

1997 Economic Census of Outlying Areas

Construction Industries, Manufactures,
Wholesale Trade, Retail Trade,
and Service Industries

Northern Mariana Islands

OA97E-7



U.S. Department of Commerce
Economics and Statistics Administration
BUREAU OF THE CENSUS

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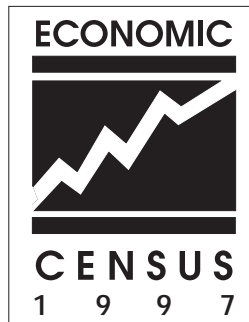
Special acknowledgment is also due the many businesses whose cooperation has contributed to the publication of these data.

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Introduction

PURPOSES AND USES OF THE ECONOMIC CENSUS

The economic census is the major source of facts about the structure and functioning of the economy. It provides essential information for government, business, industry, and the general public. Title 13 of the United States Code (sections 131, 191, and 224) directs the Census Bureau to take the economic census every 5 years, covering years ending in 2 and 7.

The economic census furnishes an important part of the framework for such composite measures as the local gross product, input/output measures, and other statistical series that measure short-term changes in economic conditions. Specific uses of economic census data include the following:

- Policymaking agencies of the Federal Government use the data to monitor economic activity and to provide assistance to business.
- Local governments use the data to assess business activities and tax bases within their jurisdictions and to develop programs to attract business.
- Trade associations study trends in their own and competing industries, which allows them to keep their members informed of market changes.
- Individual businesses use the data to locate potential markets and to analyze their own production and sales performance relative to industry or area averages.

GEOGRAPHIC AREA CODING

Accurate and complete information on the physical location of each establishment is required to tabulate the census data for territories, islands, districts, municipalities, and towns. Respondents were required to report their physical location (street address or location description, district or municipality, town, and island) if it differed from their mailing address. For those establishments that did not provide acceptable information on physical location, location information from the Internal Revenue Service tax forms or from the previous census is used as a basis for coding.

BASIS OF REPORTING

The economic census is conducted on an establishment basis. A company operating at more than one location is required to file a separate report for each store, factory,

shop, or other location. Each establishment is assigned a separate industry classification based on its primary activity and not that of its parent company.

DOLLAR VALUES

All dollar values presented are expressed in current dollars; i.e., 1997 data are expressed in 1997 dollars, and 1992 data, in 1992 dollars. Consequently, when making comparisons with prior years, users of the data should consider the inflation that has occurred.

All dollar values are shown in thousands of dollars.

AVAILABILITY OF ADDITIONAL DATA

Reports in Print and Electronic Media

All results of the 1997 Economic Census will be available on the Census Bureau Internet site (www.census.gov), on compact discs (CD-ROM) for sale by the Census Bureau, and in printed reports. For more information, including a description of electronic and printed reports being issued, see the Internet site, or write to Bureau of the Census, Washington, DC 20233-8300, or call Customer Services at 301-457-4100.

Special Tabulations

Special tabulations of data collected in the 1997 Economic Census may be obtained, depending on availability of time and personnel, in electronic or tabular form. The data will be summaries subject to the same rules prohibiting disclosure of confidential information (including name, address, kind of business, or other data for individual business establishments or companies) that govern the regular publications.

Special tabulations are prepared on a cost basis. A request for a cost estimate, as well as exact specifications on the type and format of the data to be provided, should be directed to the Chief of the Economic Census Branch, Company Statistics Division, Bureau of the Census, Washington, DC 20233-6400.

To discuss a special tabulation before submitting specifications, call 301-457-3314.

SOURCES FOR MORE INFORMATION

More information about the scope, coverage, classification system, data items, and publications for each of the economic censuses and related surveys is published in the *Guide to the 1997 Economic Census and Related Statistics* at www.census.gov/econ/guide.html. More information on the methodology, procedures, and history of the censuses will be published in the *History of the 1997 Economic Census* at www.census.gov/econ/www/history.html.

For questions concerning the statistics in this report, call the Economic Census Branch, Company Statistics Division, 301-457-3314.

ABBREVIATIONS AND SYMBOLS

The following abbreviations and symbols are used with the 1997 Economic Census data:

– Represents zero (page image/print only).

D	Withheld to avoid disclosing data of individual companies; data are included in higher level totals.
N	Not available or not comparable.
a	0 to 19 employees.
b	20 to 99 employees.
c	100 to 249 employees.
e	250 to 499 employees.
f	500 to 999 employees.
g	1,000 to 2,499 employees.
h	2,500 to 4,999 employees.
i	5,000 to 9,999 employees.
j	10,000 to 24,999 employees.
k	25,000 to 49,999 employees.
nec	Not elsewhere classified.

Northern Mariana Islands

SCOPE

The 1997 Economic Census of Outlying Areas, the Northern Mariana Islands presents data for establishments in the following kind-of-business (KB) groups defined in the 1987 *Standard Industrial Classification Manual*¹ (SIC).

KB group	SIC code
Construction	15 through 17 and 6552
Manufacturing	20 through 39
Wholesale Trade	50 and 51
Retail Trade	52 through 59
Services	472, 70 through 79, except 702 and 704; and 8072, 8111, 84, 871, 8731, 8732, 8734, and 874.

GENERAL

The 1997 Economic Census of Outlying Areas, the Northern Mariana Islands, part of the 1997 Economic Census, covered firms subject to payment of Federal Insurance Contributions Act (FICA) taxes (i.e., employers of one person or more) and classified as being within the scope of the census. Census forms and instructions for completing them were mailed from the Census Bureau's National Processing Center in Jeffersonville, IN.

The completed questionnaires were returned by mail to Jeffersonville. Contact with respondents about overdue report forms, was undertaken by the Central Statistics Division, Northern Mariana Islands Department of Commerce. Appendix A gives a more detailed explanation of census coverage and methodology.

After extensive review, which included coding of written entries, the questionnaires were sent to the Central Statistics Division, Northern Mariana Islands Department of Commerce for data entry on microcomputers. The keyed data were then sent to the Census Bureau, where computer edits identified data problems. Records with significant problems were resolved by analysts. The data were then tabulated by SIC or kind-of business and subjected to

further data analysis. Any resulting corrections were applied to individual computer records. Corrected tabulations were then produced for the final published report.

GEOGRAPHIC AREAS COVERED

This report presents data for the Northern Mariana Islands as a whole and its four municipalities: Saipan, Tinian, Rota, and the Northern Islands.

COMPARABILITY OF 1992 AND 1997 CENSUSES

The 1992 and 1997 censuses were conducted under different conditions and procedures:

Enumeration. In 1992, personal interviews were conducted to obtain data for establishments. For 1997, establishments were mailed questionnaires to be completed and returned to the Bureau of the Census. Field interviewers contacted establishments which did not respond by mail.

Nonemployer establishments. In 1992, data for nonemployer establishments engaged in retail trade and certain service industries were collected and published in the census report. For 1997, only establishments subject to Federal Insurance Contributions Act (FICA) taxes (i.e., employers of one person or more) were included. Data collection of nonemployer establishments was discontinued for 1997 because of two factors: the increasing cost of collecting the data and the decreasing proportion of the economy which it represented.

RELIABILITY OF DATA

All data compiled in this report originated from a complete enumeration and, therefore, are not subject to sampling variability. However, the data are subject to nonsampling errors. Nonsampling errors can be attributed to many sources: inability to identify all cases in the actual universe; inability or unwillingness on the part of respondents to provide correct information; definition and classification difficulties; response errors and bias; errors in collection or processing; misinterpretation of questions; and other errors of recording, keying, and estimation for missing or misreported data.

¹*Standard Industrial Classification Manual: 1987.* For sale by Superintendent of Documents, U.S. Government Printing Office, Washington, DC 20402. Stock No. 041-001-00314-2.

Explicit measures of the effects of these nonsampling errors are not available. However, it is believed that many operational and response errors were detected and corrected through systematic clerical edits, automated data edits, and an analyst review.

For total nonresponse cases (report forms not returned), the establishments' administrative records information was used in conjunction with industry averages to estimate the basic data. For item nonresponse, missing items were estimated based on response to other items and/or administrative records.

DISCLOSURE

In accordance with Federal law governing census reports, no data are published that would disclose the operations of

an individual establishment or business. However, the number of establishments in a kind-of-business classification is not considered a disclosure, so this information may be released even though other information is withheld.

HISTORICAL INFORMATION

The economic census has been taken in the Northern Mariana Islands at 5-year intervals since 1982.

Printed statistical reports from the 1992 and earlier censuses provide historical data for the study of long-term time series and are available in some libraries.

Figure 1. **Sales and Receipts by Economic Sector: 1997 and 1992**

[Thousands of dollars]

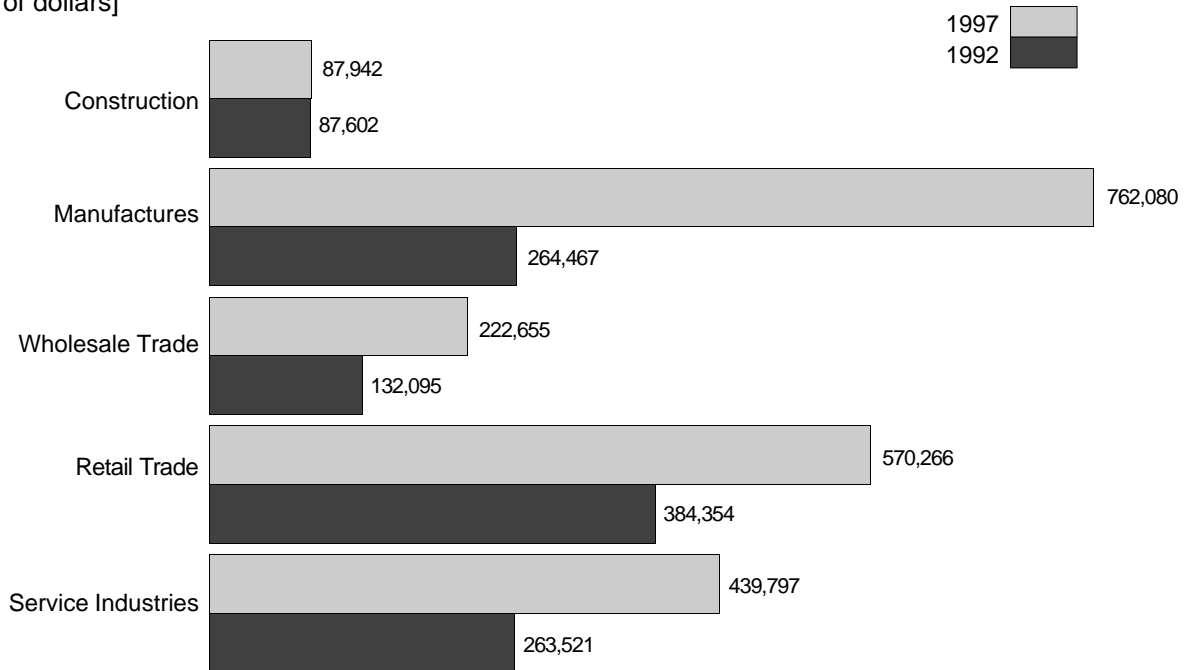


Figure 2. **Percent Change in Sales and Receipts and Payroll by Economic Sector: 1992 to 1997**

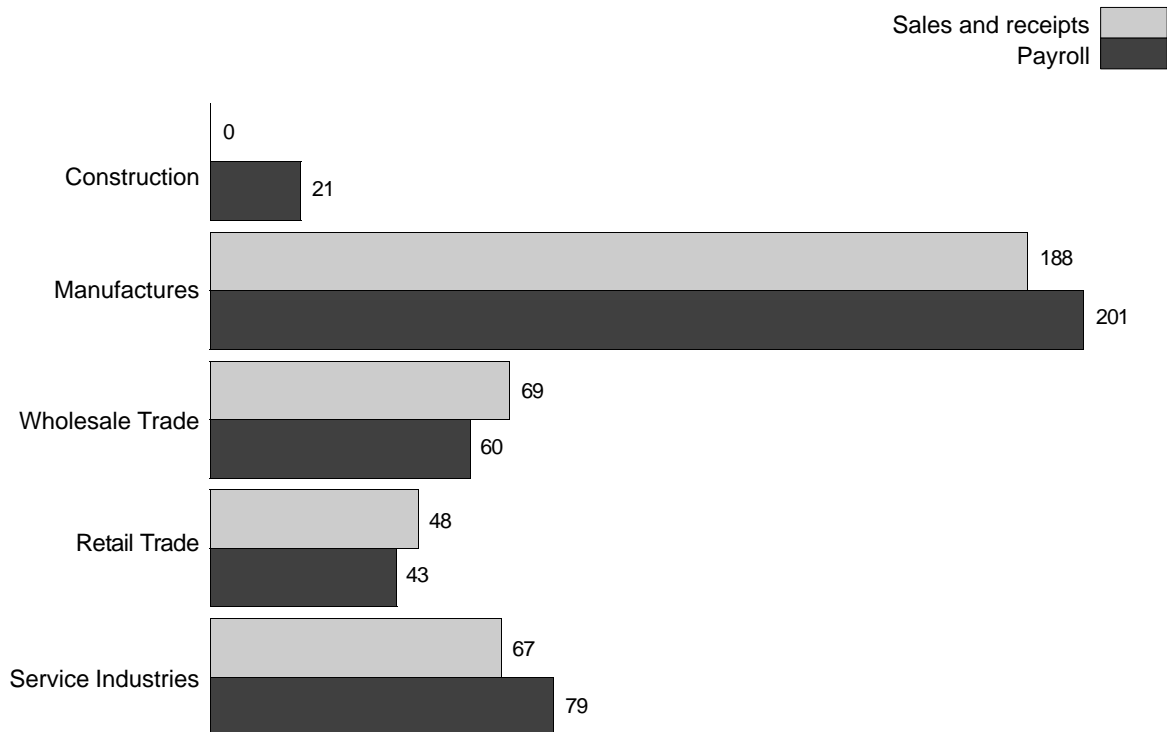


Figure 3. **Annual Payroll per Employee by Economic Sector: 1997 and 1992**

[Dollars]

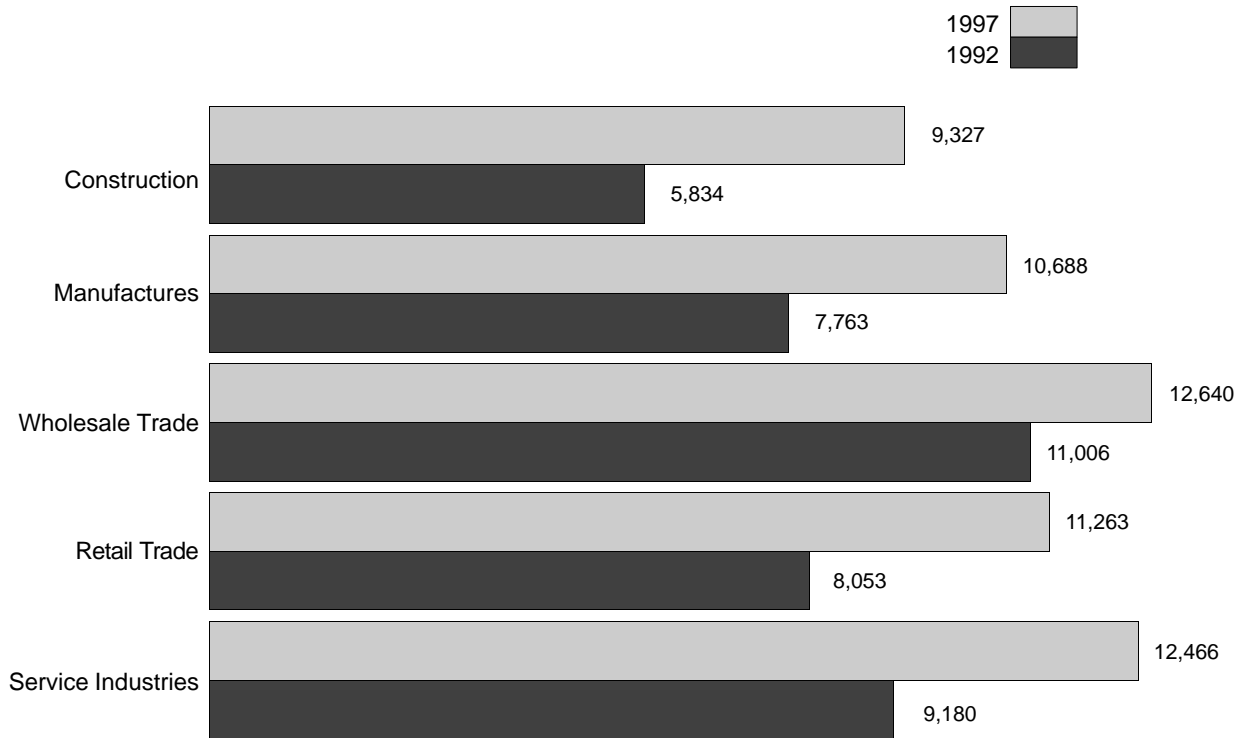
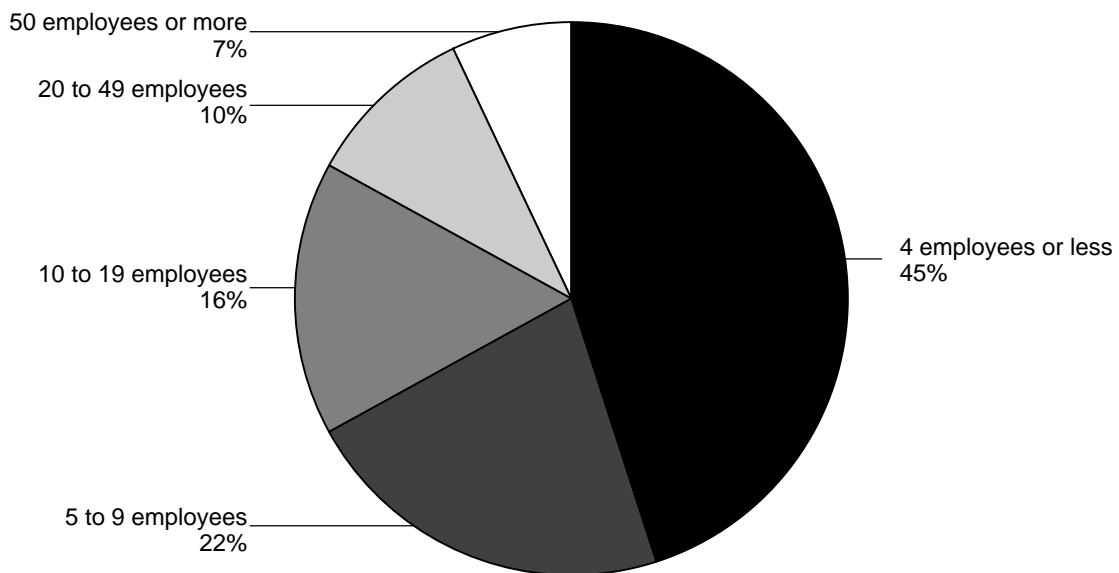


Figure 4. **Percent Distribution of All Establishments by Employment Size: 1997**



Employment size classes are based on number of paid employees for pay period including March 12.

NORTHERN MARIANA ISLANDS - Municipalities

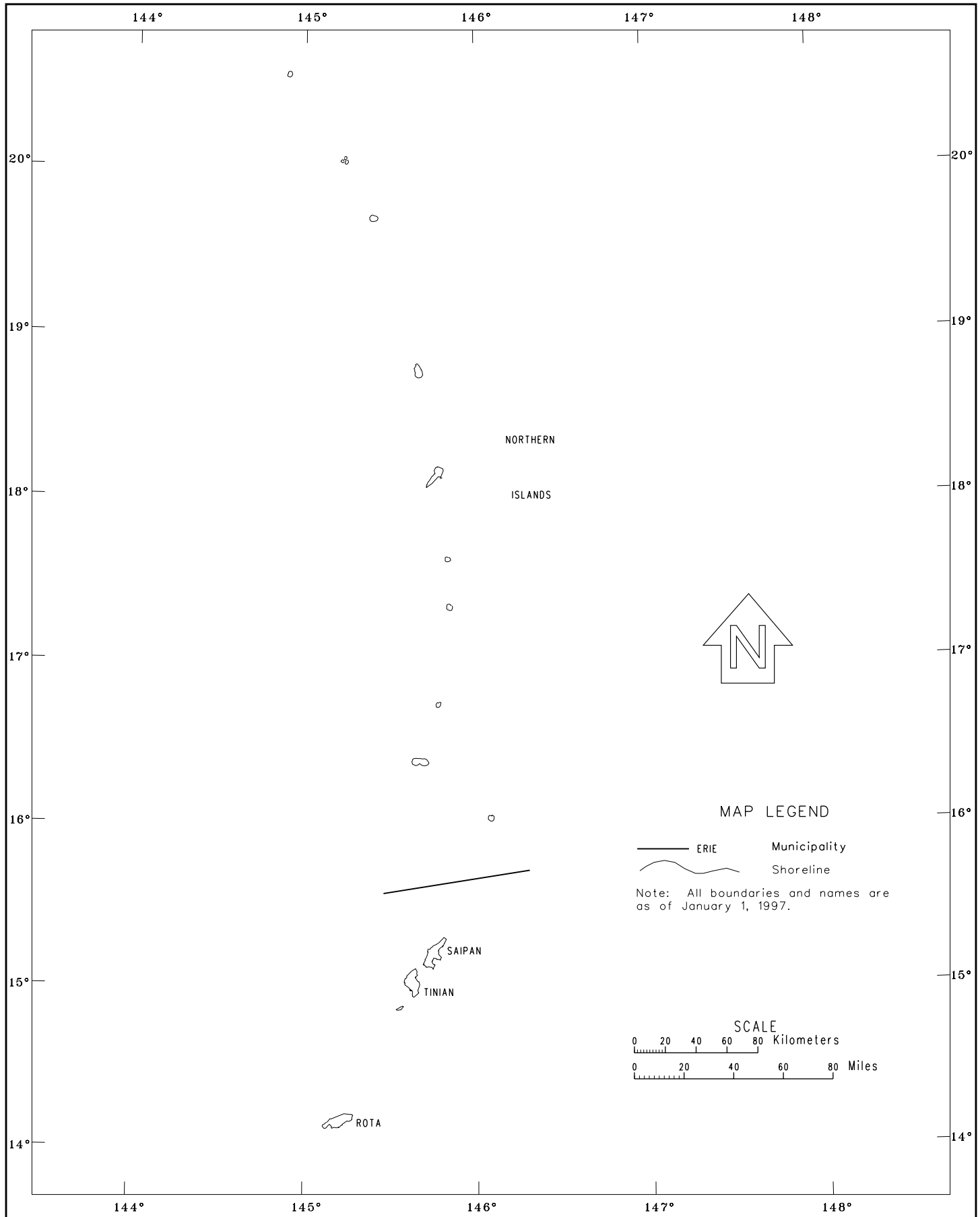


Table 1. General Statistics: 1997, 1992, 1987, and 1982

[Detail may not add to total because of rounding. For meaning of abbreviations and symbols, see introductory text. For explanation of terms, see appendix A]

Industry division and year ¹	Establishments ² (number)	Sales and receipts ³ (\$1,000)	Annual payroll (\$1,000)	First-quarter payroll (\$1,000)	Paid employees for pay period including March 12 (number)	Proprietors and partners ⁴ (number)	Unpaid family workers ⁴ (number)
TOTAL							
1997	1 232	2 082 740	323 069	75 159	28 906	213	26
1992	1 266	1 132 039	161 184	37 551	20 105	618	268
1987	768	373 946	57 311	12 495	9 090	306	167
1982	466	134 927	19 903	4 795	3 945	226	269
Construction							
1997	85	87 942	21 471	4 531	2 302	13	—
1992	103	87 602	17 712	4 739	3 036	57	20
1987	72	43 488	11 572	1 745	2 061	25	6
1982	42	22 180	3 698	898	732	11	14
Manufacturing							
1997	84	762 080	146 583	32 078	13 715	5	—
1992	73	264 467	48 652	9 572	6 267	22	4
1987	39	58 138	14 495	3 217	2 257	5	3
1982	8	2 094	521	107	97	1	—
Wholesale Trade							
1997	87	222 655	9 417	2 175	745	7	—
1992	60	132 095	5 877	1 290	534	8	3
1987	28	49 746	1 598	361	187	2	—
1982	11	28 546	1 418	417	364	3	1
Retail Trade							
1997	519	570 266	54 186	13 656	4 811	78	14
1992	616	384 354	37 969	9 035	4 715	300	157
1987	383	155 378	14 138	3 519	2 304	175	126
1982	258	56 667	7 367	1 816	1 490	142	199
Service Industries							
1997	457	439 797	91 412	22 719	7 333	110	12
1992	414	263 521	50 974	12 915	5 553	231	84
1987	246	67 196	15 508	3 653	2 281	99	32
1982	147	25 440	6 899	1 557	1 262	69	55

¹Revisions of Standard Industrial Classification Manual in 1972 and 1987 resulted in some reclassification.

²1997 data include only establishments with payroll. Data for 1992 and earlier censuses include nonemployer establishments engaged in retail and certain service industries. In 1992, there were 40 nonemployer retail establishments and 30 nonemployer service industries establishments.

³For construction and manufacturing, see Appendix A for explanation of terms and problems of duplication.

⁴Includes only those who worked 15 hours or more during week including March 12.

Table 2. General Statistics by Industry and Kind of Business: 1997

[Detail may not add to total because of rounding. For meaning of abbreviations and symbols, see introductory text. For explanation of terms, see appendix A]

SIC code	Industry and kind of business	Establishments (number)	Sales and receipts ¹ (\$1,000)	Annual payroll (\$1,000)	First-quarter payroll (\$1,000)	Paid employees for pay period including March 12 (number)	Proprietors and partners ² (number)	Unpaid family workers ³ (number)
	Total	1 232	2 082 740	323 069	75 159	28 906	213	26
15-17, 6552	Construction industries and subdividers and developers	85	87 942	21 471	4 531	2 302	13	-
15	General building contractors	52	42 829	10 032	2 111	1 172	11	-
16	Heavy construction, except building	13	36 560	8 347	2 051	901	-	-
17	Special trade contractors	19	D	D	D	c	D	D
6552	Subdividers and developers, n.e.c.	1	D	D	D	a	D	D
20-39	Manufacturing	84	762 080	146 583	32 078	13 715	5	-
20	Food and kindred products	6	5 505	1 346	323	133	1	-
22	Textile mill products	3	D	D	D	e	D	D
23	Apparel and other textile products	39	699 631	133 243	28 985	12 457	2	-
24	Lumber and wood products	1	D	D	D	a	D	D
25	Furniture and fixtures	1	D	D	D	a	D	D
26	Paper and allied products	2	D	D	D	b	D	D
27	Printing and publishing	11	4 976	1 422	298	158	-	-
28	Chemicals and allied products	5	2 598	813	182	58	-	-
29	Petroleum and coal products	1	D	D	D	a	D	D
30	Rubber and miscellaneous plastics products	1	D	D	D	a	D	D
32	Stone, clay, and glass products	9	21 440	3 945	901	359	-	-
37	Transportation equipment	3	1 524	406	92	39	1	-
39	Miscellaneous manufacturing industries	2	D	D	D	a	D	D
50-51	Wholesale trade	87	222 655	9 417	2 175	745	7	-
50	Durable goods	26	50 451	3 152	772	227	-	-
51	Nondurable goods	61	172 204	6 265	1 403	518	7	-
52-59	Retail trade	519	570 266	54 186	13 656	4 811	78	14
52	Building materials and garden supplies	21	36 938	3 843	1 029	324	-	-
525	Hardware stores	19	D	D	D	e	D	D
526	Retail nurseries and garden stores	2	D	D	D	a	D	D
53	General merchandise stores	75	70 878	6 255	1 605	638	16	1
539	Miscellaneous general merchandise stores	75	70 878	6 255	1 605	638	16	1
54	Food stores	73	44 859	3 976	875	419	11	3
541	Grocery stores	60	42 369	3 584	781	370	8	3
542	Meat and fish markets	2	D	D	D	a	D	D
543	Fruit and vegetable markets	1	D	D	D	a	D	D
544	Candy, nut, and confectionery stores	1	D	D	D	a	D	D
546	Retail bakeries	7	1 788	305	71	36	2	-
549	Miscellaneous food stores	2	D	D	D	a	D	D
55, ex. 554	Automotive dealers, excluding gasoline service stations	17	79 817	6 731	1 589	312	2	-
551	New and used car dealers	9	75 253	5 964	1 402	252	-	-
553	Auto and home supply stores	7	D	D	D	b	D	D
559	Automotive dealers, n.e.c.	1	D	D	D	a	D	D
554	Gasoline service stations	24	D	D	D	c	D	D
56	Apparel and accessory stores	55	27 798	2 592	630	320	5	2
561	Men's and boys' clothing stores	5	266	36	2	3	-	-
562	Women's clothing stores	8	10 292	676	158	49	2	2
564	Children's and infants' wear stores	2	D	D	D	a	D	D
565	Family clothing stores	14	3 834	561	115	81	1	-
566	Shoe stores	6	D	D	D	b	D	D
569	Miscellaneous apparel and accessory stores	20	7 005	880	256	145	2	-
57	Furniture and home furnishings stores	30	15 059	2 006	485	163	-	-
571	Furniture and home furnishings stores	9	4 217	545	120	50	-	-
572	Household appliance stores	6	3 194	462	123	38	-	-
573	Radio, television, and computer stores	15	7 648	999	242	75	-	-
5731	Radio, television, and electronic stores	7	D	D	D	b	D	D
5734	Computer and software stores	6	3 969	449	113	39	-	-
5735	Record and prerecorded tape stores	1	D	D	D	a	D	D
5736	Musical instrument stores	1	D	D	D	a	D	D
58	Eating and drinking places	129	55 440	12 369	3 121	1 459	23	3
5812	Eating places	103	45 703	9 433	2 407	1 099	19	2
5813	Drinking places	26	9 737	2 936	714	360	4	1
591	Drug stores and proprietary stores	1	D	D	D	a	D	D
59, ex. 591	Miscellaneous retail	94	216 078	14 745	3 921	1 006	19	2
593	Used merchandise stores	1	D	D	D	a	D	D
594	Miscellaneous shopping goods stores	77	206 213	13 882	3 715	932	11	1
5941	Sporting goods and bicycle shops	5	2 230	259	54	28	1	1
5942	Book stores	2	D	D	D	a	D	D
5943	Stationery stores	3	D	D	D	b	D	D
5944	Jewelry stores	17	6 138	500	147	45	4	-
5947	Gift, novelty, and souvenir shops	45	171 712	11 785	3 144	768	4	-
5948	Luggage and leather goods stores	4	18 842	799	259	39	-	-
5949	Sewing, needlework, and piece goods	1	D	D	D	a	D	D
596	Nonstore retailers	3	D	D	D	a	D	D
598	Fuel dealers	6	7 003	492	117	24	-	-
599	Retail stores, n.e.c.	7	2 226	316	73	42	7	1

Table 2. General Statistics by Industry and Kind of Business: 1997—Con.

[Detail may not add to total because of rounding. For meaning of abbreviations and symbols, see introductory text. For explanation of terms, see appendix A]

SIC code	Industry and kind of business	Establishments (number)	Sales and receipts ¹ (\$1,000)	Annual payroll (\$1,000)	First-quarter payroll (\$1,000)	Paid employees for pay period including March 12 (number)	Proprietors and partners ² (number)	Unpaid family workers ² (number)
472, 70-79 (ex. 702, 704), 8072, 8111, 84, 871, 8731, 8732, 8734, 874	Service industries	457	439 797	91 412	22 719	7 333	110	12
472	Passenger transportation arrangement	67	67 367	17 561	4 432	1 004	6	1
4724	Travel agencies	31	16 606	3 877	1 016	273	2	—
4725	Tour operators	30	34 999	9 849	2 385	525	4	1
4729	Passenger transportation arrangement, n.e.c	6	15 762	3 835	1 031	206	—	—
70, ex. 702, 704	Hotels and other lodging places	33	195 159	34 446	8 887	2 912	1	2
701	Hotels and motels	33	195 159	34 446	8 887	2 912	1	2
72	Personal services	38	8 867	2 291	537	249	8	—
721	Laundry, cleaning, and garment services	13	6 469	1 548	369	166	3	—
723	Beauty shops	12	D	D	D	b	D	D
724	Barber shops	1	D	D	D	a	D	D
726	Funeral service and crematories	1	D	D	D	a	D	D
729	Miscellaneous personal services	11	1 276	363	74	28	2	—
73	Business services	99	27 497	10 369	2 455	1 127	31	1
731	Advertising	7	2 006	456	96	28	—	—
732	Credit reporting and collection	2	D	D	D	a	D	D
733	Mailing, reproduction, stenographic	3	D	D	D	a	D	D
734	Services to buildings	11	3 299	1 014	257	91	3	—
735	Miscellaneous equipment rental and leasing	19	6 783	1 200	282	111	6	—
736	Personnel supply services	27	6 119	3 768	874	492	12	1
737	Computer and data processing services	3	375	219	53	28	—	—
738	Miscellaneous business services	27	8 212	3 516	842	352	6	—
75	Auto repair, services, and parking	34	11 126	1 967	432	239	7	1
751	Automotive rentals, no drivers	13	5 978	898	198	111	—	—
753	Automotive repair shops	19	D	D	D	c	D	D
7532	Top and body repair and paint shops	5	D	D	D	b	D	D
7539	Automobile repair shops, n.e.c	14	3 828	648	149	70	4	1
754	Automotive services, except repair	2	D	D	D	a	D	D
76	Miscellaneous repair services	13	D	D	D	b	D	D
762	Electrical repair shops	7	2 812	257	63	35	—	—
769	Miscellaneous repair shops	6	D	D	D	a	D	D
78	Motion pictures	9	4 544	876	229	101	2	1
79	Amusement and recreation services	88	91 028	14 904	3 693	1 178	11	2
792	Producers, orchestras, entertainers	2	D	D	D	a	D	D
793	Bowling centers	2	D	D	D	b	D	D
794	Commercial sports	1	D	D	D	a	D	D
799	Miscellaneous amusement, recreation services	83	86 323	13 829	3 466	1 078	11	2
81	Legal services	28	11 308	3 123	750	114	30	2
84	Museums, botanical, zoological gardens	1	D	D	D	a	D	D
842	Botanical and zoological gardens	1	D	D	D	a	D	D
87, ex. 872	Engineering and management services	47	18 764	5 212	1 191	362	13	2
871	Engineering and architectural services	18	9 111	2 764	652	168	6	2
874	Management and public relations	29	9 653	2 448	539	194	7	—

¹For construction and manufacturing, see appendix A for explanation of terms and problems of duplication.

²Includes only those who worked 15 hours or more during week including March 12.

Table 3. General Statistics by Legal Form of Organization: 1997

[Detail may not add to total because of rounding. For meaning of abbreviations and symbols, see introductory text. For explanation of terms, see appendix A]

Industry division and legal form of organization	Establishments (number)	Sales and receipts ¹ (\$1,000)	Annual payroll (\$1,000)	First-quarter payroll (\$1,000)	Paid employees for pay period including March 12 (number)	Proprietors and partners ² (number)	Unpaid family workers ² (number)
Total	1 232	2 082 740	323 069	75 159	28 906	213	26
Corporations	1 045	2 008 047	303 705	71 046	26 866	—	—
Individual proprietorships	160	53 935	15 872	3 287	1 826	175	24
Partnerships	17	D	D	D	b	D	D
Other	10	D	D	D	c	D	D
Construction	85	87 942	21 471	4 531	2 302	13	—
Corporations	74	D	D	D	g	D	D
Individual proprietorships	11	D	D	D	e	D	D
Partnerships	—	—	—	—	—	—	—
Other	—	—	—	—	—	—	—
Manufacturing	84	762 080	146 583	32 078	13 715	5	—
Corporations	79	D	D	D	j	D	D
Individual proprietorships	4	D	D	D	f	D	D
Partnerships	1	D	D	D	a	D	D
Other	—	—	—	—	—	—	—
Wholesale trade	87	222 655	9 417	2 175	745	7	—
Corporations	81	214 836	8 547	2 008	658	—	—
Individual proprietorships	5	D	D	D	b	D	D
Partnerships	—	—	—	—	—	—	—
Other	1	D	D	D	b	D	D
Retail trade	519	570 266	54 186	13 656	4 811	78	14
Corporations	448	540 073	50 285	12 612	4 273	—	—
Individual proprietorships	63	21 058	2 797	774	475	70	12
Partnerships	4	D	D	D	a	D	D
Other	4	D	D	D	b	D	D
Service industries	457	439 797	91 412	22 719	7 333	110	12
Corporations	363	413 733	84 505	21 067	6 776	—	—
Individual proprietorships	77	18 660	5 081	1 191	462	81	12
Partnerships	12	6 676	1 633	383	77	29	—
Other	5	728	193	78	18	—	—

¹For construction and manufacturing, see appendix A for explanation of terms and problems of duplication.

²Includes only those who worked 15 hours or more during week including March 12.

Table 4. General Statistics by Sales and Receipts Size: 1997

[Detail may not add to total because of rounding. For meaning of abbreviations and symbols, see introductory text. For explanation of terms, see appendix A]

Industry division and sales and receipts size	Establishments (number)	Sales and receipts ¹ (\$1,000)	Annual payroll (\$1,000)	First-quarter payroll (\$1,000)	Paid employees for pay period including March 12 (number)	Proprietors and partners ² (number)	Unpaid family workers ² (number)
Total	1 232	2 082 740	323 069	75 159	28 906	213	26
Less than \$5,000	9	34	11	2	2	3	—
\$5,000 to \$9,999	12	92	25	3	2	4	—
\$10,000 to \$24,999	61	1 034	310	84	52	15	3
\$25,000 to \$49,999	83	3 172	923	241	153	19	2
\$50,000 to \$99,999	144	10 649	3 118	731	497	33	4
\$100,000 to \$249,999	314	51 864	13 519	3 289	1 581	56	5
\$250,000 to \$499,999	187	68 231	14 893	3 575	1 634	32	7
\$500,000 to \$999,999	162	112 233	22 426	5 389	2 234	26	4
\$1,000,000 or more	260	1 835 431	267 844	61 845	22 751	25	1
Construction	85	87 942	21 471	4 531	2 302	13	—
Less than \$5,000	3	D	D	D	a	D	D
\$5,000 to \$9,999	1	D	D	D	a	D	D
\$10,000 to \$24,999	3	D	D	D	a	D	D
\$25,000 to \$49,999	3	D	D	D	a	D	D
\$50,000 to \$99,999	7	515	313	65	46	3	—
\$100,000 to \$249,999	25	4 064	1 601	375	218	4	—
\$250,000 to \$499,999	15	5 472	2 068	454	243	1	—
\$500,000 to \$999,999	7	4 350	1 619	400	210	3	—
\$1,000,000 or more	21	73 343	15 806	3 224	1 578	1	—
Manufacturing	84	762 080	146 583	32 078	13 715	5	—
Less than \$5,000	—	—	—	—	—	—	—
\$5,000 to \$9,999	—	—	—	—	—	—	—
\$10,000 to \$24,999	1	D	D	D	a	D	D
\$25,000 to \$49,999	3	D	D	D	a	D	D
\$50,000 to \$99,999	5	347	125	27	17	2	—
\$100,000 to \$249,999	16	2 303	731	144	57	—	—
\$250,000 to \$499,999	9	3 185	807	205	74	—	—
\$500,000 to \$999,999	11	8 189	1 859	370	182	1	—
\$1,000,000 or more	39	747 941	143 006	31 317	13 377	1	—
Wholesale trade	87	222 655	9 417	2 175	745	7	—
Less than \$5,000	—	—	—	—	—	—	—
\$5,000 to \$9,999	—	—	—	—	—	—	—
\$10,000 to \$24,999	1	D	D	D	a	D	D
\$25,000 to \$49,999	2	D	D	D	a	D	D
\$50,000 to \$99,999	7	453	54	14	8	—	—
\$100,000 to \$249,999	13	2 178	330	81	47	2	—
\$250,000 to \$499,999	12	4 583	615	154	58	—	—
\$500,000 to \$999,999	17	12 157	1 414	330	133	1	—
\$1,000,000 or more	35	203 175	6 962	1 584	493	2	—
Retail trade	519	570 266	54 186	13 656	4 811	78	14
Less than \$5,000	1	D	D	D	a	D	D
\$5,000 to \$9,999	4	D	D	D	a	D	D
\$10,000 to \$24,999	30	495	95	16	11	7	1
\$25,000 to \$49,999	33	1 272	289	78	57	10	1
\$50,000 to \$99,999	65	4 885	1 064	243	169	11	2
\$100,000 to \$249,999	137	22 752	4 121	970	557	21	2
\$250,000 to \$499,999	76	27 820	3 970	950	454	10	4
\$500,000 to \$999,999	75	52 244	8 360	2 190	1 015	11	3
\$1,000,000 or more	98	460 766	36 282	9 208	2 547	7	1
Service industries	457	439 797	91 412	22 719	7 333	110	12
Less than \$5,000	5	D	D	D	a	D	D
\$5,000 to \$9,999	7	D	D	D	a	D	D
\$10,000 to \$24,999	26	448	187	61	35	6	2
\$25,000 to \$49,999	42	1 588	506	130	81	8	1
\$50,000 to \$99,999	60	4 449	1 562	382	257	17	2
\$100,000 to \$249,999	123	20 567	6 736	1 719	702	29	3
\$250,000 to \$499,999	75	27 171	7 433	1 812	805	21	3
\$500,000 to \$999,999	52	35 293	9 174	2 099	694	10	1
\$1,000,000 or more	67	350 206	65 788	16 512	4 756	14	—

¹For construction and manufacturing, see appendix A for explanation of terms and problems of duplication.

²Includes only those who worked 15 hours or more during week including March 12.

Table 5. General Statistics by Employment Size: 1997

[Detail may not add to total because of rounding. For meaning of abbreviations and symbols, see introductory text. For explanation of terms, see appendix A]

Industry division and employment size ¹	Establishments (number)	Sales and receipts ² (\$1,000)	Annual payroll (\$1,000)	First-quarter payroll (\$1,000)	Paid employees for pay period including March 12 (number)	Proprietors and partners ³ (number)	Unpaid family workers ³ (number)
Total	1 232	2 082 740	323 069	75 159	28 906	213	26
No employees	97	11 598	3 893	—	—	19	1
1 to 4 employees	462	120 502	12 495	2 750	1 045	85	17
5 to 9 employees	275	151 380	20 588	5 075	1 828	47	4
10 to 19 employees	195	172 968	27 543	6 670	2 608	40	2
20 to 49 employees	120	346 437	38 158	9 444	3 694	19	2
50 employees or more	83	1 279 855	220 392	51 220	19 731	3	—
Construction	85	87 942	21 471	4 531	2 302	13	—
No employees	9	D	D	D	a	D	D
1 to 4 employees	15	10 079	1 070	123	28	—	—
5 to 9 employees	22	D	D	D	c	D	D
10 to 19 employees	11	4 453	1 264	291	148	4	—
20 to 49 employees	19	19 610	4 940	1 108	608	3	—
50 employees or more	9	D	D	D	g	D	D
Manufacturing	84	762 080	146 583	32 078	13 715	5	—
No employees	6	4 107	2 865	—	—	—	—
1 to 4 employees	16	1 985	424	95	43	2	—
5 to 9 employees	16	7 212	1 248	300	113	1	—
10 to 19 employees	6	3 343	853	203	74	1	—
20 to 49 employees	8	11 705	2 444	511	238	—	—
50 employees or more	32	733 728	138 749	30 969	13 247	1	—
Wholesale trade	87	222 655	9 417	2 175	745	7	—
No employees	2	D	D	D	a	D	D
1 to 4 employees	41	38 024	1 422	343	102	3	—
5 to 9 employees	21	D	D	D	c	D	D
10 to 19 employees	14	27 248	2 177	535	159	2	—
20 to 49 employees	8	133 743	3 769	867	292	—	—
50 employees or more	1	D	D	D	b	D	D
Retail trade	519	570 266	54 186	13 656	4 811	78	14
No employees	54	3 403	417	—	—	12	—
1 to 4 employees	210	42 685	4 061	935	474	31	9
5 to 9 employees	108	80 163	7 337	1 780	707	10	3
10 to 19 employees	84	83 838	10 925	2 723	1 133	14	—
20 to 49 employees	54	142 759	16 680	4 281	1 586	11	2
50 employees or more	9	217 418	14 766	3 937	911	—	—
Service industries	457	439 797	91 412	22 719	7 333	110	12
No employees	26	2 988	427	—	—	5	1
1 to 4 employees	180	27 729	5 518	1 254	398	49	8
5 to 9 employees	108	35 780	8 899	2 270	720	32	1
10 to 19 employees	80	54 086	12 324	2 918	1 094	19	2
20 to 49 employees	31	38 620	10 325	2 677	970	5	—
50 employees or more	32	280 594	53 919	13 600	4 151	—	—

¹Employment size classes are based on number of paid employees for pay period including March 12.
²For construction and manufacturing, see appendix A for explanation of terms and problems of duplication.
³Includes only those who worked 15 hours or more during week including March 12.

Table 6. General Statistics by Industry Groups and Municipalities: 1997

[Detail may not add to total because of rounding. For meaning of abbreviations and symbols, see introductory text. For explanation of terms, see appendix A]

Industry division and municipalities	Establishments (number)	Sales and receipts ¹ (\$1,000)	Annual payroll (\$1,000)	First-quarter payroll (\$1,000)	Paid employees for pay period including March 12 (number)	Proprietors and partners ² (number)	Unpaid family workers ² (number)
Northern Mariana Islands	1 232	2 082 740	323 069	75 159	28 906	213	26
Construction	85	87 942	21 471	4 531	2 302	13	-
Manufacturing	84	762 080	146 583	32 078	13 715	5	-
Wholesale trade	87	222 655	9 417	2 175	745	7	-
Retail trade	519	570 266	54 186	13 656	4 811	78	14
Service industries	457	439 797	91 412	22 719	7 333	110	12
Saipan	1 166	2 038 911	314 571	73 470	28 068	188	19
Construction	80	D	D	D	g	D	D
Manufacturing	81	758 285	146 231	32 006	13 686	5	-
Wholesale trade	83	D	D	D	f	D	D
Retail trade	489	557 146	52 705	13 277	4 580	60	10
Service industries	433	430 262	87 954	21 835	6 989	103	9
Tinian	30	18 752	3 658	458	299	5	1
Construction	3	D	D	D	c	D	D
Manufacturing	2	D	D	D	a	D	D
Wholesale trade	2	D	D	D	a	D	D
Retail trade	12	4 749	640	155	88	4	1
Service industries	11	1 011	366	107	39	1	-
Rota	36	25 077	4 840	1 231	539	20	6
Construction	2	D	D	D	b	D	D
Manufacturing	1	D	D	D	a	D	D
Wholesale trade	2	D	D	D	a	D	D
Retail trade	18	8 371	841	224	143	14	3
Service industries	13	8 524	3 092	777	305	6	3
Northern Islands	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Manufacturing	-	-	-	-	-	-	-
Wholesale trade	-	-	-	-	-	-	-
Retail trade	-	-	-	-	-	-	-
Service industries	-	-	-	-	-	-	-

¹For construction and manufacturing, see appendix A for explanation of terms and problems of duplication.
²Includes only those who worked 15 hours or more during week including March 12.

Table 7. Distribution of Establishments by Citizenship Status of Owner for Industry Groups and Municipalities: 1997

[Detail may not add to total because of rounding. For meaning of abbreviations and symbols, see introductory text. For explanation of terms, see appendix A]

Industry division and municipalities	Citizenship status of owner of establishment ¹							
	Total establishments (number)	United States CNMI born (number)	United States other (number)	Japan (number)	Philippines (number)	Korea (number)	China/Taiwan (number)	Other (number)
Northern Mariana Islands	1 232	259	318	141	60	133	92	32
Construction	85	15	22	6	4	8	7	2
Manufacturing	84	10	21	2	5	19	12	6
Wholesale trade	87	15	35	4	7	8	8	3
Retail trade	519	107	115	54	27	61	51	14
Service industries	457	112	125	75	17	37	14	7
Saipan	1 166	221	303	135	60	132	91	29
Construction	80	14	20	6	4	8	6	2
Manufacturing	81	10	20	1	5	19	12	5
Wholesale trade	83	13	33	4	7	8	8	3
Retail trade	489	87	107	54	27	61	51	12
Service industries	433	97	123	70	17	36	14	7
Tinian	30	16	8	-	-	1	1	2
Construction	3	-	1	-	-	-	1	-
Manufacturing	2	-	1	-	-	-	-	1
Wholesale trade	2	1	1	-	-	-	-	-
Retail trade	12	8	3	-	-	-	-	1
Service industries	11	7	2	-	-	1	-	-
Rota	36	22	7	6	-	-	-	1
Construction	2	1	1	-	-	-	-	-
Manufacturing	1	-	-	1	-	-	-	-
Wholesale trade	2	1	1	-	-	-	-	-
Retail trade	18	12	5	-	-	-	-	1
Service industries	13	8	-	5	-	-	-	-
Northern Islands	-	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-	-
Manufacturing	-	-	-	-	-	-	-	-
Wholesale trade	-	-	-	-	-	-	-	-
Retail trade	-	-	-	-	-	-	-	-
Service industries	-	-	-	-	-	-	-	-

¹Establishment counts by citizenship status do not equal total establishments. The difference represents establishments that did not report citizenship.

Appendix A.

General Explanation

CENSUS COVERAGE AND METHODOLOGY

Structure and method of enumeration. The 1997 Economic Census of Outlying Areas, Northern Mariana Islands was conducted by mail. A census form was mailed to all employer firms (employers of one person or more) classified as being within the scope of the census. One single report form was used to collect data. Firms were instructed to return the completed report form by mail. The Government of the Northern Mariana Islands, under the provisions in title 13 of the United States Code, section 191(b), was responsible for contacting respondents about overdue census forms. The Chief of the Central Statistics Division, Department of Commerce supervised the local activities. The project leader, supervisors, and interviewers were trained in Saipan by staff of the Census Bureau.

On a regular basis, the Census Bureau provided the Central Statistics Division with a list of establishments for which a report form had not been received. Interviewers were instructed to contact establishments by telephone to obtain the required information. Personal interviews were conducted to obtain data from establishments which requested a personal visit or establishments that could not be contacted by telephone. Quality checks were performed to ensure that the necessary reports were obtained.

The census covered individual construction, manufacturing, wholesale, retail, and some service establishments. Establishments with no paid employees for the entire year of 1997 are excluded from this publication. Peddlers and other itinerant vendors without established places of business were not enumerated, since they were out of the scope of the census.

Each establishment was assigned a kind-of-business code from the *Standard Industrial Classification Manual: 1987*¹ (SIC) based on the respondent's answers to the questions on main business or primary activity of the establishment and sources of sales or receipts.

EXPLANATION OF TERMS

Sales and receipts. Sales and receipts include merchandise sold (excluding excise taxes), value of products shipped, receipts from repairs and other services to customers, and delivery and carrying charges, whether or not payment was

received in 1997. Sales are net after deductions for refunds and allowances for merchandise returned by customers. Sales and receipts also include income from business activities classified in a major category different from the one assigned to the establishment; e.g., wholesalers may have receipts from sales at retail and similarly, retailers may have receipts from sales at wholesale. Receipts exclude amounts other than those received from customers, such as income from investments and rental of real estate.

Figures may contain duplication since products of some industries are used as materials for others and work (and receipts) of one firm may be subcontracted to other firms and included in the other firm's receipts.

Firms. A firm is a business organization or entity consisting of one or more domestic establishments (location) under common ownership or control. All establishments of subsidiary firms are included as part of the owning or controlling firm. For the economic censuses, the terms "firm" and "company" are synonymous.

Annual payroll. Payroll includes all forms of compensation, such as salaries, wages, commissions, bonuses, vacation allowances, sick-leave pay, and the value of payments-in-kind (e.g., free meals and lodging) paid during the year to all employees. It also includes tips and gratuities received by employees from patrons and reported to employers. For corporations, it includes amounts paid to officers and executives; for unincorporated businesses, it does not include profit or other compensation of proprietors and partners. Payroll is reported before deductions for social security, income tax, insurance, union dues, etc.

First-quarter payroll. This item consists of payroll, as defined above, paid to persons employed at any time during the quarter January to March 1997.

Paid employees for the pay period including March 12. Paid employees, including salaried officers and executives of corporations, are those full- and part-time employees who were on the payroll during the pay period including March 12, 1997. Included are employees on paid sick leave, paid holidays, and paid vacations. Proprietors and partners of unincorporated businesses are not included.

¹*Standard Industrial Classification Manual: 1987.* For sale by Superintendent of Documents, U.S. Government Printing Office, Washington, DC 20402. Stock No. 041-001-00314-2.

Proprietors and partners, working. Proprietors and partners are owners or partners of unincorporated businesses who worked 15 hours or more during the week which included March 12, 1997.

Unpaid family workers. This item includes all unpaid family members who worked 15 hours or more during the week which included March 12, 1997.

Legal form of organization. The legal form of organization for firms was based on the response to the organizational status questions on the census report forms.

KIND-OF-BUSINESS CLASSIFICATIONS

Establishments covered in the 1997 census were assigned a kind-of-business classification in accordance with the provisions of the 1987 SIC Manual. However, the limited number of establishments in most classifications at the detail level would necessitate extensive suppression of data to avoid disclosing figures for individual business organizations. Therefore, the data in this report are usually shown for SIC major groups or other SIC combinations.

Following are selected kind-of-business descriptions:

Construction (SIC Division C, Major Groups 15 through 17, and 6552)

This division includes establishments primarily engaged in construction. The term "construction" includes new work, additions, alterations, and repairs. There are three broad types of construction activity:

- 1. Building construction by general contractors and operative builders (Major Group 15)**—This major group includes general contractors and operative builders primarily engaged in the construction of residential, farm, industrial, commercial, or other buildings. General building contractors who combine a special trade with the contracting are included in this major group.
- 2. Heavy construction other than building construction by contractors (Major Group 16)**—This major group includes general contractors primarily engaged in heavy construction other than building, such as highways and streets, bridges, sewers, railroads, irrigation projects, flood control projects and marine construction, and special trade contractors primarily engaged in activities of a type that are clearly specialized to such heavy construction and are not normally performed on buildings or building-related projects. Specialized activities that are covered include grading for highways and airport runways; guardrail construction; installation of highway signs; trenching; underwater rock removal; and asphalt and concrete construction of roads, highways, streets, and public sidewalks.

- 3. Construction by special trade contractors (Major Group 17)**—This major group includes special trade contractors who undertake activities of a type that are specialized either to building construction, including work on mobile homes, or to both building and non-building projects. These activities include painting (including bridge painting and traffic lane painting), electrical work (including work on bridges, power lines, and power plants), carpentry work, plumbing, heating, air-conditioning, roofing, and sheet metal work. Special trade contractors may work on subcontract from the general contractor, performing only part of the work covered by the general contract, or they may work directly for the owner. Special trade contractors for the most part perform their work at the site of construction, although they also may have shops where they perform work incidental to the job site.

Land subdividers and developers, except cemeteries (SIC 6552). Establishments primarily engaged in subdividing real property into lots, except cemetery lots, and in developing it for resale on their own account. Establishments primarily engaged in developing lots for others are classified in industry 1794.

Manufacturing (SIC Division D, Major Groups 20 through 39)

This division includes establishments engaged in the mechanical or chemical transformation of materials or substances into new products. These establishments are usually described as plants, factories, or mills and characteristically use power-driven machines and materials handling equipment.

Food and Kindred Products (SIC Major Group 20)

This major group includes establishments manufacturing or processing foods and beverages for human consumption, and certain related products, such as manufactured ice, chewing gum, vegetable and animal fats and oils, and prepared feeds for animals and fowls.

Textile Mill Products (SIC Major Group 22)

This major group includes establishments engaged in performing any of the following operations: (1) preparation of fiber and subsequent manufacturing of yarn, thread, braids, twine, and cordage; (2) manufacturing broadwoven, narrow woven, and knit fabrics; and carpets and rugs from yarn; (3) dyeing and finishing fiber, yarn, fabrics, and knit apparel; (4) coating, waterproofing, or otherwise treating fabrics; (5) the integrated manufacture of knit apparel and other finished articles from yarn; and (6) the manufacture of felt goods, lace goods, nonwoven fabrics, and miscellaneous textiles.

Apparel and Other Finished Products Made From Fabrics and Similar Materials (SIC Major Group 23)

This major group, known as the cutting-up and needle trades, includes establishments producing clothing and fabricating products by cutting and sewing purchased woven or knit textile fabrics and related materials, such as leather, rubberized fabrics, plastics, and furs. Also included are establishments that manufacture clothing by cutting and joining (for example, by adhesives) materials such as paper and nonwoven textiles.

Printing, Publishing, and Allied Industries (SIC Major Group 27)

This major group includes establishments engaged in printing by one or more common processes, such as letterpress; lithography (including offset), gravure, or screen; and those establishments which perform services for the printing trade, such as bookbinding and plate making. This major group also includes establishments engaged in publishing newspapers, books, and periodicals, regardless of whether or not they do their own printing.

Stone, Clay, Glass, and Concrete Products (SIC Major Group 32)

This major group includes establishments engaged in manufacturing flat glass and other glass products, cement, structural clay products, pottery, concrete and gypsum products, cut stone, abrasive and asbestos products, and other products from materials taken principally from the earth in the form of stone, clay, and sand.

Miscellaneous Manufacturing Industries (SIC Major Group 39)

This major group includes establishments primarily engaged in manufacturing products not classified in any other manufacturing major group. Industries in this group fall into the following categories: jewelry, silverware, and plated ware; musical instruments; dolls, toys, games, and sporting and athletic goods; pens, pencils, and artists' materials; buttons, costume novelties, miscellaneous notions; brooms and brushes; caskets; and other miscellaneous manufacturing industries.

Wholesale Trade (SIC Division F, Major Groups 50 and 51)

This division includes establishments or places of business primarily engaged in selling merchandise to retailers; industrial, commercial, institutional, farm, or professional business users; other wholesalers; or government agencies (Federal and local); or acting as agents or brokers in

buying merchandise for or selling merchandise to such persons or companies. Importers selling merchandise at wholesale and exporters also are included in wholesale trade.

Durable Goods (SIC Major Group 50)

This major group includes establishments primarily engaged in the wholesale distribution of durable goods.

Nondurable Goods (SIC Major Group 51)

This major group includes establishments primarily engaged in the wholesale distribution of nondurable goods.

Retail Trade (SIC Division G, Major Group 52 through 59)

This division includes establishments engaged in selling merchandise for personal or household consumption and in rendering services incidental to the sale of the goods. Exceptions are necessitated by trade practices. For example, lumber yards and paint, glass, and wallpaper stores are included in retail trade if they sell to the general public, even if a higher proportion of their sales is made to contractors. Establishments engaged in selling products to the general public from displayed merchandise, such as typewriters, stationery, or gasoline, are classified in retail trade even though such products may not be used for personal or household consumption. However, establishments that sell exclusively to business establishments, institutional and industrial users, or contractors are classified in wholesale trade.

Other important characteristics of retail trade establishments are that they are usually fixed places of business; are engaged in activities to attract the general public to buy; buy or receive as well as sell merchandise; they may process their products, although processing is incidental or subordinate to selling; and are considered as retail in the trade. Not all of these characteristics need to be present and some are modified by trade practices.

In general, retail establishments were classified according to the principal lines of commodities sold (groceries, hardware, etc.) or the usual trade designation (drug store, cigar store, etc.).

Kind-of-business classifications are not interchangeable with commodity classifications; most businesses sell several kinds of commodities. The kind-of-business code generally reflects either the individual commodity or the commodity group which is the primary source of the establishment's receipts, or some mixture of commodities which characterizes the establishment's business. Thus, the classification of establishments by kind of business generally does not make it possible to determine either the number of establishments handling a particular commodity

or the sales of that commodity. For example, the “food-stores” classification excludes stores selling food if the sale of food is not the primary source of receipts; moreover, even though stores are classified as “food stores” some of their receipts may be derived from the sale of nonfood products.

Building Materials, Hardware, Garden Supply, and Mobile Home Dealers (SIC Major Group 52)

This major group includes retail establishments primarily engaged in selling lumber and other building materials; paint, glass, and wallpaper; hardware; nursery stock; lawn and garden supplies; and mobile homes.

General Merchandise Stores (SIC Major Group 53)

This major group includes retail stores which sell a number of lines of merchandise, such as dry goods, apparel and accessories, furniture and home furnishings, small wares, hardware, and food. The stores included in this group are known as department stores, variety stores, general merchandise stores, and general stores. Establishments primarily engaged in selling used general merchandise are classified in Industry Group 593; those selling general merchandise by mail, vending machine, or direct selling are classified in Industry Group 596.

Food Stores (SIC Major Group 54)

This major group includes retail stores primarily engaged in selling food for home preparation and consumption. Establishments primarily engaged in selling prepared foods and drinks for consumption on the premises are classified in Major Group 58, and stores primarily engaged in selling packaged beers and liquors are classified in Industry 5921.

Grocery stores (SIC 541). Establishments primarily selling a wide variety of canned or frozen foods such as vegetables, fruits, and soups; packaged or bulk dry groceries, such as tea, coffee, cocoa, dried fruits, spices, sugar, flour, and crackers; and other processed foods and nonedible grocery items. These establishments often sell smoked and prepared meats, fresh fish and poultry, fresh vegetables and fruits, and fresh or frozen meats. Establishments commonly known as supermarkets, food stores, and delicatessens are included if receipts from sales of groceries and food items for off-premise preparation and consumption are 50 percent or more of total sales.

Automotive Dealers and Gasoline Service Stations (SIC Major Group 55)

This major group includes retail dealers selling new and used automobiles, boats, recreational and utility trailers, motorcycles, and mopeds; those selling new automobile

parts and accessories; and gasoline service stations. It includes establishments dealing exclusively in used automobiles, but not establishments dealing exclusively in used parts (SIC 5015). Also included are automobile repair shops maintained by establishments engaged in the sale of new automobiles. Automotive distributors, the greater part of whose sales are to dealers or to institutional or industrial users, are classified in wholesale trade.

Motor vehicle dealers (new and used) (SIC 551). Establishments primarily engaged in the sale of new automobiles or new and used automobiles. They usually have a service and parts department.

Auto and home supply stores (SIC 553). Establishments primarily engaged in selling automobile tires, batteries, and accessories. They frequently sell household appliances, radios, television sets, sporting and recreational goods, toys, housewares, and hardware, no one of which accounts for over 49 percent of total sales.

Gasoline service stations (SIC 554). Establishments primarily selling gasoline and automotive lubricants. Usually these establishments also sell tires, batteries, and accessories, and perform minor repair work and services. Establishments called garages, but deriving more than half of their receipts from the sale of gasoline and automotive lubricants, are included.

Boat dealers (SIC 555). Establishments primarily engaged in the retail sale of new and used motorboats and other watercraft, including parts, accessories, marine supplies, and outboard motors.

Apparel and Accessory Stores (SIC Major Group 56)

Establishments in this major group are primarily engaged in selling clothing of all kinds and related articles for personal wear and adornment. Not included are establishments which meet the criteria for “Department stores” (SIC 5311) or “Miscellaneous general merchandise stores” (SIC 5399) even though most of their receipts are from the sale of apparel and apparel accessories.

Women’s clothing stores (SIC 562). Establishments primarily selling women’s and girls’ ready-to-wear apparel. Establishments are included in this category if (1) sales of all types of apparel (except as noted in the definition for general merchandise group stores) account for 50 percent or more of total sales, (2) sales of all women’s and girls’ apparel are three or more times the sales of men’s and boys’ apparel, and (3) sales of dresses, skirts, slacks, coats, suits, and furs are two or more times greater than the sales of millinery, hosiery, underwear, blouses, handbags, and other apparel and accessories.

Women's accessory and specialty stores (SIC 563). Establishments primarily engaged in the retail sale of women's accessories and specialties, such as millinery, blouses, foundation garments, lingerie, hosiery, costume jewelry, gloves, handbags, and furs (including custom-made furs).

Children's and infants' wear stores (SIC 564). Establishments primarily engaged in the retail sale of children's and infants' clothing, furnishings, and accessories. They may specialize in either children's or infants' wear or sell a combination of children's and infants' wear.

Family clothing stores (SIC 565). Establishments primarily selling clothing, furnishings, and accessories for men, women, and children, without specializing in any one line. Establishments are included in this category if (1) sales of all types of apparel (except as noted in the definition for general merchandise group stores) account for 50 percent or more of their total sales, (2) sales of all women's and girls' apparel are not more than three times the sales of men's and boys' apparel, and (3) sales of men's and boys' apparel are not more than three times the sales of all women's and girls' apparel.

Home Furniture, Furnishings, and Equipment Stores (SIC Major Group 57)

This major group includes retail stores selling goods used for furnishing the home, such as furniture, floor coverings, and other household electrical and gas appliances. Establishments selling electrical and gas appliances are included in this group only if the major part of their sales consists of articles for home use. Dealers primarily engaged in selling antique and secondhand furniture are classified in SIC 593. Stores primarily engaged in selling merchandise but also providing an interior decorating service are classified according to the merchandise handled.

Eating and Drinking Places (SIC Major Group 58)

This major group includes retail establishments selling prepared foods and drinks for consumption on the premises; it also includes lunch counters and refreshment stands selling prepared foods and drinks for immediate consumption. Restaurants, lunch counters, and drinking places operated as a subordinate service facility by other establishments are not included in this industry unless they are operated as leased departments by outside operators. Thus, restaurants and coffee shops operated by hotels are classified in SIC Major Group 70, and those operated by department stores are classified in SIC Major Group 53.

Eating places (SIC 5812). Establishments primarily engaged in the retail sale of prepared foods and drinks for on-premise or immediate consumption. Caterers and industrial and institutional food service establishments are also included in this industry.

Drinking places (alcoholic beverages) (SIC 5813). Establishments primarily engaged in the retail sale of alcoholic drinks such as beer, ale, wine, and liquor for consumption on the premises. The sale of food frequently accounts for a substantial portion of the receipts of these establishments.

Miscellaneous Retail (SIC Major Group 59)

This major group includes retail establishments, not elsewhere classified. These establishments fall into the following categories: drug stores, liquor stores, used merchandise stores, miscellaneous shopping goods stores, nonstore retailers, fuel dealers, and miscellaneous retail stores, not elsewhere classified.

Services (SIC Division I, Major Groups 472; 70 through 79, except 702 and 704; 8072, 8111, 84, 871, 8731, 8732, 8734, and 874)

This division includes establishments primarily engaged in rendering a wide variety of services to individuals, business and government establishments, and other organizations.

Arrangement of Passenger Transportation (SIC Industry 472)

Establishments primarily engaged in furnishing travel information and acting as agents in arranging tours, transportation, rental cars, and lodging for travelers are classified in this industry. Tour operators primarily engaged in arranging and assembling tours for sale through travel agents or selling their own tours directly to travelers are also included in this industry. Establishments primarily engaged in arranging passenger transportation, such as ticket offices, not operated by transportation companies, for railroads, buses, ships, and airlines are classified as part of this industry.

Hotels, Rooming Houses, Camps, and Other Lodging Places (SIC Major Group 70, except 702 and 704)

This major group includes commercial and noncommercial establishments engaged in furnishing lodging, or lodging and meals, and camping space and camping facilities.

Hotels and motels (SIC 7011). Commercial establishments, known to the public as hotels, motor hotels, motels, or tourist courts, primarily engaged in providing lodging, or lodging and meals, for the general public. Hotels which are operated by membership organizations and open to the general public are included in this industry. Hotels operated by organizations for their members only are classified in

industry 7041. Apartment hotels are classified in Real-Estate, Industry 6513; rooming and boarding houses are classified in Industry 7021; and sporting and recreational camps are classified in Industry 7032.

Personal Services (SIC Major Group 72)

This major group includes establishments primarily engaged in providing services generally to individuals, such as laundries, dry cleaning plants, portrait photographic studios, and beauty and barber shops. Also included are establishments operating as industrial launderers and those primarily engaged in providing linen supply services to commercial and business establishments.

Laundry, cleaning, and garment services (SIC 721). Establishments primarily engaged in operating mechanical laundries or furnishing laundry services, linen supply houses and industrial launderers, diaper service establishments, self-service laundries, and dyeing plants.

Beauty shops (SIC 723). Establishments primarily engaged in providing beauty services or both beauty and barber services. Beauty and cosmetology schools are also included. Beauty shop concessions (owned and operated by concessionaires) in hotels, department stores, etc., are classified in this industry and treated as separate establishments. However, beauty shops owned by and operated as part of other businesses (e.g., hotels, department stores) are considered part of the main establishment.

Barber shops (SIC 724). Establishments primarily engaged in providing barber and men's hair styling services. Barber colleges also are included. Barber shop concessions (owned and operated by concessionaires) in hotels, department stores, etc., are classified in this industry and treated as separate establishments. However, barber shops owned by and operated as part of other businesses (e.g., hotels, department stores) are considered part of the main establishment.

Business Services (SIC Major Group 73)

This major group includes establishments primarily engaged in rendering services, not elsewhere classified, to business establishments on a contract or fee basis, such as advertising, credit reporting, collection of claims, mailing, reproduction, stenographic, news syndicates, computer programming, photocopying, duplicating, data processing, services to buildings, and help supply services. Establishments primarily engaged in providing engineering, accounting, research, management, and related services are classified in Major Group 87. Establishments which provided specialized services closely allied to activities covered in other divisions are classified in such divisions.

Automotive Repair, Services, and Parking (SIC Major Group 75)

This major group includes establishments primarily engaged in furnishing automotive repair, parking, rental, and other services to the general public. Similar facilities owned and operated by concerns for their own use and not available to the general public are treated as auxiliary establishments of those concerns and are not included. Automobile repair departments maintained by establishments engaged in the sale of new automobiles are classified in retail trade, as are gasoline service stations (where sales of merchandise, including fuel, exceed repair receipts). Automobile driving instructions are not included in the census.

Automotive rental and leasing, without drivers (SIC 751). Establishments primarily engaged in daily or extended-term rental or leasing of passenger automobiles, trucks, truck tractors and trailers, and other automotive equipment without drivers. Establishments primarily engaged in finance leasing are not included in the census.

Automotive repair shops (SIC 753). Establishments primarily engaged in the general repair of automotive vehicles; in the repair of automotive tops, bodies, and interiors; in repairing and retreading automotive tires; in automotive painting and refinishing; in automotive glass replacement; and in specialized automotive repair, such as fuel service, brake relining, and exhaust system repair.

Miscellaneous Repair Services (SIC Major Group 76)

This major group includes establishments primarily engaged in miscellaneous repair services. Repair departments of retail dealers or manufacturers are not included unless operated as separate establishments and reported as such. This group does not include some repair services, of which the more important are: repair to structures (classified in Construction); automotive repair services, classified in SIC Major Group 75; garment and shoe repair, classified in SIC Major Group 72; and computer maintenance repair services, classified in SIC Major Group 73. Excluded are ship and boat and railroad repair shops, which are classified in manufacturing.

Electrical repair shops (SIC 762). Establishments primarily engaged in servicing and repairing radios, television sets, phonographs, high fidelity (hi-fi) or stereophonic equipment, and tape recorders. Also included are establishments engaged in installing and repairing televisions; amateur and citizens' band antennas; installing and servicing radio transmitting and receiving equipment in home offices, small boats, automobiles, or other vehicles; servicing and repairing household and commercial refrigerators, and air-conditioning and refrigeration equipment; or primarily engaged in repairing electrical and electronic equipment not elsewhere classified, such as electrical

household appliances and electrical and electronic industrial equipment. This industry does not include establishments primarily engaged in the installation, repair, or maintenance of radio and television broadcasting equipment (as distinguished from low-powered business, amateur, and personal radio communication equipment); industrial or commercial electronic devices such as diathermy, x-ray, heat-treating, and welding equipment; electronic computers and similar devices (SIC 7378). Establishments primarily engaged in servicing and repairing gas refrigeration equipment are classified in SIC 7699.

Motion Pictures and Amusement and Recreation Services (SIC Major Group 78 and 79)

These major groups include establishments primarily engaged in providing amusement, recreation, or entertainment, including producing and distributing motion pictures, exhibiting motion pictures in commercially operated theaters, and furnishing services to the motion picture industry. The term "motion pictures" includes similar production for television or other media using film tape or other means.

Legal Services (SIC Industry 8111)

Establishments, the head or heads of which are members of the bar, engaged in offering legal advice or services.

Museums, Art Galleries, and Botanical and Zoological Gardens (SIC Major Group 84)

This major group includes museums, art galleries, arboreta, and botanical and zoological gardens. These establishments are often of historical, educational, or cultural interest.

Engineering, Architectural, and Surveying Services (SIC Industry 871)

Establishments primarily engaged in performing professional services in the fields of architecture, engineering, and land surveying. Graphic arts and related design are classified in SIC 7336; drafting services and systems engineering or design (not computer related) in SIC 7389; and computer related systems engineering or design in SIC 737. Establishments primarily engaged in construction contracting are classified in construction. Landscape architects are classified in agricultural services and are not included in the census.

Management and Public Relations Services (SIC 874)

Establishments primarily engaged in furnishing general or specialized management services on a day-to-day basis and on a contract or fee basis. Also included in this industry are the management consulting services, the public relations services, the facilities support management services, and other business consulting services.

Appendix B. Report Form and Information Sheet

The 1997 report form and information sheet are shown on the following pages.



U.S. DEPARTMENT OF COMMERCE
BUREAU OF THE CENSUS

FORM

OA-9883

1997 ECONOMIC CENSUS

COMMONWEALTH OF THE NORTHERN MARIANA ISLANDS

OMB No. 0607-0839: Approval Expires 03/31/2000

PLEASE RETURN THIS REPORT FORM WITHIN THE NEXT 30 DAYS

If you have questions about completing this report, please write the Census Bureau. In any communication, be sure to refer to the 11-digit Census File Number (CFN) printed in the label to the right. Return your completed form to:

BUREAU OF THE CENSUS
ATTENTION: OUTLYING AREAS
1201 East Tenth Street
Jeffersonville, IN 47134-0001

OA-9883

Please read the accompanying instructions before answering the questions. If records are not available, reasonable estimates are acceptable.

Census use only

(Please correct any errors in name, address, and ZIP Code.)

YOUR RESPONSE IS REQUIRED BY LAW. Title 13, United States Code, requires businesses and other organizations that receive this questionnaire to answer the questions and return the report to the Census Bureau. By the same law, **YOUR CENSUS REPORT IS CONFIDENTIAL.** It may be seen only by Census Bureau employees and may be used only for statistical purposes. Further, copies retained in respondents' files are immune from legal process.

Item 1. PHYSICAL LOCATION

a. What is the PHYSICAL location of this establishment if different from the mailing address?

If the location cannot be described by number and street name, give as much information as possible such as name of shopping center, street intersection, highway number, or distance from nearest town.

NOTE - P.O. boxes or rural routes are not physical locations.

Number and street or location description

b. On what island is this establishment physically located?

109

Item 3. OPERATIONAL STATUS (Continued)

b. Which of the following best describes the operational status of this establishment at the end of 1997?

Mark (X) only ONE box.

- | | | | | |
|-----|---|-------|-----|------|
| 001 | 1 <input type="checkbox"/> In operation | Month | Day | Year |
| | 2 <input type="checkbox"/> Temporarily or seasonally inactive | | | |
| | 3 <input type="checkbox"/> Ceased operation - Give date → | | | |
| | 4 <input type="checkbox"/> Sold or leased to another operator - Give date → | | | |
- AND enter name, etc., below ↗

Name of new owner or operator

Number and street

City or town

State

ZIP Code

Item 4. LEGAL FORM OF ORGANIZATION

Which of the following best describes the legal form of organization of this establishment at the end of 1997?

Mark (X) only ONE box.

- 003 1 Individual proprietorship
 2 Partnership
 0 Corporation
 5 Government - Specify _____
 9 Other - Specify _____

Item 5. CITIZENSHIP STATUS

Which of the following best describes the citizenship status of the owner/ownership of this establishment in 1997? Mark (X) only ONE box.

- 110 1 U.S.-CNMI born 5 Korea
 2 U.S.-Other 6 Other - Specify ↗
 3 Japan
 4 Phillipines _____

Item 2. EMPLOYER IDENTIFICATION NUMBER

Is the Employer Identification Number (EIN) shown in the label the same as that used for this establishment on its latest 1997 Employer's Quarterly Federal Tax Return, Internal Revenue Service (IRS) Form 941-SS?

094 1 YES

2 NO - Enter current EIN (9 digits) →

 - | | | | | | | |

Item 3. OPERATIONAL STATUS

a. How many months during 1997 did this firm or organization actively operate this establishment?

Number of months

002

YOUR RESPONSE IS REQUIRED BY LAW.

HOW TO REPORT DOLLAR FIGURES	Report dollar values rounded to thousands.	Mil- lions (000)	Thou- sands (000)	Dol- lars (000)
	EXAMPLE: Report \$1,125,628 as →	1	126	

Item 6. DOLLAR VOLUME OF BUSINESS			
What was the total dollar volume of merchandise sales and other operating receipts for this establishment in 1997?	Mil.	Thou.	Dol.
	010		

Item 7. PAYROLL IN 1997 BEFORE DEDUCTIONS			
a. What was the total ANNUAL payroll, before deductions, for this establishment in 1997?	Mil.	Thou.	Dol.
	030		
b. What was the FIRST QUARTER (January-March) payroll, before deductions?	Mil.	Thou.	Dol.
	031		

Item 8. EMPLOYMENT IN 1997		Number
a. How many EMPLOYEES (full- and part-time) were on your payroll during the pay period which included March 12, 1997?	Mil.	Thou.
	032	
b. How many PROPRIETORS and PARTNERS worked 15 or more hours during the week which included March 12, 1997?	Mil.	Thou.
	104	
c. How many UNPAID FAMILY members worked 15 or more hours during the week which included March 12, 1997?	Mil.	Thou.
	105	

Item 9. KIND OF BUSINESS OR ACTIVITY	
What was the PRINCIPAL kind of business for this establishment in 1997 (or activity by which this establishment is known to the trade or public)? Mark (X) only ONE box.	
	070
Agricultural services or production	<input type="checkbox"/> 0100
Mining	<input type="checkbox"/> 1000
Construction	
General building contractor	<input type="checkbox"/> 1500
Heavy construction – streets, bridges, sewers, etc.	<input type="checkbox"/> 1600
Special trade contractor – painting, electrical work, plumbing, etc.	<input type="checkbox"/> 1700
Manufacturing – Specify	<input type="checkbox"/> 2000
<hr/>	
Travel agencies and other passenger transportation services	
Water transportation services	<input type="checkbox"/> 4499
Travel agency	<input type="checkbox"/> 4724
Tour operator	<input type="checkbox"/> 4725
Other services in arranging passenger transportation	<input type="checkbox"/> 4729
Wholesale trade	
Durable goods	<input type="checkbox"/> 5000
Nondurable goods	<input type="checkbox"/> 5100
Retail trade	
Hardware store	<input type="checkbox"/> 5251
General merchandise store	<input type="checkbox"/> 5399
Grocery store	<input type="checkbox"/> 5411
Meat and fish market	<input type="checkbox"/> 5421
Retail bakery	<input type="checkbox"/> 5461
New and used car dealer	<input type="checkbox"/> 5511
Auto and home supply store	<input type="checkbox"/> 5531
Gasoline service station	<input type="checkbox"/> 5541
Clothing store, men's and boys'	<input type="checkbox"/> 5611
Women's clothing store	<input type="checkbox"/> 5621
Family clothing store	<input type="checkbox"/> 5651
Shoe store	<input type="checkbox"/> 5661
Specialized apparel and accessory store – T-shirts, uniforms, bathing suits, etc.	<input type="checkbox"/> 5699
Furniture store	<input type="checkbox"/> 5712
Homefurnishing store – carpet, floor tile, drapery, etc.	<input type="checkbox"/> 5719
Household appliance store	<input type="checkbox"/> 5722

Item 9. KIND OF BUSINESS OR ACTIVITY (Continued)	
Radio, TV, and electronic store	<input type="checkbox"/> 5731
Eating place—restaurant, cafeteria, etc.	<input type="checkbox"/> 5812
Drinking place—tavern, bar, nightclub, etc.	<input type="checkbox"/> 5813
Drug store (prescriptions filled)	<input type="checkbox"/> 5912
Liquor store	<input type="checkbox"/> 5921
Sporting goods store or bicycle shop	<input type="checkbox"/> 5941
Book store	<input type="checkbox"/> 5942
Stationery store	<input type="checkbox"/> 5943
Jewelry store	<input type="checkbox"/> 5944
Gift, novelty, and souvenir store	<input type="checkbox"/> 5947
Luggage or leather goods store	<input type="checkbox"/> 5948
Florist	<input type="checkbox"/> 5992
Optical goods store	<input type="checkbox"/> 5995
Other kind of retail business – <i>Specify</i>	<input type="checkbox"/> 5999
<hr/>	
Finance, insurance, and real estate	
Subdivider and developer, except cemeteries	<input type="checkbox"/> 6552
Other kind of finance, insurance, and real estate – <i>Specify</i>	<input type="checkbox"/> 6999
<hr/>	
Hotels, motels, and guest houses	
Hotel with 15 or more guestrooms	<input type="checkbox"/> 7011
Hotel with less than 15 guestrooms	<input type="checkbox"/> 7012
Guest houses	<input type="checkbox"/> 7016
Other kind of lodging activity – <i>Specify</i>	<input type="checkbox"/> 7099
<hr/>	
Services	
Coin-operated laundries and drycleaning	<input type="checkbox"/> 7215
Beauty shop	<input type="checkbox"/> 7231
Barber shop	<input type="checkbox"/> 7241
Advertising agency	<input type="checkbox"/> 7311
Building maintenance services	<input type="checkbox"/> 7349
Heavy construction equipment rental	<input type="checkbox"/> 7353
Equipment rental and leasing – furniture, party supplies, etc.	<input type="checkbox"/> 7359
Help supply services	<input type="checkbox"/> 7363
Film developing services	<input type="checkbox"/> 7384
Passenger car rental	<input type="checkbox"/> 7514
Automotive paint and body shop	<input type="checkbox"/> 7532
Automotive repair shop	<input type="checkbox"/> 7539
Refrigeration and air conditioning service	<input type="checkbox"/> 7623
Other electrical and electronic repair shop	<input type="checkbox"/> 7629
Other repair services – <i>Specify</i>	<input type="checkbox"/> 7699
<hr/>	
Video tape rental	<input type="checkbox"/> 7841
Amusement and recreation services – <i>Specify</i>	<input type="checkbox"/> 7999
<hr/>	
Medical doctor's office, including clinics	<input type="checkbox"/> 8011
Dentist's office, including orthodontist	<input type="checkbox"/> 8021
Legal services, including legal aid	<input type="checkbox"/> 8111
Engineering services	<input type="checkbox"/> 8711
Architectural services	<input type="checkbox"/> 8712
Surveying services	<input type="checkbox"/> 8713
Management services	<input type="checkbox"/> 8741
Business consultant	<input type="checkbox"/> 8748
Private household – (domestic help, e.g., cooks, etc.)	<input type="checkbox"/> 8811
Other business or activity – <i>Specify</i>	<input type="checkbox"/> 8999

If not shown, please enter your 11-digit Census File Number from the address label on page 1

Census File Number

HOW TO REPORT PERCENTS

Report percentages as whole numbers
EXAMPLE: Report 38.76% as →

Percent
39 %

Item 10. CLASS OF CUSTOMER

What was the percentage of 1997 sales or receipts (item 6) to each customer class?

	Percent	
To farmers for farm use	202	%
To the general public	203	%
To eating and drinking establishments (Include restaurants and nightclubs.)	204	%
To retail establishments (Exclude eating and drinking places.)	205	%
To exporters (Products or services sold outside of CNMI.)	206	%
To wholesale establishments	207	%
To hotels	208	%
To travel agencies and other passenger transportation services	209	%
To other service establishments (Include truck rental and leasing, passenger car rental and leasing, and utility trailer and recreational vehicle rental.)	210	%
To apparel manufactures	213	%
To other manufacture establishments (Include non-apparel manufacturing and mining or quarrying.)	218	%
To construction firms or contractors	219	%
To banks, insurance, and real estate companies	220	%
To governmental bodies (Federal and Commonwealth)	221	%
TOTAL	100	%

Item 11. SOURCE OF SALES OR RECEIPTS

a. What was the estimated percentage of total 1997 sales or receipts (item 6) for products manufactured at this location?

b. What were the principal lines of merchandise sold, types of construction work done, products produced, or services provided? Estimate the percentage each was of the sales or receipts in 1997 (item 6) (e.g., gasoline 85%, auto repairs 10%, oil 5%).

Source	Percent
	331 %
	%
	%
	%
	%
	%
	%
	%
	%
TOTAL	100 %

Item 12. CLASS OF BUSINESS

a. What was the total dollar value of purchases for materials and services by this establishment in 1997 (excluding payroll)?

Mil.	Thou.	Dol.
386		

b. What was the percentage of 1997 purchases for materials and services (item 12a) from each business class?

	Percent
From farmers	387 %
From eating and drinking establishments (Include restaurants and nightclubs.)	388 %
From retail establishments (Exclude eating and drinking places.)	389 %
From importers (Materials or services bought outside of CNMI.)	391 %
From wholesale establishments	392 %
From hotels	393 %
From travel agencies and other passenger transportation services	394 %
From other service establishments (Include truck rental and leasing, passenger car rental and leasing, and utility trailer and recreational vehicle rental.)	395 %
From apparel manufactures	396 %
From other manufacture establishments (Include non-apparel manufacturing and mining or quarrying.)	397 %
From construction firms or contractors	398 %
From banks, insurance, and real estate companies	399 %
From governmental bodies (Federal and Commonwealth, include tax paid.)	403 %
TOTAL	100 %

Item 13. OWNERSHIP, CONTROL, AND LOCATIONS OF OPERATION

Answer this item only if your Census File Number (CFN), shown on the address label of this report form, begins with a zero. If the CFN does not begin with a zero, skip to item 15.

a. Is this company owned or controlled by another company?

097

1 YES →

2 NO

ENTER OWNING OR CONTROLLING COMPANY NAME, ADDRESS, AND ZIP CODE

Name _____

Address _____

EIN (9 digits) →

--	--	--	--	--	--	--	--	--	--	--

b. Does this company own or control any other company or companies?

098

1 YES →

2 NO

ENTER OWNED OR CONTROLLED COMPANY NAME, ADDRESS, AND ZIP CODE

Name _____

Address _____

EIN (9 digits) →

--	--	--	--	--	--	--	--	--	--	--

Item 13. OWNERSHIP, CONTROL, AND LOCATIONS OF OPERATION (Continued)

c. Did this company operate at more than one location during 1997?

NOTE – Locations which are not staffed on a full-time basis by at least one employee covered by this EIN should NOT be considered separate. Include data for these locations with data reported for the main location.

YES – List additional locations below and provide the information requested. If more space is needed, continue in REMARKS (item 14).

NO – Skip to item 15

1	Name, address, and island	1997	Mil.	Thou.	Dol.
		Sales	081		
2	Kind-of-business description	Annual payroll	082		
		Sales	081		
2	Name, address, and island	Sales	081		
		Annual payroll	082		
2	Kind-of-business description	Annual payroll	082		
		Sales	081		

Item 14. REMARKS – Please use this space for any explanations that may be essential in understanding the reported data.

Item 15. CERTIFICATION – This report is substantially accurate and has been prepared in accordance with the instructions.

Print name of person to contact regarding this report				Period covered by this report →	FROM: Month Year	TO: Month Year
Telephone →	Area code	Number	Extension	Preparer's signature		Date

INFORMATION SHEET

ECONOMIC CENSUS OF THE COMMONWEALTH OF THE NORTHERN MARIANA ISLANDS, GUAM, AND THE VIRGIN ISLANDS

GENERAL INFORMATION

Respondents are not required to respond to any information collection unless it displays a valid approval number from the Office of Management and Budget (OMB). The OMB 8-digit number appears in the upper right corner of the questionnaire.

This report should cover calendar year 1997. If records are not available, estimates are acceptable.

An establishment is defined as a single physical location where business is conducted or industrial operations are performed. A separate report form is required for each establishment.

Instructions for Selected Items:

PHYSICAL LOCATION

Part a:

Fill in if the address shown in the address section on the front cover of the report form is different from the physical location of the establishment.

Part b:

Always identify the geographic boundaries where your establishment is physically located regardless of your response to part a.

DOLLAR VOLUME OF BUSINESS

YOUR RESPONSE IS STRICTLY CONFIDENTIAL. Your company's report will be used solely for developing summary statistics. IT CANNOT BE USED FOR PURPOSES OF TAXATION, INVESTIGATION, OR REGULATION.

Include:

- Gross receipts for merchandise sold, services provided, products shipped, and construction work done in 1997, whether or not payment was received in 1997.
- Amounts received for work even though work may have been subcontracted to others.
- Commissions, fees, and other operating income for **service industries** operating on a commission basis, such as travel agencies and advertising agencies. Do NOT include gross billings or sales.
- Actual sales value of the products sold rather than commissions received for **retailers** and **wholesalers** selling merchandise on a consignment or commission basis.
- Receipts for delivery, installation, maintenance, repair, alteration, storage, and other services.

Exclude:

- Sales or other taxes collected directly from customers and paid directly to a local, territorial, or Federal tax agency.
- Sales and receipts from departments or concessions operated by other companies.
- Commissions from vending machines operated by others.
- Nonoperating income from sources such as investments, rental or sale of real estate, and interest.

PAYROLL

Definitions are the same as those used on the Employer's Quarterly Federal Tax Return, Internal Revenue Service (IRS) Form 941-SS.

Include:

- Wages, salaries, tips, vacation allowances, bonuses, commissions, and other compensation paid to employees during 1997, whether or not subject to income or FICA tax.
- Salaries of officers and executives of a corporation.

Exclude:

- Payments to or withdrawals by proprietors or partners of an unincorporated company.
- Annuities or supplemental unemployment compensation benefits, even if income tax was withheld.

EMPLOYMENT

Include:

Part a:

- All full- and part-time employees on the payroll during the pay period including March 12, 1997.
- Salaried officers and executives of a corporation.
- Employees on paid sick leave, paid vacations, and paid holidays.

Part b:

Proprietors or partners of an unincorporated company working 15 or more hours during the week of March 12, 1997.

Part c:

Unpaid family workers of an unincorporated company working 15 or more hours during the week of March 12, 1997.

PURCHASES FROM OTHER BUSINESSES

This item is applicable for Guam Form OA-9863 and Virgin Islands Form OA-9873 only.

Estimate the percent of the dollar value of purchases for supplies and materials and services, respectively, according to the specified types.

For example: The table below shows that of the dollar value of purchases for supplies and materials, 75 percent were local purchases and 25 percent not local. Of the dollar value of purchases for services, 90 percent were local purchases and 10 percent not local.

Item 11. PURCHASES FROM OTHER BUSINESSES		What was the estimated percentage of the total dollar value of 1997 purchases for each of the listed items?	
		Percent	
Supplies and materials purchased		987	75 %
a. Locally			
b. Not locally		989	25 %
TOTAL			100 %
Services purchased		991	90 %
c. Locally			
d. Not locally		993	10 %
TOTAL			100 %

OWNERSHIP, CONTROL, AND LOCATIONS OF OPERATION

Part a:

MARK "YES" if – ANOTHER company owns, controls the management and policies of, or has the ability to appoint a board of directors for this company.

MARK "NO" if –

- This company has a franchise entitling it to use a trade name, but is not owned or controlled by the franchisor.
- This company has one or more leased departments in a company owned by another, but the other company (lessor) does not own or control the department(s).
- This company is engaged in the management of a business owned by others.

Part b:

Indicate whether this company owns more than 50 percent of the voting stock or has the authority to direct management and policies of any subsidiaries and/or affiliates.

Part c:

Include all selling and service locations and any other facilities such as warehouses, administrative offices, etc.

If MORE THAN ONE establishment was operating under the EIN:

- List the location of the headquarters first. Provide physical location address for each location.
- Data for establishments operated during 1997, but not in operation at the end of the year, should be combined with the headquarters location.
- The sums of sales and receipts and annual payroll should equal the amounts reported in the dollar volume of business and payroll items, respectively.
- If employees worked at more than one location, report annual payroll for employees at the ONE location where they spent most of their working time.

Public reporting burden for this collection of information is estimated to average 30 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Associate Director for Administration/Comptroller, Attn: Paperwork Reduction Project 0607-0839, Room 3104, Federal Building 3, Bureau of the Census, Washington, D.C. 20233.

Publication Program

1997 ECONOMIC CENSUS OF OUTLYING AREAS

Publications of the 1997 Economic Census of Outlying Areas containing data on construction, manufacturing, retail trade, wholesale trade, and service establishments are described below.

Printed Reports

Puerto Rico—4 reports
(OA97E-1 to -4)

Retail Trade, Wholesale Trade, and Service Industries

Geographic Area Statistics (OA97E-1). The area report presents data for the wholesale and retail trades and service industries. It includes varied kind-of-business detail on number of establishments, sales or receipts, payroll, employment, proprietors and partners working, and legal form of organization. Data are presented for Puerto Rico, commercial regions, and municipios. Retail trade data include total and selling floor space, franchise holders, and class of customer for selected kinds of business. Wholesale trade data on inventories, operating expenses, class of customer, and employment by principal activity are presented by kind of business. Data for hotels and motels by type of receipts and number of rooms are published for service industries.

Retail Trade and Wholesale Trade

Subject Statistics (OA97E-2). The subject report presents commodity and merchandise line sales data for retail and wholesale trade by kind of business for Puerto Rico.

Construction Industries

Construction Industries (OA97E-3). This report presents summary, industry, and geographic area statistics. The industry chapter presents 1997 data for industries on the number of construction establishments; value of construction work; employment; proprietors and partners working; payroll; hours worked; payments to subcontractors; payments for materials, components, and supplies; payments for power, fuels, and lubricants; payments for selected purchased services; payments for rental of machinery, equipment, and structures; value added; and capital expenditures during the year. Selected data are shown for selected industries by geographic location of establishments and by legal form of organization. Data are also provided for establishments by employment size.

Manufactures

Manufactures (OA97E-4). This report includes data on the number of establishments, employment, proprietors and partners working, payroll, value of shipments, value

added by manufactures, class of customer, inventories, costs of materials, capital expenditures, and country of destination. Statistics are shown by industry and geographic area.

Virgin Islands of the United States—1 report
(OA97E-5)

This report presents data by kind of business for construction industries, manufactures, retail trade, wholesale trade, and service industries. In addition to data for the Virgin Islands as a whole, data are presented for St. Thomas and St. John (combined to prevent disclosure problems), St. Croix, and the towns of Charlotte Amalie, Christiansted, and Frederiksted.

Guam—1 report
(OA97E-6)

This report presents data by kind of business for construction industries, manufactures, retail trade, wholesale trade, and service industries. Tables present data for Guam and its election districts.

Northern Mariana Islands—1 report
(OA97E-7)

This report presents data by kind of business for construction industries, manufactures, retail trade, wholesale trade, and service industries. Tables present data for the Northern Mariana Islands and the four municipalities.

ELECTRONIC MEDIA

All results of the 1997 Economic Census will be available on the Census Bureau Internet site (www.census.gov) and on compact discs (CD-ROM) for sale by the Census Bureau. For more information, including a description of electronic and printed reports being issued, see the Internet site, or write to Bureau of the Census, Washington DC 20233-8300, or call Customer Services at 301-457-4100.

OTHER ECONOMIC CENSUS REPORTS

Data on retail trade, wholesale trade, service industries, financial, insurance, real estate, construction industries, manufactures, mineral industries, transportation, communication, utilities, enterprise statistics, management of companies and enterprises, minority-owned businesses, and women-owned businesses in the United States are issued as part of the 1997 Economic Census. All published reports are sold by the Superintendent of Documents, U.S. Government Printing Office, Washington, DC 20402. Appropriate announcements and order forms describing these reports are available from the Census Bureau Internet site (www.census.gov), or free of charge from the Marketing Services Office, Customer Services Division, Bureau of the Census, Washington, DC 20233-0800.

