

March 2, 2007,

Dear Transportation Service Providers (TSPs):

This Request for Offers (RFO) transmits the Filing Instructions (FI) for the submission of rate offers for the General Services Administration (GSA) Standard Tender of Service (STOS), General Freight Traffic Management Program traffic. Rate offers filed in response to this RFO will be in accordance with the terms and conditions of the GSA STOS and this RFO and its FI. Please note that in some instances this RFO and its FI will deviate from and will supersede those published in the STOS, General Freight Tender of Service No. 1-F (GSA TOS No. 1-F), supplements and reissues thereto. Rate offers accepted in response to this RFO and its FI will be for the filing period of **May 1, 2007, through April 30, 2008.**

Traffic to be included under this RFO and its FI will be freight-all-kinds (FAK) shipments moving via closed van for all less than truckload (LTL) (0 pounds to 10,000 pounds) shipments and all truckload (TL) (20,000 pounds to 40,000 pounds and over) shipments which fall into one or more of the three categories identified in Section 1 of this RFO and its FI. Rate offers are being requested for the following types of traffic:

- General Freight rate offers (Section 8);
- Intrastate Alaska rate offers (Section 8);
- Fire Suppression Support Service rate offers (Section 10);
- US Mint rate offers (Section 11)
- Federal Aviation Administration, Oklahoma City, OK, rate offers (Section 12);
- Agency Specific Non-Alternating rate offers (Section 13).
- Agency Specific Alternating rate offers (Section 14).

Please be aware that electronic rate offers previously accepted will automatically expire on April 30, 2007; **consequently, it is imperative that all firms submit new rate offers electronically in accordance with this RFO and its FI if a firm wants rates effective May 1, 2007.**

All rate offers submitted in response to this RFO and its FI must be submitted to GSA in accordance with Sections 15 and 16- **NO PAPER RATE OFFERS** will be accepted. TSPs and Rate Filing Service Providers (RFSPs) have the option of submitting rates per Section 15 and 16 or by utilizing the rate filing capabilities of GSA's Transportation Management Services Solution system (TMSS). TSPs and RFSPs are highly encouraged to file rates early in the filing period to assure sufficient time to correct unacceptable rate filings prior to the close date of April 09, 2007.

Only those TSPs and RFSPs who have met the established approval requirements, per GSA's TOS No.1-F Section 2 Participation, may submit rate offers in accordance with this RFO and its FI.

Please note the following significant items:

1. TMSS On-Line Booking Requests: TSPs participating in this RFO and its FI are required to respond electronically via TMSS to all on-line booking requests generated by TMSS and sent by a participating agency. As a result, by the submission of a rate offer(s) in accordance with this RFO and its FI, the submitting TSP certifies that it possesses the ability to respond electronically via TMSS to all shipments booked on-line.

2. Transaction Fee, August 25, 2006 Federal Register Notice: The transaction fee identified in the Federal Register Notice dated August 25, 2006, **WILL NOT** apply to the traffic identified in this RFO and its FI.

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3. Filing Period: Daily validation of rates will take place at 10:00pm Central Standard Time (CST). On the closing day of April 9, 2007, validation will occur at four times, 10:00am, 2:00pm, 6:00pm and 10:00pm CST. TSP's will not be allowed to correct any errors encountered after the 10:00pm validation, these rate offers will be considered unacceptable and the firm will not be allowed to re-file.

4. Section 11 U. S. Mint: The U. S. Mint has added one new location, OCASA Logistics in Miami, FL. Review Section 11-11 pertaining to changes in documentation and invoicing requirements by the U. S. Mint and review the requirements in Enclosure 1 carefully as some Facilities may require extra equipment and/or services. Certain services, as identified in Enclosure 1, must be included in the TSP's single factor rate.

5. Data Universal Numbering System (DUNS) and E-Mail address: TSPs submitting rate offers under this RFO and its FI may provide a valid Data Universal Numbering System (DUNS) within the header record of the rate file. TSPs submitting rates via TMSS may also provide a DUNS number on the appropriate TMSS screen. A DUNS number is defined as a unique nine character identification number provided by Dun & Bradstreet (D&B). Assignment of a DUNS number is absolutely FREE for all entities required to register with the federal government by a regulatory agency. For on-the-spot DUNS number assignment the requestor should do this by calling the government dedicated DUNS Number self-request line at: 1-(866)-705-5711. Web registration is <https://eupdate.dnb.com/requestoptions/government/ccrreg/> and the requestor is contacted within 48 hours via electronic mail with the DUNS number.

6. Taxpayer ID number (TIN) and E-Mail address: TSPs submitting rate offers under this RFO and its FI must provide a valid TIN within the header record of the rate file. TSPs submitting rates via TMSS are also mandated to provide a TIN number on the appropriate TMSS screen. A TIN is defined as a business entity's Employer Identification Number (EIN). Rate offers will not be accepted without a valid TIN on file. TSPs must also submit an email address with each rate submitted and are encouraged to provide a fax number.

7. Continuation of Existing Rate Offers Filed with an Effective Date of May 1, 2007 via TMSS: If a TSP wants to use the rate filing capabilities within TMSS to file their rates, or have their existing rates carry over into the next filing window, effective May 1, 2007, TSPs must have access to the rate filing module within TMSS. (To obtain access to the rate filing module, please contact the Program Management Office, PMO as identified in Section 16.) The continuation of existing rates button will be displayed as a pop-up screen. The message will prompt TSPs to either accept or reject all rate offers to be carried over to the next rate filing cycle.

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- If a TSP accepts the continuance of rate offers, TMSS will display a statement that all rates will be copied over during the nightly batch process. TMSS will also display a message to the TSP identifying the number of records that were carried over.
- If a TSP wishes to change an existing rate or add a new rate after submitting the request to carry over all current rates, the TSP may go into the rate filing module the following day and do so.
- If a TSP rejects the continuance of rate offers, the rate filing module screens will be displayed. The TSP may then go in and add new rates or edit existing rates for the May 1, 2007 effective date.

Existing tenders that have not been prompted by the TSP to be carried over during the initial filing window for the next rate cycle will be deleted from TMSS effective April 30, 2007. However, TSPs have the option to modify existing rates or add rates.

*****NOTE: This continuance of existing rate button only applies to the traffic identified in this RFO.**

8. Electronic Rate Filing: All rate offers must be transmitted electronically. The Government will not consider any rate offer that is not transmitted electronically. Further, electronic transmissions that do not conform to the formatting requirements specified in this RFO and its FI in Sections 8, 10, 11, 12, 13 and 14 will not be accepted. NOTE: If your firm intends to transmit its own rate offer via FTP instead of using a RFSP or the TMSS on-line rate filing capabilities and you do not have a user id and password for the FTP server, you will need to contact the PMO.

9. Electronic Rate Submission by FTP: Electronic rate offers must be submitted to GSA in accordance with the time frames identified in this RFO and its FI per Section 1-2. Per Section 16, once a rate file is submitted by FTP, it will be processed for errors that evening and an error report will be submitted back to the RFSP or TSP FTP directory immediately following validation. An e-mail will also be sent to the TSP or RFSP identifying the number of records added, rejected, and identified as suspect. TSPs and RFSPs may continue submitting corrections until all errors are corrected or until the closing date of April 09, 2007. Rate files and error corrections submitted on the closing date of April 09, 2007, will be accepted and validated at 10:00am, 2:00pm, 6:00pm and 10:00pm CST. TSPs and RFSPs will not have an opportunity to correct any errors detected in a file submitted during the 10:00pm validation (see Section 1, Paragraph 1-2.B and Section 16 for further details). Rate offers created using TMSS are validated in real time.

If you have any questions, please contact Jim Stroup at (816) 823-3646 or via e-mail at jim.stroup@gsa.gov.

Sincerely,

Ed Hodges
Director, Property & Traffic Management Division (6FBD)
Enclosure