

Form RD 410-8 (Rev. 12-08)	U.S. DEPARTMENT OF AGRICULTURE Rural Development	FORM APPROVED OMB NO. 0575-0091
APPLICANT REFERENCE LETTER <i>(A Request for Credit Reference)</i>		
<div style="border: 1px solid black; width: 100px; height: 100px; margin: 0 auto; display: flex; align-items: center; justify-content: center;"> (1) </div>		<p>We are considering an application for a loan from the applicant listed below. We would appreciate you giving us the benefit of your knowledge and/or experience with the applicant's credit history to enable us to better evaluate the application.</p> <p>Please return the original of this form to the requesting office address below. A postage paid envelope is enclosed.</p>
DATE (2)	SIGNATURE AND TITLE NAME (3)	NAME OF AGENCY AND ADDRESS OF REQUESTING OFFICE (4)
NAME AND ADDRESS OF APPLICANT (5)		SIGNATURE OF APPLICANT (6)
ALL INFORMATION PROVIDED WILL BE RELEASED TO APPLICANT AT APPLICANT'S REQUEST		
RELATIONSHIP WITH APPLICANT <input type="checkbox"/> EMPLOYER <input type="checkbox"/> LANDLORD <input type="checkbox"/> BUSINESS <input type="checkbox"/> CREDITOR		INDICATE THE NUMBER OF YEARS YOU HAVE: KNOWN APPLICANT DONE BUSINESS WITH APPLICANT
HIGHEST AMOUNT APPLICANT HAS OWED YOU \$	AMOUNT APPLICANT PRESENTLY OWES YOU \$	APPLICANT'S REPAYMENT SCHEDULE \$ PER <input type="checkbox"/> WEEK <input type="checkbox"/> MONTH
IS APPLICANT CURRENT IN REPAYMENT TO YOU? <input type="checkbox"/> YES <input type="checkbox"/> NO		IF NO, INDICATE AMOUNT DELINQUENT \$
RATE APPLICANT'S PROMPTNESS IN MAKING PAYMENTS: INDICATE NUMBER OF TIMES PAYMENTS WERE LATE IN THE LAST 24 MONTHS.		WOULD YOU EXTEND FURTHER CREDIT TO APPLICANT? <input type="checkbox"/> YES <input type="checkbox"/> NO
USE THIS SPACE TO INCLUDE ANY COMMENTS YOU WISH TO MAKE CONCERNING YOUR CREDIT EXPERIENCE WITH APPLICANT		
DATE	TITLE (if a business firm)	SIGNATURE (Your signature acknowledges receipt of statement required by the Privacy Act of 1974)
<p>According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0575-0091. The time required to complete this information collection is estimated to average 20 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.</p> <p>This certifies that the U.S. Department of Agriculture has complied with the applicable provisions of Title X1, the "Right to Financial Privacy Act 1978". Public Law 95-630 in seeking financial information regarding the above named applicant.</p>		
SEE ATTACHED PRIVACY ACT NOTICE		

Used by the field office to obtain additional information concerning applicants applying for Agency services. The completed form will be returned directly to the field office in the preaddressed envelope.

(see reverse)

- PROCEDURE FOR PREPARATION : HB-1-3550.
- PREPARED BY : Agency approval official or his/her designee.
- NUMBER OF COPIES : Original and two.
- SIGNATURES REQUIRED : Person making request, person providing information and authorized Agency official.
- DISTRIBUTION COPIES : Original and one copy mailed to addressee; addressee to retain copy. Copy retained in field office. When original returned, the form will be filed in the field office case file.

INSTRUCTIONS FOR PREPARATION

1. Insert the name and address of person who will be providing information on applications.
2. Insert current date.
3. Signature and title of authorized agency official is required.
4. Insert name and address of field office.
5. Insert name and address of applicant.
6. Signature of applicant required, if Form RD 3550-1, "Authorization to Release Information", is not attached.
7. This section is to be completed by person providing information.

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UNITED STATES DEPARTMENT OF AGRICULTURE
Rural Development
PRIVACY ACT STATEMENT TO REFERENCES

Rural Development is authorized by the Consolidated Farm and Rural Development Act (7 U.S.C. 1921 et. seq.); and Title V of the Housing Act of 1949, as amended (42 U.S.C. 1471 et. seq.), to solicit the information requested.

Disclosure of the information requested is voluntary. However, information provided is of considerable value to the Agencies in determining the repayment ability of individuals and their eligibility for Agency programs. There will be no consequences to you if you do not provide the information requested.

Your name, and the information you provide, will be released to the applicant at the applicant's request. Some information will be available to any requestor under the provisions of the Freedom of Information Act.

The information you provide may be referred to another agency, whether Federal, State, local or foreign, charged with the responsibility of investigating or prosecuting a violation of law, or of enforcing or implementing the statute, rule, regulation, or order issued pursuant thereto, of any record within this system when information available indicates a violation of law, whether civil, criminal or regulatory in nature, and whether arising by general statute or particular program statute, or by rule, regulation or order issued pursuant thereto.

*Rural Development is a Equal Opportunity Lender.
Complaints of discrimination based on race, sex, religion,
national origin or martial status should be sent to:
Secretary of Agriculture, Washington, D. C. 20250.*