

Form RD 3560-15 (02-05)	UNITED STATES DEPARTMENT OF AGRICULTURE RURAL DEVELOPMENT <b>REAMORTIZATION REQUEST</b> (PART I - Completed by Borrower)	FORM APPROVED OMB No. 0575-0189
Name of Borrower (1)	Case Number (1)	Project Number (1)
Address (1)	State (1)	County (1)
Date(s) of Notes (2)		
Original Amount of Loan(s) and Grant(s) \$ (3)	Amount to be reamortized \$ (4)	Period of Reamortization (5) Years _____ Mo. _____
Interest Rate \$ (6)	Reamortized Installment \$ (7)	
Present Problem and Reasons for Request (Attach appropriate documentation): (8)		
_____ (Borrower Name)		
By: _____ (Signature)		
_____ (Date)		
Title: _____		
(PART II - Completed by Agency)		
Documentation regarding the requirements for reamortization and recommendations of Servicing Official:		
(9)		
_____ (Date)		
_____ (10) (Servicing Official Signature)		
Recommendations and/or Final Action:		
_____ (Date)		
_____ (11) (Approval Official Signature)		
According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0575-0189. The time required to complete this information collection is estimated to average 30 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.		
Position 2		

May be used to reamortize certain group type loans when the OGC recommends that the terms of the existing note be modified through the use of this form.

(see reverse)

- PROCEDURE FOR PREPARATION : 7 CFR part 3560 and HB-3-3560.
- PREPARED BY : Borrower with the assistance of the Servicing Official.
- NUMBER OF COPIES : Original and two.
- SIGNATURES REQUIRED : Borrower, Servicing Official, and State Director.
- DISTRIBUTION COPIES : Original through the Servicing Office to the State Office.  
Copy retained in Servicing Office and one to the Borrower.

**INSTRUCTIONS FOR PREPARATION**

1. Borrower name, address, case number, project number, and State and County of project.
2. Date(s) of original note(s).
3. Amount of original loan(s) or grant(s).
4. Approximate amount to be reamortized including principal and interest.
5. Approximate number of years or months over which the debt will be reamortized.
6. Enter the applicable interest rate.
7. Installment amount after reamortization has been accomplished (e.g., monthly, annual).
8. Detailed summary of present problems and reasons for reamortization request to be prepared by Borrower.
9. Provide sufficient documentation that the budget, management, and security are adequate and that the reamortization is in the best interests of the Government. (Attach proforma budget, management plan, management agreement, capital budget, etc.)
10. Signature of Recommending and Servicing Official.
11. Signature of Approval Official.