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pollution control device operating parameters) and equipment calibration procedures (where applicable);

- (7) Inspection and maintenance of the HMIWI, air pollution control devices, and continuous emission monitoring systems;
- (8) Actions to correct malfunctions and conditions that may lead to malfunction;
- (9) Bottom and fly ash characteristics and handling procedures;
- (10) Applicable Federal, State, and local regulations;
 - (11) Work safety procedures;
 - (12) Prestartup inspections; and
 - (13) Recordkeeping requirements.
- (b) An examination designed and administered by the instructor; and
- (c) Reference material distributed to the attendees covering the course topics

§ 62.14423 What are the qualification requirements for operators who do not participate in a State-approved program?

- (a) Operators who do not participate in a State-approved program must satisfy paragraphs (a)(1) and (2) of this section:
- (1) The operator must complete a training course that satisfies the requirements in §62.14422; and
- (2) The operator must have either 6 months experience as an HMIWI operator, 6 months experience as a direct supervisor of an HMIWI operator, or completion of at least two burn cycles under the observation and supervision of two qualified HMIWI operators.
- (b) The operator's qualification is valid after paragraphs (a)(1) and (2) of this section are completed.
- (c) To remain qualified, the operator must complete and pass an annual review or refresher course of at least 4 hours covering, at a minimum, the following:
 - (1) Update of regulations;
- (2) Incinerator operation, including startup and shutdown procedures;
 - (3) Inspection and maintenance;
- (4) Responses to malfunctions or conditions that may lead to malfunction; and
- (5) Discussion of operating problems encountered by attendees.

- (d) If the operator's qualification lapses, he or she must renew it by one of the following methods:
- (1) For a lapse of less than 3 years, complete and pass a standard annual refresher course described in paragraph (c) of this section;
- (2) For a lapse of 3 years or more, complete and pass a training course with the minimum criteria described in §62.14422.

§ 62.14424 What documentation must I maintain onsite?

- (a) You must maintain the following at the facility:
- (1) Summary of the applicable standards under this subpart;
- (2) Description of basic combustion theory applicable to an HMIWI;
- (3) Procedures for receiving, handling, and charging waste;
- (4) Procedures for startup, shutdown, and malfunction;
- (5) Procedures for maintaining proper combustion air supply levels;
- (6) Procedures for operating the HMIWI and associated air pollution control systems within the standards established under this subpart;
- (7) Procedures for responding to malfunction or conditions that may lead to malfunction;
- (8) Procedures for monitoring HMIWI emissions;
- (9) Reporting and recordkeeping procedures; and
 - (10) Procedures for handling ash.
- (b) You must keep the information listed in paragraph (a) of this section in a readily accessible location for all HMIWI operators. This information, along with records of training, must be available for inspection by the EPA or its delegated enforcement agent upon request.

§ 62.14425 When must I review the documentation?

- (a) You must establish a program for reviewing the information listed in §62.14424 annually with each HMIWI operator (defined in §62.14490).
- (b) You must conduct your initial review of the information listed in §62.14424 by February 15, 2001, or prior to assumption of responsibilities affecting HMIWI operation, whichever is later.