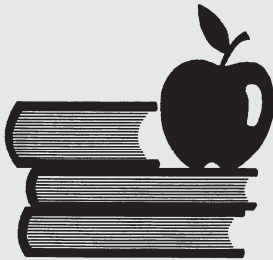


U.S. DEPARTMENT OF EDUCATION  
NATIONAL CENTER FOR EDUCATION STATISTICS

Conducted by:  
U.S. DEPARTMENT OF COMMERCE  
Economics and Statistics Administration  
U.S. CENSUS BUREAU

# PRIVATE SCHOOL SURVEY

## 2003-2004 SCHOOL YEAR



### **PLEASE NOTE:**

**The 2003-2004 Private School Survey is intended to include all private -**

► **SCHOOLS that teach ANY of the following -**

- Any of grades 1 - 12
- Ungraded students between 5 and 18 years old
- Kindergarten - traditional year of school primarily for 5-year-olds prior to first grade
- Transitional (or readiness) kindergarten - extra year of school for kindergarten-age children who are judged not ready for kindergarten
- Transitional first (or prefirst) grade - extra year of school for children who have attended kindergarten but have been judged not ready for first grade

► **EARLY CHILDHOOD PROGRAMS AND CHILD CARE CENTERS that have ANY of the following -**

- Kindergarten
- Transitional (or readiness) kindergarten
- Transitional first (or prefirst) grade

*For example:*

*An early childhood center that has a nursery school, a prekindergarten program, and a kindergarten would be eligible for this survey, since it includes a kindergarten.*

*But an early childhood center that has a nursery school and a prekindergarten program ONLY would NOT be eligible for this survey, since it does not include a kindergarten. You would mark box 2 in item 3d.*

**PLEASE CONTINUE WITH ITEM 1 ON PAGE 3.**

FORM **PSS-1**  
(10-20-03)



**DEAR ADMINISTRATOR:**

We are requesting your critical help in an important national data collection that is very valuable to private schools across the country.

**WHO IS CONDUCTING THIS SURVEY?**

The National Center for Education Statistics (NCES) of the U.S. Department of Education requests your participation in the 2003-2004 Private School Survey. The U.S. Census Bureau is conducting the survey for NCES as authorized by Public Law 107-279, Title I, Part E, Sections 151(b) and 153(a) of the Education Sciences Reform Act of 2002.

**WHY IS NCES SPONSORING THIS SURVEY?**

The purpose of this data collection effort is to obtain current information about private schools, such as type of school, length of school year, number of students and teachers, and number of high school graduates, if any. We will use the data to produce statistical summaries about the providers of private education in the United States.

**WHO SHOULD PARTICIPATE IN THIS SURVEY?**

The 2003-04 Private School Survey includes all private schools and early childhood programs that provide educational instruction to students in kindergarten or *any* of grades 1-12.

**WHY SHOULD YOUR SCHOOL PARTICIPATE IN THIS SURVEY?**

Private schools are a significant segment of the nation's educational system. Results from previous surveys show that approximately 24 percent of all elementary and secondary schools in the United States are private; these schools enroll approximately 10 percent of the nation's children and employ 12 percent of the nation's teachers. The National Center for Education Statistics has instituted this survey in recognition of the importance of private education in the United States.

While there is no penalty for not responding, a high response rate is very important to the success of the survey. We encourage you to participate in this voluntary survey.

**WHERE SHOULD YOU MAIL YOUR COMPLETED QUESTIONNAIRE?**

Please return your completed questionnaire using the enclosed envelope. If you do not have the return envelope, mail your questionnaire to:

U.S. Census Bureau  
Current Surveys Check-in Unit 60A  
1201 East 10th Street  
Jeffersonville, IN 47132-0001

**THANK YOU FOR YOUR COOPERATION IN THIS VERY IMPORTANT EFFORT.**

SINCERELY,



**JEFFREY A. OWINGS  
ASSOCIATE COMMISSIONER  
NATIONAL CENTER FOR EDUCATION STATISTICS  
ELEMENTARY/SECONDARY AND LIBRARY STUDIES DIVISION**

Paperwork Burden Statement

According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless such collection displays a valid OMB control number. The valid OMB control number for this information collection is 1850-0641. The time required to complete this information collection is estimated to average 20 minutes per response, including the time to review instructions, search existing data resources, gather the data needed, and complete and review the information collection. If you have any comments concerning the accuracy of the time estimate(s) or suggestions for improving this form, please write to: U.S. Department of Education, Washington, DC 20202-4651. If you have comments or concerns regarding the status of your individual submission of this form, write directly to: Private School Survey, National Center for Education Statistics, 1990 K Street, N.W., #9012, Washington, DC 20006-5651.





**3a. Is the institution or organization named on the front of this questionnaire a school?**

105

1  Yes

2  No - Please explain. →  → **GO TO item 4 below.**

**b. Is this school a private school?**

(For this survey, all elementary or secondary schools that are non-public are considered private schools, e.g., Roman Catholic schools, Hebrew day schools, Lutheran schools, private boarding schools, nonsectarian private schools, private schools that provide special education services to public school districts, etc.)

130

1  Yes

2  No - Please describe the type of school (e.g., public school, Bureau of Indian Affairs school, state school, charter school, etc.). ↴

131  → **GO TO item 4 below.**

**c. Is this school still in operation?**

100

1  Yes

2  No - Please record the date when the school closed. ↴

|     |                      |                      |                      |                      |
|-----|----------------------|----------------------|----------------------|----------------------|
|     | Month                | Day                  | Year                 |                      |
| 101 | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |

→ **GO TO item 4 below.**

**d. Does this school teach any students in ANY of grades K to 12, or comparable ungraded levels?**

115

1  Yes

2  No - Please record the grade level(s) taught in this school (e.g., nursery and prekindergarten, adult education, postsecondary). ↴

116  → **GO TO item 4 below.**

**e. Is this school located in the United States?**

125

1  Yes

2  No - Please specify the country in which this school is located. ↴

126

**4. If you marked "No" for any of items 3a-e, do not complete this questionnaire. Please return it in the enclosed envelope. If you do not have the return envelope, mail your questionnaire to:**

U.S. Census Bureau  
Current Surveys Check-in Unit 60A  
1201 East 10th Street  
Jeffersonville, IN 47132-0001

**If you marked "Yes" for all of items 3a-e above, continue with item 5.**



**5. How many students were enrolled in each of the following grade levels around the first of October?**

- 🍎 Report only for the school/program named on the front of this questionnaire.
- 🍎 Do NOT include postsecondary or adult education students, or children who are enrolled only in day care at this school/program.
- 🍎 In column (1), mark (X) Yes or (X) No for each grade level.
- 🍎 In column (2), record the number of students for each grade level with "Yes" marked in column (1).

| Grade levels  | (1)<br>Does this school/<br>program have students<br>in this grade?      | (2)<br>Number of<br>students<br>in this grade  |
|---|--|--|
| a. Ungraded (including ungraded special education students)   | 135    1 <input type="checkbox"/> Yes →<br>2 <input type="checkbox"/> No | 140 <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> |
| b. Nursery and prekindergarten  | 145    1 <input type="checkbox"/> Yes →<br>2 <input type="checkbox"/> No | 150 <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> |
| c. Kindergarten (traditional year of school primarily for 5-year-olds prior to first grade)   | 155    1 <input type="checkbox"/> Yes →<br>2 <input type="checkbox"/> No | 160 <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> |
| d. Transitional (or readiness) kindergarten (extra year of school for kindergarten-age children who are judged not ready for kindergarten)                  | 165    1 <input type="checkbox"/> Yes →<br>2 <input type="checkbox"/> No | 170 <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> |
| e. Transitional first (or prefirst) grade (extra year of school for children who have attended kindergarten but have been judged not ready for first grade) | 175    1 <input type="checkbox"/> Yes →<br>2 <input type="checkbox"/> No | 180 <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> |



5. Continued -

How many students were enrolled in each of the following grade levels around the first of October?

| Grade levels |  | (1)<br>Does this school/<br>program have students<br>in this grade? |   | (2)<br>Number of<br>students<br>in this grade  |
|--------------|--|---|---|--|
| f.           | 1st  | 185   | 1 <input type="checkbox"/> Yes →<br>2 <input type="checkbox"/> No | 190 <input type="text"/> , <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>             |
| g.           | 2nd  | 195   | 1 <input type="checkbox"/> Yes →<br>2 <input type="checkbox"/> No | 200 <input type="text"/> , <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>             |
| h.           | 3rd  | 205   | 1 <input type="checkbox"/> Yes →<br>2 <input type="checkbox"/> No | 210 <input type="text"/> , <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>             |
| i.           | 4th  | 215   | 1 <input type="checkbox"/> Yes →<br>2 <input type="checkbox"/> No | 220 <input type="text"/> , <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>             |
| j.           | 5th  | 225   | 1 <input type="checkbox"/> Yes →<br>2 <input type="checkbox"/> No | 230 <input type="text"/> , <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>             |
| k.           | 6th  | 235   | 1 <input type="checkbox"/> Yes →<br>2 <input type="checkbox"/> No | 240 <input type="text"/> , <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>             |
| l.           | 7th  | 245   | 1 <input type="checkbox"/> Yes →<br>2 <input type="checkbox"/> No | 250 <input type="text"/> , <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>             |
| m.           | 8th  | 255   | 1 <input type="checkbox"/> Yes →<br>2 <input type="checkbox"/> No | 260 <input type="text"/> , <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>             |
| n.           | 9th  | 265   | 1 <input type="checkbox"/> Yes →<br>2 <input type="checkbox"/> No | 270 <input type="text"/> , <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>             |
| o.           | 10th   | 275   | 1 <input type="checkbox"/> Yes →<br>2 <input type="checkbox"/> No | 280 <input type="text"/> , <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>             |
| p.           | 11th   | 285   | 1 <input type="checkbox"/> Yes →<br>2 <input type="checkbox"/> No | 290 <input type="text"/> , <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>             |
| q.           | 12th   | 295   | 1 <input type="checkbox"/> Yes →<br>2 <input type="checkbox"/> No | 300 <input type="text"/> , <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>             |
| 6.           | <b>What was the total number of students enrolled in this school/program around the first of October?</b><br>🍎 Please sum lines 5(a) through 5(q). |   |   | 305 <input type="text"/> , <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/><br>Students |



**7. Around the first of October, how many students were:**

**🍏 Do not include nursery, prekindergarten, postsecondary, or adult education students, or children who are enrolled only in day care at this school/program.**

**🍏 If none, please mark (X) the box.**

**a. Hispanic, regardless of race?**

320  
0  None or      Students

---

**b. White, not of Hispanic origin?**

330  
0  None or      Students

---

**c. Black, not of Hispanic origin?**

325  
0  None or      Students

---

**d. Asian or Pacific Islander?**

315  
0  None or      Students

---

**e. American Indian or Alaska Native?**

310  
0  None or      Students

---

**8a. Is this school/program coeducational?**

335  
1  Yes  
2  No, it is an all-female school  
3  No, it is an all-male school } → **GO TO item 9a on page 8.**

---

**b. How many MALE students attended this school/program around the first of October?**

**🍏 Do NOT include nursery, prekindergarten, postsecondary, or adult education students, or children who are enrolled only in daycare at this school/program.**

**🍏 If none, please mark (X) the box.**

340  
0  None or      Male students



9a. Last school year (2002-2003), were any students enrolled in 12th grade?

345

1  Yes

2  No → GO TO item 10a on page 9.

b. How many students were enrolled in 12th grade around October 1, 2002?

350

,    12th graders

c. How many students graduated from the 12th grade last school year (2002-2003)?

Include 2003 summer graduates. Do not include students who received only vocational certificates, certificates of attendance, or certificates of completion.

If none, please mark (X) the box.

355

,    Graduates

0  None → GO TO item 10a on page 9.

d. Of those who graduated with a diploma last year, what percentage went to:

360

Percent Four-year colleges?

361

Percent Two-year colleges?

NOTES

Blank area for notes.





**10a. How long is the school day for a kindergarten, transitional kindergarten, or transitional first grade student?**

🍏 *Mark (X) only one box.*

365

0  School/program does not offer kindergarten, transitional kindergarten, or transitional first grade. → *GO TO instructions for item 11 at top of page 10.*

1  Full day (4 hours or more per day)

2  Half day (less than 4 hours per day)

3  Both offered

**b. How many days per week does a kindergarten, transitional kindergarten, or transitional first grade student attend?**

🍏 *If the number of days per week varies (e.g., some students attend 3 days per week and some attend 5 days per week), record the most days that a student would attend in a week.*

370

Days per week

**NOTES**



**INSTRUCTIONS AND AN EXAMPLE FOR ITEM 11**

In item 11, we ask for the number of teachers for grades K - 12 by the amount of time they teach at THIS school/program.

If a school/program has eight full-time teachers for grades 1-8, one full-time teacher who teaches kindergarten 1/2 time and prekindergarten 1/2 time, a music teacher who teaches two days each week, a physical education teacher who teaches three days each week, and a teaching principal who teaches one 30-minute class each day, you would complete item 11 as follows:

None    **or**       8    Full-time teachers

None    **or**          Teach at least 3/4 time but less than full time

None    **or**      2    Teach at least 1/2 time but less than 3/4 time  
*This number includes the one full-time teacher who teaches kindergarten 1/2 time and prekindergarten 1/2 time. The time he/she spends teaching prekindergarten is not counted in item 11.*  
*This number also includes the physical education teacher who teaches three days a week.*

None    **or**      /    Teach at least 1/4 time but less than 1/2 time  
*This includes the music teacher who teaches two days a week.*

None    **or**      /    Teach less than 1/4 time  
*This includes the principal who teaches one 30-minute class each day. The time he/she spends working as a principal is not included in item 11.*

/ 2    **TOTAL TEACHERS**



**11. Around October 1, 2003, how many persons were teaching in grades K-12 and/or COMPARABLE ungraded levels at this school/program in the following time categories?**

🍏 Consider only the amount of time an individual works as a teacher during a typical week at THIS school/program.

🍏 If none, please mark (X) the box.

🍏 INCLUDE:

- Regular classroom teachers;
- Teachers who teach subjects such as music, art, physical education, and special education;
- Teaching principals/administrators who teach a regularly scheduled class at this school/program.

🍏 Do NOT include:

- Teachers who teach ONLY nursery, prekindergarten, postsecondary, or adult education;
- Student teachers, teacher aides, day care aides, or short-term substitute teachers;
- Counselors, library media specialists/librarians, speech therapists, social workers, or administrators UNLESS they also teach a regularly scheduled class at THIS school/program.

|     |     |                               |           |  |  |
|-----|-----|-------------------------------|-----------|--|--|
| 385 | 0   | <input type="checkbox"/> None | <b>or</b> | <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> | Full-time teachers   |
| 390 | 0   | <input type="checkbox"/> None | <b>or</b> | <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> | Teach at least $\frac{3}{4}$ time but less than full time          |
| 395 | 0   | <input type="checkbox"/> None | <b>or</b> | <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> | Teach at least $\frac{1}{2}$ time but less than $\frac{3}{4}$ time |
| 400 | 0   | <input type="checkbox"/> None | <b>or</b> | <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> | Teach at least $\frac{1}{4}$ time but less than $\frac{1}{2}$ time |
| 405 | 0   | <input type="checkbox"/> None | <b>or</b> | <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> | Teach less than $\frac{1}{4}$ time                                 |
|     | 410 |                               |           | <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> | <b>TOTAL TEACHERS</b>  |



**12a. Which of the following best describes this school/program?**

☐ Mark (X) only one box.

415

- 1  REGULAR elementary or secondary
- 2  MONTESSORI
- 3  Elementary or secondary with a SPECIAL PROGRAM EMPHASIS (such as a science/math school, performing arts school, foreign language immersion school, talented/gifted school, etc.)
- 4  SPECIAL EDUCATION school - primarily serves students with disabilities
- 5  VOCATIONAL/TECHNICAL school - primarily serves students being trained for occupations
- 6  ALTERNATIVE - offers a curriculum designed to provide alternative or nontraditional education; does not specifically fall into the categories of regular, special program emphasis, special education, or vocational school - *Please describe.* ↴

416

- 7  EARLY CHILDHOOD PROGRAM/CHILD CARE CENTER (e.g., kindergarten only, prekindergarten and kindergarten only, kindergarten and transitional first grade only, day care and transitional kindergarten only, etc.)

---

**b. Is a major role of this school/program to support homeschooling?**

420

- 1  Yes
- 2  No

---

**13. Is this school/program located in a private home that is used primarily as a family residence?**

425

- 1  Yes
- 2  No



**14a. Does this school/program have a religious orientation or purpose?**

- 430
- 1  Yes
  - 2  No → *GO TO item 15 on page 14.*

**b. Is this school/program affiliated with a religious organization or institution?**

- 435
- 1  Yes
  - 2  No

**c. What is this school's/program's religious orientation or affiliation?**

🍏 *Mark (X) only one box.*

- 440
- 1  Roman Catholic →
  - 2  African Methodist Episcopal
  - 3  Amish
  - 4  Assembly of God
  - 5  Baptist
  - 6  Brethren
  - 7  Calvinist
  - 8  Christian (no specific denomination)
  - 9  Church of Christ
  - 10  Church of God
  - 11  Church of God in Christ
  - 12  Disciples of Christ
  - 13  Episcopal
  - 14  Friends
  - 15  Greek Orthodox
  - 16  Islamic
  - 17  Jewish
  - 18  Latter Day Saints
  - 19  Lutheran Church - - Missouri Synod
  - 20  Evangelical Lutheran Church in America (formerly AELC, ALC, or LCA)
  - 21  Wisconsin Evangelical Lutheran Synod
  - 22  Other Lutheran
  - 23  Mennonite
  - 24  Methodist
  - 25  Pentecostal
  - 26  Presbyterian
  - 27  Seventh-Day Adventist
  - 28  Other - *Specify.* ↴

🍏 *Mark (X) only one box.*

- Is this school -** 445
- 1  Parochial (or inter-parochial)
  - 2  Diocesan
  - 3  Private



**15. To which of the following associations or organizations does this school/program belong?**

☑ *Mark (X) all that apply.*

450 0  This school does NOT belong to ANY associations or organizations.

**RELIGIOUS**

455 1  Accelerated Christian Education (ACE) (or School of Tomorrow)

460 1  American Association of Christian Schools (AACCS)

465 1  Association of Christian Schools International (ACSI)

467 1  Association of Christian Teachers and Schools (ACTS)

470 1  Christian Schools International (CSI)

475 1  Council of Islamic Schools in North America (CISNA)

480 1  Evangelical Lutheran Education Association (ELEA)

485 1  Friends Council on Education (FCE)

490 1  General Conference of the Seventh-Day Adventist Church (GCSDAC)

492 1  Islamic School League of America (ISLA)

495 1  Jesuit Secondary Education Association (JSEA)

500 1  National Association of Episcopal Schools (NAES)

505 1  National Catholic Educational Association (NCEA)

510 1  National Christian School Association (NCSA)

515 1  National Society of Hebrew Day Schools (NSHDS)

520 1  Oral Roberts University Educational Fellowship (ORUEF)

525 1  Solomon Schechter Day Schools (SSDS)

530 1  Southern Baptist Association of Christian Schools (SBACS)

535 1  Other religious school association(s) - *Specify.* ↓

536



15. Continued -

To which of the following associations or organizations does this school/program belong?

☐ Mark (X) all that apply.

**SPECIAL EMPHASIS**

- 540 1  American Montessori Society (AMS)
- 545 1  Other Montessori association(s)
- 550 1  Association of Military Colleges and Schools (AMCS)
- 555 1  Association of Waldorf Schools of North America (AWSNA)
- 560 1  Bilingual School Association (BSA)
- 565 1  Council of Bilingual Education (CBE)
- 570 1  Council for Exceptional Children (CEC)
- 575 1  National Association of Private Special Education Centers (NAPSEC)
- 580 1  Other associations(s) for exceptional children
- 585 1  European Council for International Schools (ECIS)
- 590 1  National Association for the Education of Young Children (NAEYC)
- 595 1  National Association of Bilingual Education (NABE)
- 600 1  National Association of Laboratory Schools (NALS)
- 602 1  National Coalition of Girls' Schools (NCGS)
- 605 1  Other special emphasis associations(s) - *Specify.* ↴

606

**OTHER SCHOOL ASSOCIATIONS OR ORGANIZATIONS**

- 610 1  Alternative School Network (ASN)
- 615 1  Institute for Independent Education (IIE)
- 620 1  National Association of Independent Schools (NAIS)
- 622 1  State or regional independent school association
- 625 1  National Coalition of Alternative Community Schools (NCACS)
- 630 1  National Independent Private Schools Association (NIPSA)
- 635 1  The Association of Boarding Schools (TABS)
- 640 1  Other school association(s) - *Specify.* ↴

641



**16. How many days are in the school year for students in this school/program?**

645

Days per school year

---

**17. How long is the school day for students in this school/program?**

*Report BOTH hours and minutes, e.g., "5" hours and "45" minutes, "6" hours and "0" minutes, etc. If the length of day varies by grade level, record the longest day. Include the time for lunch and recess.*

650

Hours

**AND**

655

Minutes

---

**18. Does this school/program have a library or library media center?**

(A library media center is an organized collection of printed and/or audiovisual and/or computer resources which is administered as a unit, is located in a designated place or places, and makes resources and services available to students, teachers, and administrators.)

(A library media center may be called a library, media center, resource center, information center, instructional materials center, learning resource center, or some other name.)

660

- 1  Yes  
2  No
- 

**NOTES**





19. Not counting interruptions, how many minutes did it take to complete this questionnaire?

665

Minutes

20. Please record the date you completed this form.

670

Month                  Day                  Year  
                                      
671                  672                  2 0 0

21. Please verify this school's/program's name and mailing address that are printed on the front of this questionnaire.

If any part of the name and mailing address is incorrect, enter the correction(s), as necessary, in the appropriate space(s) below.

School/program name

700

Mailing address

701

City

702

State

ZIP Code

703

704

-

**NOTES**



**THANK YOU FOR PARTICIPATING IN THIS IMPORTANT SURVEY.  
YOUR TIME AND EFFORT ARE APPRECIATED.**

**PLEASE RETURN THE QUESTIONNAIRE IN THE ENCLOSED ENVELOPE.  
IF YOU DO NOT HAVE THE RETURN ENVELOPE, MAIL YOUR QUESTIONNAIRE TO:**

**U.S. Census Bureau  
Current Surveys Check-in Unit 60A  
1201 East 10th Street  
Jeffersonville, IN 47132-0001**

To learn more about the Private School Survey  
(PSS) and to access reports from earlier  
collections, see the PSS web site at:

<http://nces.ed.gov/surveys/pss>

Additional data collected by the National Center  
for Education Statistics (NCES) on a variety of  
topics in elementary, secondary, postsecondary,  
and international education are available from  
NCES web site at:

<http://nces.ed.gov>

For additional data collected by various Federal  
agencies, including the Department of Education,  
visit the FedStats site at:

<http://www.fedstats.gov>





