judgments
  - State Criminal Convictions
  - US Attorney General Judgments
  - Federal Criminal Convictions
  - Pattern of Noncompliances
  - Delinquent Fees with TCEQ
- The Compliance Screen Coordinator will notify TCEQ Regional Director and Program staff about list of applicants.
- An applicant will be not be accepted into Clean Texas if 1) the compliance screens identify criminal or civil violations that bar the applicant from meeting the program compliance criteria, 2) if the applicant is found to have a pattern of noncompliance inconsistent with the standards of the program, 3) if discrepancies are found between the environmental history signature statement and the compliance screen.

	•	,				
	•					
					•	
	'					
	F					
	a t			, <sup>4</sup>		
	•					
	1.2					
		and a second sec				•
			•			
					0	
•			*			
		•			•	
				•	•	
		·				
·						
			•		•	
	•					
			· ·		West of	•
					To the second second	
						•

,	DRAFT Clea	an Texas Application	on Checklist		Bronze
•	•			Renewa	l Silver
CT ID#	Date:	Date App. Rec'o	i:		Gold
			•		Platinum
Site Name:			Compliance R	Reviewer:	
DNI(z).	•	•			
RN(s):					
······································				I	
•	Action ?	Needed	,	Review Fin	dings
Call or e-mail made-	TCEO has received	annliaation	,	ΠNo	
Call of e-mail made-	TCEQ has received	application		Yes Date:	
Amuliantiam Darriary	Yo and in a tow			Tes Date.	
Application Review C		lion on ITistomy Convetal T	om and fam as all D'	Nonda Foots for the	. fallowing
		npliance History Crystal F	Report for each R	14 and check for the	; following
	minal findings.	TOTIC and ECHO man out	for each DN one	d alasala falla	· · · · · · · · · · · · · · · · · · ·
		s OTIS and ECHO reports	s for each RN and	d check for the folic	owing Civii
and Criminal					
Compliance History R		a au TTiala)		Poor	
(All participation leve	ns- must be Average	e or Hign)	4	Average	
			4	High No Information	, , , , , , , , , , , , , , , , , , ,
•	•			No information	n Available
T 1 10 Ct / Att.	O 12 . T . 1 .	· · · (O'11)			
Federal & State Attorn				□ No	
(Bronze – one year pr	ior, Silver – two yea	ars, Gold/Platinum – three	years)	Yes	
0/ / 0 T 1 10: :	. 10				
State & Federal Crimi		O-11/D1		No No	
		e, Gold/Platinum - five y	ears prior at the	Yes	
site and corporate leve	•			□ <b>3</b> T.	
Site Environmental H		10		No No	
Any outstanding fines				Yes	, C 11
		ss of the following items:		Current Year = 1	•
Environmental Perform	-	ec		for which site has	
Compliance Assurance				Future year $= 3$ y	ears past
Community Environm	iental Service Proje	cts (Gold, Bronze)		current year	
A . 17			+-1 C	TZ	ļ ,
		Community Environmen	tal Service	Yes	
Projects appropriate for	or the site?	,		□ No	
A 1: 4: TD : C		1 1			
		e a compliance history cr	ystai report	Yes	
(save in electronic file	<i>i</i> ). 📜			☐ No	
O 1: D : O	7 1: (DO)	/ / (1 D .'. 1D'		77	
		ontacts the Regional Direc		Yes	•
	_	check for problems or pa	itterns of	□ No	
noncompliance (save	in electronic file).				
D-+- (). 1:		1-4-			
Date Compliance Scre		omplete			
Date PPE manager rev	-	7			
Date Regional Directo	or /Media manager o	comments received		<u>.</u>	
Date certificate sent			<u> </u>		

मिला सम्रद्धाः । सुन्तराज्ञ op d<mark>wiffell will o</mark>f the final country for a military of a property of the way figure of the and the state of t Strand validable eta = A which respect to A M Ae god na na Albanda na k our de la fille de minación de la falle anticada de la falle anticada de la falle anticada de la falle de la f Companya de la fille de la falle de la  $(x,y,y,y,z) \in \mathbb{R}^{n} \times \mathbb{R}^{$ The second of th The second of the second of the second un planta a la cultura de la campa de la como de la com na Teorina na 1915 de locas North (machandise) Place Calculation is a second of a problem of the control of the con 497 1 1 tage of the Wall Commence of the Art Art Commence of the Art Comme

#### **Compliance History Review**

✔ Clean Texas Members must meet certain compliance criteria. Below is a an outline of the compliance requirements

#### TCEQ Compliance History Rating

Members must have a Compliance History rating of Average or High.

#### Texas Attorney General's Judgments

Organizations may not participate if its compliance screen indicates a Texas Attorney General's Judgment:

- One year prior for the Bronze Level
- Two years prior for the Silver Level
- Three years prior for the Gold and Platinum Levels

#### Federal Attorney General's Judgments

Organizations may not participate if its compliance screen indicates a Federal Attorney General's Judgment:

- One year prior for the Bronze Level
- Two years prior for the Silver Level
- Three years prior for the Gold and Platinum Levels

#### State & Federal Criminal Convictions

Organizations may not participate if its compliance screen indicates state or federal criminal convictions:

- Five years prior at the site for the Bronze and Silver Levels
- Five years prior at the site and corporation for the Gold and Platinum Levels

#### No patterns of noncompliance

Members may not have substantial patterns or problems of noncompliance

#### Additional Compliance Criteria for the Platinum Level

- No more than two significant violations within the past three years
- No unresolved, unaddressed significant noncompliances or significant violations
- No ongoing EPA or state-initiated litigation
- Out of compliance with schedules and terms of any order or decree
- Site's can make an initial review of their compliance history at the following web sites:
  - http://www.tceq.state.tx.us/compliance/enforcement/history/get\_report.html
     Determine your site's TCEQ Regulated Entity number (RN + 9 digits) and request a compliance history report for your site.
  - http://www.epa.gov/echo/
     Review federal and state compliance inspections, violations, and any enforcement actions at your site.
  - ✓ You may also call a Clean Texas Coordinator at 512/239-3100 for assistance.

to the first of th

The Artificial Control of the Contro Should be to be supplied to the supplied to th and the second s and the providers of the constitution of the and the second of the second o and the control of th A A ST BERNELL RIVERSE -Communication of the Communication of the Communica The second of the second of a decided Burney Branch Commencer Commencer Supplied by Control for the Control of the Contr Company Companyan (as the companyan companyan) of the first of the control of the following the control was to be a first of the control of the In the second of the condition of the condition of the conditions. 

and the second

The second of the second way was the